

**Pinellas County Schools**  
**Regular School Board Meeting**

Tuesday, March 15, 2016 @ 10:00 AM

School Administration Building

301 Fourth Street SW

Largo, FL 33770

<https://www.pcsb.org>

**Vision:**  
**100% Student Success**

**Mission:**  
**"Educate and prepare each student for college, career and life."**



**Agenda**

- I. Call to Order
- II. Amendments to the Agenda
- III. Invocation: Pastor Daphne Johnson, First United Methodist Church, 411 Turner Street, Clearwater, FL
- IV. Pledge of Allegiance

***National Anthem***

***Video: Dunedin High School student Michaela Polmann honored as state essay winner***

- V. Introduction of Professional and Community Organization Reps

***Lisa M. Wolf, Public Information Officer***

- VI. Presentation by Student Rights and Responsibilities: St. Petersburg High School
- VII. Adoption of Agenda
- VIII. Special Order Agenda

- 1. Presentation of the Proclamation Designating March as Youth Art Month, Presented by Jonathan Ogle, Coordinator, Technology Integration Pk-12 Visual Arts 8
  - Presentation - Youth Art Month (PDF)
- 2. Presentation of the Proclamation Designating April as National Library Month and National Library Week, April 10-16, 2016, Presented by Laura Woods, Library Media, Program Coordinator 10
  - Presentation - Library Media Month (PDF)

3. Presentation of the Proclamation Designating March as Music in Our Schools Month, Presented by Jeanne Reynolds, PK-12 Performing Arts Specialist	12
• Presentation - Music In Our Schools Month (PDF)	
4. Recognition of the 2016 Family and Community Engagement Award Winners	14
<b>IX. Public Comments on Agenda Items</b>	
<b>X. Unfinished Business</b>	
1. Public Hearing to Consider the Amendments to the Code of Student Conduct Policies to 5500.05 – STUDENT ATTENDANCE; 5500.08 – MISCONDUCT THAT REQUIRES SPECIFIC CONSEQUENCES; 5500.10 – DISCIPLINARY ACTION; AND 5500.12 – SUSPENSION/EXPULSION. (This is the second reading. There are no changes since the first reading.)	15
• Policies 5500.05, 5500.08, 5500.10, 5500.12 (PDF)	
<b>XI. Consent</b>	
1. Request Approval of Minutes: To Approve the Minutes of the School Board Workshop of Tuesday, February 16, 2016; and, the Regular School Board Meeting of Tuesday, February 23, 2016	39
• w.16Feb16 (PDF)	
• board meeting minutes 022316 (PDF)	
2. Request Approval of Personnel Recommendations	56
• Mar 15 2016 FINAL HR Board Agenda Sets A-B (PDF)	
3. Request Approval of the Administrative Appointment of the Assistant Principal, Countryside High School	90
4. Request Approval of the Administrative Appointment of the Assistant Principal, Sanders Exceptional Student Education Center	91
5. Request Approval of the Administrative Appointment of the Administrator, Department of Juvenile Justice/Educational Alternative Services	92
6. Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective March 16, 2016	93
• Job Descriptions (PDF)	
7. Request Approval of the School Resource Officer Agreements with the City of Largo and City of Tarpon Springs for the 2015-2016 Year	104
• Largo SRO Agreement (PDF)	
• Tarpon Springs SRO Agreement (PDF)	
8. Request Approval of Field Trip Bid Selections	124
• Field Trip bid Selection 031516 (PDF)	
9. Request Approval for Name Change of Hamilton Disston School to Disston Academy	126
10. Request Approval of the Following Special Projects:	128
• A. Dell-dbSys (PDF)	
• B. Scholastic FACE (PDF)	

- |  |     |
|--|-----|
| 11. Request Approval of Budget Amendment No.4 (December 2015) to the District's 2015/16 Budget   | 134 |
| <ul style="list-style-type: none"> <li>• Budget Amendment No. 4 (December 2015) (PDF)</li> </ul>   |     |
| 12. Request Approval of the Financial Statements for the Month Ending December 31, 2015  | 153 |
| <ul style="list-style-type: none"> <li>• Financial Statements (December 2015) (PDF)</li> </ul>   |     |
| 13. Request Adoption of the Investment Portfolio Financial Statements for the Quarter Ended December 31, 2015  | 159 |
| <ul style="list-style-type: none"> <li>• Investment Portfolio Financial Statements (December 2015) (PDF)</li> </ul>  |     |
| 14. Request Approval of the Health Agreement Between Bay Pines VA Healthcare and the School Board of Pinellas County   | 173 |
| <ul style="list-style-type: none"> <li>• Consent - Bay Pines Agenda Item (PDF)</li> </ul>  |     |
| 15. Request Approval of the Second Fiscal Quarter 2015/2016 Report of the Facility Leases, Joint-Use Activities, and Other Community Uses Processed by the Real Estate Department  | 185 |
| <ul style="list-style-type: none"> <li>• Facility Use Report 2nd Quarter 2015-16 (PDF)</li> </ul>  |     |
| 16. Request Approval of the Total Project Cost for the Dixie Hollins High School Heating, Ventilation and Air Conditioning (HVAC) Controls Replacement for the Entire School and the Replacement of HVAC Chillers, Project No. 9079 and 9064, in the Amount of \$1,455,000, and the Agreement With Engineering Matrix, Inc. for Engineering and Contract Administration Services | 209 |
| <ul style="list-style-type: none"> <li>• Dixie HS PAE AGREEMENT (PDF)</li> </ul>   |     |
| 17. Request Approval of Change Order No. 1 With A. D. Morgan Corporation for the Stadium Field House Renovations. This change order will decrease the Guaranteed Maximum Price (GMP) by \$136,800.23, with no time extension, at Clearwater High School, Project No. 9203  | 226 |
| <ul style="list-style-type: none"> <li>• Clearwater HS, proj 9203, deductive CO 1 Form (PDF)</li> </ul>  |     |
| 18. Request Approval of Change Order No. 1 With Air Mechanical and Service Corporation for the Heating, Ventilation and Air Conditioning and Lighting Renovation. This change order will decrease the current contract amount by \$55,402.44, with no time extension, at Oakhurst Elementary, Project No. 9083   | 228 |
| <ul style="list-style-type: none"> <li>• Oakhurst ES, proj 9083 deductive CO 1 Form(PDF)</li> </ul>  |     |
| 19. Request Approval of Change Order No. 2 With Air Mechanical and Service Corporation for the Heating, Ventilation and Air Conditioning and Lighting Renovation. This change order will decrease the current contract amount by \$93,400.04, with no time extension, at Sawgrass Lake Elementary, Project No. 9183  | 230 |
| <ul style="list-style-type: none"> <li>• Sawgrass Lake ES, proj 9183, deductive CO 2 Form (PDF)</li> </ul>   |     |
| 20. Request Approval of Vehicle Use Agreements to Non-Profit Organizations for a Period of one Year  | 232 |
| <ul style="list-style-type: none"> <li>• VUA City of Dunedin (PDF)</li> <li>• VUA City of Seminole (PDF)</li> <li>• VUA Town of Belleair (PDF)</li> </ul>  |     |
| 21. Request Approval of Selling the District's Surplus Equipment on the PublicSurplus.com Internet Auction Site  | 237 |
| <ul style="list-style-type: none"> <li>• Warehouse Auction SELL (PDF)</li> </ul>   |     |
| 22. Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets   | 239 |

- Warehouse recycle-Cann-Scrap Items 3-15-16 (PDF)
- Warehouse Scrap- Cann Items (PDF)

23. Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance with Bid Policies and Statutes 245

- Bids 3-15-16 (PDF)

**XII. Nonconsent**

1. Public Hearing to Receive Public Comment on the Recommended Instructional Materials 332

2. Request Approval of the Healthcare Bluebook Transparency Tool Through December 31, 2018 334

- Healthcare Bluebook Agreement and RIO (PDF)

3. Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 5120 – ASSIGNMENT WITHIN DISTRICT (This is the first reading.) 350

- Policy 5120 - Assignment Within District\_201603141645 (PDF)

**XIII. New Business**

**A. Items Introduced by Superintendent**

**B. Items Introduced by School Board Attorney**

**C. Items Introduced by the Board**

**D. Review of Board Requests**

**E. School Board Meeting Evaluation**

**XIV. Adjournment**

1. **The above listed recommendations to the School Board of Pinellas County are submitted for consideration and approval at the meeting of March 15, 2016. \_\_\_\_\_ Superintendent of Schools**

2. Public Participation  
Meeting Procedures

The Board welcomes public comment. For those who wish to speak to the Board, please note the following:

You are given three separate opportunities to speak. The first is during "Public Comment" on a topic not included in the agenda but pertaining to the general business of the district, and this opportunity occurs after adjournment of regular meetings. The second is on one or more agenda items upon which the Board will vote, and this opportunity occurs after the special order agenda at regular meetings and as appropriate at special meetings. The third is at public hearings, such as budget hearings, and second readings on Board policy, when you are able to speak to the Board before it takes action.

In each case, (1) you must register to speak with the Superintendent's designee at the entrance to the meeting room as described below; (2) you will be called in the order you registered with the Superintendent's designee or as announced by the vice chairperson; (3) you will be allotted three (3) minutes, which may only be extended with the approval of the chairperson; and (4) you may not yield your time to any other person. To avoid repetition, speakers supporting or opposing the same issue are encouraged to designate a spokesperson and have the spokesperson request that members of the audience supporting the position stand during the presentation.

If you wish to speak to agenda items, you must register prior to the time the Chairperson calls for speakers or before the last speaker on agenda items concludes his or her comments whichever is later. If you wish to speak during the Public Comment period, you must register prior to the time the Chairperson calls for speakers or before the last speaker concludes his or her comments, whichever is later. If you wish to speak during a Public Hearing, you must register prior to the time the Chairperson calls for speakers or before the last speaker during the Public Hearing concludes his or her comments, whichever is later.

The following additional procedures apply depending upon the specific speaking opportunity:

1. Public Comment. The Board will hear public comment on the general business of the district after adjournment of regular meetings. The Board will not act on any matter you may raise during your presentation.
2. Numbered Agenda Items. Time will be set aside immediately following the special order agenda at regular meetings and as appropriate at special meetings for you to address numbered agenda items upon which the Board will vote. You may address as many agenda items as you wish

during your three (3) minute period, other than items pertaining to employee or student discipline, or any other matter listed in Section 286.0114(3), F.S., such as ministerial acts or emergencies.

3. Public Hearings. Time will be set aside at each public hearing for you to speak on the agenda item. You must confine your comments to the agenda item.

#### Regulation of Disruptive Speech

Board meetings are a limited open forum for First Amendment purposes, and your exercise of your First Amendment right of free speech in that context will be recognized and protected, subject to reasonable restrictions as to time, place, and manner. Applause is permitted only when awards are granted.

To ensure the expeditious and orderly process of Board meetings, the Chairperson may:

1. Interrupt or terminate a speaker when his/her statement is not relevant, exceeds the time allotted, or is abusive, threatening, defamatory, obscene, profane, loud, interruptive, or otherwise of a disruptive or disorderly nature; and
2. Order the removal of any person interfering with the expeditious or orderly process of the meeting, provided the Chairperson has first issued a warning that continued interference with the orderly processes of the meeting will result in removal.

Nothing herein is intended, nor shall anything be construed, to limit or restrain negative, positive, or neutral comments about the manner in which Board employees, agents, the Superintendent, and Board members carry out their duties in public employment or office.

#### Recording of Board Meetings

Recordings are permitted under the following conditions:

1. No obstructions are created between the Board and the audience.

- 2.No interviews are conducted in the meeting room while the Board is in session.
  
- 3.No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

Revised 8/28/15

**SCHEDULED**

**PRESENTATION (ID # 5652)**

---

---

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D, SUPERINTENDENT

SUBJECT: Presentation of the Proclamation Designating March as Youth Art Month, Presented by Jonathan Ogle, Coordinator, Technology Integration PK-12 Visual Arts

Pinellas County Schools supports and promotes Youth Art Month by partnering with the Clearwater Arts Alliance on a student art exhibition. The Clearwater Arts Alliance K-8 Student Art Exhibition is open to all students in public and private schools in grades K-8. The selected works are on display at the Clearwater Main Library for the month of March with an awards ceremony held to recognize all of the student artists as well as selected Awards of Merit and Awards of Excellence.

Pinellas Art Education Association promotes Youth Art Month by encouraging Visual Arts teachers to promote Youth Art Month at their school through school activities that celebrate Art during the month of March.

STRATEGIC DIRECTION: Student Achievement

SUBMITTED BY:

Pamela T. Moore, Associate Superintendent, Teaching & Learning Services

ATTACHMENTS:

- Presentation - Youth Art Month (PDF)

Pinellas County School Board

# Proclamation

In Recognition of

**YOUTH ART MONTH**

**Whereas**, art education contributes powerful educational benefits to all Elementary and Secondary students including the following:

- Art education develops students’ creative problem-solving and critical thinking abilities;
- Art education teaches sensitivity to beauty, order, and other expressive qualities;
- Art education gives understanding of multicultural values and beliefs;
- Art education reinforces and brings to life what students learn in other subjects;
- Art education interrelates student learning in art production, art history, art criticism, and aesthetics; and

**Whereas**, these benefits of art education form the basis of “World Class Standards” developed by the U.S. Department of Education and the National Endowment for the Arts; and

**Whereas**, our national leaders have acknowledged the necessity of including art experiences in all students’ education;

**Whereas**, support should be given to art teachers as they attempt to strengthen art education in their schools and communities.

**Therefore, be it resolved**, that the School Board of Pinellas County does hereby proclaim March 2016 as YOUTH ART MONTH.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: \_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_  
Superintendent

Attachment: Presentation - Youth Art Month (5652 : Proclamation That March is Youth Art Month)

**SCHEDULED**

**PRESENTATION (ID # 5653)**

---

March 15, 2016

**TO:** MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

**FROM:** MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

**SUBJECT:** Presentation of the Proclamation Designating April as National Library Month and National Library Week, April 10-16, 2016, Presented by Laura Woods, Library Media, Program Coordinator

**BACKGROUND:**

Pinellas County Schools supports and promotes National Library Month in a variety of ways. The theme of this year's nationally celebrated observance is "Libraries Transform." The American Library Association (ALA) and the American Association of School Librarians' (AASL) celebrate school librarians (library media specialists) and the positive contributions of their programs. Library media promotes literacy at all academic levels and in all academic arenas. Through the blending of literacy and technology, Pinellas County library media specialists venture to impact highest student achievement using creative and engaging approaches. The schools at all levels are engaging in activities that highlight student-created written materials as well as the authoring of literary pieces to be enjoyed by all.

April 10 - 16, 2016 is National Library Week, first sponsored in 1958. It is a national observance sponsored by the American Library Association (ALA) and libraries across the country during the month of April. Further, it is a time to celebrate the contributions of our nation's libraries and librarians and to promote library use and support. All types of libraries - school, public, academic and special will participate.

Libraries of all types are evolving to become Learning Commons that brings students together to study, learn and socialize. In Pinellas County, we are recognizing the valuable contributions made by all library media staff and volunteers.

**STRATEGIC DIRECTION:** Student Achievement

**SUBMITTED BY:**

Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

**ATTACHMENTS:**

- Presentation - Library Media Month (PDF)

**PROCLAMATION**  
National Library Month, April 2016  
and  
National Library Week, April 10-16, 2016

**Whereas**, libraries are not just about what we have for people, but what we do for and with people;

**Whereas**, libraries have long served as trusted and treasured institutions, and library workers and librarians fuel efforts to better their communities, campuses and schools;

**Whereas**, libraries are evolving in order to serve their communities and to continue to fulfill their role in leveling the playing field for all who seek information and access to technologies;

**Whereas**, libraries and librarians open up a world of possibilities through innovative STEAM programing, Makerspaces, job-seeking resources and the power of reading;

**Whereas**, libraries and librarians are looking beyond their traditional roles and providing more opportunities for community engagement and deliver new services that connect closely with patrons' needs;

**Whereas**, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

**Therefore, be it resolved**, that Board of Education of Pinellas Schools proclaim April 2016 as National Library Month and National Library Week, April 10-16, 2016. We encourage all residents to visit the library this week and explore what's new at your library, and engage with your librarian. Because of you, Libraries Transform.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: \_\_\_\_\_

Chairperson

Attest: \_\_\_\_\_

Superintendent

Attachment: Presentation - Library Media Month (5653 : Proclamation That April as School Library Media Month and National Library Week,

**SCHEDULED**

**PRESENTATION (ID # 5654)**

March 15, 2016

**TO:** MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

**FROM:** MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

**SUBJECT:** Presentation of the Proclamation Designating March as Music in Our Schools Month, Presented by Jeanne Reynolds, PK-12 Performing Arts Specialist

March is the National Music in Our Schools Month celebration. During the month of March, we are celebrating the strong music programs that are thriving in **all** Pinellas County Schools. All Pinellas County students have access to quality music education.

Music shapes the way our students understand themselves and the world around them. It allows for deep engagement with learning. It nurtures creativity, curiosity, and personal motivation. Studies have shown consistent links between enrolment in music classes and academic achievement.

Pinellas County supports and promotes Music in Our Schools Month in many ways:

- Pinellas County Schools' choral programs were featured on March 3, 4, 8 and 9 at the Florida Vocal Association District Music Performance Assessments.
- Orchestra programs were featured on March 10 and 11. As a result of referendum funding, Pinellas County now has orchestra programs in 29 secondary schools including all high schools.
- The Elementary Music All County Honors Concert was held on March 12, at 2 PM.
- Band programs will be featured on March 16 and 17 at the Florida Bandmasters Association's District Music Performance Assessment.

The Pinellas County School Board, for its own part to celebrate Music in Our Schools Month, rededicates itself to the maintenance of a music education program that will be relevant to the needs of the children to reach and positively influence each child.

**STRATEGIC DIRECTION:** Student Achievement

**SUBMITTED BY:**

Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

**ATTACHMENTS:**

- Presentation - Music In Our Schools Month (PDF)

Pinellas County School Board

# Proclamation

In Recognition of  
Music in Our Schools Month

**Whereas**, the study of music contributes to young people’s development through heightened skills in listening, reading, self-expression, and creativity; and

**Whereas**, music education in the schools includes a broad range of types of music and active musical experiences; and

**Whereas**, music and the other arts significantly enhance the morale and quality of the school environment; and

**Whereas**, it is the stated objective of the public school to prepare children for a productive role in our society; and

**Whereas**, the National Association for Music Education has designated March as Music In Our Schools Month, focusing on the theme *Music Inspires*; now,

**Therefore, be it resolved**, that the Board of Education of Pinellas County endorses the observance of Music In Our Schools Month as an opportunity to support the purposes and practices of music education and encourages teachers, parents, students, and all citizens to participate.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: \_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_  
Superintendent

Attachment: Presentation - Music In Our Schools Month (5654 : Proclamation that March is Music in Our Schools Month)

**SCHEDULED**

**PRESENTATION (ID # 5651)**

---

March 15, 2016

**TO:** MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

**FROM:** MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

**SUBJECT:** Recognition of the 2016 Family and Community Engagement Award Winners,  
 Presented by Valerie Brimm, Ed.D., Director, Office of Strategic Partnerships

**BACKGROUND:**

As the Pinellas County School District continues its efforts to promote 100% student success, we wholeheartedly embrace our core value that we are committed to children, families and the community. We recognize that families and community members bring a depth and breadth of learning to our students, staff, and schools.

With that in mind, two Pinellas County schools, Douglas L. Jamerson Elementary School and Clearwater High School, have been awarded the Florida 2015-2016 Family and Community Involvement Award. This award promotes and recognizes schools that have implemented innovative practices in an effort to increase family and community involvement in the following categories: Elementary School (PreK-5) and Middle/High School (6-12). Each school is to be commended for their efforts in bringing families and communities together and supporting the success of Pinellas County students.

They will be recognized at the Feather Sound Country Club on April 21, 2016.

**STRATEGIC DIRECTION:** Student Achievement

**SUBMITTED BY:**

Lori Matway, Associate Superintendent, Student and Community Services

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5659)**

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Public Hearing to Consider the Amendments to the Code of Student Conduct Policies to 5500.05 - STUDENT ATTENDANCE; 5500.08 - MISCONDUCT THAT REQUIRES SPECIFIC CONSEQUENCES; 5500.10 - DISCIPLINARY ACTION; AND 5500.12 - SUSPENSION/EXPULSION. (This is the second reading. There are no changes since the first reading.)

**BACKGROUND:**

Pursuant to Chapter 120, Florida Statutes, an amendment to policy (rule) is being proposed regarding Policies in the Code of Student Conduct. Changes are made to 5500.05 - STUDENT ATTENDANCE; 5500.08 - MISCONDUCT THAT REQUIRES SPECIFIC CONSEQUENCES; 5500.10 - DISCIPLINARY ACTION; AND 5500.12 - SUSPENSION/EXPULSION. This is the second reading of the proposed amendments to policy. There are no changes since the first reading.

The changes amend policy to reflect recent changes made to the Code of Student Conduct including reducing suspensions from 10 days to no more than five days for these four policies as well as adjusting the makeup work to apply equally to all absence types (page 5). Additionally, changes were made to the elementary section under illegal drugs and alcoholic beverages (page 8) and to the section regarding violent acts (page 10).

Changes to the policies referenced in the Code of Student Conduct are:

**Policy 5500.05 - STUDENT ATTENDANCE**

Page three, lines 44-49 and page four, lines 1-22

Updates makeup work to include all absence descriptions.

**Policy 5500.08 - MISCONDUCT THAT REQUIRES SPECIFIC CONSEQUENCES**

Page seven, lines 11-20

Updates the maximum number of suspension days from 10 days to no more than 5 days.  
 Removes alternative program reassignment and/or expulsion option for elementary.  
 Removes reference to a specific number of days that a suspension can be reduced.

Page seven, lines 24-35

Updates the maximum number of suspension days from 10 days to no more than 5 days.  
 Removes reference to a specific number of days that a suspension can be reduced.

Page eight, lines 35, 39-41

Updates the maximum number of suspension days from 10 days to no more than 5 days.  
 Removes reference to a specific number of days that a suspension can be reduced.

Page nine, lines 18-19, 23-24, 30, 39

Updates the maximum number of suspension days from 10 days to no more than 5 days.

Page ten, lines 21, 25-26, 41

Updates the maximum number of suspension days from 10 days to no more than 5 days.

Page ten, lines 27-35

Removes section on Violent Acts Resulting in Serious Injury.

Page eleven, lines 17, 38, 40

Updates the maximum number of suspension days from 10 days to no more than 5 days.

**Policy 5500.10 - DISCIPLINARY ACTION**Page fourteen, line 2

Updates the maximum number of suspension days from 10 days to no more than 5 days.

Page fourteen, lines 17-21

Updates the appeal information to set Area Superintendent as final hearing officer with no appeals.

Page fourteen, line 24

Updates the maximum number of suspension days from 10 days to no more than 5 days.

Page fifteen, line 31

Updates the maximum number of suspension days from 10 days to no more than 5 days.

Page sixteen, line 8

Updates the maximum number of suspension days from 10 days to no more than 5 days.

**Policy 5500.12 - SUSPENSION/EXPULSION**Page seventeen, lines 14-15

Updates the maximum number of suspension days from 10 days to no more than 5 days.

Page nineteen, lines, 33-34

Updates the maximum number of suspension days from 10 days to no more than 5 days.

This change is Included as part of this agenda item are the proposed policy amendments which include portions of the policy that are being amended. Words ~~struck through~~ are deletions; words underlined are additions.

STRATEGIC DIRECTION: Learning in a Safe Environment

ALTERNATIVES:

1. Adopt the proposed amendment to policy.
2. Modify and adopt the amendment to policy.
3. Do not adopt the proposed amendment to policy.

RECOMMENDATION:

Alternative #1 is recommended.

RATIONALE:

Impact as to the District: If Alternative 1 is adopted, no economic impact is expected. Impact to the Public: If Alternative 1 is adopted, the School Board determines that a formal economic impact statement is not required pursuant to Section 120.54(2)(b) Florida Statutes.

FINANCIAL IMPACT:

If Alternative 1 is adopted, no economic impact is expected. If Alternative 1 is adopted, the School Board determines that a formal economic impact statement is not required pursuant to Section 120.54(2)(b) Florida Statutes.

DATA SOURCES:

David Koperski, School Board Attorney  
Laurie Dart, Staff Attorney  
Ward Kennedy, Area Superintendent  
Mary Beth Corace, Ph.D., Director, Strategic Planning and Policy

SUBMITTED BY:

William P. Corbett, Ed.D., Deputy Superintendent

ATTACHMENTS:

- Policies 5500.05, 5500.08, 5500.10, 5500.12 (PDF)

5500.05 - CODE OF STUDENT CONDUCT - STUDENT ATTENDANCE

(Elementary School, Middle School, High School, Dual Enrollment)

**Philosophical Basis and Purpose:**

The classroom experience is of unique value and cannot be duplicated by make-up work. The purpose of this attendance policy is to foster responsibility and reliability on the part of District students to attend all classes. Students will acknowledge greater emphasis on attendance at school because credit in their classes will be contingent upon their presence.

**DEFINITIONS****I. COMPULSORY SCHOOL ATTENDANCE**

- A. All children who have attained the age of six years or who will have attained the age of six years by February 1 of any school year, or who are older than six years of age but who have not yet attained the age of 16 years, except as hereinafter provided, are required to attend school regularly during the entire school term. (F.S. §1003.21) (1) (a))
- B. A student who attains the age of 16 years during the school year is not subject to compulsory school attendance and may withdraw from school only if the student files a formal declaration of intent to terminate school enrollment with the School Board. The declaration must acknowledge that terminating school enrollment is likely to reduce the student's earning potential and must be signed by the child and parent. A student who attains the age of 18 years during the school year is not subject to the legal sanctions for compulsory school attendance. (F.S. §1003.21 (2) (c)) An exit interview must be conducted by school personnel to determine the reasons for the student's decision to terminate school enrollment and actions taken to keep the student in school. (F.S. §1003.21(2) (c))
- C. Students under 16 years of age may not be withdrawn from school for any reason unless expelled through Board action or covered by an exemption allowed by Florida Statute (F.S. §1002.20 (2)(b))
- D. Compulsory school attendance requirements may be met by attendance in a home education program. A "home education program" means the sequentially progressive instruction of a student directed by his or her parent in order to satisfy the attendance requirements of Florida law. (F.S. §1002.01(1))
- E. For students enrolled in Department of Juvenile Justice Programs, the compulsory school attendance requirement is governed by state law and regulations and includes a longer term (F.S. §§1003.01(11), 1003.52)

**II. ABSENCES****A. ABSENCE DEFINED**

A student who is not present in class at least one half of the class period shall be counted absent from that class. To be counted present for the school day, a student must be in attendance for at least one half of the class periods during the school day.

**B. EXCUSED ABSENCES**

Students must be in school unless the absence has been permitted or excused for one of

**Policies 5500.05, 5500.08, 5500.10, 5500.12 Page 2 of 21**

1 the reasons listed in paragraph V below.

2  
3 **C. UNEXCUSED ABSENCES**

4 Any absence which does not meet the criteria of an excused absence is an unexcused  
5 absence. The following are examples of unexcused absences:

- 6  
7  
8 1. out-of-school suspensions  
9  
10 2. family vacations  
11  
12 3. Students without a completed Certificate of Immunization indicating compliance with  
13 the current required schedule of immunizations will not be allowed to attend classes  
14 until this document is provided or a waiver is obtained. Absences due to non-  
15 compliance with immunization requirements shall be considered unexcused.  
16 However, students transferring into Pinellas County, including foster care students, or  
17 homeless students, a temporary 30-day waiver of both health examination  
18 documents and certificates of immunization will be granted. (F.S. 1003.22(1) (5) (e))

19 **III. TARDIES**

20  
21 A student is tardy when the student is not in his or her assigned seat or station when the bell  
22 rings.

23  
24 **A. EXCUSED TARDY**

25  
26 A tardy is excused only if the student is late for one of the reasons described in section V.

27  
28 **B. UNEXCUSED TARDY**

29  
30 A tardy is not excused unless it is caused by reasons set forth in section V. Examples of  
31 unexcused tardies include:

- 32  
33 1. oversleeping  
34  
35 2. missing the school bus  
36  
37 3. shopping trips  
38  
39 4. pleasure trips  
40  
41 5. car problems (ex: flat tire, no gas, car won't start, student getting a parking decal)  
42  
43 6. heavy traffic  
44  
45 7. returned for forgotten items

46  
47 Habitual tardiness is unacceptable and unfair to other students because instruction is  
48 interrupted every time a late student arrives. Every three (3) unexcused tardies within a  
49 grading period count as one unexcused absence. Additionally, individual schools may  
50 develop school-based consequences for tardy students.  
51  
52  
53  
54  
55

1 **IV. EARLY SIGN OUT**  
 2

3 Once students arrive on campus, they may not leave without permission from an administrator.  
 4 Students who must leave school during school hours must have their parent request this release  
 5 by phone or in person to the office in order to obtain pre-approval.  
 6

7 **A. EXCUSED EARLY SIGN OUT**  
 8

9 The same criteria used to determine an excused absence and an excused tardy will be  
 10 used to determine whether an early sign out is excused  
 11

12 **B. AN UNEXCUSED EARLY SIGN OUT INCLUDES:**  
 13

14 The same criteria used to determine an unexcused absence and an unexcused tardy will  
 15 be used to determine whether an early sign out is unexcused.  
 16

17 Numerous incidents of early release are unacceptable and unfair to the other students whose  
 18 instruction is interrupted each time a student leaves early. Every three (3) unexcused early sign  
 19 outs within a grading period will count as one unexcused absence.  
 20

21 **V. REASONS WHY AN ABSENCE, A TARDY OR AN EARLY SIGN OUT WILL BE EXCUSED**  
 22

23 An absence, a tardy or early sign out will be excused if caused by one of the following reasons:  
 24

25 **A.** The student is ill or injured.

26 **B.** There is a major illness in the student's immediate family (this means parents, brothers,  
 27 sisters, grandparents, or others living in the home).

28 **C.** There is a death in the immediate family.

29 **D.** The student attends religious instruction or there is a religious holiday in the student's  
 30 own faith.

31 **E.** The student is required by summons, subpoena or court order to appear in court. A copy  
 32 of the subpoena or court order must be given to the principal.

33 **F.** Special event. Examples of special events include important public functions,  
 34 conferences, state/national competitions, as well as exceptional cases of family need.  
 35 The student must get permission from the principal at least five days prior to the absence.

36 **G.** The student has a scheduled medical or dental appointment.

37 **H.** Students having, or suspected of having, a communicable disease or infestation which  
 38 can be transmitted are to be excluded from school and are not allowed to return to school  
 39 until they no longer present a health hazard (F.S. 1003.22). Examples of communicable  
 40 diseases and infestations include, but are not limited to, fleas, head lice, ringworm,  
 41 impetigo and scabies. Students are allowed a maximum of five excused days for each  
 42 infestation of head lice. Students on field trips and students who attend alternative to  
 43 suspension programs are not considered absent.

44  
 45 **VI. MAKE-UP WORK FOR ABSENCES (EXCUSED, UNEXCUSED OR SUSPENSION).** (This does  
 46 not apply to specific homework provided under F.S. § 1003.01 to certain suspended students.)  
 47

48 **A. ~~EXCUSED ABSENCES:~~**  
 49

~~Make-up work for credit and grade is allowed for all excused absences. It is the student's responsibility to get the missed work. The number of days allowed to make up the work shall be the same as the number of days the student was absent.~~

~~B. UNEXCUSED ABSENCES: (EXCEPT OUT OF SCHOOL SUSPENSIONS)~~

~~Make-up work for credit and grade is allowed. It is the student's responsibility to get the missed work. The number of days allowed to make up the work shall be the same as the number of days the student was absent. Work made up after an unexcused absence in elementary or middle school may be dropped a letter grade and must be dropped a letter grade in high school.~~

~~C. SUSPENSIONS:~~

~~Make-up work for credit and grade is allowed. It is the student's responsibility to get the missed work. Work is due on the day of return from the suspension. Work made up after an unexcused absence in elementary or middle school may be dropped a letter grade and must be dropped a letter grade in high school.~~

Make-up work for full credit and without a grade penalty is allowed for all absences. It is the student's responsibility to obtain the missed work. The number of days allowed to make up the work shall be equal to the number of days the student was absent, except in cases where the grading period ends before such time. In those cases, the work must be turned in before the end of the grading period.

## VII. RESPONSIBILITY OF PARENTS AND STUDENTS TO ATTEND SCHOOL

### Parents and students must do the following in connection with school attendance:

- A. Ensure the attendance of a child of compulsory school attendance age, as required by law. (F.S. 1003.24)
- B. Notify school personnel of their child's absence prior to the end of the school day of the absence, if possible and provide written notification within 48 hours of the child's return to school. Otherwise, the absence will be unexcused.
- C. If requested, provide documentation of illness from a physician or public health unit within 48 hours. The maximum number of days that a student may be absent without acceptable documentation justifying the absence is 5.
- D. Notify the school of any change of address, phone numbers and emergency contact numbers;
- E. Obtain application from currently assigned school if a student is eligible for homebound instruction.
- F. Notify school personnel if the family is moving out of town or out of the school's attendance boundary.
- G. Be aware of school district calendar and coordinate trips, vacations and personal business to support attendance on school days.
- H. Notify the school and request a copy of the Hospital/Homebound referral packet if a student is expected to miss at least 15 consecutive school days due to illness, medical condition, or social/emotional reasons, or may miss excessive days intermittently throughout the school year for the same reasons.

1  
2 **VIII. RESPONSIBILITY OF SCHOOL DISTRICT REGARDING STUDENT ATTENDANCE**

3  
4 **A. PATTERNS OF NON-ATTENDANCE**

5  
6 Non-attendance for instructional activities is established by tardiness, early-release, or  
7 absences from school.

8  
9 1. Each principal must make the necessary provisions to ensure that all school  
10 attendance reports are accurate and timely and must provide the necessary training  
11 opportunities for staff to accurately report attendance (F.S.1003.23 (1)). Principals  
12 are required to maintain an attendance record which shows the absence or  
13 attendance of each child enrolled for each school day of the year. (F.S.1003.23 (2))

14 2. When a student accumulates five (5) absences during a grading period, other than  
15 out-of-school suspensions, whether excused or unexcused, school personnel shall  
16 make a good faith effort to contact the parent by telephone to discuss the reasons for  
17 the absences and shall document such contact.

18  
19 3. A letter shall be sent to the parent or guardian and a referral will be made to the  
20 school's Child Study Team for a student who has had at least five unexcused  
21 absences, or absences for which the reasons are unknown, within a calendar month,  
22 or 10 unexcused absences, or absences for which the reasons are unknown, within a  
23 90-calendar-day period,.

24 4. If the parent or guardian of a child who has been identified as exhibiting a pattern of  
25 non-attendance enrolls the child in a home education program, the Superintendent  
26 shall refer the parent to a home education review committee composed of the district  
27 contact person for home education and at least two home educators selected by the  
28 parent from a district list of all home educators who have conducted a home  
29 education program for at least three years and have indicated a willingness to serve  
30 on the committee.

31 5. If a child subject to compulsory school attendance will not comply with attempts to  
32 enforce school attendance, the Superintendent may file a truancy petition pursuant to  
33 the procedures set forth in Section §984.12, Florida Statutes. The superintendent  
34 may also refer the case to the case staffing committee which may file a child-in-need-  
35 of-services petition. The superintendent may also take such steps as are necessary  
36 to bring criminal prosecution against the parent. (F.S. §1003.26)

37 6. Students 14-18 years of age who have 15 unexcused absences within 90 calendar  
38 days and have a driver's license will have their driver's license suspended by the  
39 Division of Highway Safety and Motor Vehicles or will not be issued a license if they  
40 apply for one.

41  
42 **High School Grading and Attendance:**

Guidelines for high school grading and attendance can be found in [Policy 5440](#) Credit Defined and [Policy 5420.03](#) Final Exam Requirement.

43  
44 F.S. 1002.01, 1002.20, 1003.01, 1003.21, 1003.22, 1003.23, 1003.24, 1003.26, 1003.52

Adopted 12/9/09; Revised 9/14/10, xx/xx/xx

1                    5500.08 - CODE OF STUDENT CONDUCT - MISCONDUCT THAT  
 2                    REQUIRES SPECIFIC CONSEQUENCES

3                    **In General**

4                    There are some things that result in a specific consequence if a student is found to have done them.  
 5                    These include acts involving:

- 6                    A.        use of tobacco products;  
 7                    B.        illegal drugs, alcoholic beverages, and harmful substances;  
 8                    C.        bombs and bomb threats;  
 9                    D.        chemical and biological attacks or threats;  
 10                   E.        guns, weapons, and dangerous objects;  
 11                   F.        violent acts resulting in serious injury;  
 12                   G.        felony charges and convictions.

13                   The District promotes a safe and supportive learning environment in schools, to protect students and  
 14                   staff from conduct that poses a serious threat to school safety. District staffs are encouraged to use  
 15                   alternatives to expulsion or referral to law enforcement agencies unless otherwise required by law.  
 16                   School based administrators shall provide consistent school-based discipline, where appropriate and  
 17                   authorized by policy.

18                   Certain acts are considered a serious threat to schools safety and must be reported to law enforcement.  
 19                   These acts include, but are not limited to, the following:

- 20                   A.        possession or use of a bomb and making of a bomb threat;  
 21                   B.        chemical and biological attacks or threats;  
 22                   C.        possession or use of a gun, weapon, or firearm.

23                   Petty acts of misconduct and misdemeanors including, but not limited to, minor fights or disturbances,  
 24                   should ordinarily not be referred to law enforcement and should not ordinarily result in student arrest.  
 25                   Petty acts of misconduct are those that an administrator reasonably believes do not pose a threat to the  
 26                   safety of students, staff, volunteers, or other persons, or a threat of harm to Board property.

27                   **Tobacco and Nicotine**

28                   Use of tobacco and nicotine products on school grounds is a violation of the Code of Student Conduct.

29                   A.        Illegal Use of Tobacco

30                                      Smoking by minors within 1,000 feet of a school is illegal. Also, if a student is caught  
 31                                      smoking inside a school building s/he will receive a written citation from the School  
 32                                      Resource Officer. The first time a student receives a citation the court may fine the  
 33                                      student up to \$100. For any additional citations, the court may fine a student up to  
 34                                      \$500.  
 35                                      \$500.

36                   B.        Violation of Code of Student Conduct

37                                      In addition to possible fines, if a student is caught using any form of tobacco or  
 38                                      nicotine product at school, at any school-sponsored activity, at a bus stop, or on the  
 39                                      bus, the student will be suspended for three (3) days. The first time a student is  
 40                                      caught, s/he can avoid the suspension by completing a smoking treatment program  
 41                                      approved by the principal.  
 42                                      approved by the principal.

43                   For purposes of this policy, "use of tobacco and nicotine products" shall mean all uses of tobacco,  
 44                   including cigars, cigarettes, pipe tobacco, chewing tobacco, snuff, any other substance or product that

1 contains tobacco or nicotine, as well as any uses of electronic cigarette/cigar or any other product  
 2 designed or manufactured to imitate any of the products mentioned herein regardless of whether it  
 3 contains tobacco or nicotine. "Use of tobacco and nicotine products" shall not include use of nicotine  
 4 patches or nicotine gum for their intended purposes, so long as Florida law does not prohibit the student,  
 5 based upon his/her age, from possessing nicotine patches or nicotine gum.  
 6

## 7 **Illegal Drugs, Alcoholic Beverages, Harmful, and Other Substances**

### 8 A. Elementary School Students

9  
 10 If a student is an elementary student when s/he violates this policy for the first or  
 11 second time, the principal will suspend the student for ~~ten (10)~~ no more than five (5)  
 12 days and, if appropriate, may recommend reassignment to an alternative program.  
 13 Before a student may return to his/her regular school, the student's parent must have  
 14 a conference with the principal or someone designated by the principal. If the  
 15 student's parent agrees that s/he will complete an approved drug or alcohol  
 16 educational program, the student's suspension will may be reduced to five (5) days.  
 17 The program specialist must provide proof that the student successfully completed the  
 18 educational program within the allocated period of time. ~~If the student violates this~~  
 19 ~~policy a third time while in elementary school, then s/he will be suspended for ten (10)~~  
 20 ~~days and may be recommended for expulsion.~~

### 21 B. Middle School and High School Students

22  
 23 If a student is in middle or high school when s/he violates this policy s/he will be  
 24 suspended for ~~ten (10)~~ no more than five (5) days and reassigned to an alternative  
 25 program, for one (1) or two (2) semesters. If this is the student's first offense and s/he  
 26 was not found to be selling, or having the intent to sell, drugs or alcohol ~~and or~~  
 27 not charged with a felony offense, the student and his/her parent will be offered an  
 28 opportunity to participate in the Pinellas County Schools' drug/alcohol educational  
 29 program. If the student's parent agrees that s/he will complete this program, the  
 30 student's suspension will may be reduced to five (5) days. The program specialist  
 31 must provide proof that the student successfully completed the program within the  
 32 allocated period of time. Failure to successfully complete the program will result in the  
 33 student's immediate assignment to an alternative school program. If the student is  
 34 caught a third time while s/he is still a student in the District, the student will be  
 35 suspended ~~for ten (10) days~~ and may be recommended for expulsion.

### 36 C. Policy

37  
 38 A student may not possess illegal drugs (including prescription drugs that are not the  
 39 student's own) or alcoholic beverages use them or are under the influence of them:

- 40 1. on school property,
- 41 2. on a school bus or at a bus stop,
- 42 3. at any school activity,
- 43 4. before a student arrives on school grounds,
- 44 5. before a student arrives at any school activity, or
- 45 6. on any field trip.

### 46 D. Purchase, Sale and Distribution

47  
 48 A student may not sell, purchase, or distribute illegal drugs or alcoholic beverages.  
 49 Additionally, a student may not be involved in negotiating the sale or purchase of

## Policies 5500.05, 5500.08, 5500.10, 5500.12 Page 8 of 21

1 illegal drugs or alcoholic beverages at school, at a school activity, or on a school bus,  
2 even if the sale/purchase does not actually take place.

3 E. Definition of Illegal Drugs

4  
5 "Illegal drugs" include any drug that is illegal under Florida law such as marijuana,  
6 cocaine, and heroin as well as prescription drugs for  
7 which a student does not have a valid prescription.

8  
9 "Illegal drugs" also includes any illegal or legal substances that may be used as an  
10 intoxicant, hallucinogen, mind-altering agent, or may be used for any other unsafe  
11 purpose. Examples include, but are not limited to, inhalants, over-the-counter drugs,  
12 bath salts, and spice cannabinoid (JWH-018).

13  
14 "Illegal drugs" also include any prescription drug that is not used as prescribed or that  
15 is in the possession of someone whose name is not on the prescription. This means  
16 that a student may not give his/her prescription medication to anyone else.

17 F. Possession Based upon Knowledge

18  
19 If a student arrives at school or a school activity in a car that contains illegal drugs or  
20 alcoholic beverages, and the principal believes there is evidence that s/he knew about  
21 the illegal drugs or alcoholic beverages, then the student will be considered as being  
22 in possession of the illegal drugs or alcoholic beverages.

23  
24 Likewise, if a student is at a school function and are in a specific area or room where  
25 there are illegal drugs or alcoholic beverages, then s/he may be considered in  
26 possession of the illegal drugs or alcoholic beverages if the principal believes the  
27 evidence shows that the student knew about the illegal drugs or alcoholic beverages  
28 and chose to remain in the area or room. If student is in his/her own hotel room and  
29 become aware that another student in the room has an illegal substance, s/he is  
30 expected to alert a school staff chaperone immediately to request a room change.

31 G. Guilty of Unlawful Sale or Possession

32  
33 If a student has been found guilty or delinquent for the unlawful sale or possession of  
34 any controlled substance as defined in F.S. Chapter 893, the student may be  
35 suspended for ~~ten (10) no more than five (5)~~ days and recommended for expulsion.

36 H. Fake Drugs

37  
38 If a student is caught in possession of or caught distributing a substance that is  
39 represented to be an illegal drug, s/he will be suspended for ~~ten (10) no more than~~  
40 five (5) days. The student may ask to have the ~~ten (10) day~~ suspension reduced to  
41 five (5) days by participating in a work back program which would include the  
42 completion of an approved drug or alcohol assessment.

43 I. Attempted Suicide

44  
45 If a student attempts suicide with or without illegal drugs, it will be treated as a mental  
46 health issue. A mental health assessment will be conducted before deciding what to  
47 do.

## 1 Waiver Of The Discipline Or Expulsion

2 Any student who is subject to discipline or expulsion for unlawful possession or use of any substance  
3 controlled under F.S. Chapter 893 may be entitled to a waiver of the discipline or expulsion under the  
4 following conditions:

5           A.       If the student divulges information leading to the arrest and conviction of the person  
6 who supplied such controlled substance to him/her, or if the student voluntarily  
7 discloses his/her unlawful possession of such controlled substance prior to his/her  
8 arrest. Any information divulged which leads to such arrest and conviction is not  
9 admissible in evidence in a subsequent criminal trial against the student divulging  
10 such information.

11           B.       If the student commits himself/herself, or is referred by the court in lieu of sentence, to  
12 a State-licensed residential drug abuse program and successfully completes the  
13 program.

14 A student may be disciplined or expelled for unlawful possession or use of any substance controlled  
15 under F.S. Chapter 893 upon the third violation of this provision.

## 16 Bombs And Bomb Threats

17 If a student is involved in the making of a bomb, plans for a bomb or a fake bomb, for use at school or at  
18 a school activity or while the student is at school or a school activity, s/he will be suspended for ~~ten (10)~~  
19 no more than five (5) days, recommended for expulsion, and reported to law enforcement for prosecution.  
20 The same actions will be taken if a student makes a bomb threat by any means that causes a disruption.

## 21 Chemical And Biological Attack Or Threats

22 If a student is involved in the making of a chemical or biological attack or threat against the school, a  
23 school function, or anybody at school or a school function, s/he will be suspended for ~~ten (10)~~ no more  
24 than five (5) days, recommended for expulsion, and reported to law enforcement for prosecution to the  
25 fullest extent of the law. This applies whether or not the attack or threat is real or fake.

## 26 Guns, Weapons, And Dangerous Objects

### 27 Guns:

28 Any student who brings a gun to school, to any school function, or on any school-sponsored  
29 transportation, or any student who possesses or exhibits a gun at school, at any school function, or on  
30 any school-sponsored transportation, shall be suspended for ~~ten (10)~~ no more than five (5) days and  
31 recommended for expulsion for not less than one (1) full year. Guns shall mean firearms as defined by  
32 F.S. 790 and include any objects (whether operable or inoperable), including starter guns, which will fire  
33 a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or  
34 silencer, or any destructive device. Guns also include any weapons which are designed to or may readily  
35 be converted to such purpose.

### 36 Weapons:

37 Any student who brings a weapon to school, to any school function, or on any school-sponsored  
38 transportation, or any student who possesses or exhibits a weapon at school, at any school function, or  
39 on any school-sponsored transportation, shall be suspended for ~~ten (10)~~ no more than five (5) days and  
40 recommended for expulsion. Weapons as defined by F.S. 790 are any objects such as, but not limited to,  
41 the following: dirks, metallic knuckles, slingshots, billies, tear gas guns, chemical weapons or devices,  
42 knives or other deadly weapons, other than common pocketknives (blade of four (4) inches or less which  
43 are considered a dangerous object), plastic knives, or blunt bladed table knives.

1 Guns and weapons are not allowed in a vehicle on school property, at a school bus stop, or at a school  
 2 activity. If a student is a secondary student who arrives at school or a school activity in a car that  
 3 contains a gun or weapon, and the principal believes there is evidence that the student knew about the  
 4 gun or weapon, then s/he will be considered to be in possession of the gun or weapon.

5 If a student is an elementary or secondary student at a school function and are in a specific area or room  
 6 where there is a gun or weapon, then s/he may be considered to be in possession of the gun or weapon if  
 7 the principal believes the evidence shows that s/he knew about the gun or weapon and chose to remain  
 8 in the area or room. If a student is in his/her own hotel room and become aware that another student in  
 9 the room has a gun or weapon, s/he is expected to alert a school staff chaperone immediately to request  
 10 a room change.

11 The principal may give a student written permission to possess a gun or weapon while on campus or at a  
 12 school function when the gun or weapon is part of the curriculum of the school. An example of this is  
 13 when a gun or rifle may be part of JROTC drill and firing ranges.

#### 14 Dangerous Objects:

15 Dangerous objects include, but are not limited to, common pocketknives with a blade of four (4) inches or  
 16 less, ice picks, razor blades, box cutters, air guns, bb guns, pellet guns, electronic weapons such as a  
 17 Taser, or spring guns of any sort (whether operable or inoperable).

18 Any student who brings a dangerous object to school, to any school function, or on any school-sponsored  
 19 transportation, or any student who possesses or exhibits a dangerous object at school, at any school  
 20 function, or on any school sponsored transportation, with use or threatened use in an offensive or  
 21 defensive manner, will be suspended for ~~ten (10)~~ no more than five (5) days and recommended for  
 22 expulsion.

23 Any student who brings, possesses or exhibits a dangerous object at school, or to any school function, or  
 24 on any school-sponsored transportation, without the use or threatened use in an offensive or defensive  
 25 manner, is guilty of a serious breach of conduct and that student may be suspended from school for ~~ten~~  
 26 (10) no more than five (5) days and may be recommended for reassignment or expulsion.

#### 27 ~~Violent Acts Resulting In Serious Injury~~

28 ~~If a student violently attacks another person or acts as a decoy in a physical attack at school, a school~~  
 29 ~~function, on the bus or at a bus stop and that person is seriously injured, the student will be suspended~~  
 30 ~~from school for ten (10) days and recommended for expulsion. If the attack by the student was~~  
 31 ~~unprovoked, even if there was no serious injury, the student will be suspended from school and may be~~  
 32 ~~reassigned or recommended for expulsion.~~

33 ~~If a student violently attacks another person somewhere else other than school, s/he may be removed~~  
 34 ~~from the general education program and administratively assigned to another program when there is~~  
 35 ~~evidence that the student's presence on campus may be disruptive.~~

#### 36 **Felony Charges And Convictions For Off-Campus Conduct**

##### 37 A. Notice of Felony Charges and Hearing

38 If a student commits a crime off campus and a prosecuting attorney formally charges  
 39 the student with a felony or with a delinquent act that would be a felony if s/he were an  
 40 adult, s/he may be suspended for ~~ten (10)~~ no more than five (5) days by the principal.  
 41 Before suspending the student, the principal will call him/her in with his/her parent to  
 42 discuss the charges against the student. This discussion will be a "hearing" that will  
 43 take place after the principal notifies the student's parent in writing by certified mail  
 44

1 that the principal has received notice that s/he has been charged by the prosecuting  
 2 attorney. That written notice will tell the student's parent of the specific charges  
 3 against the student and advise them that they have a right to the "hearing."

4 B. Hearing Procedures

5 The "hearing" must take place within five (5) school days but no sooner than two (2)  
 6 school days from the postmark date or the delivery date of the certified notice to the  
 7 student's parent. At the "hearing" the principal will listen to witnesses called by the  
 8 principal and the student also may present witnesses. The student may speak on  
 9 his/her own behalf but s/he does not have to do so. If the student does not speak on  
 10 his/her own behalf, s/he cannot be threatened with punishment or later be punished  
 11 for not speaking.  
 12

13 The "hearing" will not be conducted like a court proceeding. There will be no "rules of  
 14 evidence" nor will there be a court reporter to provide a transcript of the "hearing."  
 15 After the "hearing" the principal will let the student and his/her parent know, in writing,  
 16 if the student is being suspended for ~~ten (10)~~ no more than five (5) days. The  
 17 decision to suspend the student cannot occur without conclusive evidence that the  
 18 prosecuting attorney has formally filed a felony charge against the student. The  
 19 principal must also determine that the student's presence at school, after being  
 20 formally charged for the incident, will have an adverse impact on the school.  
 21

22 C. Types of Charges That May Justify Suspension

23 The types of charges that may justify suspension under this provision are:  
 24

- 25 1. any felony involving violence,
- 26 2. rape or sexual battery,
- 27 3. lewd and lascivious act on a student under sixteen (16) years of age,
- 28 4. concealed weapon,
- 29 5. armed robbery,
- 30 6. sale of illegal drugs,
- 31 7. possession of a bomb,
- 32 8. any felony involving the use of a firearm,
- 33 9. battery on school system employee or official, or
- 34 10. aggravated battery.
- 35 11. There may be other charges that will justify suspension under this provision, if  
 36 the principal determines that the student's presence at school after being  
 37 charged will have an adverse impact on the school.

38 D. Extension of ~~Ten (10)~~ Five (5) Day Suspension

39 If the principal suspends a student for ~~ten (10)~~ five (5) days, the Superintendent may  
 40 extend the student's suspension until the outcome of the criminal charges that have  
 41 been filed against the student. During the student's suspension, pending the outcome  
 42 of the criminal charges, s/he will be assigned to an alternative educational program.  
 43  
 44

45 E. Expulsion upon Finding of Guilt

46 If the court determines that a student is guilty, the Board may expel the student.  
 47 During the student's expulsion, s/he may still attend the alternative program to which  
 48 s/he has been assigned.  
 49

1 F.S. 1003.57, 1006.07, 1006.08, 1006.09, 1006.13

2 Fl. Educational Equity Act of 1984

3 F.A.C. 6A-6.03312

4

Adopted 12/9/09; Revised 7/27/10, 7/26/11, 12/10/13, 6/24/14, 05/19/15, xx/xx/xx

5

## 5500.10 - CODE OF STUDENT CONDUCT - DISCIPLINARY ACTION

1  
2 The use of corporal punishment is prohibited. However, school personnel may use reasonable force to  
3 maintain a safe and orderly learning environment. Any use of reasonable force shall be in accordance  
4 with School Board policy and State Board of Education rule. The prohibition against the use of corporal  
5 punishment also extends to parents or guardians on school grounds. The following types of discipline  
6 may be used, as well as those found in the school discipline plan at each school.

### 7 **Detention**

8 A student can receive a detention either before school or after school. The school will give the student's  
9 parent twenty-four (24) hours' notice before s/he serves the detention. For elementary and middle school  
10 students, the administrator must contact the student's parent and have a conversation with the student's  
11 parent before the student serves the detention. For high school students, the administrator must make an  
12 effort to contact the student's parent by telephone. If the administrator is unable to contact the student's  
13 parent by telephone, the student will still be required to serve the detention. The administrator must  
14 document that an attempt to contact the student's parent was made. The student's parent is responsible  
15 for the student's transportation when s/he has detention.

### 16 **In-School Suspension**

17 A student can be assigned and sent to designated rooms or programs (examples: IC, ABC) in his/her  
18 school during the school day. A student will receive full credit for class work completed while in the  
19 assigned room or program and his/her absence will be a Code 6.

### 20 **Student Work Assignments**

21 If the student's parent and a school administrator agree, the administrator can assign the student to a  
22 work detail at the school for up to ten (10) hours for each offense. The principal will decide who will  
23 supervise the student's work.

### 24 **Saturday School**

25 A student can be sent to Saturday School if an administrator has contacted the student's parent and had  
26 a conversation with them at least twenty-four (24) hours in advance.

### 27 **Removal from Class**

28 A teacher may require that a student be removed from class if it has been documented that his/her  
29 behavior has seriously disrupted the teaching or learning in the classroom. If a student is removed from a  
30 class the principal may place the student in another appropriate classroom, in-school suspension, an  
31 alternative education program, or the principal may recommend the student for suspension or expulsion.

32 A student cannot be returned to that teacher's classroom unless the teacher consents or a school-based  
33 placement review committee has determined that doing so is the best or only available alternative. A  
34 decision on whether to return a student to the classroom must be made by the teacher or the committee  
35 within (5) days of the removal.

### 36 **Parent Shadows Student**

37 With reasonable notice, and if the principal and the parent agree, the parent will attend classes with a  
38 student for a day or specific period of time.

39

## 1 Out-of-School Suspension

2 A student can be suspended from school for ~~up to ten (10)~~ no more than five (5) days at a time. If a  
3 student is suspended s/he cannot be on school grounds or attend any school activities. The administrator  
4 may consider the following before deciding to suspend a student:

- 5 A. has the student been sent to the administrator at least once before?
- 6 B. has the student's parent been told that his/her behavior is a problem and that s/he  
7 may be suspended?
- 8 C. has the student been referred to his/her guidance counselor?
- 9 D. has the student been given a work assignment before?
- 10 E. has the student been referred to an outside agency for assistance?

11 There are circumstances under which the administration will suspend a student on the first offense.

## 12 Transfer

13 A student may be transferred to another school, including an alternative school (such as Pinellas  
14 Secondary, TELESCHOOL, adult school, etc.). The principal must recommend the student's transfer in  
15 writing to the Area Superintendent for the student's area and provide the student's parent with a copy of  
16 the recommendation. The student's parent may appeal a transfer to the Area Superintendent within five  
17 (5) days of being notified of the transfer recommendation. ~~The Area Superintendent decides whether the  
18 student will be transferred. If the student's parent disagrees with the Director's decision, they may appeal  
19 it to the Region Area Superintendent. The Area Superintendent will review the situation and decide  
20 whether the student will be transferred. The student or parent cannot appeal the Area Superintendent's  
21 decision.~~

## 22 Disciplinary Reassignment

23 If the principal determines that a student has done something wrong that requires removal from the  
24 regular school program, s/he will be suspended for ~~ten (10)~~ no more than five (5) school days and then  
25 sent to an alternative school.

- 26 Q. How long does a student have to attend the alternative program?
- 27 A. For one (1), two (2), or three (3) semesters. If a student does not behave or does not  
28 do his/her work at the alternative school, s/he may have to stay there even longer.  
29 Students may be offered the opportunity to enter into an early workback agreement if  
30 there are extenuating circumstances.
- 31 Q. What if a student gets reassigned a second time?
- 32 A. If the student is a general education student, s/he will be reassigned for one (1), two  
33 (2), or three (3) semesters. Most second reassignments will be to TELESCHOOL. If  
34 a student is an ESE student s/he may be returned to an appropriate alternative  
35 school.
- 36 Q. Can a student go back and visit his/her regular school or other schools while s/he is  
37 reassigned to an alternative school?
- 38 A. No. A student cannot go back to his/her school, or visit any other school, or be on any  
39 property leased or owned by the Board. A student cannot attend any school activity

- 1 (sports events, graduation, performances, banquets, etc.), even as a spectator without  
2 permission from the Area Superintendent.
- 3 Q. What if a student is reassigned to attend an alternative school for the last semester of  
4 his/her senior year?
- 5 A. If a student is reassigned to attend an alternative school during the last semester of  
6 school before s/he graduates, the following rule applies:  
7  
8 The student's parent may appeal to a District Review Committee to ask for permission  
9 to participate in the student's regular school's graduation ceremony. The Committee  
10 will consider the following factors:
- 11 1. the nature of the offense
- 12 2. the student's discipline history
- 13 3. the student's performance, attendance, and discipline record in the alternative  
14 program
- 15 4. other factors it considers to be mitigating or aggravating
- 16 Q. When will the District Review Committee meet?
- 17 A. No later than ten (10) days before the last day of school.
- 18 Q. Who sits on the District Review Committee?
- 19 A. The District Review Committee shall consist of the Area Superintendents and the  
20 President of the County Council of PTAs or a designee. An Area Superintendents  
21 shall not vote on an appeal involving a school from their area. The PTA  
22 representative shall also not hear an appeal from a school with which s/he is  
23 associated.
- 24 Q. Can a student appeal the decision of the District Review Committee to anyone?
- 25 A. No.
- 26 Q. What if a student is reassigned after the District Review Committee has met?
- 27 A. Then the principal will decide whether the student can attend graduation and end of  
28 the school year activities considering the same factors considered by the District  
29 Review Committee. The student cannot appeal the principal's decision.
- 30 Q. Can a student appeal his/her reassignment to an alternative school?
- 31 A. No, a student can only appeal the ~~ten (10)~~ five (5) days of suspension. If the  
32 suspension is removed, the reassignment will not occur.
- 33 Q. How does a student appeal a suspension linked to a reassignment?
- 34 A. Within two (2) school days of being suspended, the student or his/her parent writes a  
35 letter to the principal explaining why the student thinks s/he should not be suspended.  
36 The student's parents may prefer to have the appeal with the principal by telephone.  
37 The principal will write to the student's parents within two (2) school days to tell them  
38 whether the student's suspension is being upheld.

1  
2 If the principal upholds a student's suspension, s/he or his/her parents may write a  
3 letter to the Area Superintendent appealing the suspension within two (2) school days  
4 of receiving the principal's decision. The Area Superintendent will review the facts of  
5 the case and determine whether the student was given due process. The Area  
6 Superintendent will not reinvestigate the incident. The student cannot appeal the Area  
7 Superintendent's decision.

8 Q. What does a student do about class work during the ~~ten (10)~~five (5) day suspension  
9 before s/he begins to attend the alternative school?

10 A. Your withdrawal grade will be established at the time of reassignment from the regular  
11 school. The alternative school staff will assign all work after that time.

12 Q. What if a student is reassigned at the end of the semester during high school—how  
13 does that affect his/her classes?

14 A. If a student's suspension begins fifteen (15) days or less before the end of the  
15 semester, then the regular school staff will supply the student's regular class work,  
16 and they will also supply review and testing material and arrange for the student to  
17 take his/her exams. In addition, if there are less than thirty (30) school days left in a  
18 semester then the period of reassignment will include the remainder of the current  
19 semester in addition to the designated semesters of reassignment.

## 20 Expulsion

21 An expulsion means that a student cannot attend any District school except as allowed by the Board. If a  
22 student is serving an expulsion during the last semester of his/her senior year, s/he is not allowed to  
23 participate in his/her home school graduation ceremony. If a student commits an offense that is  
24 considered exceedingly serious, (a student causes critical human injury, extensive property damage, or  
25 excessive school disruption) the Board may decide not to allow the student to attend any school,  
26 including TELESCHOOL. In this instance referrals to community resources will be made.

27 Q. Can a student go back and visit his/her regular school or other schools while s/he is  
28 expelled?

29 A. No. A student cannot go back to his/her school, or visit any other school, or be on any  
30 property leased or owned by the Board. A student cannot attend any school activity  
31 (sports events, graduation, performances, banquets, etc.).

32 Q. May a student attend other schools or programs that are not run by the District during  
33 the expulsion?

34 A. Yes, a student can attend local Juvenile Services Programs, PACE, Urban League, or  
35 other such programs, but acceptance is entirely up to that program's staff. Other  
36 public schools and most private schools will not allow a student to enroll during the  
37 expulsion period.

38 F.S. 1001.41, 1001.42, 1001.43, 1006.07(2), 1006.13

39 Revised xx/xx/xx

## 1 5500.12 - CODE OF STUDENT CONDUCT - SUSPENSION/EXPULSION

### 2 **HOW A STUDENT MAY BE SUSPENDED OR EXPELLED FROM SCHOOL**

#### 3 **In General**

4 A student has a right to attend school and have an opportunity to learn. A student can lose that right to  
5 attend school if s/he violates the Code of Student Conduct or a school rule. A student loses the right to  
6 attend school by being suspended or expelled. During the period of suspension or expulsion, a student  
7 may not enter upon District property or attend any District or school sponsored activity or event without  
8 the permission of an administrator.

#### 9 **Suspension**

10 Q. Who can suspend a student?

11 A. The principal or someone designated by the principal (such as an assistant principal)  
12 can suspend a student.

13 Q. How long can a student be suspended?

14 A. A student can be suspended from school for one (1) school day or up to ~~ten (10)~~five  
15 (5) school days.

16 Q. What happens before a suspension?

17 A. The principal or assistant principal becomes aware that a student has broken a rule in  
18 the Code of Student Conduct or a school rule. S/He will investigate by talking to  
19 students, teachers, or others who may know something about what happened. Even  
20 if the student is one (1) of the students who broke the rule, the principal or assistant  
21 principal may talk to the student as part of the investigation. After talking to people  
22 who were involved or witnesses, the principal or assistant principal will determine who  
23 s/he thinks broke a rule.

24 Q. What if the principal or assistant principal determines that a student broke a rule?

25 A. As soon as possible the principal or assistant principal will talk to the student. The  
26 administrator will tell the student that s/he has broken a rule in the Code of Student  
27 Conduct or a school rule. The student also will be given something in writing, like a  
28 discipline referral, that tells the student the same thing. A student will then be told  
29 why the administrator thinks that s/he has broken the rule. After this happens, the  
30 student should know what s/he is accused of doing and what evidence there is that  
31 supports the accusations.

32 Q. What happens next?

33 A. The student will now have an opportunity to tell the principal or assistant principal  
34 his/her side of the story. The student can ask that they talk to someone s/he thinks  
35 may know something about what happened. The student can give the principal or  
36 assistant principal a written statement to read. After listening to the student and  
37 reading anything that s/he has given them, the principal or assistant principal may talk  
38 to the people s/he told them about and anybody else that they need to contact.

39  
40 After that, the principal or assistant principal will decide if the student has broken a

- 1 rule in the Code of Student Conduct or a school rule. If s/he decides that the student  
 2 has broken a rule, they will then decide if the student should be suspended from  
 3 school and how long the student will be suspended. The student will be told about  
 4 this decision.
- 5 Q. Will the student's parents know?
- 6 A. The principal or assistant principal will try to telephone the student's parents and let  
 7 them know about the suspension. If they cannot reach the student's parents by  
 8 telephone, then they will write down how many times they tried and what happened.  
 9 The student's parents will be mailed a letter titled Written Notice of Suspension within  
 10 twenty-four (24) hours of the decision. The student will be given a copy of that letter.  
 11 If the student or his/her parents claim that s/he did not receive the letter, it will not  
 12 change the suspension. The student will be given another copy of the letter if s/he  
 13 requests one.
- 14 Q. How can a student appeal a suspension?
- 15 A. If the student's parents want to appeal the suspension, they should notify the principal  
 16 in writing before the student's suspension is over. When the principal receives the  
 17 notice from the student's parents that they wish to appeal, s/he will offer to arrange a  
 18 conference with the student's parents. The student's parents may prefer to discuss  
 19 their appeal with the principal by telephone. If the student's parents do not notify the  
 20 principal in writing before the end of the student's suspension that they want to  
 21 appeal, the suspension is final.
- 22 Q. What happens at the conference?
- 23 A. The student's parents (and the student if s/he is present) will discuss with the principal  
 24 what has occurred. The principal will go over the incident that led to the suspension  
 25 and review the evidence supporting the suspension. The principal also will review the  
 26 process that was followed leading up to the decision to suspend the student. This will  
 27 include a review of how the student was told about the accusations and the evidence  
 28 against the student and how the student was allowed an opportunity to tell his/her side  
 29 of the story.
- 30  
 31 If the student or his/her parents believe that the school did not follow all of the  
 32 requirements for suspending the student, the student must tell the principal exactly  
 33 what was not done that the student believes should have been done. For example, if  
 34 the assistant principal did not give the student something in writing that told the  
 35 student what s/he was accused of doing, the student must tell the principal that at this  
 36 conference or the student cannot later complain about not being advised in writing of  
 37 the accusations against the student.
- 38  
 39 If the principal agrees with the student's parents that one (1) or more requirements for  
 40 suspending the student were overlooked, the principal can then comply with those  
 41 requirements at the conference or can start the suspension process from the  
 42 beginning and go through it again.
- 43 If there are witnesses who had not been interviewed prior to the suspension, whom the student thinks  
 44 may have information about the incident, then the student should inform the principal of the names of  
 45 those witnesses at this conference. The principal may decide to interview those witnesses before making  
 46 his/her final decision or the principal may believe that s/he has enough information already to make a final  
 47 decision.

- 1 Q. When will the principal decide the appeal?
- 2 A. The principal will provide the student and his/her parents a written decision within five  
3 (5) school days of the conference.
- 4 Q. Is the student suspended during the appeal?
- 5 A. The student will continue to serve the suspension until a final decision is made after  
6 all appeals.
- 7 Q. What if the suspension was not appropriate?
- 8 A. Any record of the suspension will be taken out of the student's records and the  
9 student will be given the opportunity to make up all schoolwork that s/he missed,  
10 without penalty.
- 11 Q. Can the student appeal the principal's decision?
- 12 A. The student may appeal the principal's decision to the Area Superintendent or a  
13 person designated by the Area Superintendent. To appeal to the Area  
14 Superintendent, the student must notify him/her in writing within five (5) school days of  
15 the date of the principal's final decision.
- 16 Q. What will be reviewed on this appeal?
- 17 A. This appeal only concerns whether or not the proper procedures were followed in  
18 making the final decision to suspend the student. There will be no further  
19 investigation or interviews with witnesses about the incident, although the facts of the  
20 case will be reviewed.  
21  
22 If the proper procedures were not followed, then the suspension will be sent back to  
23 the principal to follow the proper procedures and decide on whether or not to suspend  
24 the student. If, after following the proper procedures, the principal decides that the  
25 student should not be suspended, any record of the suspension will be taken out of  
26 the student's records and s/he will be given the opportunity to make up all schoolwork  
27 that s/he missed, without penalty.
- 28 **Expulsion**
- 29 Q. Who can expel a student?
- 30 A. Only the Board can expel a student based upon a recommendation by the  
31 Superintendent. The Superintendent will make a recommendation for expulsion only  
32 after receiving a recommendation from the principal. The principal will make such a  
33 recommendation for expulsion only after having suspended the student for ~~ten (10)~~  
34 more than five (5) school days. The principal's recommendation will contain a detailed  
35 explanation of the incident and the student's record of attendance, academics, and  
36 discipline.
- 37 Q. Will a student's parents be notified?
- 38 A. The student and his/her parents will be notified in writing if the Superintendent  
39 recommends that the Board expel a student. The allegations against the student will  
40 be explained. The student will also be told that s/he can request a hearing.

- 1 Q. What if the student's parents want to request a hearing?
- 2 A. The parents should submit a written request for a hearing to the School Board  
3 Attorney's office. After the parents request a hearing, the Superintendent will assign  
4 the student to an appropriate school program other than his/her regular school.
- 5 Q. What if the student's parents do not request a hearing?
- 6 A. If the parents do not ask for a hearing, the charges are considered to be true. The  
7 student and his/her parents may come to the Board meeting to talk about the length of  
8 the expulsion.
- 9 Q. Who conducts the hearing?
- 10 A. A local attorney who is a volunteer will preside over the hearing. The attorney is an  
11 impartial hearing officer who is not an employee of the School District.
- 12 Q. When will the hearing take place?
- 13 A. The Superintendent's attorney will schedule the hearing and notify the student and  
14 his/her parents in writing of the date, time, and place of the hearing. The student will  
15 receive this notification at least two (2) weeks before the hearing takes place.
- 16 Q. Can a student have an attorney at the hearing?
- 17 A. The student is entitled to have an attorney or other representative provide him/her  
18 with legal representation. Any fees for such representation will be the student's  
19 parents' responsibility.
- 20 Q. What happens at the hearing?
- 21 A. The Superintendent's attorney will present witnesses and documents to support the  
22 allegations to the impartial hearing officer. The parents or attorney will have an  
23 opportunity to cross-examine the witnesses and to present witnesses and evidence on  
24 the student's behalf.
- 25 Q. Will there be a record of the hearing?
- 26 A. The Board will provide a certified court reporter for the hearing. The court reporter will  
27 take down everything that is said at the hearing. If the student's parent wants a full or  
28 partial transcript of the hearing, they can pay the court reporter to provide one for  
29 them. The court reporter may require payment in advance.
- 30 Q. What happens after the hearing?
- 31 A. The impartial hearing officer will make a decision based upon the evidence presented  
32 at the hearing. S/He will decide what the facts are and make a recommendation in  
33 writing to the Board. A copy of that recommendation will be provided to the student,  
34 his/her parents, and the Superintendent's attorney.
- 35 Q. Who makes the final decision?
- 36 A. The Board will make the final decision on whether or not the student should be  
37 expelled and if so, for how long. The student, his/her parents, and their attorney will  
38 have an opportunity to appear before the Board in private to discuss the

1 recommendation of the impartial hearing officer. The parents may request to meet in  
2 public to discuss the recommendation with the Board.

3 Q. How long can the Board expel a student?

4 A. A student can be expelled for the remainder of the current school year and one (1)  
5 additional school year. Usually the length of the expulsion is specified in the number  
6 of semesters. If there are fewer than thirty (30) school days left in the current  
7 semester when the student's suspension begins, the student's will stay out the rest of  
8 that semester plus the designated semesters of expulsion. A student who is serving  
9 an expulsion during last semester of his/her senior year may not participate in the  
10 graduation ceremony.

11 Q. Can a student appeal the Board's decision to expel?

12 A. A student can appeal the Board's decision to the District Court of Appeal in Tampa.  
13 The student must do so within thirty (30) days of the date of the Board's order  
14 expelling the student.

15 F.S. 1001.41, 1001.42, 1001.43, 1006.07(2), 1006.13

16 Revised xx/xx/xx

17

18

19

20 Approved as to form and legality:

21

22

23

24

25

26

27



\_\_\_\_\_  
School Board Attorney

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5658)**

---

---

Request Approval of Minutes: To Approve the Minutes of the School Board Workshop of Tuesday, February 16, 2016; and, the Regular School Board Meeting of Tuesday, February 23, 2016

**ATTACHMENTS:**

- w.16Feb16 (PDF)
- board meeting minutes 022316 (PDF)

**SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA  
WORKSHOP – February 16, 2016**

The School Board of Pinellas County, Florida, conducted a workshop on Tuesday, February 16, 2016, at 9:00 a.m., in the Cabinet Conference Room, Administration Building, 301 4<sup>th</sup> Street SW, Largo, Florida.

Present: Mrs. Peggy L. O’Shea, Chairperson; Mrs. Terry Krassner, Vice-Chairperson; Ms. Janet Clark, Mrs. Carol J. Cook, Mrs. Linda Lerner, Members; Dr. Michael Grego, Superintendent, Dr. William Corbett, Deputy Superintendent, and Mr. David Koperski, School Board Attorney.

Absent: Ms. Rene Flowers, school board member

Late: Dr. Ken Peluso, school board member, arrived at 9:03 a.m.

**Review of Agenda:** no changes

- **Budget Update/Legislative Update:** Mr. Kevin Smith, associate superintendent, finance and business services, reviewed the following documents: *The Florida House of Representatives Public School Funding The Florida Education Finance Program (FEFP) Fiscal Year 2016-2017; The Florida Senate Public School Funding The Florida Education Finance Program (FEFP) Fiscal Year 2016-2017; Pinellas County Schools 2016/17 House and Senate FEFP Proposal Comparison to 2015/16 3<sup>rd</sup> FEFP Calculation; and , the School Board of Pinellas County, Florida Certificates of Participation, Series 2016 Draft Financing Schedule January 21, 2016.* Mr. Smith shared that both the House and Senate are not recommending any increase to the Safe Schools Funding; both are recommending increases to Supplemental Academic Instruction which are funds for the Low 300 schools. The House is recommending an increase for Digital Classrooms Allocation, but the Senate is not. Both the House and Senate are proposing fairly consistent dollar amounts, but the overall increase in state funding for education is minimal. State committees will need to come together and draft their final budget proposal. Mr. Smith reviewed the COP financing schedule. He referenced the approval of the Creation of the Pinellas School Board Leasing Corporation and the Reimbursement Resolution at the February 9 school board meeting. At the April 12 school board meeting, the approval for the financing will come before the board. Dr. Grego asked Mr. Smith to present those details at the March 8 school board workshop.
- **Health Update-Urgent Care Options:** Mr. Ted Pafundi, director, risk management, Ann Gebhard, AON representative, and April Paul, managing officer, employee benefits, health, and wellness reviewed the document: *Health Plan Tools-Telemedicine, Expert Second Opinion, Urgent Care and Wellness Centers.* Ms. Gebhard spoke of the benefit of Centers of Excellence (page 1). These facilities are typically listed for specific medical conditions and include nationally renowned providers for care; not currently available but a future opportunity for PCS employees. Telemedicine would provide greater access and scheduling flexibility providing consultation with a board certified physician; though fee based would typically be less expensive than an office visit. Expert Second Opinion offers patient and provider the opportunity to review diagnosis and treatment options; this would be a plan paid service. The use of Urgent Care Centers was discussed and the possibility of contracting directly with these providers for competitive fee or rates would benefit employees and encourage them to use the facilities that offer a more varied schedule. Mr. Pafundi spoke of Wellness Centers stating that it would be a large investment due to the size of the county and they have been found to not be successful overall. Dr. Grego

- suggested we negotiate fees with urgent care centers and chose providers that are strategically located across the county. It would be best not to go into the health care business; Dr. Peluso agreed that is an increased liability. April Paul shared that we currently have contracts with several urgent care centers including MedExpress Urgent Care.
- **Charter School Requests:** Mr. Rick Wolfe, director, charter schools and home education, shared two proposed agenda items: *Request Approval of the Amendment to the Charter School Contract for Athenian Academy to Increase Enrollment and Request Approval of a Five-Year Charter Renewal for Discovery Academy of Science Charter School and add a Second Location.*
    - **Athenian Academy:** Athenian Academy's new location (2289 N. Hercules Ave., Clearwater) has an increased enrollment capacity of 600 from their previous 400. This agenda item to increase enrollment will come before the board at the February 23, 2016 school board meeting.
    - **Discovery Academy:** Discovery Academy's request has been postponed because they are still in negotiations.
  - **Cenergistic Update:** Mr. Clint Herbic, associate superintendent, operational services reviewed the document: *Energy Conservation Program Initial Board Report, February 16, 2016, Review of Period March 2015-November 2015.* Mr. Herbic shared that an important component of the success of the program is due to the cooperation between all parties (i.e. energy specialists, head plant operators, teachers and staff) and promoting an "energy conservation culture". Based on data from utility expenditures from March 2014-February 2015, electricity accounts for 81% of utility expenditures. Energy specialists being on site has helped with reduction in water/sewer usage because repairs to leaky faucets and the like are addressed more quickly. To date, over an eight month period, the district has realized energy savings of \$1,757.059. Mr. Herbic shared that teamwork and communication is essential. When there is an interruption in energy service, he notifies Mike Gandolfo, Pinellas Classroom Teachers Association, because often the teachers will contact PCTA about lack of air conditioning and other concerns. Dr. Grego stated that the board will continue to be updated on the progress of this program.
  - **Real Estate/Facility:** Mr. Clint Herbic, associate superintendent, operational services shared two documents: *Melrose Elementary School Capital Renewal Project-Staff, Parent, and Community Forum Analysis February 15, 2016 and Fall 2015 North Ward Survey Government Employees.*
    - **North Ward:** Mr. Bill Lawrence, director, student demographics, capacity and assignment, spoke of the potential redevelopment by the city of Clearwater for the North Marina District. Mayor Cretokos attended the November 10, 2015, school board workshop and communicated this idea. At that time, Dr. Grego asked that a survey of city and county staff who work in that area be surveyed. Mr. Lawrence stated that survey monkey was utilized from December 14-18, 2015. There were 456 responses; 38% of those have children within the age range that could potentially utilize North Ward. Mrs. O'Shea asked what the actual capacity is of this property and if the model includes zoned students that were previously zoned for this site, including beach residents. Mr. Lawrence said there will be capacity for 346 students and they will look at students near this location to increase diversity in the student population. Mrs. Lerner asked how the reopening of this site would impact surrounding schools. Mr. Lawrence replied that there would be no impact on Sandy Lane, Dunedin, Skycrest, or Plumb; some students now zoned for Belleair could be considered. Mrs. O'Shea believes opening the school would be good for the community. Mrs. Lerner asked if this would include addresses in the Greenwood area. Dr. Grego asked Mr. Lawrence to look at a possible zone that would feed into

the school to include diversity and bring that information back to the board at another workshop. Dr. Peluso asked about the feedback received from the city. Mr. Herbic shared that they seem to be excited at the prospect of a school reopening. Mr. Lawrence shared that he will be meeting with the mayor and the county very soon.

- **Melrose:** Mr. Clint Herbic, associate superintendent, operational services, advised the board that there were three meetings held regarding the Melrose project; one with Melrose staff, one after school at Melrose for parents and community, and one at Gibbs High for anyone in the community. Feedback forms were provided and have been distributed in some locations throughout the community. The school was built in 1962. In 1995, soil issues were discovered and addressed, but if the property is razed, the soil uncovered would need to be treated. Based on the input received, respondents prefer a new facility, embracing the African American history rich to the area, and designated space for the existing journalism magnet program. Additionally, a green space on the property and after-school care in close proximity, possibly at the existing Women's Center (Melrose Clubhouse). Mrs. Krassner asked what can be done to have more economic diversity within the population. Mrs. O'Shea stated that Melrose has become a special cause; we could create an environment at the site including extended day and extended year to address the many challenges. There are a high number of students in the neighborhood eligible for free VPK who are not taking advantage of it. This VPK program could be staffed by our own certified teachers and make it exclusive for those in the Melrose zone. The kindergarten readiness rates are lower and having four year olds at the school would help with this issue. Create a community feeling, build something different and exciting; perhaps a partnership with the city for a joint-use playground. Mrs. Lerner added that she believes the extended day/year is a separate issue, but the VPK needs to be built into the plan. She asked about the Women's Center. Mr. Herbic said they recently located the owners and plan to speak with them. After some discussion, Dr. Grego asked that they continue to go out and speak with parents; this is the first of many conversations; we want to help the community and build a point of pride. Dr. Peluso asked if some monies had been set aside for Melrose in the five year capital outlay plan. Mr. Herbic shared that 4.5 million had been projected for repairs. Mrs. O'Shea asked the number of zoned and non-zoned students in attendance. Mr. Lawrence will get the data and share it with the board. Mrs. O'Shea asked what year the new school would open. Mr. Herbic said if construction is started in the summer of 2017, it could open for the start of school year 2018-2019.
- **Policy Change Updates/Immunization:** Dr. Mary Beth Corace, director, strategic planning and policy and Ms. Sara O'Toole, managing officer, school health services, shared two agenda items: *Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 5112-ENTRANCE REQUIREMENTS (This is the first reading)* and *Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 5320-IMMUNIZATION (This is the first reading)*. Ms. O'Toole shared that we are making a more robust policy to include the citing of Florida Statutes and to update the language from physical examination to health examination. Regarding school entrance requirements, the law allows thirty days for compliance and schools follow this practice. Mrs. Lerner asked that this wording be added to the policy. Dr. Corace advised the board that the first reading of these policies will come before the board on February 23, 2016.
- **Enterprise Resource Plan Procurement Process:** Mr. Tom Lechner, associate superintendent, technology information systems and Mr. Norm Kelton, administrator,

- technology information systems, reviewed a PowerPoint presentation: *Enterprise Resource Planning Product Search ERP*. TERMS is currently utilized across the district for a variety of functions, installed in 1993, it is outdated. ELKE is used by maintenance and transportation, installed in 1992, it is also outdated. Manatee Accounting Software, utilized by schools to manage internal accounts, installed in 1992, is costly and difficult to maintain. The district needs a system that is more efficient, compatible with existing systems, and has the ability to comply with current Department of Education and Federal reporting requirements. In searching for this new ERP there are numerous features needed to manage the specific needs of an educational entity. The process utilized to search for this product included establishing a steering and working team; developing a questionnaire; issuing a request for information (RFI); reviewing responses to the RFI; reviewing initial presentations by five vendors narrowing it down to three products. Following vendor meetings, review of cost, sustainability; the team reached consensus to consider two products. Next step will be on-site visits with districts using these products. Pasco County and the state of Kentucky are two users. Ms. Clark asked about the cost of the product and Kevin Smith shared that the cost is related to the size of the district. Ms. Clark asked if FOCUS would change; it would not. Dr. Grego shared that the change will ultimately provide tremendous efficiency and initially systems would run parallel; the entire process may take two years. Mr. Kevin Smith, associate superintendent, finance and business services, has been setting aside funds since 2011/12 to assist with the cost of this change; \$ 8 million to date with another \$1 million in 2016/17. Mrs. Cook commended Kevin Smith for an outstanding audit based on the information learned today; that much of our reporting requires manual processes to work around the limited abilities of our current system.
- **2015-2016 District Strategic Plan Update:** Dr. Mary Beth Corace, director, strategic planning and policy, shared the document: *District Strategic Plan 2015-2016*. Dr. Corace stated that the board is updated four times a year and owners of the action items update on an ongoing basis. It is a cascading action plan: District→School Improvement Plans→Implementation. Dr. Grego pointed out specific action items to the board.
    - Goal 1/ Action 8: The Ford NGL partnership has increased industry certifications. This week is the winter conference that we are hosting at the Tradewinds.
    - Goal 1/ Action 15: Principals have been advised to address this item.
    - Goal 2/ Action 4: Summer Bridge is continuing to be successful.
    - Goal 2/ Action 6: The district is working on this item.
    - Goal 2/ Action 11: There are 60 science labs; which exceeded the goal.
    - Goal 2/ Action 15: There has been an increase in STEM competitions and clubs.
    - Goal 3/ Action 10: The district received National Healthy Schools recognition.
    - Goal 3/ Action 22: The importance of PMAC is embraced across the district.
    - Goal 3/ Action 23-24: This is happening in our district.
    - Goal 3/ Action 26: A full review of emergency plans was done.
    - Goal 4/ Action 5: There are 20 fewer portables since July.
    - Goal 4/ Action 17: The district has greater than 5% contingency.
    - Goal 5/ Action 11: Schoolwires district website had 18 million hits in one year.
- In May/June the board will be updated again. In September 2016, the budget and District Strategic Plan will come before the board for approval. Mrs. Lerner asked about Goal 2/ Action 8, requesting K-2 data to monitor improvement. She said the board needs data related to what is happening in schools and asked for the five elementary schools data to be shared first. Dr. Grego stated that the SAT 10 scores have increased; which is a good sign.
- **Leadership Discussion:**
    - Dr. Grego: He said the Data Snapshot, Facts at a Glance 2016, and the District Strategic Plan, that were distributed to the board today are all great sources of

information. He said the Ford NGL Winter Conference this week has a full agenda. Buses will bring visitors to schools for site visits. Thirteen states will be represented at the conference. He thanked the Education Foundation and the board for their support. He shared that the district will be using a new method of distributing flyers through Peachjar. It is an electronic backpack tool; flyers can be sent electronically to parents' smartphone instead of sending home paper flyers. Flyers would still need approval through the Office of Strategic Partnerships. Training on this new program will begin this week.

- Linda Lerner: She visited Lealman Innovation Academy and saw students engaged in personalized learning. She stated that principals should be given a chance to identify and work with our most struggling students. Suggested utilizing Title I dollars for the five hour certified teachers to work with these students; we need to do something different in elementary to help them.
- Dr. Corbett: He stated that our .5 class numbers have been reduced.

No official actions were taken by the Board at this workshop. An audio recording of this workshop is filed in the Board Office archives. This workshop adjourned at 1:55 p.m.

\_\_\_\_\_  
Chairperson  
w.16February16/als

\_\_\_\_\_  
Secretary

Attachment: w.16Feb16 (5658 : Request Approval of Minutes)

## Regular School Board Meeting

Tuesday, February 23, 2016 5:00 PM

School Administration Building

301 Fourth Street SW  
Largo, FL 33770

~ Minutes ~

<https://www.pcsb.org>

### I. Call to Order

The meeting was called to order at 4:57 p.m. on Tuesday, February 23, 2016 at the School Board Administration Building, 301 Fourth Street SW, Largo, Florida.

Attendee Name	Title	Status	Arrived
Rene Flowers	Board Member	Present	
Ken Peluso	Board Member	Present	
Carol J. Cook	Board Member	Present	
Janet R. Clark	Board Member	Present	
Terry Krassner	Vice Chairman	Present	
Linda S. Lerner	Board Member	Present	
Peggy O' Shea	Chairperson	Present	
Michael A. Grego	Superintendent	Present	
David Koperski	Board Attorney	Present	
William Corbett	Deputy Superintendent	Present	
Kevin Smith	Associate Superintendent/Finance Business Services	Present	
Clinton Herbic	Associate Superintendent/Operations	Present	
Ann Simonetti	Administrative Asst. & Clerk to the Board	Present	

### II. Amendments to the Agenda

There were no amendments to the agenda.

### III. Invocation: Reverend Patrice Curtis, Unitarian Universalists of Clearwater, FL 33764

Reverend Patrice Curtis was unable to attend due to illness. Mrs. O'Shea led a moment of silence.

Attachment: board meeting minutes 022316 (5658 : Request Approval of Minutes)

#### IV. Pledge of Allegiance

The Pledge of Allegiance followed the moment of silence.

##### ***National Anthem***

Following the Pledge of Allegiance, East Lake High School's student ensemble of Madrigal Singers performed the National Anthem.

##### ***Video: Pinellas County Schools Celebrates 2016 Outstanding Educator, Sara Dobes***

The video shown highlighted Sarah Dobes, an eighth-grade teacher at East Lake Middle School Academy of Engineering, who was named Pinellas County Schools' 2016 Outstanding Educator. She began her career with Pinellas County Schools ten years ago and helped East Lake Middle School achieve accreditation.

#### V. Introduction of Professional and Community Organization Reps: Lisa Wolf, Public Information Officer

Lisa Wolf, Public Information Officer, introduced the following individuals: Nelly Henjes, PESPA; Mike Gandolfo, PCTA; Sonya Roundtree, SEIU/FPSU; Michael Plott, FPSU; Cindy Ehrenzeller, PCCPTA; and Karen Santangelo; Arts for a Complete Education Coalition.

After introductions were completed, Colleen Wright and Jodi Pushkin, Tampa Bay Times; Rebecca Teitel and Rick Rowley, Divided Films; and Kate Bradshaw, Creative Loafing arrived.

#### VI. Presentation by Student Rights and Responsibilities: East Lake High School

Hunter Sharp, Student Rights and Responsibilities representative from East Lake High School, addressed the Board to share information regarding programs and achievements taking place at his school.

#### VII. Adoption of Agenda

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Terry Krassner, Vice Chairman
<b>SECONDER:</b>	Rene Flowers, Board Member
<b>AYES:</b>	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

#### VIII. Special Order Agenda

1. Presentation of the Proclamation of "Newspaper in Education" Week, March 7-11, 2016, Presented by Pamela T. Moore, Associate Superintendent, Teaching & Learning Services  
Ms. Pam Moore, associate superintendent, teaching and learning services, spoke of the role of the newspaper in education.

**Terry Krassner read the proclamation aloud.**

**It was moved by Janet Clark, seconded by Rene Flowers, and carried with a 7-0 vote to approve March 7-11, 2016 as Newspaper in Education Week.**

(Copy to be found in Supplemental Minute Book #163.)

2. Presentation of Plaque for International Electrical Contractors (IEC) National Apprenticeship Program of the Year to Mark Hunt, Executive Director, Career Technical Adult Education, by Reina Mora-Blackwelder, Executive Director, Independent Electrical Contractors-Florida West Coast Chapter

Dr. Grego introduced Mr. Robert Jacob, Training Director, Independent Electrical Contractors-Florida West Coast Chapter. Mr. Jacob spoke of the outstanding work done by Mr. Mark Hunt to promote apprenticeship programs.

Mr. Mark Hunt was greeted and congratulated by the board.

3. Recognition of Douglas L. Jamerson Elementary as the 2016 FETC STEM Excellence School presented by Laura Spence, K12 STEM Specialist

Ms. Laura Spence, K12 STEM specialist, spoke of the outstanding work being done at Douglas L. Jamerson Elementary to promote STEM education and the honor of being named the number one elementary STEM program in the nation.

Mrs. Kristy Moody and her staff were greeted and congratulated by the board.

4. Recognition of the 2015-2016 Outstanding Volunteer Winners, Presented by Valerie Brimm, Ed.D., Director, Office of Strategic Partnerships

Dr. Valerie Brimm, director, office of strategic partnerships, introduced the 2015-2016 outstanding school volunteers. The winners are:

Area I

Youth: Jennifer Cerroblanco - Dunedin Elementary School

Adult: Lisa McMenamin - Brooker Creek Elementary School

Senior: Darlene Peter - McMullen Booth Elementary School

Area II

Youth: Daniela Perez-Garcia - Mildred Helms Elementary School

Adult: William Schmidling - Oak Grove Middle School

Senior: Betty Wainright - Ridgecrest Elementary School

Area III

Youth: Grayson Barnard - Gulfport Elementary School

Adult: Frances Markowski - Oakhurst Elementary School

Senior: Arthur William Tripke, Jr. - Oakhurst Elementary School

Area IV

Youth: Nicholas Thompson - M.K. Rawlings Elementary School

Adult: Michael Bauer - Northeast High School

Senior: Robert Sakoff - Meadowlawn Middle School

Career Technical and Adult Education

Youth: Alexis Dion Deveaux - Gus A. Stavros Institute (unable to attend)  
 Senior: Elizabeth Tyndall Shreero - Gus A. Stavros Institute  
 The volunteers were greeted and congratulated by the board.

## IX. Public Comments on Agenda Items

The following individual addressed the Board to offer their comments on selected agenda items:

-Mark Klutho

*Consent Agenda Item #4: Request Approval of the Appointment of the Manager, Budget, FTE, and Cost Reporting*

*Consent Agenda Item #7: Request Approval of Change Order No. 1 With Automated Building Controls Systems, Inc. for Controls Replacement. This change order will increase the contract amount by \$86,168 with no time extension at Administration Building, Project No. 9003.*

*Nonconsent Agenda Item #4: Request Approval of the Amendment to the Charter School Contract for Athenian Academy to Increase Enrollment*

Mr. Klutho does not believe we adhere to District Strategic Direction #3: Effective and Efficient Use of Resources and stated his concern about public funds spent for charter schools.

## X. Unfinished Business

## XI. Consent

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Janet R. Clark, Board Member
<b>SECONDER:</b>	Rene Flowers, Board Member
<b>AYES:</b>	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

1. Request Approval of Minutes: To Approve the Minutes of the Regular School Board Meeting of February 9, 2016  
Approved as submitted
2. Request Approval of Personnel Recommendations  
Approved as submitted  
(Copy to be found in Supplemental Minute Book #163.)
3. Request Approval of the Administrative Appointment of the Assistant Principal, Bardmoor Elementary School

- Appointment approved-Mark K. Ruscetta  
(Copy to be found in Supplemental Minute Book #163.)
4. Request Approval of the Appointment of the Manager, Budget, FTE, and Cost Reporting  
Appointment approved-Lou Ann L. Jourdan  
(Copy to be found in Supplemental Minute Book #163.)
  5. Request Approval of the Following Special Projects:  
Approved as follows:
    - Amendment (additional funds) for Carl D. Perkins Career and Technical Education Secondary Grant, Section 131, \$60,926.00 additional funds (new total \$1,130,027.00)
    - Amendment (additional funds) to Title III, Part A - English Language Acquisition Grant, \$152,866.49 additional funds (new total \$858,653.42)
  6. Request Approval of Second Quarter Submittal of Change Order Summaries  
Approved as submitted
  7. Request Approval of Change Order No. 1 With Automated Building Controls Systems, Inc. for Controls Replacement. This change order will increase the contract amount by \$86,168 with no time extension at Administration Building, Project No. 9003.  
Approved as submitted  
(Copy to be found in Supplemental Minute Book #163.)
  8. Request Approval of Selling the District's Surplus Equipment on the PublicSurplus.com Internet Auction Site  
Approved as submitted
  9. Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets  
Approved as submitted
  10. Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance with Bid Policies and Statutes  
Approved as submitted  
(Copy to be found in Supplemental Minute Book #163.)

## XII. Nonconsent

1. Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 2460 - EXCEPTIONAL STUDENT EDUCATION (This is the first reading.)

Ms. Sherry Aemisegger, executive director, exceptional student education, stated that updates had to be made to the district Policy 2460 due to 2015 legislative changes.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Terry Krassner, Vice Chairman
<b>SECONDER:</b>	Rene Flowers, Board Member
<b>AYES:</b>	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

2. Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 5112 - ENTRANCE REQUIREMENTS. (This is the first reading.)

Ms. Sara O'Toole, managing officer, school health services, shared that the changes to Policy 5112 are being made due to changes in state statues regarding immunizations and health examinations for students enrolling in Florida public schools.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ken Peluso, Board Member
<b>SECONDER:</b>	Janet R. Clark, Board Member
<b>AYES:</b>	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

3. Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 5320 - IMMUNIZATION. (This is the first reading.)

Ms. Sara O'Toole, managing officer, school health services, shared that the changes to Policy 5320 are being made due to changes in state statues regarding immunizations and health examinations for students enrolling in Florida public schools.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ken Peluso, Board Member
<b>SECONDER:</b>	Terry Krassner, Vice Chairman
<b>AYES:</b>	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

4. Request Approval of the Amendment to the Charter School Contract for Athenian Academy to Increase Enrollment

Mr. Rick Wolfe, director, charter schools and home education, shared the reason for Athenian Academy's request for increased enrollment is due to increased student capacity at their new school building.

(Copy to be found in Supplemental Minute Book #163.)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ken Peluso, Board Member
<b>SECONDER:</b>	Rene Flowers, Board Member
<b>AYES:</b>	Flowers, Peluso, Cook, Clark, Krassner, Lerner, O' Shea

### XIII. New Business

#### A. *Items Introduced by Superintendent*

Dr. Grego's report included the following:

1) He spoke about the success of the Ford Next Generation Learning (NGL) Winter Conference which the district recently hosted. The conference brought together educators, business leaders, and the community in partnership to align resources to improve student performance and readiness for college, careers, and life. He thanked the Pinellas Education Foundation for their support.

2) He said the Superintendent's North County Minority Advisory Council meeting held last night gave the district an opportunity to have dialogue with members of that community. Dr. William Corbett, deputy superintendent, shared information with the group. The meeting was attended by board members Peggy O'Shea, Rene Flowers, and Carol Cook.

3) He shared that the district had two winners in the Black History contest sponsored by the state. Shaday Lackey, teacher, Melrose Elementary, received the Excellence in Education Award for the elementary level and will receive \$500. Michaela Polman, student, Dunedin High School, won the student essay contest for the high school level and will receive a four-year Florida College Plan scholarship. The winners were recognized by Governor Scott during the Black History Month Reception at the Governor's Office.

4) He stated that Summer Bridge registration begins March 7, 2016. Most programs will take place Monday through Thursday, June 20 -July 14, 2016. Plans are to include 35 elementary school sites, 15 middle school sites and 19 high school sites; and include four ESY sites and 17 VPK sites. He said additional information can be found on the district website.

5) He shared a resource available to students to prepare for the SAT on Khan Academy. This is available due to a partnership with the College Board. He said students can log onto [www.SATpractice.org](http://www.SATpractice.org) for free personalized instruction.

6) He shared the good news that the district has been accepted as a member of the Council of Great City Schools thanks to a proposal prepared by Dr. Mary Beth Corace. He said that he and Mrs. O'Shea, board chair, will be on the Council's Board of Directors and will attend a meeting during the Legislative/Policy Conference in Washington, March 19-22, 2016.

7) He said a meeting was scheduled in Atlanta as a follow up to the January convening in Washington D.C. regarding discipline issues that was attended by Mr. Bob Poth and

Ms. Patricia Wright, area superintendents. This trip included Mr. Poth, Ms. Wright, Mr. Kennedy, Ms. Flowers (school board member) and Pastor Manual Sykes of the St. Petersburg community. Sharing of best practices with districts from across the nation along with open dialogue regarding current issues was very beneficial.

**B. Items Introduced by School Board Attorney**

Mr. Koperski stated that he had no report.

**C. Items Introduced by the Board**

Linda Lerner-1) She mentioned today's Newspaper in Education proclamation and though she understands the benefits of reading the newspaper she also shared her concern with the negativity of the Failure Factories article and stated that she finds it irresponsible reporting. 2) She spoke about the commitment of the employees at Raymond James who have joined Lunch Pals and have provided 100 employee mentors through this program. Contact the Office of Strategic Partnerships if interested in participating in the program. 3) She shared that partnerships work and she has found success when people work together and have open and honest communication. The district is looking at best practices for discipline. 4) Following Ken Peluso's remarks she commented that the Education Foundation has done so much for students, yet the Tampa Bay Times criticized them. She said the foundation raised over \$110 million for scholarships for all students and provides grants for teachers. 5) She shared that since 2011 our African American graduation rate increased 17.5%, we are making progress, it does take time.

Rene Flowers-1) She attended Fairmount Park's staff cook out which was organized to show appreciation for the staff. 2) She announced that Lakewood High's wrestling team is going to district finals and shared their story of how the coach is doing a great job in growing the team and working with them to be successful. 3) She thanked Pinellas County Schools for being the leader in moving ahead with recess for elementary students. 4) The Dr. Carter Woodson African American History museum is a great place for people to come and learn more about black history. She thanked the City of St. Petersburg for their support. 5) She shared her experience at the conference in Atlanta and the conversation about discipline concerns that face many school districts across the nation. She applauds what the district is doing to keep students in school and in their seats learning; student attendance is important. She stated that many of the strategies shared at the meeting are already being done in Pinellas County, like PBS (positive behavior support). This will all take time to get the results we want. Our goal is to graduate students on time; she feels encouraged.

Ken Peluso- He shared that he attended the Ford NGL Winter conference and the benefits of learning from each other. He said we are very fortunate to have the support of the Pinellas Education Foundation.

Carol Cook- She asked about the changes being made to the Code of Student Conduct since the first reading and to be sure the committee meets regarding those updates, prior to the second reading.

Dr. Grego assured her that Mr. Kennedy would follow that process.

Peggy O'Shea-1) She shared that the Ford NGL Winter conference was phenomenal. Students really "knocked it out of the park" with their training demonstrations. 2) Mentors and volunteers are a great example of how partnerships work. 3) She said the recess bill is dead in Tallahassee for this year, but other districts will model what we are doing. 4) She shared that there is a proposed bill that would allow records to be expunged for individuals under the age of 21 based on certain criteria. This will be a benefit to young people as they move into careers; watch for it and support it. 5) On Friday afternoon she went to the Dr. Carter Woodson Museum; they were honoring Jet Jackson and Barbara Shorter at an event there, she is a retired district principal. The museum was great.

#### **D. Review of Board Requests**

Dr. Corbett stated that there were no board requests made during the meeting.

#### **E. School Board Meeting Evaluation**

The evaluation of the meeting followed the adjournment of the meeting; and the results are as follows:

*Pluses:*

-meeting went well

*Opportunities:*

-microphone

### **XIV. Adjournment**

There being no further business to be brought before the School Board; this meeting adjourned at 6:27 p.m.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Superintendent and Ex Officio Secretary

### **XV. Public Speakers**

The following individuals addressed the Board to share their comments:

1. Janice Metz

Ms. Metz, FAST (Faith Action & Strength Together), invited the Board to the Nehemiah

Action meeting at Tropicana Field on April 18, 2016.

2. Jayson James

Mr. James shared his concern regarding the quality of education offered and discipline disparities for black students.

3. Crystal Wilson

Ms. Wilson shared her concern regarding equity for black students.

4. Mark Klutho

Mr. Klutho shared his viewpoint on the impact of school buildings on the environment.

5. Mike Gandolfo

Mr. Gandolfo, PCTA, shared concern with state government appropriations being diverted away from public schools and his support for higher wages for staff.

6. John Skinner

Mr. Skinner stated that education/training needs to be provided for the local job market.

7. Chimurenga Waller

Mr. Waller, Uhuru, stated that he disagrees with both the Tampa Bay Times and Mrs. Lerner; and the need for more black teachers.

8. Etta Tucker

Ms. Tucker spoke of the importance of the teaching of black history, not only during black history month.

9. Stacy Shelton

Ms. Shelton shared her appreciation for support professionals and the jobs they perform.

10. Ann Preus

Ms. Preus, ESOL teacher, expressed her concern with the testing schedule and cited examples.

11. Celeste Roche

Ms. Roche, teacher, spoke about the recent professional development day and the need for more relevant trainings.

12. Ashley Green

Ms. Green, Dream Defenders, spoke of the immediate need for educational reform for black students and announced a community barbecue, March 19, at Childs Park.

13. Loneiyce Washington

Ms. Washington shared that she was featured in the Tampa Bay Times article and spoke of her issues with Pinellas County Schools.

14. Paige Hammond

Ms. Hammond, student, spoke of her experiences in Pinellas County Schools.

15. Cherlexia Manarino

Ms. Manarino, parent, spoke of her experiences with Pinellas County Schools.

16. Lorena Grizzle

Ms. Grizzle shared her concern with our state legislature and lack of support for public education.

17. Myishia Colter

Ms. Colter, parent, spoke of her experiences with Pinellas County Schools.

18. ShaNyjah Williams

Ms. Williams, student, spoke of her experiences in Pinellas County Schools.

19. Laura McCrary

Ms. McCrary, United for Florida Children, expressed her concern with SB1714 for competency based education.

20. Laura Safford

Ms. Safford read a letter written by Annie Culbertson, paraprofessional, and her belief that her wages should be increased.

21. Ivan Hopkins

Mr. Hopkins, descendent of John Hopkins for whom the middle school was named, shared his concern for black students as referenced in the "Failure Factories" article in TBT.

22. Rick Smith

Mr. Smith, FPSU, spoke of structural racism and shared his viewpoint regarding higher wages for support staff.

**This session ended at 7:33 p.m.**

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5657)**

---

---

Request Approval of Personnel Recommendations

**ATTACHMENTS:**

- Mar 15 2016 FINAL HR Board Agenda Sets A-B (PDF)

Set A

MEMORANDUM

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2015/2016

The following personnel matters are submitted to you for your approval: Page

Job Descriptions: <http://www.pcsb.org/Page/1660>

#### Administrative

Appointments of Probationary Contract	25	1-2
Appointments of Annual Contract	36	2-4
Transfers	5	4-5
Change in Contract	1	5
Leaves of Absence	20	5-6
Return From Leave of Absence	6	6
Terminations		
Resignations	22	7-8
Retirements	3	8
Contracted Services	100	8-15
Substitute Appointments	45	16
Teaching Out-of-Field for Other Subject Areas	3	16
Teaching Out-of-Field (Co-Teachers)	2	17
Teaching Out-of-Field (Long-Term Substitutes)	14	17-18
Adjustment	1	18

AGE = Adult General Education  
 ELA = English Language Acquisition  
 AVID = Advancement Via Individual Determination  
 CASAS = Comprehensive Adult Student Assessment Systems  
 CTAE = Career, Technical, and Adult Education  
 CPI = Crisis Prevention Institute  
 DA = Differentiated Accountability  
 EIS = Educational Information System

ELP = Extended Learning Program  
 ESE = Exceptional Student Education  
 ESOL = English for Speakers of Other Languages  
 FCAT = Florida Comprehensive Assessment Test  
 FDLRS = Florida Diagnostic and Learning Resources System  
 FSA = Florida Standards Assessment  
 HOSA = Health Occupations Students of America  
 IMAST = Interdisciplinary Math and Science with Technology  
 JROTC = Junior Reserve Officer Training Corps

MSAP = Middle School Achievement Program  
 MTSS = Multi-Tiered System of Support  
 NCLB = No Child Left Behind  
 PATHS = Promoting Alternative THinking Strategies  
 PCS = Pinellas County Schools  
 PCCA = Pinellas County Center for the Arts  
 PD = Professional Development  
 PS/RTI = Problem Solving/Response to Instruction and Intervention  
 RTTT = Race-To-The-Top  
 SAT = Scholastic Assessment Test  
 SIG = School Improvement Grant  
 SIM = Self Instructional Module  
 SIP = School Improvement Plan  
 SLC = Smaller Learning Communities  
 STIP = Summer Technology Institute Project  
 STEM = Science, Technology, Engineering, and Mathematics  
 VPK = Voluntary Pre K

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

RECOMMENDATION OF SUPERINTENDENT ON  
INSTRUCTIONAL PERSONNEL

March 15, 2016

2015/2016

APPOINTMENTS OF PROBATIONARY CONTRACT

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Aboulaflia, Trixie A	Plumb Elementary	Elementary	02/04/16
Baxter, Shayne B	Azalea Middle	Social Studies	02/15/16
Bodie, Meghan A	Pinellas Park Elementary	Elementary	01/04/16
Bridges, Sherronda Y	Psychological Services	Psychologist	02/08/16
Demuth, Shaunn M	OT-PT/Medicaid	Physical Therapist	02/08/16
Foster, Lawrence M	Title I Center	Elementary	02/05/16
Geiger, Jennifer A	John Hopkins Middle	Art	02/24/16
Gilmore, Nicole	Tarpon Springs Elementary	Elementary	01/04/16
Groves, Patricia G	Sawgrass Lake Elementary	Autism Spectrum Disorder	02/15/16
Herzberg, Michael	Dunedin High	Science	02/01/16
Hillyer, John B	East Lake High	Business Education	02/17/16
Linardos, Stathis G	Blanton Elementary	Music	02/08/16
Machler III, Theodore J	Hamilton Disston	Varying Exceptionalities	03/01/16
Maher, Leigh	Fuguitt Elementary	Varying Exceptionalities	02/22/16
Miller, Janeen A	FDLRS Gulfcoast Association Center	Teacher Special Assignment	02/29/16
Nash, Celeste A	North Shore Elementary	Kindergarten	02/08/16
Paser, Wendy J	Kings Highway Elementary Magnet School	Pre-K Varying Exceptionalities	02/22/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Instructional Personnel  
 March 15, 2016  
 2015/2016 School Year

2

APPOINTMENTS OF PROBATIONARY CONTRACT  
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Raab, Carola A	Blanton Elementary	Elementary	01/08/16
Roller, Betsy A	Hamilton Disston	Varying Exceptionalities	02/05/16
Rominger, John R	Countryside High	Varying Exceptionalities	01/11/16
Santiago-Fecht, Barbara	Gulfport Elementary	Guidance	02/29/16
Schallert, Mary P	Calvin Hunsinger	Emotional/Behavior Disorder	02/19/16
Simon, Larry E	Osceola Fundamental High	Science	02/18/16
Triplett, Dustin J	Gulfport Elementary	Kindergarten	02/11/16
Webster, Cindi R	School Social Work/Full Service Schools	Social Worker	02/22/16

APPOINTMENTS OF ANNUAL CONTRACT

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Amburgey, Amanda L	East Lake High	Health	02/29/16
Bonali, Traci S	Lynch Elementary	Elementary	04/14/16
Boone, Cassandra M	Palm Harbor Middle	Physical Education	03/30/16
Burge, Laura K	Tarpon Springs Middle	Guidance	02/12/16
Denny, Suzanne M	Azalea Elementary	Kindergarten	04/01/16
DeWeese, Nila R	Skyview Elementary	Library Media/ Technology Specialist	05/31/16
Diamond, Mary L	Gibbs High	Diversified Education	06/01/16
Dindial Thompson, Heidi B	Seminole High	Social Studies	02/22/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Instructional Personnel  
 March 15, 2016  
 2015/2016 School Year

3

APPOINTMENTS OF ANNUAL CONTRACT  
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Drapo, Deborah A	St Petersburg High	Language Arts (Job Share)	06/01/16
Easterman, Sherry M	Marjorie Kinnan Rawlings Elementary	Elementary	02/12/16
Foster, David H	Bayside High	Industrial Arts	03/18/16
Gabriel Alvarez, Keshia N	Sunset Hills Elementary	Elementary	02/09/16
Garafola, Jennifer L	School Social Work/Full Service Schools	Social Work	03/11/16
Genens, Kathy L	Sandy Lane Elementary	Elementary	03/09/16
Gibson, Michelle L	Azalea Elementary	Pre K Autism Spectrum Disorder	04/22/16
Gray, Jennifer L	McMullen-Booth Elementary	Guidance	03/08/16
Grimsgaard, Alexandra L	Gulfport Elementary	Elementary	02/10/16
Hady, Clyde J	Pinellas Technical College Clearwater	Vocational (11.5 months)	04/08/16
Howard, Samantha J	Lealman Avenue Elementary	Elementary	02/12/16
Krail, Katie	School Social Work/Full Service Schools	Social Work	04/08/16
Ladolcetta, Lauren T	Curlew Creek Elementary	Elementary	02/12/16
Leroy, Raymond H	Palm Harbor Middle	Mathematics	04/30/16
Maier, Kelley M	Seminole High	Art	03/11/16
Marino, Stephanie M	Lakewood Elementary	Behavior Specialist	02/26/16
McGonegal, Randy C	Palm Harbor University High	Science	11/30/15

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Instructional Personnel  
 March 15, 2016  
 2015/2016 School Year

4

APPOINTMENTS OF ANNUAL CONTRACT  
 (Continued)

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Melanson, Sarah B	School Social Work/Full Service Schools	Social Work	08/13/15
Murphy, Scott M	Sandy Lane Elementary	Physical Education	03/09/16
Porcaro, Laura A	Azalea Elementary	Pre K Varying Exceptionalities	02/25/16
Starnes, Dawn H	Gulfport Elementary	Physical Education	04/01/16
Stephens, Christa A	Seventy-Fourth Street Elementary	Music	02/05/16
Swanston, Minerva	Pinellas Technical College Clearwater	Vocational (11.5 months)	04/22/16
Tamburrino, Barbara B	Palm Harbor Middle	Science	03/31/16
Vogel, Jyllene E	Safety Harbor Elementary	Elementary	02/05/16
Whittaker, Daniel F	Countryside High	Industrial Arts	03/11/16
Whittington, Sarah E	Communication Disorders	Visually Impaired	02/19/16

TRANSFERS

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Brown, Sharon A	Professional Development	Educational Alternative Services	02/01/16
Harvey, Francine Y	Maximo Elementary	Lealman Avenue Elementary	12/14/15
Muhleman, Don R	Northeast High	Pinellas Technical College Clearwater (11.5 months)	01/04/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Instructional Personnel  
 March 15, 2016  
 2015/2016 School Year

5

TRANSFERS  
 (Continued)

NAME	FROM COST CENTER	TO COST CENTER	EFFECTIVE
Muniz, Carmen I	Ponce de Leon Elementary	Largo Middle	02/02/16
Murr, Miranda L	Title I Center	Campbell Park Elementary	02/03/16

CHANGE OF CONTRACT

NAME	COST CENTER	FROM	TO	EFFECTIVE
Karpa, Antoinette M	Seminole Middle	Job Share	Full Time	02/22/16

LEAVES OF ABSENCE

NAME	COST CENTER	EFFECTIVE
Beck, Erin M	Anona Elementary	02/03/16
Bodine, Margaret G	Meadowlawn Middle	01/05/16
Carey, Catherine M	Seminole Elementary	01/11/16
Drayton, Lannette Y	Lynch Elementary	01/05/16
Frederick, Lauren T	Mount Vernon Elementary	02/11/16
Hayes, Brittany A	Mount Vernon Elementary	01/26/16
Heath, Allison N	Lynch Elementary	03/01/16
Hospedales-Brown, Serrena C	Fitzgerald Middle	03/11/16
Jones, Janice L	Communication Disorders	01/08/16
Jones, Nichole K	Frontier Elementary	01/05/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Instructional Personnel  
 March 15, 2016  
 2015/2016 School Year

6

LEAVES OF ABSENCE  
 (Continued)

NAME	COST CENTER	EFFECTIVE
Lawrence, Lloyd	Dunedin Highland Middle	01/04/16
McGill, Cinthia	Safety Harbor Middle	02/01/16
McGriff, Ashley M	Anona Elementary	01/28/16
Ohaire, Patricia J	Clearwater High	02/15/16
Powers, Sarah L	Pinellas Central Elementary	01/05/16
Robles-Goodrich, Amy D	Skyview Elementary	01/08/16
Stephens, William W	Fuguitt Elementary	01/12/16
Taylor, Elizabeth K	Northeast High	02/03/16
Valus, Valerie C	Private School Exceptional Student Education	01/08/16
Williams, Rosemary V	James B Sanderlin PK-8	01/04/16

RETURN FROM LEAVE OF ABSENCE

NAME	COST CENTER	GRADE/SUBJECT	EFFECTIVE
Collins, Megan	Mount Vernon Elementary	Emotional/Behavioral Disorder	02/05/16
Deninno-Megura, Pamela	Plumb Elementary	Physical Education	02/01/16
Houser, Erica A	Ozona Elementary	Autism Spectrum Disorder	02/03/16
Jenkins, Rebecca L	Sexton Elementary	Elementary	02/04/16
Koss, Carey E	Leila Davis Elementary	Gifted	02/15/16
Stephens, William W	Fuguitt Elementary	Varying Exceptionalities	01/04/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Instructional Personnel  
 March 15, 2016  
 2015/2016 School Year

7

TERMINATIONS

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u>		
Brewer, Allison L	Azalea Middle	02/02/16
Carpenter, Elizabeth M	Carwise Middle	02/26/16
Delgado, Delmanet	Osceola Fundamental High	02/08/16
Harper, Christine E	Osceola Middle	02/26/16
Heaven, Ashley HM	Melrose Elementary	02/12/16
Hernandez, Rossyris	Hospital Homebound	02/12/16
Hinton, Joel S	Safety Harbor Middle	02/26/16
Johnson II, Mark A	Sandy Lane Elementary	01/29/16
Knepper, Melissa G	Safety Harbor Middle	02/25/16
Kurisunkal, Stephanie G	Pinellas Gulf Coast Academy	02/01/16
Leggio, Jennifer R	Plumb Elementary	02/15/16
Muniz, Carmen I	Largo Middle	02/04/16
Murray, Tara M	Tarpon Springs Fundamental Elementary	01/29/16
Noonan Pomada, Emma R	Maximo Elementary	02/11/16
O'Donnell, Katie A	Safety Harbor Middle	02/05/16
Paine, Amy L	Pinellas Gulf Coast Academy	02/09/16
Parish, Jessika D	Pinellas Park Middle	02/15/16
Pollard, Jacqueline J	Tyrone Middle	02/19/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Instructional Personnel  
 March 15, 2016  
 2015/2016 School Year

8

TERMINATIONS  
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u>		
(Continued)		
Scott, Kellen C	Safety Harbor Middle	02/19/16
Segovia, Maria J	Oak Grove Middle	01/04/16
Smith, Donna L	St Petersburg High	02/12/16
Weather, Ann M	Seminole Middle	02/17/16
<u>Retirements</u>		
Gray, Patricia J	Doug Jamerson Elementary	06/08/16
Hardy, Linda A	Stephens ESE Center	01/19/16
Vest, Linda J	Stephens ESE Center	06/08/16

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

**Funding Source: District Operating Funds**

***ADVANCED STUDIES/ACADEMIC EXCELLENCE***

AVID college co-op tutor

Bocksnick, Sophia S	01/25/16 - 05/27/16	\$784.00
Britton, Megan	01/27/16 - 05/27/16	\$1,624.00
Davis, Marisol	01/25/16 - 05/27/16	\$2,296.00
Fisher, Joshua M	01/25/16 - 05/27/16	\$1,288.00
Furno, Lauren L	01/25/16 - 05/27/16	\$2,352.00
Gregory, Corrine K	01/25/16 - 05/27/16	\$672.00
Hillhouse, Amber N	01/27/16 - 05/27/16	\$1,680.00
Nguyen, Duy-Thao N	01/27/16 - 05/27/16	\$952.00

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

---

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

---

(Continued)

---

**Funding Source: District Operating Funds (Continued)**

**ADVANCED STUDIES/ACADEMIC EXCELLENCE** (Continued)

AVID college co-op tutor

O'Neal, Brent A	01/25/16 - 05/27/16	\$1,288.00
Ramos, Alexandra V	01/25/16 - 05/27/16	\$1,960.00
Sanders, Vacelia T	01/25/16 - 05/27/16	\$2,800.00
Soronen, Tatiana A	01/25/16 - 05/27/16	\$952.00
Stratton, Makenzie J	01/25/16 - 05/27/16	\$2,632.00
White, Rajne P	01/25/16 - 05/27/16	\$336.00

**ASSESSMENT, ACCOUNTABILITY, AND RESEARCH**

Creating assessments for ELA (English  
 Language Arts) in unify, Performance Matters

Katz, Laura C	02/08/16 - 03/31/16	\$600.00
---------------	---------------------	----------

**ELEMENTARY LANGUAGE ARTS AND READING**

Revising second grade module

Jetton, Vicki L	10/15/15 - 05/27/16	\$600.00
-----------------	---------------------	----------

Writing curriculum modules for professional development

Logan, Donna L	02/01/16 - 05/27/16	\$600.00
----------------	---------------------	----------

Writing curriculum/modules and professional development

Amend to increase hours from 30 to 70  
 salary change from \$600.00 to \$1,400.00

Wilkes, Tamara J	10/15/15 - 05/27/16	\$1,400.00
------------------	---------------------	------------

**ESOL**

Providing state-mandated training that leads to ESOL  
 endorsement

Bailey, Karen M (3 contracts)	06/13/16 - 06/30/16	\$3,600.00
Hysenlika, Raimonda (3 contracts)	06/13/16 - 06/30/16	\$3,600.00
Keritsis, Natalia V (3 contracts)	06/13/16 - 06/30/16	\$3,600.00
Segura, Roseann (3 contracts)	06/13/16 - 06/30/16	\$3,600.00

Recommendation of Superintendent on Instructional Personnel  
 March 15, 2016  
 2015/2016 School Year

10

---

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

(Continued)

---

**Funding Source: District Operating Funds (Continued)**

***MIDDLE SCHOOL EDUCATION***

Developing curriculum for Middle school credit recovery and  
 GradPoint program for second semester

Boulay, Susan J	08/21/15 - 12/29/15	\$2,520.00
-----------------	---------------------	------------

***PRE K-12 HEALTH EDUCATION***

Creating high school instructional resources to support  
 HOPE (Health Opportunities through Physical Education)  
 curriculum

Grimes, Ashley	02/01/16 - 02/28/16	\$300.00
----------------	---------------------	----------

***PRE K-12 SOCIAL STUDIES***

Assisting with Children's Village Professional Development

Freed, Garen K	01/15/16 - 02/26/16	\$400.00
----------------	---------------------	----------

Rodriguez, Dianne S	01/15/16 - 02/26/16	\$400.00
---------------------	---------------------	----------

Planning and facilitating professional development  
 opportunities for the high school social studies curriculum

Alford, Ryan L	02/01/16 - 06/30/16	\$60.00
----------------	---------------------	---------

Brunson, Ruth M	02/01/16 - 06/30/16	\$60.00
-----------------	---------------------	---------

Fernandez, Evy R	02/01/16 - 06/30/16	\$60.00
------------------	---------------------	---------

Powers, Steven P	02/01/16 - 06/30/16	\$60.00
------------------	---------------------	---------

Short, Carrie M	02/01/16 - 06/30/16	\$60.00
-----------------	---------------------	---------

Smith, Alan W	02/01/16 - 06/30/16	\$60.00
---------------	---------------------	---------

Spurgeon, Danielle J	02/01/16 - 06/30/16	\$60.00
----------------------	---------------------	---------

Planning and facilitating professional development  
 opportunities for the middle school social studies curriculum

McClure, Katherine E	02/01/16 - 06/30/16	\$60.00
----------------------	---------------------	---------

Planning and facilitating Ethics Bowl training as team  
 sponsor

Blum, Meagan G	02/05/16 - 06/30/16	\$350.00
----------------	---------------------	----------

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Instructional Personnel  
 March 15, 2016  
 2015/2016 School Year

11

---

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

(Continued)

---

**Funding Source: District Operating Funds (Continued)**

***PRE K-12 SOCIAL STUDIES (Continued)***

Planning and facilitating Ethics Bowl training as team sponsor

Broughton, Kiya N	02/05/16 - 06/30/16	\$350.00
Hanak, Donna W	02/05/16 - 06/30/16	\$175.00
Juergens, Kristin A	02/05/16 - 06/30/16	\$350.00
Skelly, Shawn D	02/05/16 - 06/30/16	\$350.00
Winton, Patricia A	02/05/16 - 06/30/16	\$175.00

***PRE K-12 VISUAL ARTS***

Developing high school visual art work assessment workshop that aligns to Advanced Placement adjudication process

Loftus, Martin H	02/01/11 - 02/19/16	\$240.00
------------------	---------------------	----------

**Funding Source: Federal Funds**

***CAREER, TECHNICAL, ADULT EDUCATION POSTSECONDARY***

Compiling, presenting, and delivering state-mandated TABE 101 training and post-test exam for certification of adult education teachers

Kern, Laura J	02/22/16 - 03/21/16	\$800.00
---------------	---------------------	----------

***MILDRED HELMS ELEMENTARY***

Professional Development training for parent strategies to help their students improve math skills

Neugebauer, Francine C	02/17/16 - 06/30/16	\$600.00
------------------------	---------------------	----------

***PRE K-12 PERFORMING ARTS***

Coaching and mentoring teachers involved in the Elevate A.R.T.S grant; facilitating lesson study and/or unit project development

Alfaro, Meghan T	02/11/16 - 05/20/16	\$580.00
------------------	---------------------	----------

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

---

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

---

(Continued)

---

**Funding Source: Federal Funds (Continued)**

***PRE K-12 PERFORMING ARTS (Continued)***

Coaching and mentoring teachers involved in the Elevate A.R.T.S grant; facilitating lesson study and/or unit project development

Bruce, Wendy S	02/11/16 - 05/20/16	\$580.00
Connolly, Cheri C	02/11/16 - 05/20/16	\$580.00
Cook, Chavis T	02/11/16 - 05/20/16	\$580.00
Pineda, Hernan E	02/11/16 - 05/20/16	\$580.00
Richardson, Pamela A	02/11/16 - 05/20/16	\$580.00
Santangelo, Karen L	02/11/16 - 05/20/16	\$580.00
Urban, Brenda L	02/11/16 - 05/20/16	\$580.00

Coaching and mentoring elementary visual arts teachers

Brand, Diane D	12/01/15 - 06/16/16	\$5,180.00
----------------	---------------------	------------

***PRIVATE SCHOOL ESE***

Before or after school therapy at private school location

Webster, Kimberly M	02/11/16 - 05/26/16	\$910.00
---------------------	---------------------	----------

***SKYVIEW ELEMENTARY***

Title I Audit Box duties and responsibilities

Teasdale, Nancy B	08/24/15 - 06/30/16	\$1,000.00
-------------------	---------------------	------------

**Funding Source: School Operating Funds**

***BOCA CIEGA HIGH***

Brass instrument coach

Sipiora, Joseph A	02/25/16 - 03/16/16	\$500.00
-------------------	---------------------	----------

Ensemble coach

Urban, Gregory	02/25/16 - 03/16/16	\$300.00
----------------	---------------------	----------

Flute coach

Wood, Susan K	02/25/16 - 03/08/16	\$150.00
---------------	---------------------	----------

Jazz and concert band clinics

Thomas, Conrad L	02/22/16 - 02/23/16	\$350.00
------------------	---------------------	----------

---

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

---

(Continued)

---

**Funding Source: School Operating Funds (Continued)**

***CAMPBELL PARK ELEMENTARY***

Curriculum writing development for third through fifth grades

Panapolis, Meegan T	07/01/15 - 08/23/15	\$2,000.00
---------------------	---------------------	------------

***CLEARWATER FUNDAMENTAL MIDDLE***

Co-coordinating Intramurals after school

White, Michael D	02/22/16 - 03/31/16	\$180.00
------------------	---------------------	----------

***NEW HEIGHTS ELEMENTARY***

Parent conference after school

Appugliese, Ashley E	11/19/15 - 06/01/16	\$40.00
Bench, Kristy L	11/19/15 - 06/01/16	\$40.00
Campbell, Lisa P	11/19/15 - 06/01/16	\$40.00
Chance, Brittany J	11/19/15 - 06/01/16	\$40.00
Clifton, Catherine M	11/19/15 - 06/01/16	\$40.00
Cole, Courtney T	11/19/15 - 06/01/16	\$40.00
Colwell, Diana L	11/19/15 - 06/01/16	\$40.00
Czop, Stephanie M	11/19/15 - 06/01/16	\$40.00
Daniel, Ashley T	11/19/15 - 06/01/16	\$40.00
Daniels, Brittney E	11/19/15 - 06/01/16	\$40.00
Elliott, Mintia M	11/19/15 - 06/01/16	\$40.00
Fagersten, Donna	11/19/15 - 06/01/16	\$40.00
Godfrey, Wendy D	11/19/15 - 06/01/16	\$40.00
Halstead, Julia F	11/19/15 - 06/01/16	\$40.00
Hawk, Tracey P	11/19/15 - 06/01/16	\$40.00
Heater, Kendra B	11/19/15 - 06/01/16	\$30.00
Hines, Andrea A	11/19/15 - 06/01/16	\$40.00
Holmes, Amber E	11/19/15 - 06/01/16	\$30.00
Lacombe, Jeanne	11/19/15 - 06/01/16	\$30.00
Lake, Rachel M	11/19/15 - 06/01/16	\$40.00
Lamb, Samantha M	11/19/15 - 06/01/16	\$40.00
Lester, Catherine A	11/19/15 - 06/01/16	\$40.00
Livingston, Melissa A	11/19/15 - 06/01/16	\$40.00

---

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

---

(Continued)

---

**Funding Source: School Operating Funds (Continued)**

***NEW HEIGHTS ELEMENTARY (Continued)***

Parent conference after school

Lyons, Mary F	11/19/15 - 06/01/16	\$40.00
Miller, Sarah M	11/19/15 - 06/01/16	\$40.00
Nibert, Julie L	11/19/15 - 06/01/16	\$40.00
Peterson, Jeannette	11/19/15 - 06/01/16	\$40.00
Satchfield, Julie A	11/19/15 - 06/01/16	\$40.00
Simon, Jill	11/19/15 - 06/01/16	\$40.00
Sims, Jessica L	11/19/15 - 06/01/16	\$40.00
Smith, Esther L	11/19/15 - 06/01/16	\$40.00
Walker, Tiffany R	11/19/15 - 06/01/16	\$40.00
Williamson, Heather L	11/19/15 - 06/01/16	\$30.00
Zengotita, Shelly M	11/19/15 - 06/01/16	\$40.00

***OSCEOLA FUNDAMENTAL HIGH***

Rehearsing and accompanying choirs for the  
 district choral music performance assessment

Huffman, Thomas D	02/29/16 - 03/08/16	\$480.00
-------------------	---------------------	----------

Rehearsing and accompanying soloists for the solo and  
 ensemble music performance assessment

Merrett, Jacob W	02/19/16 - 02/20/16	\$559.00
------------------	---------------------	----------

Accompaniment for two rehearsals and two concerts

Touchette, Chantal M	11/20/15 - 12/08/15	\$360.00
----------------------	---------------------	----------

***PINELLAS PARK HIGH***

Preparing and implementing site-based professional  
 development of SUCCEED

Amend to increase hours from 100 to 200;  
 salary change from \$2,000.00 to \$4,000.00

Harr, Renee N	08/03/15 - 06/30/16	\$4,000.00
Richardson, Matthew A	08/03/15 - 06/30/16	\$4,000.00

---

PAYMENT TO CONTRACTED SERVICES EMPLOYEES

(Continued)

---

**Funding Source: School Operating Funds (Continued)**

***PINELLAS PARK HIGH (Continued)***

Training and preparing students for skills competition

Spivey, Rachel A	02/01/16 - 05/27/16	\$310.00
------------------	---------------------	----------

Writing SIP

Amend to increase hours from 30 to 90;  
 salary change from \$800.00 to \$1,800.00

Wiggers, Mary E	08/24/15 - 01/31/16	\$1,800.00
-----------------	---------------------	------------

***SEMINOLE HIGH***

Teaching and leading musical numbers and rehearsals

Amended dates from 10/02/15 - 12/15/15 to  
 01/11/16 - 05/06/16

Bonnett, Gordon	01/11/16 – 05/06/16	\$1,000.00
-----------------	---------------------	------------

Piano accompanist for students at solo/ensemble MPA

Merrett, Jacob W	02/16/16 - 03/31/16	\$550.00
------------------	---------------------	----------

***SKYVIEW ELEMENTARY***

Rehearsing for holiday program

Bailey, Analyn R	12/16/15 - 12/16/15	\$210.00
------------------	---------------------	----------

***TARPON SPRINGS MIDDLE***

Piano accompaniment for solos and ensembles

Panagiotouros, Fotini G	01/05/16 - 06/07/16	\$240.00
-------------------------	---------------------	----------

Prina, Kevin W	01/05/16 - 06/07/16	\$160.00
----------------	---------------------	----------

***WOODLAWN ELEMENTARY***

Facilitating Connect-For-Success training sessions

Amend to increase hours from 25 to 50;  
 salary change from \$500.00 to \$1,000.00

Schultz, Candace B	08/13/15 - 06/08/16	\$1,000.00
--------------------	---------------------	------------

### SUBSTITUTE APPOINTMENTS

NAME	NAME
Arnao, Antonio R	Benson, Stephanie K
Brun De Caceres, Luciana C	Brzycki, Jeffrey N
Burnell, Stephanie M	Church, Dori L P
Ciaccia, Victor	Cook, Ransom M
Cooley, Jenna M	Finn, Shirley R
Ford, Clarence A	Glynias, Michael V
Golden, Nicole M	Griglock, Danielle M
Habashy, Angy H	Hamzik, Mary C
Hardy, Kristen N	Harmon III, Frederick L
Heaven, Ashley HM	Henen, Nardeen H
Howard, Graham C	Jeffo, John K
Jones, Jennifer L	Kalafatis, John N
Lecher, Alanna L	Lesczynski, Elizabeth A
Lindsey, Mary H	Little, Juliana N
Lundgren, Amber R	Marquina, Sergio M
Materia, Cindra D	Morrison, Theodore
Noonan Pomada, Emma R	Orfanidis, Amy M
Pacheco, Victor F	Peterson, Takeria S
Rapp, Tina M	Raymonda, Elizabeth J
Riley, Christine C	Smith, Danielle M
Smith, Geraldine	Tedder, Audrey E
Terry, Kemyta S	Worby, Gary E
Young, Laurel A	

### TEACHERS OUT-OF-FIELD

The following teachers are teaching one or more courses not covered by Florida teaching certificates. School Board approval is necessary in order that teachers may be considered as “qualified instructional personnel” under State Board Rule 6A-1.0503, which reads in part as follows: “A qualified instructional staff member who holds a valid Florida educator’s certificate with coverage other than that deemed appropriate by subsection (1), and has been approved by the School Board to teach out-of-field.”

COST CENTER	NAME	SUBJECT
Calvin Hunsinger	Schallert, Mary P	English
Plumb Elementary	Aboulafia, Trixie A	Elementary Education
Sawgrass Lake Elementary	Groves, Patricia G	Autism Spectrum Disorder

Recommendation of Superintendent on Instructional Personnel  
 March 15, 2016  
 2015/2016 School Year

17

#### CO-TEACHERS OUT-OF-FIELD

The following co-teacher is teaching one or more courses not covered by Florida teaching certificates. School Board approval is necessary in order that teachers may be considered as “qualified instructional personnel” under State Board Rule 6A-1.0503, which reads in part as follows: “A qualified instructional staff member who holds a valid Florida educator’s certificate with coverage other than that deemed appropriate by subsection (1), and has been approved by the School Board to teach out-of-field.”

COST CENTER	NAME	SUBJECT
Dixie Hollins High	Stickles, Roman J	Biology
Northwest Elementary	Rodriguez, Josephine L	Elementary Education

#### LONG-TERM SUBSTITUTES OUT-OF-FIELD

The following long-term substitute teachers are teaching one or more courses not covered by Florida teaching certificates. Board approval is necessary in order that teachers may be considered as “qualified instructional personnel” under State Board Rule 6A-1.0503, which reads in part as follows: “A qualified instructional staff member who holds a valid Florida educator’s certificate with coverage other than that deemed appropriate by subsection (1), and has been approved by the Board to teach out-of-field.”

COST CENTER	NAME	SUBJECT
Bayside High	Christie, Jennifer L	Math 9-12
Bayside High	Hudson, Tammy A	ESE
Belleair Elementary	Mallozzi, Jacquelyn L	ESOL
Dunedin Highland Middle	Gale, Brianne K	Mathematics
Hospital Homebound	Sussman, Janet L	Spanish
Lakewood High	Calhoun, Emma H	Reading
Largo Middle	Mathews-Grindley, Melissa B	Language Arts

Recommendation of Superintendent on Instructional Personnel  
 March 15, 2016  
 2015/2016 School Year

18

LONG-TERM SUBSTITUTES OUT-OF-FIELD  
 (Continued)

COST CENTER	NAME	SUBJECT
Northeast High	Allen, Natalee	Earth Space Science
Palm Harbor University High	Brzycki, Jeffrey N	Mathematics
Pinellas Gulf Coast Academy	Zambrano, Kathleen T	Reading and Science
Ridgecrest Elementary	Langston, Kathrine P	Elementary Education Gifted
San Jose Elementary	Alford, Kelsey O	Elementary Education
Tarpon Springs Middle	Branick, Alicia D	Language Arts
Tyrone Middle	Durham, Audrey M	Social Studies

ADJUSTMENT

NAME	COST CENTER	ADJUSTMENT
Swanson, Kathleen K	Garrison-Jones Elementary	Adjustment to the February 9, 2016, Board Agenda, Set A: Appointments of Probationary Contract; change from Largo Middle, Reading, effective 01/11/16 to Garrison-Jones Elementary, effective 02/01/16.

APPROVED: \_\_\_\_\_  
 Michael A. Grego, Ed.D.  
 Superintendent of Schools

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

MEMORANDUM

March 15, 2016

---

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Recommendation of Superintendent on Personnel – 2015/2016

---

The following personnel matters are submitted to you for your approval: Page

Job Descriptions: <http://www.pcsb.org/Page/1660>

Supporting Services

Appointments	37	1-3
Part-Time Appointments	21	3-4
Substitute Appointments	7	5
Status Changes	20	5-7
Job Changes	31	7-9
Cost Center Changes	4	9
Leaves of Absence	2	9
Return from Leave of Absence	5	10
Terminations		
Resignations	27	10-12
Retirements	19	12-13

- ESE = Exceptional Student Education
- ESOL = English for Speakers of Other Languages
- FS = Food Services
- FT = Full Time
- IDEA B = Individuals with Disabilities Education Act
- PT = Part Time

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

RECOMMENDATION OF SUPERINTENDENT  
ON SUPPORT PERSONNEL

March 15, 2016

2015/2016

APPOINTMENTS

NAME	COST CENTER	POSITION	EFFECTIVE
Aligood, William J	Professional Development	Grants Coordinator	02/15/16
Bowlin, Korey E	Pinellas Park High	Plant Operator	02/15/16
Cook, Ransom M	Dixie Hollins High	ESE Associate	02/12/16
Davids, Dawson D	Transportation	Bus Driver	02/11/16
Deleon, Jesenia	Sexton Elementary	ESE Associate Temp	02/16/16
Docarmo, Hugo J	Countryside High	Plant Operator	02/15/16
Dunn, John M	Transportation	Bus Driver	02/11/16
Eelman, Deborah G	Frontier Elementary	ESE Associate Temp	02/15/16
Flournoy, Amiya L	Bay Point Middle	ESE Associate	02/15/16
Fredisson, Freddy	Maintenance	Painter	02/01/16
Gilley, Carol A	Transportation	Bus Driver	02/11/16
Golden, Barbara J	Calvin Hunsinger	ESE Associate	02/22/16
Graham, Phyllis A	Title I Center	Paraprofessional	02/24/16
Heddleston, Rebecca C	Fuguitt Elementary	ESE Associate	02/10/16
Homzak, Lace A	Bear Creek Elementary	ESE Associate Temp	02/22/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 March 15, 2016  
 2015/2016 School Year

2

APPOINTMENTS  
 (Continued)

NAME	COST CENTER	POSITION	EFFECTIVE
Kodhelaj, Alma	Seminole Middle	Plant Operator	02/04/16
Lauer Jr, John J	Maintenance	Painter	02/01/16
Long, Dylan J	Fuguitt Elementary	ESE Associate	02/10/16
Maple, Paul A	Leila Davis Elementary	Plant Operator	02/10/16
Mijatovic, Bojan	Gulfport Elementary	Physical Education Assistant	02/09/16
Montana, Michael A	Transportation	Bus Driver	02/11/16
Murray Biggs, David C	Calvin Hunsinger	Plant Operator	02/04/16
Osborn, Jacob T	Tyrone Middle	Data Management Technician	02/22/16
Pham, Trung T	Clearwater High	Plant Operator	02/26/16
Reynolds, Tiara S	Transportation	Bus Driver	02/08/16
Roberts, Perry W	Transportation	Bus Driver	02/11/16
Roundtree, Johnny	Title I Center	Paraprofessional	02/22/16
Shambo, Debra L	New Heights Elementary	ESE Associate	01/27/16
Smith, Samuel E	Title I Center	Paraprofessional	02/15/16
Spangler, Lisa S	Transportation	Bus Driver	02/11/16
Susaj, Pashke	Clearwater High	Plant Operator	02/05/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 March 15, 2016  
 2015/2016 School Year

3

APPOINTMENTS  
 (Continued)

NAME	COST CENTER	POSITION	EFFECTIVE
Talbert, Inetter	Title I Center	Paraprofessional	02/22/16
Thompson, Ashley N	Southern Oak Elementary	Teacher Assistant	02/15/16
Townsend, Robert P	Transportation	Bus Driver	02/11/16
Williams, Kristen N	Transportation	Bus Driver	02/11/16
Zambrano, Ramona E	ESOL	Bilingual Specialist	02/01/16
Zumpe, Tracey P	Fuguitt Elementary	ESE Associate	02/18/16

PART-TIME APPOINTMENTS

NAME	COST CENTER	POSITION	EFFECTIVE
Bartels, Ralph	Bardmoor Elementary	Plant Operator	02/15/16
Degen, Amy N	Tarpon Springs Elementary	ESE Associate Temp	02/01/16
Flick, Brittany N	Marjorie Kinnan Rawlings Elementary	Food Service Assistant	02/16/16
Flowers, Takesia R	Lealman Innovation Academy	Food Service Assistant	02/02/16
Harris, Michele	Largo High	Food Service Assistant	02/08/16
Henin, Amal SH	Brooker Creek Elementary	ESE Associate Temp	02/08/16
Henriquez, Teri-Lyn A	Azalea Elementary	Food Service Assistant	02/08/16
Insuasty, Solmary	Osceola Fundamental High	Food Service Assistant	02/16/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 March 15, 2016  
 2015/2016 School Year

4

PART-TIME APPOINTMENTS  
 (Continued)

NAME	COST CENTER	POSITION	EFFECTIVE
Irizarry, Jessica N	Largo High	Food Service Assistant	02/16/16
Lyons, Theresa A	Leila Davis Elementary	Food Service Assistant	02/01/16
Mapes, Nancy L	St Petersburg High Woodlawn Elementary	Food Service Assistant	02/16/16
McCusker, Theresa A	Sexton Elementary	Teacher Assistant	02/04/16
Neher, Melissa G	Anona Elementary	Food Service Assistant	02/01/16
Paquette, Jennifer A	Tyrone Middle	Family and Community Liaison	03/08/16
Parris, Charmaine M	Gulfport Elementary	Food Service Assistant	02/09/16
Roberson, Annie L	Tyrone Middle	Food Service Assistant	02/01/16
Simmons, Karen S	Shore Acres Elementary	Food Service Assistant	02/01/16
Skiles, Denise	Gibbs High	Family and Community Liaison	02/22/16
Thompson, Shirley M	Pre K-12 Extra Curricular Student Activities	Athletic Events Staff Temp	02/04/16
Todd, Shinita C	Largo Middle	Food Service Assistant	02/02/16
Wynn, Sadiqua H	Fairmount Park Elementary	Food Service Assistant	02/08/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 March 15, 2016  
 2015/2016 School Year

5

### SUBSTITUTE APPOINTMENTS

NAME	NAME	NAME
<u>Bus Driver</u>		
Hearns, Shaneeka S	Miller, Kimberly S	Moore, Mark C
Morris, James M	Pontious, Cathy L	Van Buren, Tonia R
<u>Clerical</u>		
Ramos, Sonia R		

### STATUS CHANGES

NAME	FROM COST CENTER/POSITION	TO COST CENTER/POSITION	EFFECTIV E
Abbonizio, Stephen V	Pinellas Park High Food Service Specialist	Food Services Food Service Manager Intern	02/08/16
Beck, Brittany N	Sanders Exceptional Food Service Specialist	Food Services Food Service Manager Intern	02/08/16
Brandenburg, Jane M	Countryside High Food Service Assistant	Food Services Food Service Manager Intern	02/08/16
Calloway, Tony C	Calvin Hunsinger ESE Associate	Title I Center Paraprofessional	02/29/16
Campbell, Laura L	Clearwater Intermediate School Office Clerk I	Assessment, Accountability, and Research Clerk Specialist II	02/08/16
Carrero, Valerie D	Pinellas Secondary School Clerk Specialist II	Gibbs High School Office Clerk I	02/16/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 March 15, 2016  
 2015/2016 School Year

6

STATUS CHANGES  
 (Continued)

NAME	FROM COST CENTER/POSITION	TO COST CENTER/POSITION	EFFECTIV E
DiGiovanni, Victoria A	Cypress Woods Elementary ESE Associate	East Lake High School Office Clerk II	03/09/16
Gibbs, Lapatia D	Tyrone Middle School Bookkeeper I	Accounting Account Clerk	02/22/16
Jackson, Ellender	Woodlawn Elementary ESE Associate	Transportation Bus Driver	02/16/16
Jordan, Cheryl P	Student Assignment Clerk Specialist II	Belleair Elementary Technology Technician	02/17/16
Kobke, Jason W	Sandy Lane Elementary Plant Operator	Kings Highway Elementary Magnet School Plant Operations Specialist	02/15/16
Leuschel, Philip S	Leila Davis Elementary Plant Operator	Food Services Food Service Manager Intern	02/08/16
Maceda, Barbara J	Walsingham Elementary Food Service Specialist	Food Services Food Service Manager Intern	02/08/16
Mammolito, Kathleen E	Pre K Handicapped Secretary II	Elementary Education Secretary to Executive Director	02/08/16
Pearson, Alicia A	Gus A Stavros Institute Teacher Assistant	School Safety and Security Secretary II	02/18/16
Tierney Jr, Mark E	Pinellas Technical College Clearwater Plant Operator	Pinellas Gulf Coast Academy Night Foreman I	02/08/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 March 15, 2016  
 2015/2016 School Year

7

STATUS CHANGES  
 (Continued)

NAME	FROM COST CENTER/POSITION	TO COST CENTER/POSITION	EFFECTIVE E
Tremblay, Andrew M	Curlew Creek Elementary Night Foreman II	Tarpon Springs Middle Head Plant Operator III	02/15/16
Zimmerman, Robert G	Lynch Elementary Food Service Assistant	Largo High Plant Operator	02/09/16

JOB CHANGES

NAME	FROM	TO	EFFECTIVE
Allen, Stacy A	Food Service Specialist Intern	Food Service Specialist	02/05/16
Anderson, Ariel C	Assistant to Bookkeeper	School Office Clerk II	01/19/16
Bicek, Theresa A	Food Service Assistant PT	Plant Operator FT	02/08/16
Bolt, Tina R	Food Service Assistant	Teacher Assistant	02/15/16
Bostic, Antonio F	Plant Operator	Plant Operations Specialist	02/17/16
Carranza, Rosa E	Plant Operator PT	Plant Operator FT	02/11/16
Crum, Jack W	Plant Operator	Night Forman IV	01/28/16
Eberts, Joellen	ESE Associate	Data Management Technician	02/08/16
Gandarillas, Jasmine M	School Bookkeeper I Intern	School Bookkeeper I	01/28/16
Gill, Steven P	Appliance/Refrigeration Technician Journeyman	Maintenance Service Foreman	02/22/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 March 15, 2016  
 2015/2016 School Year

8

JOB CHANGES  
 (Continued)

NAME	FROM	TO	EFFECTIVE
Heffner, Leah L	Instructional Staff Developer	Senior Professional Development Coordinator	02/17/16
Henderson Jr, Edward E	Night Foreman II	Head Plant Operator II	02/08/16
James, Julie L	Financial Reporting Analyst	Senior Financial Reporting Analyst	02/15/16
Lee, Ruth E	Food Service Specialist	Food Service Manager Intern	02/08/16
Lopez, Jessica	ESE Associate	Bilingual Assistant I	02/08/16
Massey, Melody A	Bus Driver	Transportation Dispatcher	02/08/16
Mecca, Nicholas M	Multi-Trades Utility Worker	Plumber	02/08/16
Moody, Karen E	ESE Associate	Assistant to Bookkeeper	02/17/16
Ovens, Veronica L	Food Service Specialist Intern	Food Service Specialist	02/05/16
Ryan, Erik D	Carpenter	Carpenter Journeyman	02/02/16
Santore, Debra J	Food Service Assistant	Food Service Specialist	02/05/16
Shane, Marilee K	Food Service Specialist	Food Service Manager Intern	02/08/16
Sheplak, Jennifer L	School Office Clerk II	Data Management Technician	01/25/16
Stelljes Jr, Richard J	Plant Operator FT	Plant Operator PT	02/15/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 March 15, 2019  
 2015/2016 School Year

9

JOB CHANGES  
 (Continued)

NAME	FROM	TO	EFFECTIVE
Sunseri, Cynthia	Paraprofessional	Data Management Technician	02/22/16
Underwood, Howard S	Bus Driver	Transportation Dispatcher	02/08/16
Vincent, Shannon M	Food Service Assistant PT	ESE Associate FT	01/25/16
Waters, Brittany R	ESE Associate PT	ESE Associate FT	02/16/16

COST CENTER CHANGES

NAME	FROM	TO	EFFECTIVE
Graham, Phyllis A	Title I Center	Melrose Elementary	02/08/16
Huynh, Ha T	Tyrone Middle	Osceola Fundamental High	02/08/16
Richardson, Stacey R	Clearwater Intermediate	Gibbs High	02/08/16
Slone, Michelle A	Marjorie Kinnan Rawlings Elementary	Early Childhood Education	02/15/16

LEAVES OF ABSENCE

NAME	COST CENTER	EFFECTIVE
Baird, Deborah L	Walsingham Elementary	01/19/16
Gilbert, Aleida E	Hamilton Disston	02/09/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 March 15, 2019  
 2015/2016 School Year

10

RETURN FROM LEAVE OF ABSENCE

NAME	COST CENTER	POSITION	EFFECTIVE
Corpuz, Jessica L	Kings Highway Elementary Magnet School	Plant Operator	02/08/16
Florence, Zema J	Bayside High	Plant Operator	02/01/16
Murray, Keishia J	Records Management	Bus Driver	01/28/16
Schoenberger, Sue E	Nina Harris Exceptional Student Education Center	ESE Associate	02/02/16
Zimmermann, Patricia M	Bay Vista Fundamental Elementary	Data Management Technician	02/05/16

TERMINATIONS

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u>		
Allen, Melissa S	Palm Harbor University High	02/11/16
Andux, Steven O	Safety Harbor Elementary	02/17/16
Bushee, Paul J	Transportation	02/12/16
Clarkson, Kenyon M	Westgate Elementary	02/05/16
Craft, Ann M	Seminole High	02/02/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 March 15, 2016  
 2015/2016 School Year

11

TERMINATIONS  
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u>		
(Continued)		
Davis, Brenda J	Belcher Elementary	01/28/16
Ditter, Randi H	Title I Center	02/01/16
Douglas, Maranda S	Elementary Mathematics	02/18/16
Fonteyne, Janine A	Sexton Elementary	01/29/16
Frato, Cynthia S	Title I Center	02/16/16
Freeman, Roy C	Azalea Elementary	01/19/16
Hall, Bakial J	Fuguitt Elementary	02/03/16
Haywood, Paulette D	Woodlawn Elementary	02/10/16
Hrnic, Envera A	Doug Jamerson Elementary	02/12/16
Kramer, Nancy L	Curlew Creek Elementary	02/26/16
Loreth, Elizabeth	Pasadena Fundamental Elementary	02/10/16
Mahowski, Janet A	Title I Center	04/01/16
Moore-Fuller, Laskiesha D	Title I Center	10/23/15
Morales, Angelica	Seminole Middle	02/12/16
Parrish, Lolita R	Woodlawn Elementary	02/05/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 March 15, 2016  
 2015/2016 School Year

12

TERMINATIONS  
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Resignations</u>		
(Continued)		
Roberson, Annie L	Tyrone Middle	02/03/16
Robinson, Senita N	Family and Community Relations	02/15/16
Russell, Reginald S	Title I Center	02/17/16
Solomon, Zachary N	Sexton Elementary	02/05/16
Thompson, Erika D	Bear Creek Elementary	02/19/16
Tinsley, Eric D	Pinellas County Schools Police Department	02/26/16
Toman, Thomas L	Stephens ESE Center	02/17/16
Twar, Diane B	Maximo Elementary	02/16/16
<u>Retirements</u>		
Anderson, Christine M	High Point Elementary	02/09/16
Baldrige, Robert E	Southern Oak Elementary	02/12/16
Chenier, Joyce M	Technology Information Systems	02/26/16
Downes, Paul G	Warehousing	02/08/16
Duncan, Randy L	Cross Bayou Elementary	02/15/16

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

Recommendation of Superintendent on Support Personnel  
 March 15, 2016  
 2015/2016 School Year

13

TERMINATIONS  
 (Continued)

NAME	COST CENTER	EFFECTIVE
<u>Retirements</u>		
(Continued)		
Giddens, Timothy E	Maintenance	02/19/16
Lees, Sidney G	Maintenance	02/05/16
Leonardo, Clement R	Largo High	01/29/16
Letz, Debra A	Forest Lakes Elementary	02/26/16
Long, Annette F	Perkins Elementary	04/30/16
O'Neill, Beverly A	Communication Disorders	06/08/16
Ortiz, Andres	Transportation	01/27/16
Pikulinski, Sharon M	Carwise Middle	06/30/16
Ruzecki, Jodi L	Elementary Education	02/05/16
Starman, Cathy A	Food Services	02/05/16
Tjia Lim, Amy A	Frontier Elementary	01/31/16
Tushe, Fatime	Lake St George Elementary	02/19/16
Walker, Barbara L	Maximo Elementary	02/02/16

APPROVED: \_\_\_\_\_

Michael A. Grego, Ed.D.  
 Superintendent of Schools

Attachment: Mar 15 2016 FINAL HR Board Agenda Sets A-B (5657 : Request Approval of Personnel Recommendations)

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5662)**

---

March 15, 2016

**TO:** MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

**FROM:** MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

**SUBJECT:** Request Approval of the Administrative Appointment of the Assistant Principal, Countryside High School

**BACKGROUND:**

The Assistant Principal, Countryside High School position is available due to the retirement of Mary E. Williams effective February 19, 2016. This position was advertised for one week and fourteen applicants applied for the position. Superintendent's staff interviewed two applicants on March 4, 2016.

**STRATEGIC DIRECTION:** Effective and Efficient Use of Resources

**RECOMMENDATION:**

Recommend the School Board approve the appointment of **Robyn C. Oyer**, Alternative Education Classroom Teacher, Largo High School to Assistant Principal, Countryside High School effective March 16, 2016. Salary and benefits shall be paid consistent with the district's compensation schedule for administrators.

**RATIONALE:**

Robyn Oyer began her career in Pinellas County Schools in 2006. She currently serves as a Classroom Teacher at Largo High School (2006 to present).

Ms. Oyer earned a bachelor's degree in Linguistics from State University of New York and a master's degree in Educational Leadership from the University of South Florida.

**DATA SOURCE:**

Ward Kennedy, Area Superintendent, Area 1  
 Gerald M. Schlereth, Principal, Countryside High School

**SUBMITTED BY:**

Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5667)**

---

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Administrative Appointment of the Assistant Principal, Sanders Exceptional Student Education Center

**BACKGROUND:**

The Assistant Principal, Sanders Exceptional Student Education Center position is available due to the resignation of Janine M. Smith effective January 22, 2016. This position was advertised for ten days and thirteen applicants applied for the position. Superintendent's staff interviewed two applicants on March 4, 2016.

**STRATEGIC DIRECTION:** Effective and Efficient Use of Resources

**RECOMMENDATION:**

Recommend the School Board approve the appointment of **Jacqueline M. Edwards**, Math Coach at Gulfside Elementary School to Assistant Principal, Sanders Exceptional Student Education Center effective March 18, 2016. Salary and benefits shall be paid consistent with the district's compensation schedule for administrators.

**RATIONALE:**

Jacqueline M. Edwards began her career in education in 2009. She has served as a Response to Intervention Coordinator and an Assistant Principal in Colorado (2009-2014); a Classroom Teacher in New Port Richey (2014-2015) and currently serves as a Math Coach at Gulfside Elementary School (2015 to present).

Ms. Edwards earned a bachelor's degree in Human Resources Management and a master's degree in Curriculum and Instruction from Colorado Christian University, and a master's degree in Education Administration and Supervision from the University of Phoenix.

**DATA SOURCE:**

Pat Wright, Area Superintendent, Area 4  
Jacqueline Douglas, Principal, Sanders Exceptional Student Education Center

**SUBMITTED BY:**

Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5661)**

---

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Administrative Appointment of the Administrator,  
 Department of Juvenile Justice/Educational Alternative Services

**BACKGROUND:**

The Administrator, Department of Juvenile Justice/Educational Alternative Services position is available due to the retirement of Althea E. Hudson effective March 31, 2016. This position was advertised for one week and twenty-six applicants applied for the position. Superintendent's staff interviewed three applicants on March 4, 2016.

**STRATEGIC DIRECTION:** Effective and Efficient Use of Resources

**RECOMMENDATION:**

Recommend the School Board approve the appointment of **Christina J. Fields**, Assistant Principal, Northeast High School to Administrator, Department of Juvenile Justice/Educational Alternative Services effective March 16, 2016. Salary and benefits shall be paid consistent with the district's compensation schedule for administrators.

**RATIONALE:**

Christina Fields began her career in Pinellas County Schools in 2005. She has served as a Substitute Teacher (2005-2006); an Exceptional Student Education Teacher at John Hopkins Middle School (2006-2010); an Assistant Principal, John Hopkins Middle School (2010-2013) and currently serves at Northeast High School (2013 to present).

Ms. Fields earned a bachelor's degree in Social Work and a master's degree in Educational Leadership and Policy Studies from the University of South Florida.

**DATA SOURCE:**

Barbara Hires, Ed.D., Area Superintendent, Area 2  
 Michele Topping, Director, Educational Alternative Services

**SUBMITTED BY:**

Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5663)**

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective March 16, 2016

**BACKGROUND:**

Human Resources Services is engaged in a continuing review of current employee job descriptions and, as appropriate, proposing new job descriptions, being mindful of Best Practices to accomplish the district's mission and goals. These new and/or revised job descriptions accurately reflect the minimum qualifications and/or better align the duties and requirements with actual job responsibilities and tasks and encourage a more comprehensively trained staff.

The following job descriptions have been created and/or revised:

- Assistant Director, School Leadership (ADM C08)
- Assistant Director, Human Resources/Professional Development (ADM C08)
- Supervisor, Personnel Records to *Human Resources Records Analyst* (ADM C03 to EO1)

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the creation and/or revision of job descriptions which will be effective March 26, 2016.
2. Do not approve the creation and/or revision of job descriptions which will be effective March 16, 2016.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

The Compensation Comprehensive Action Plan was designed to review, update and revise all job classifications. This will assure that Pinellas County School Board job descriptions reflect the updated titles, major functions, essential responsibilities, qualifications and pay grades, including to whom the individuals report to and supervise. This will eliminate the possibility of the duplication of efforts, define and delineate position roles and responsibilities.

**FINANCIAL IMPACT:**

There is no financial impact to the District based on this year's changes.

**DATA SOURCES:**

William Corbett, Ed.D., Deputy Superintendent  
Seymour Brown, Ed.D., Director, Human Resources  
Pamela Kasardo, Senior Compensation Analyst

**SUBMITTED BY:**

Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

**ATTACHMENTS:**

- Job Descriptions (PDF)

**PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA**

PCSB:  
Pay Grade: C08

FLSA: -Exempt  
Administrative

<b>ASSISTANT DIRECTOR, HUMAN RESOURCES/PROFESSIONAL DEVELOPMENT</b>
<p><b>REPORTS TO:</b> Assistant Superintendent, Human Resources Services Director, School Leadership</p>
<p><b>SUPERVISES:</b> Support Staff</p>
<p><b>QUALIFICATIONS:</b> Master's degree from an accredited college or university in Educational Leadership, Business Administration, Human Resources, Public Administration or related field; or Bachelor's Degree in Business Administration, Human Resources or related field and three (3) years related administrative experience. Demonstrated increasingly more responsibilities in the technical and administrative personnel management realm within a large district/business.</p> <p><b>PREFERRED:</b> Experience as a school-based administrator with strong background in Human Resources Designation of Society of Human Resources Management (SHRM), Professional in Human Resources (PHR), Senior Professional in Human Resources (SPHR), or Certified Compensation Professional (CCP).</p>
<b>MAJOR FUNCTION</b>
<p>Directly responsible for the transformational process of the Scale-Up Schools through recruiting, evaluating, interviewing, and hiring the best candidates for all positions that support student growth in a select number of schools.</p>
<b>ESSENTIAL RESPONSIBILITIES</b>
<ul style="list-style-type: none"> <li>• Creates effective and efficient processes for recruitment, placement, and retention of a high performing, diverse workforce in collaboration with the Human Resources Division.</li> <li>• Applies knowledge of federal and state regulations, bulletins, transcripts, course contents, Board policy, and other pertinent data in providing interpretation, guidance, and direction to all employee groups</li> <li>• Keeps current with legislative and State Board of Education changes that impact requirements for personnel</li> <li>• Researches and implements best practices in Human Resources management</li> <li>• Oversees preparation of personnel recommendations for approval</li> <li>• Confers with all employees in the selected schools on general personnel matters to investigate and resolve human relation situations</li> <li>• Works with Compensation and Payroll for implementation of salary payments and procedures</li> <li>• Serves as a liaison with appropriate stakeholder groups</li> <li>• Attends workshops or other appropriate training on related issues</li> <li>• Partners with state, local, and community stakeholders including institutions of higher learning</li> <li>• Collaborates with the Technology Information System (TIS) department in the development of reports and information regarding compliance with district policy and federal and state statutes</li> <li>• Provides leadership and supervises, trains, and evaluates staff</li> <li>• Assists with teacher placement based on units allocated to select schools</li> <li>• Monitors minority ratio of staff in compliance with stipulated agreements</li> </ul>

Attachment: Job Descriptions (5663 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective March 16, 2016)

**ASSISTANT DIRECTOR, HUMAN RESOURCES/PROFESSIONAL DEVELOPMENT**

<b>ESSENTIAL RESPONSIBILITIES (Continued)</b>
<ul style="list-style-type: none"> <li>• Supervises the processing of employment applications which includes checking references, qualifications, and making a final evaluation of all applicants through the Human Resources Division</li> <li>• Approves all employment offers through the Human Resources Division</li> <li>• Works in collaboration with other administrators and supervisors in personnel placement</li> <li>• Manages the reappointment and transfer process for all personnel</li> <li>• Oversees compliance processes and responds to complex queries, including audits</li> <li>• Provides leadership for personnel services consistent with labor agreements and School Board policies</li> <li>• Ensures that personnel processes are aligned with bargaining agreements</li> <li>• Performs related duties as required</li> </ul>
<b>TERMS OF EMPLOYMENT</b>
<p><i>Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the district.</i></p> <p><i>Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.</i></p> <p><i>The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.</i></p>
<b>HISTORY OF JOB CLASSIFICATION</b>
<p>ISSUED: 02/24/16 CH; BOARD APPROVED:</p>

Attachment: Job Descriptions (5663 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective March 16, 2016)

ASSISTANT DIRECTOR, HUMAN RESOURCES/PROFESSIONAL DEVELOPMENT

<b>WORKING CONDITIONS &amp; PHYSICAL EFFORT:</b>	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time	X				
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending	X				
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills				X	
15. Color vision, the ability to identify and distinguish colors	X				
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental, or visual ability required by the job	X				

Assistant Director, Human Resources/Professional Development – ADM

Attachment: Job Descriptions (5663 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective March 16, 2016)



**PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA**

PCSB:  
Pay Grade: C08

FLSA: Exempt  
Administrative

**ASSISTANT DIRECTOR, SCHOOL LEADERSHIP**

**REPORTS TO:**

Director, School Leadership

**SUPERVISES:**

Instructional Staff Developers  
Support Staff

**QUALIFICATIONS:**

Master's degree from an accredited college or university in the area of educational administration and supervision, educational leadership, or an equivalent certification as defined by the Florida Department of Education. Three (3) years administrative or supervisory experience and demonstrated experience in program planning and implementation. Demonstrated strong communication and leadership skills.

**MAJOR FUNCTION**

Responsible for providing assistance to the Director, School Leadership in supporting the lowest-performing schools within the district. The Assistant Director will provide assistance to principals in the lowest-performing schools. Ensure that schools demonstrating the greatest need, based on data analysis receive the highest level of support.

**ESSENTIAL RESPONSIBILITIES**

- Collaborates in the development of School Improvement Plans of the lowest-performing schools through analysis of each school's situation
- Assists in the implementation of School Improvement Plans of the lowest-performing schools
- Assists tracking and reporting on the progress of the School Improvement Plans of schools identified as lowest-performing schools
- Assists in the hiring of all personnel at the low-performing schools
- Assists schools in reviewing and replacing teachers who have not contributed to increased learning gains or those teachers who did not contribute to improving the school's performance
- Assists in implementing the recruitment/retention plan to encourage teachers and instructional coaches to transfer to or remain at lower-performing schools based on increased learning gains
- Reviews data to determine the effectiveness of all instructional programs and class offerings in schools identified as lowest-performing schools
- Monitors academic progress of students at identified schools through formative and summative evaluations
- Supports in assessing, aligning, and monitoring professional development for faculty at identified schools to ensure the professional development required for the student population is effective
- Assists school-based leaders at identified schools in improving the effectiveness of the coaching model
- Aids in the development, support, and facilitation the implementation of policies and procedures that guide school-based teams with direct-support systems for each school principal in the area of school improvement
- Assists in monitoring the implementation of Multi-Tiered Systems of Support (MTSS) in schools identified as lowest-performing schools
- Reviews the instructional pacing guides to ensure alignment to the Florida Standards
- Identifies and provides support required to implement any new curriculum, including professional development
- Performs other related duties as required

Attachment: Job Descriptions (5663 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective March 16, 2016)

**TERMS OF EMPLOYMENT**

*Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.*

*Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.*

*The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.*

**HISTORY OF JOB CLASSIFICATION**

ISSUED 02/25/16 CH; BOARD APPROVED:

Attachment: Job Descriptions (5663 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective March 16, 2016)

**ASSISTANT DIRECTOR, SCHOOL LEADERSHIP**

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time		X			
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors					X
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts	X				
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls					
26. Operating automobile, vehicle, or van			X		
27. Other physical, mental or visual ability required by the job	X				

Assistant Director, School Leadership – ADM

**PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA**

PCSB: 6975  
Pay Grade: ~~G03~~ E01

FLSA: Exempt  
P/T/S

<p><b>SUPERVISOR, <del>PERSONNEL RECORDS</del> HUMAN RESOURCES RECORDS ANALYST</b></p>
<p><b>REPORTS TO:</b> Director, Human Resources Services</p>
<p><b>SUPERVISES:</b> Support Staff</p>
<p><b>QUALIFICATIONS:</b> <del>Graduation from high school or possession of a GED, supplemented by course work in supervision, plus five (5) to seven (7) years of clerical experience performing most of the duties stated in the "Duties and Responsibilities" section, or an equivalent combination of education, training, and experience.</del></p> <p><u>Bachelor's degree from an accredited college or university and three (3) years of progressively responsible related experience or an Associate's degree, or equivalent, from an accredited college or university and five (5) years of progressively responsible related experience. A year of related experience may be substituted for each year of the educational requirements stated above. This experience must include at least three (3) years in a supervisory or other leadership capacity.</u></p>
<p><b>MAJOR FUNCTION</b></p>
<p>Performs highly responsible, supervisory and technical duties involving personnel records maintenance. Functions are varied and include supervising duties of a clerical staff in the implementation of State and School Board rules, regulations, and policies pertaining to a wide variety of personnel-related activities.</p>
<p><b>ESSENTIAL RESPONSIBILITIES</b></p>
<ul style="list-style-type: none"> <li><del>• Interviews, selects, trains, supervises, and evaluates personnel engaged in duties pertaining to activities such as the preparation and issuance of teacher contracts, employment verification, teacher certification, employee retirement, teacher supplements, appointment of part-time teachers, appointment of instructional personnel to summer programs, personnel record microfilming, payroll deductions and the U.S. Savings Bond Program.</del></li> <li><del>• Coordinates data processing activities relative to personnel records.</del></li> <li><del>• Compiles personnel statistics, responds to State and Federal surveys and compiles informational brochures concerning demographic data on school district personnel.</del></li> <li><del>• Reviews personnel files with School District employees and third parties on request.</del></li> <li><del>• Responds to subpoenas.</del></li> <li><del>• Serves as Personnel Department representative on district-wide committees such as the Calendar Committee.</del></li> <li><del>• Develops annual personnel calendar; responsible for records update utilized in the printing of annual Personnel Directory.</del></li> <li><u>• Retrieves, reviews, and redacts employee records in response to public records requests from various agencies as required to remain in compliance with Florida Statutes</u></li> <li><u>• Supervises clerical staff responsible for the maintenance, retrieval dissemination, retention, and disposal of personal records in compliance with applicable federal and state laws</u></li> <li><u>• Coordinates the district's response to subpoenas, public records requests, media requests, worker's compensation requests, request to produce, etc.</u></li> <li><u>• Coordinates the districts response to personnel audits, both internal and external</u></li> <li><u>• Serves as an expert witness for the district in depositions and court appearance as needed</u></li> </ul>

Attachment: Job Descriptions (5663 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective March 16, 2016)

**SUPERVISOR, PERSONNEL RECORDS HUMAN RESOURCES RECORDS ANALYST**

<b>ESSENTIAL RESPONSIBILITIES (Continued)</b>
<ul style="list-style-type: none"> <li>• <u>Partners with the School Board Attorney’s Office and Office of Professional Standards to ensure that best practices are followed in the implementation of district policies and procedures</u></li> <li>• <u>Partners with other district departments/schools to ensure stakeholders are included in the development and execution of new policies and procedures</u></li> <li>• <u>Manages a records vault which contains more than 16,000 active employee records</u></li> <li>• <u>Manages a remote storage location that retains personnel records in accordance with Florida Statutes</u></li> <li>• <u>Manages a microfiche/microfilm system for the retrieval of former employee personnel records</u></li> <li>• <u>Responds to experience verification requests from education institutions as well as other employers</u></li> <li>• <u>Responds to requests for verification of employment</u></li> <li>• <u>Conducts personnel file reviews with district employees and third parties on request</u></li> <li>• <u>Serves as the Human Resources representative on districtwide committees such as the calendar committee</u></li> <li>• <u>Prepares employee records for archiving</u></li> <li>• <u>Verifies employee service and maintains employee history file</u></li> <li>• <u>Performs other clerical duties of a personnel nature (study and/or research personnel reports and records and maintain official personnel data information and files)</u></li> <li>• <u>Uses a computer terminal to inquire about employee information and perform basic computer skills such as keyboarding</u></li> <li>• <u>Performs other related duties as required</u></li> </ul>
<b>TERMS OF EMPLOYMENT</b>
<p><i>Salary and benefits shall be paid consistent with the district’s approved compensation plan. Length of the work year and hours of employment shall be established by the district.</i></p> <p><i>Performance of the job will be evaluated in accordance with provisions of the School Board’s policy on evaluation of personnel.</i></p> <p><i>The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.</i></p>
<b>HISTORY OF JOB CLASSIFICATION</b>
<p>ISSUED: 10/79 SSN; BOARD APPROVED: 10/79; REVISED: (D &amp; R ONLY), 8/85 PBL; REVISED: FORMAT, PG, TITLE, MQ, ER 02/26/16 CH; BOARD APPROVED:</p>

Attachment: Job Descriptions (5663 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective March 16, 2016)

**SUPERVISOR, PERSONNEL RECORDS HUMAN RESOURCES RECORDS ANALYST**

<b><u>WORKING CONDITIONS &amp; PHYSICAL EFFORT:</u></b>	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds			X		
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds			X		
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects				X	
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental, or visual ability required by the job	X				

Supervisor, Personnel Records Human Resources Records Analyst – PTS

Attachment: Job Descriptions (5663 : Request Approval to Create and/or Revise Job Descriptions Which Will Be Effective March 16, 2016)

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5648)**

March 15, 2016

**TO:** MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

**FROM:** MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

**SUBJECT:** Request Approval of the School Resource Officer Agreements With the City of Largo and City of Tarpon Springs for the 2015-2016 Year

**BACKGROUND:**

The contracts entered into with the City of Largo and the City of Tarpons Springs for school resource officers expired at the end of the fiscal year (June 30, 2015). The parties have agreed to renew the contracts on substantially the same terms as last year except a 4% increase consistent with the average raise provided to employees. The amount paid for each officer under these agreements is \$54,858.96 except that the City of Tarpon Springs will provide an additional officer for \$26,223.60. The total amount paid for school resource officers during the 2015-2016 contract year for these two agencies is \$355,377.36. The following is a summary of the officers provided by each agency:

The City of Largo will assign a total of four officers with one officer to serve at Largo High School and one to serve at Largo Middle School and two to serve at Pinellas Gulf Coast Academy. The City of Tarpon Springs will assign one officer each to serve at Tarpon Springs Middle School and Tarpon Springs High School with an additional officer to serve as deemed appropriate.

The effective date of each of the Agreements is July 1, 2015, with a termination date of June 30, 2016.

The School Board also contracts with the Sheriff of Pinellas County, Cities of St. Petersburg, Clearwater, Gulfport and Pinellas Park for school resource services and those five contracts were previously approved on February 9, 2016.

**STRATEGIC DIRECTION:** Learning in a Safe Environment

**ALTERNATIVES:**

1. Approve the School Resource Officer Agreements.
2. Do not approve the School Resource Officer Agreements.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

The Pinellas County School Board contracts with the cities and county to provide School Resource Officers to serve at the middle and high schools within their respective jurisdictional limits in order to assure adequate safety and security within the schools.

**FINANCIAL IMPACT:**

The total cost to the school district under the two School Resource Officer Agreements is \$355,377.36 for the 2015-2016 year. The total cost to the school district for all seven School Resource Officer Agreements is \$1,970,099.04.

**DATA SOURCES:**

David Koperski, School Board Attorney  
Laurie Dart, Staff Attorney  
Chief Richard Stelljes, Schools Police

**SUBMITTED BY:**

Clint Herbic, Associate Superintendent Operational Services - Facilities and Operations

**ATTACHMENTS:**

- Largo SRO Agreement (PDF)
- Tarpon Springs SRO Agreement (PDF)

## SCHOOL RESOURCE OFFICER AGREEMENT

**THIS AGREEMENT**, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016, between the **SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA** (referred to herein as the "**Board**"), and **THE CITY OF LARGO**, (referred to herein as "**Largo P.D.**"), is for the services to be provided by the Largo P.D. for the School Resource Officer Program ("**SRO Program**").

### WITNESSETH:

**WHEREAS**, the parties hereto value the collaboration and cooperation fostered by the SRO Program and believe that all of society benefits when the safety of children is improved, where the threat of crime and disorder is reduced, the learning environment is improved, and the true mission of teachers becomes more achievable; and

**WHEREAS**, the SRO Program provides an opportunity for students and law enforcement officers to have positive interaction with one another which enhances law enforcement officers' service to the community; and

**WHEREAS**, the Board and Largo P.D. intend to provide law enforcement and related services to the public schools of Pinellas County as hereafter described; and

**WHEREAS**, the Board and Largo P.D. will mutually benefit from the SRO Program.

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**ARTICLE I.** The obligations of Largo P.D. and the SROs are as follows:

A. Provision of School Resource Officers. The Largo P.D. shall assign one regularly employed officer to serve at Largo High School and Largo Middle School and shall assign two regularly employed officers to serve at Pinellas Gulf Coast Academy, for a total of four officers.

B. Designation and Selection of School Resource Officers. SROs have a dual role at the schools in which they serve. They serve as law enforcement officers and as "school officials" who may have a legitimate educational interest in information contained in the education records within the meaning of 20 U.S.C. §1232g and F.S. §1002.221.

The Chief of Largo P.D. or his designee, in consultation with the Principal of the school to which the SRO will be assigned shall select the SRO on the basis of the following criteria:

1. The SRO must have the ability to deal effectively with students. The ages, socioeconomic, and cultural composition of the students of the particular school should be considered in making this evaluation.

2. The SRO must have the ability to present a positive image of the entire police agency. A goal of the SRO Program is to foster a positive image of police officers among young people. Therefore, the personality, grooming, and communication skills of the SRO should be of such nature so that a positive image of the police agency is reflected. The SRO should

sincerely want to work with the staff and students at the particular school to which he or she is assigned.

3. The SRO must have the ability to provide good quality educational services in the area of law enforcement. The education, background, experience, interest level and communication skills of the SRO must be of a nature such that the SRO can effectively and accurately provide resource teaching services. The SRO will spend as much time as practical providing classroom instruction, dependent upon time constraints and workload. The SRO and the Principal will formulate an acceptable plan consistent with the circumstances and the needs of the school.

4. The SRO must have the desire and ability to work cooperatively with the Principal and his/her administrative staff.

5. The SRO must be a state certified Law Enforcement Officer.

C. Regular Duty Hours/Absences of the School Resource Officers.

1. The SRO will be assigned to his/her school on a full-time basis of eight (8) hours on those days and during those hours that school is in session. The SRO's specific duty hours shall be determined by the SRO's supervisor, in consultation with the Principal, to reflect the needs of the individual school. In each case, Largo P.D. shall ensure that SROs are present during regular school hours and that any routine duties requiring an absence from campus should be accomplished either prior to or after regular school hours. The SRO may be temporarily reassigned only during the period of a law enforcement emergency as such may be determined to exist by the Chief of Largo P.D.

2. If it is necessary for the assigned SRO to be absent from school for less than a full day, the SRO will notify the Principal and provide instructions on how emergency police service may be obtained in his/her absence. If it is necessary for the assigned SRO to be absent from school for a full day or more, Largo P.D. shall supply a substitute SRO.

D. Duties of School Resource Officers. While on duty, the SRO shall perform the following duties:

1. Speak to classes on the law, including search and seizure, criminal law, motor vehicle law, and other topics when assigned to speak by the Principal.

2. Act as a resource person in the area of law enforcement education at the request of the Principal.

3. Conduct criminal investigations of violations of law on School Board property. The Largo Police Department and the Board agree that petty acts of misconduct and misdemeanors, including, but not limited to, minor fights or disturbances, should ordinarily not be referred to law enforcement for prosecution and should not ordinarily result in a student arrest. The Board encourages schools to use alternatives to expulsion or referral to law enforcement agencies unless the use of such alternatives will pose a threat to school safety. Individual SRO's are encouraged to exercise discretion and to divert student offenders to school based discipline or community based diversion where appropriate and authorized by Largo P.D. policy and applicable law.

4. Provide school-based security and maintain the peace on School Board property, to include assisting with the development, implementation and evaluation of security programs/crisis plans in their assigned school when requested.

5. Make arrests and referrals of criminal law violators.

6. Appear at State Attorney investigations, depositions, trials and sentencing.

7. Provide transportation to the Pinellas County Juvenile Assessment Center (PJAC), Juvenile Addiction Receiving Facility (JARF), and County Jail.

8. Coordinate Emergency Medical Service (EMS) at the request of the Principal, or his/her designee.

9. Receive and dispatch complaints via telephone, walk-in and radios.

10. Develop, implement, and evaluate security programs for the assigned school.

11. Coordinate with school administrators, faculty and staff, other law enforcement agencies, and courts to provide school-based security to maintain the peace and promote order on the school campuses.

12. Cooperate with Pinellas County Schools Police in connection with the creation and maintenance of all records, including security and surveillance camera recordings whether recorded by video tape, digital or other medium, and whether recorded at a school site or school bus, witness or suspect statements, interviews or other documents made in connection with the law enforcement duties set forth in this Agreement. Such records shall constitute "law enforcement records" within the meaning of 34 CFR § 99.8(b) (l)(i)-(iii). When such records are made available to school administration for disciplinary or other legitimate educational purposes they shall also constitute confidential student records subject to the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 CFR Part 99, and §§1002.22, 1002.221, F.S. The SRO shall comply with all laws and policies applicable to such records in both their law enforcement and student record capacities.

13. Maintain a file on property reported lost and/or stolen at the SRO's school.

14. Provide counseling or referrals to students as needed.

15. Secure, handle and preserve evidence.

16. Recover stolen School Board property through working with other police agencies.

17. Make referrals to social agencies.

18. Relay messages in emergency situations (such as, tornadoes, hurricanes, etc.)

19. Provide special truancy investigations and prepare for prosecution.

20. Coordinate investigation of bus stop incidents.

21. Wear the official police uniform which shall be provided at the expense of Largo P.D.; however, civilian attire may be worn on such occasions as may be mutually agreed upon between the Principal and the SRO supervisor.

22. Perform such other duties as mutually agreed upon by the Principal and the SRO, so long as the performance of such duties are legitimately and reasonably related to the SRO Program as described in this Agreement, and so long as the duties are consistent with State and Federal law and the policies and procedures of the Largo P.D.

23. Follow and conform to the School Board Policy Manual, which is available at each school site and F.S. §1006.12, so long as conformance with said Manual and Statute does not conflict with the policies and procedures of Largo P.D. The parties to this Agreement shall abide by all Federal and State Civil Rights legislation including the Civil Rights Act of 1964 and its' subsequent amendments.

24. Provide a Monthly Activities Report or such other report regarding his/her activities, as may reasonably be required by the Superintendent or designee. A copy of the report shall be provided to the Principal on a monthly basis.

25. SROs are recognized as an active part of the school's administrative team. Their duties as a team member reflect their agency's directions and lend their expertise to the review of activities, duty assignments, scheduling and identification of potential problems.

26. The Largo Police Department will provide an opportunity for Principals to provide input on the SRO's performance.

E. Support Services to be Provided by Largo P.D. Largo P.D. shall supply the following support services for SROs:

1. Maintain and file Uniform Crime Reporting (UCR) records according to law.
2. Maintain a dispatch log, consistent with accepted law enforcement management practices.
3. Provide copies of all reports taken by the School Resource Officer to the Pinellas County Schools Police, upon request, as the law allows.
4. Provide each SRO with a patrol automobile and all other necessary or appropriate police equipment. The cost of purchasing, maintaining, and repairing police equipment provided under this Agreement shall be borne by Largo P.D.
5. Maintain copies of reports generated by SROs in compliance with State and Federal laws.
6. Maintain fingerprints and photographs of arrestees in compliance with State and Federal laws.

**ARTICLE II. Relationship of SROs to Board and Largo P.D.**

The SRO shall be an employee of Largo P.D. and not an employee of the Board. The Largo P.D. shall be responsible for the hiring, training, discipline, and dismissal of its personnel. Board employees shall report allegations of improper conduct to the SRO's immediate supervisor or to the department's internal affairs section. Board employees shall not conduct an internal investigation of alleged improper conduct on the part of the SRO.

**ARTICLE III. Charges for SRO Services.**

In consideration of the services provided herein, the Board shall pay to the City of Largo the sum of \$54,858.96 (Fifty Four Thousand Eight Hundred Fifty Eight Dollars and Ninety Six Cents) for each of the four SRO's for a total of \$219,435.84 (Two Hundred Nineteen Thousand Four Hundred Thirty Five Dollars and Eighty Four Cents) payable hereunder for the 2015-2016 Agreement Term, as defined herein.

To the extent that security services are provided by Largo P.D. at school functions occurring after regular school hours, Largo P.D. shall be paid in accordance with the Largo P.D. salary policy and procedures. The school at which such services are provided, shall be billed for such services within thirty (30) days from the date of service. Any services provided during May shall be submitted no later than the 15<sup>th</sup> of June.

**ARTICLE IV. Problem Resolution.**

The parties, their agents and employees will cooperate in good faith in fulfilling the terms of this Agreement. The parties will first make reasonable attempts to resolve unforeseen difficulties or questions through negotiation between the Superintendent, the Board and the Chief, or their designees.

**ARTICLE V. Amendments.**

Changes in the terms of this Agreement may be accomplished only by formal amendment, in writing, approved by Largo P.D. and the Board.

**ARTICLE VI. Transfer of SROs.**

Both the School Board and Largo P.D. desire to avoid the transfer of an SRO at the request of a Principal. Therefore, except in egregious circumstances when the SRO's behavior warrants immediate removal, the following procedures must be followed:

A. Principals should engage in good personnel management practices to include discussing any issues or concerns with the SRO first, followed by consultation with the SRO's supervisor if necessary.

B. If, after sufficient time has been given for the SRO to modify his/her performance, and concerns still exist, then the Principal will recommend to the Area Superintendent that the SRO be transferred from the school, stating the reasons for the recommendation in writing.

C. Within a reasonable period of time after receiving the recommendation to remove an SRO, the Area Superintendent, or designee, will confer with the Chief, or his designee, to

attempt to resolve any problem that may exist between the SRO and the staff at his/her assigned school.

1. With the agreement of the Superintendent and the Chief, or their designees, the SRO, or specified members of the staff from the school, may be required to be present at that meeting.

2. If, within a reasonable amount of time, the problem cannot be resolved in the opinion of both the Superintendent and the Chief, or their designees, then the SRO will be transferred from the school and a replacement will be selected, as provided elsewhere in this Agreement.

This Article does not provide the SRO any rights separate and apart from those found in Largo P.D.'s collective bargaining agreement with its union. Only Largo P.D., and not individual SROs, can seek enforcement of the provisions of this Agreement. Nothing herein shall preclude Largo P.D. from unilaterally transferring the SRO at its sole discretion.

#### **ARTICLE VII. Term of Agreement.**

The term of this Agreement shall be for 1 year beginning on July 1, 2015 through June 30, 2016. Notwithstanding the expiration of the term of this Agreement on June 30, 2016, and provided that the Agreement has not been terminated as provided in Article IX herein, the Superintendent or designee may provide notice of his intention to continue the services of the Largo P.D. as provided for herein, and the terms of this Agreement shall automatically continue until a replacement contract has been fully negotiated, executed and approved. The Board shall continue to pay to the Largo P.D. on a monthly basis the amount due under this Agreement, until such time as a replacement contract has been approved. The parties further agree that an increase, if any, shall be retroactively applied for services rendered after June 30, 2016 when the replacement contract has been negotiated, executed and approved.

#### **ARTICLE VIII. Materials and Facilities Supplied by Board.**

The Board shall provide the SRO, in each school to which an SRO is assigned, the following materials and facilities necessary to the performance of duties by the SRO:

A. Access to a private office which is air conditioned and properly lighted, with a telephone, to be used for general business purposes. Whenever practicable, the SRO will be provided with a private office. Upon request, SROs will be provided free access to the Board's computer network to the extent that it is economically practicable. Largo P.D. will provide the computer hardware to be utilized by the SRO, although each individual school may provide such hardware in its sole discretion. If access is provided, existing school security procedures must be followed, to include secure network access for both the computer and user. Network use must conform to school Board policy 7540.04, Use of Electronic Resources.

B. A location for files and records which can be properly locked and secured.

C. A desk with drawers, a chair, work table, filing cabinet, and office supplies (e.g. paper, pencil, pens, etc.).

D. Access to a computer and/or secretarial assistance.

E. The SRO will be issued keys for complete access on the campus to which he/she is assigned in accordance with the school safety plan. In the event these keys are lost misplaced, or stolen through negligence, the cost of any re-keying of the facility shall be borne equally by Largo P.D. and the Board.

#### ARTICLE IX. Termination.

This Agreement may be terminated by either party for cause upon seven (7) days' written notice that the other party failed substantially to perform in accordance with the terms and conditions of this Agreement through no fault of the party initiating termination. This Agreement may be terminated without cause by either party upon thirty (30) days written notice.

#### ARTICLE X. Defense of Legal Actions.

A. Subject to the limitations contained in F.S. §111.07, Largo P.D. shall defend any lawsuit filed against Largo P.D. or the SRO which arises out of services performed by Largo P.D. Largo P.D. procedures shall be followed in handling such suits. Largo P.D. shall pay any judgment rendered against it according to law. Nothing contained herein shall be construed to waive the provisions of F.S. §768.28 as the same applies to both Largo P.D. and the Board.

B. The Board shall defend any lawsuit filed against the Board which arises out of services performed by the Board. Board procedures shall be followed in handling such suits. The Board shall pay any judgment rendered against it according to law. Nothing contained herein shall be construed to waive the provisions of F.S. §768.28 as the same applies to both the Board and Largo P.D.

#### ARTICLE XI. Miscellaneous.

A. Assignment. This Agreement may not be assigned without the written consent of the Largo P.D. and the Board.

B. Severability. Should any section or part of any section of this Agreement be rendered void, invalid, or unenforceable by any court of law, for any reason, such a determination shall not render void, invalid, or unenforceable any other section or any part of any section of this contract.

C. Notification. All notices, requests, demands, or other communications hereunder shall be in writing and shall be deemed to have been served as of the delivery date appearing upon the return receipt if sent by certified mail, postage prepaid with return receipt requested, at the address listed below, or upon the actual date of delivery, if hand delivered to the address below. Either party may change the below-listed address at which it receives written notices by so notifying the other party hereto in writing.

Largo P.D. to:  
Chief of Police, Largo P.D.  
201 Highland Avenue  
Largo, FL 33770

Copy to:  
City Attorney, City of Largo  
201 Highland Avenue  
Largo, FL 33770

Board to:  
Chief of Police  
Pinellas County Schools Police  
11111 S. Belcher Rd.  
Largo, FL 33773

Copy to:  
Office of School Board Attorney  
Pinellas County School Board  
301 4<sup>th</sup> St. SW  
Largo, FL 33770

D. Waiver. No act or omission or commission of either party, including without limitation, any failure to exercise any right, remedy, or recourse, shall be deemed to be a waiver, release, or modification of the same. Such a waiver, release, or modification is to be effected only through a written modification to this Agreement.

E. Governing Law and Venue. This Agreement is to be construed in accordance with the laws of the State of Florida. Venue for any cause of action or claim asserted by either party hereto brought in state courts shall be in Pinellas County, Florida. Venue for any action brought in Federal court shall be in the Middle District of Florida, Tampa Division.

F. Headings. The paragraph headings are inserted herein for convenience and reference only, and in no way define, limit, or otherwise describe the scope or intent of any provisions hereof.

G. Due Authority. Each party to this Amendment represents and warrants to the other party that (i) they are duly organized, qualified and existing entities under the laws of the State of Florida, and (ii) all appropriate authority exists so as to duly authorize the persons executing this Amendment to so execute the same and fully bind the parties on whose behalf they are executing.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the \_\_\_\_ day of \_\_\_\_\_, 2016.

**THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA**

By: \_\_\_\_\_

Attest: \_\_\_\_\_

Print: \_\_\_\_\_

Chairman

Print: \_\_\_\_\_

Ex-Officio Secretary

**CITY OF LARGO, FLORIDA**

By: Norton Craig

Attest: DAWE L BRUMER

Print: NORTON CRAIG  
City Manager

Print: DAWE L BRUMER  
City Clerk

Attachment: Largo SRO Agreement (5648 : SRO Agreement Largo and Tarpon Springs)

Approved as to form:

Reviewed and Approved:

Sign: David Koperski

Mary E. Staffopoulos

Print: David Koperski  
School Board Attorney,  
Pinellas County Schools

Print: Mary E. Staffopoulos  
Asst. City Attorney

Attachment: Largo SRO Agreement (5648 : SRO Agreement Largo and Tarpon Springs)

## SCHOOL RESOURCE OFFICER AGREEMENT

**THIS AGREEMENT** made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015, between the **SCHOOL Board OF PINELLAS COUNTY, FLORIDA** (referred to herein as the "Board"), and **THE CITY OF Tarpon Springs**, (referred to herein as "Tarpon Springs P.D."), is for the services to be provided by the Tarpon Springs P.D. for the School Resource Officer Program ("SRO Program").

### WITNESSETH:

**WHEREAS**, the parties hereto value the collaboration and cooperation fostered by the SRO Program and believe that all of society benefits when the safety of children is improved, where the threat of crime and disorder is reduced, the learning environment is improved, and the true mission of teachers becomes more achievable; and

**WHEREAS**, the SRO Program provides an opportunity for students and law enforcement officers to have positive interaction with one another which enhances law enforcement officers' service to the community, and

**WHEREAS**, the Board and The City of Tarpon Springs intend to provide law enforcement and related services to the public schools of Pinellas County as hereafter described, and

**WHEREAS**, the Board and Tarpon Springs P.D. will mutually benefit from the SRO Program;

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**ARTICLE I.** The Obligations of Tarpon Springs P.D. and the SROs are as follows.

A. Provision of School Resource Officers. The Tarpon Springs P.D. shall assign a total of three regularly employed officers to serve at Tarpon Springs Middle School and Tarpon Springs High School to perform the duties described in this Agreement.

B. Designation and Selection of School Resource Officers SROs have a dual role at the schools which they serve. They serve as law enforcement officers and as "school officials", who may have a legitimate educational interest in information contained in the education records within the meaning of 20 U.S.C. §1232g and F.S. § 1002.221

The Chief of Tarpon Springs P.D., or his designee, in consultation with the Principal of the school to which the SRO will be assigned shall select the SRO on the basis of the following criteria.

1. The SRO must have the ability to deal effectively with students. The ages, socioeconomic, and cultural composition of the students of the particular school should be considered in making this evaluation.

2. The SRO must have the ability to present a positive image and symbol of the entire police agency. A goal of the SRO Program is to foster a positive image of police officers

among young people. Therefore, the personality, grooming, and communication skills of the SRO should be of such nature so that a positive image of the police agency is reflected. The SRO should sincerely want to work with the staff and students at the particular school to which he or she is assigned.

3 The SRO must have the ability to provide good quality educational services in the area of law enforcement. The education, background, experience, interest level and communication skills of the SRO must be of high caliber so that the SRO can effectively and accurately provide resource teaching services. The SRO will spend as much time as practical in classroom instruction, dependent upon time constraints and workload. The SRO and the Principal will formulate an acceptable plan consistent with the circumstances and the needs of the school.

4. The SRO must have the desire and ability to work cooperatively with the Principal and his administrative staff.

5. The SRO must be a state certified Law Enforcement Officer.

**C Regular Duty Hours/Absences of the School Resource Officers**

1. The SRO will be assigned to his/her school on a full-time basis of eight (8) hours on those days and during those hours that school is in session. The SRO's specific duty hours shall be determined by the SRO supervisor in consultation with the principal, to reflect the needs of the individual school. In each case the agency shall ensure that SROs are present during regular school hours, and those routine duties that require an absence from campus should be accomplished either prior to or after regular school hours. The SRO may be temporarily reassigned only during the period of a law enforcement emergency as such may be determined to exist, by the Chief of Tarpon Springs P D.

2. If it is necessary for the assigned SRO to be absent from school for less than a full day, the SRO will notify the Principal and provide instructions on how emergency police service may be obtained in his/her absence. If it is necessary for the assigned SRO to be absent from school for a full day or more, the Tarpon Springs P.D. shall supply a substitute SRO.

**D. Duties of School Resource Officers.** While on duty, the SRO shall perform the following duties:

1. Speak to classes on the law, including search and seizure, criminal law, motor vehicle law, and other topics when assigned to speak by the Principal.

2. Act as a resource person in the area of law enforcement education at the request of the Principal.

3. Conduct criminal investigations of violations of law on School Board property. The Tarpon Springs Police Department and the District agree that petty acts of misconduct and misdemeanors, including, but not limited to, minor fights or disturbances, should ordinarily not be referred to law enforcement for prosecution and should not ordinarily result in a student arrest. The District encourages schools to use alternatives to expulsion or referral to law enforcement agencies unless the use of such alternatives will pose a threat to school safety. Individual SRO's are encouraged to exercise discretion and to divert student offenders to school

based discipline or community based diversion where appropriate and authorized by department policy and applicable law.

4. Provide school-based security and maintain the peace on School Board property, to include in assisting with the development, implementation and evaluation of security programs/crisis plans in their assigned school when requested.

5. Make arrests and referrals of criminal law violators.

6. Appear at State Attorney investigations, depositions, trials and sentencing.

7. Provide transportation to the Pinellas County Juvenile Assessment Center (PJAC), Juvenile Addiction Receiving Facility (JARF), and County Jail.

8. Coordinate Emergency Medical Service (EMS) at the request of the Principal, or his/her designee.

9. Receive and dispatch complaints via telephone, walk-in and radios.

10. Develop, implement, and evaluate security programs in the school assigned.

11. Coordinate with school administrators, faculty and staff, law enforcement agencies, and courts to provide school-based security to maintain the peace and promote order on the school campuses.

12. Cooperate with Pinellas County Schools Police in connection with the creation and maintenance of all records, including security and surveillance camera recordings, whether recorded by video tape, digital or other medium, and whether recorded at a school site or school bus, witness or suspect statements, interviews or other documents made in connection with the law enforcement duties set forth in this Agreement. Such records shall constitute "law enforcement records" within the meaning of 34 CFR § 99.8(b) (1)(i)-(iii). When such records are made available to school administration for disciplinary or other legitimate educational purposes they shall also constitute confidential student records subject to the Family Educational Rights and Privacy Act, 20 U.S.C. §1232g; 34 CFR Part 99, and §§1002.22, 1002.221, F S The SRO shall comply with all laws and policies applicable to such records in both their law enforcement and student record capacities.

13. Maintain a file on property reported lost and/or stolen at the SRO's school.

14. Provide counseling or referrals to students as needed.

15. Secure, handle and preserve evidence.

16. Recover School Board property through working with other police agencies.

17. Make referrals to social agencies.

18. Relay messages in emergency situations (such as, tornadoes, hurricanes, etc.)

19. Provide special truancy investigations and prepare for prosecution

20 Coordinate investigation of bus stop incidents.

21. Wear the official police uniform which shall be provided at the expense of the law enforcement agency; however, civilian attire may be worn on such occasions as may be mutually agreed upon by the Principal and the SRO supervisor

22. Perform such other duties as mutually agreed upon by the Principal and the SRO, so long as the performance of such duties are legitimately and reasonably related to the SRO Program as described in this Agreement, and so long as the duties are consistent with State and Federal law and the policies and procedures of the Tarpon Springs P.D.

23. Follow and conform to the School Board Policy Manual, which is available at each school site and F.S. §1006.12, that does not conflict with the policies and procedures of the Tarpon Springs P.D. The parties to this agreement shall abide by all Federal and State Civil Rights legislation including the Civil Rights Act of 1964 and its' subsequent amendments.

24. Provide a Monthly Activities Report or such other report regarding his/her activities, as may be required by the Superintendent or designee. A copy of the report shall be provided to the principal on a monthly basis

25. SROs are recognized as an active part of the school's administrative team. Their duties as a team member reflect their agency's directions and lend their expertise to the review of activities, duty assignments, scheduling and identification of potential problems.

26. The Tarpon Springs Police Department will provide an opportunity for Principals to provide input on the SRO's performance.

E. Support Services to be Provided by Tarpon Springs P.D. The Tarpon Springs P D. shall supply the following support services for SROs.

1. Maintain and file Uniform Crime Reporting (UCR) records according to law.
2. Maintain a dispatch log, consistent with accepted law enforcement management practices
3. Provide copies of all reports taken by the School Resource Officer to the Pinellas County Schools Police, upon request, as the law allows.
4. Provide each SRO with a patrol automobile and all other necessary or appropriate police equipment. The cost of purchasing, maintaining, and repairing police equipment provided under this agreement shall be borne by the Tarpon Springs P.D.
5. Maintain copies of reports generated by officers in compliance with State and Federal laws.
6. Maintain fingerprints and photographs of arrestees in compliance with State and Federal laws.

**ARTICLE II. Relationship of SROs to Board and Tarpon Springs P.D.**

The SRO shall be an employee of the Tarpon Springs P.D. and not an employee of the Board. The Tarpon Springs P.D. shall be responsible for the hiring, training, discipline, and dismissal of its personnel. Board employees shall report allegations of improper conduct to the SRO's immediate supervisor or to the department's internal affairs section. Board employees shall not conduct an internal investigation of alleged improper conduct on the part of the SRO.

**ARTICLE III. Charges for SRO Services.**

In consideration of the services provided herein, the Board shall pay to the City of Tarpon Springs a total annual sum of \$135,941.52 (One Hundred Thirty Five Thousand Nine Hundred Forty One Dollars and Fifty Two Cents) for the 2015-2016 contractual term which is calculated based on the sum of \$54,858.96 (Fifty Four Thousand Eight Hundred Fifty Eight Dollars and Ninety Six Cents) for one (1) SRO to be assigned to Tarpon Springs Middle School and \$54,858.96 (Fifty Four Thousand Eight Hundred Fifty Eight Dollars and Ninety Six Cents) to be paid for (1) SRO to be assigned to Tarpon Springs High School, plus a contribution of \$26,223.60 (Twenty Six Thousand Two Hundred Twenty Three Dollars and Sixty Cents) to be paid toward the services of a third SRO to be assigned to either Tarpon Springs Middle School or Tarpon Springs High School as deemed appropriate by the parties to this Agreement. Payments shall be made in monthly installments.

To the extent that security services are provided by Tarpon Springs P.D. at school functions occurring after regular school hours, the Tarpon Springs P.D. shall be paid in accordance with the Tarpon Springs P.D. salary policy and procedures. The school at which such services are provided, shall be billed for such services within thirty (30) days from the date of service, and any services provided during May shall be submitted no later than the 15<sup>th</sup> of June.

**ARTICLE IV. Problem Resolution.**

The parties, their agents and employees will cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by negotiation between the Superintendent of the Board and the Chief, or their designees.

**ARTICLE V. Amendments.**

Changes in the terms of this Agreement may be accomplished only by formal amendment in writing approved by the Tarpon Springs P.D. and the Board.

**ARTICLE VI. Transfer of SRO's.**

Both the School Board and Tarpon Springs P D desire to avoid the transfer of an SRO at the request of a principal. Therefore, except in egregious circumstances when the SRO's behavior warrants immediate removal, the following procedures must be followed:

A. Principals should engage in good personnel management practices to include discussing any issues or concerns with the SRO first, followed by consultation with the SRO's supervisor if necessary.

B. If, after sufficient time has been given for the SRO to modify his/her performance, and concerns still exist, then the Principal will recommend to the Area Superintendent that the SRO be transferred from the school, stating the reasons for the recommendation in writing.

C. Within a reasonable period of time after receiving the recommendation to remove an SRO, the Area Superintendent, or designee, will confer with the Chief, or designee, to attempt to resolve any problem that may exist between the SRO and the staff at his/her assigned school.

1. With the agreement of the Superintendent and the Chief, or their designees, the SRO, or specified members of the staff from the school, may be required to be present at that meeting.

2. If, within a reasonable amount of time, the problem cannot be resolved in the opinion of both the Superintendent and Chief, or their designees, then the SRO will be transferred from the school and a replacement will be selected, as provided elsewhere in this Agreement.

This Article does not provide the SRO any rights separate and apart from those found in Tarpon Springs P.D.'s collective bargaining agreement with its union. Only Tarpon Springs P.D. itself, and not individual SROs, can seek enforcement of the provisions of this Agreement. Nothing herein shall preclude the Tarpon Springs P.D. from unilaterally transferring the SRO at its sole discretion.

#### **ARTICLE VII. Term of Agreement.**

The term of this Agreement shall be for 1 year beginning on July 1, 2015 through June 30, 2016. Notwithstanding the expiration of the term of this Agreement on June 30, 2016, and provided that the Agreement has not been terminated as provided in Article IX herein, the Superintendent or designee may provide notice of his intention to continue the services of the Tarpon Springs P.D. as provided for herein, and the terms of this Agreement shall automatically continue until a replacement contract has been fully negotiated, executed and approved. The Board shall continue to pay to the Tarpon Springs P.D. on a monthly basis the amount due under this Agreement, until such time as a replacement contract has been approved. The parties further agree that an increase, if any, shall be retroactively applied for services rendered after June 30, 2016 when the replacement contract has been negotiated, executed and approved.

#### **ARTICLE VIII. Materials and Facilities Supplied by Board**

The Board shall provide the SRO, in each school to which an SRO is assigned, the following materials and facilities necessary to the performance of duties by the SRO:

A. Access to a private office which is air conditioned and properly lighted, with a telephone, to be used for general business purposes. Whenever practicable, the SRO will be provided with a private office. Upon request, SROs will be provided free access to the Board's computer network to the extent that it is economically practicable. Tarpon Springs P.D. will provide the computer hardware to be utilized by the SRO, although each individual school may provide such hardware in its sole discretion. If access is provided, existing school security

procedures must be followed, to include secure network access for both the computer and user. Network use must conform to school board policy 7540.04, Use of Electronic Resources.

- B. A location for files and records which can be properly locked and secured.
- C. A desk with drawers, a chair, work table, filing cabinet, and office supplies (e.g. paper, pencil, pens, etc.).
- D. Access to a typewriter and/or secretarial assistance
- E. The SRO will be issued keys for complete access on the campus to which he/she is assigned in accordance with the school safety plan. In the event these keys are lost misplaced, or stolen through negligence, the cost of any re-keying of the facility shall be borne equally by the law enforcement agency and the Board.

#### **ARTICLE IX. Termination.**

This Agreement may be terminated by either party for cause upon seven (7) days written notice that the other party failed to substantially perform in accordance with the terms and conditions of this Agreement through no fault of the party initiating termination. This Agreement may be terminated without cause by either party upon thirty (30) days written notice.

#### **ARTICLE X. Defense of Legal Actions.**

A. Subject to the limitations contained in F.S. §111.07, the Tarpon Springs P.D. shall defend any lawsuit filed against the Tarpon Springs P.D. or the SRO which arises out of services performed by the Tarpon Springs P.D. Tarpon Springs P.D. procedures shall be followed in handling such suits. The Tarpon Springs P.D. shall pay any judgment rendered against it according to law. Nothing contained herein shall be construed to waive the provisions of F.S. §768.28 as the same applies to both the Tarpon Springs P.D. and the Board.

B. The Board shall defend any lawsuit filed against the Board which arises out of services performed by the Board. Board procedures shall be followed in handling such suits. The Board shall pay any judgment rendered against it according to law. Nothing contained herein shall be construed to waive the provisions of F.S. §768.28 as the same applies to both the Board and the Tarpon Springs P.D.

#### **ARTICLE XI. Miscellaneous.**

A. **Assignment.** This Agreement may not be assigned without the written consent of the Tarpon Springs P.D. and the Board.

B. **Severability.** Should any section or part of any section of this Agreement be rendered void, invalid, or unenforceable by any court of law, for any reason, such a determination shall not render void, invalid, or unenforceable any other section or any part of any section of this contract.

C. **Notification.** All notices, requests, demands, or other communications hereunder shall be in writing and shall be deemed to have been served as of the delivery date appearing upon the return receipt if sent by certified mail, postage prepaid with return receipt requested, at the address listed below, or upon the actual date of delivery, if hand delivered to

the address below Either party may change the below-listed address at which it receives written notices by so notifying the other party hereto in writing.

Tarpon Springs P.D. to.  
Chief of Police, Tarpon Springs P.D.  
444 S. Huey Avenue  
Tarpon Springs, FL 34689

Copy to:  
City Attorney, City of Tarpon Springs  
324 East Pine Street  
Tarpon Springs, FL 34689

Board to:  
Chief of Police  
Pinellas County Schools Police  
11111 S. Belcher Rd.  
Largo, FL 33773

Copy to:  
Office of School Board Attorney  
Pinellas County School Board  
301 4<sup>th</sup> St. SW  
Largo, FL 33770

D. Waiver. No act or omission or commission of either party, including without limitation, any failure to exercise any right, remedy, or recourse, shall be deemed to be a waiver, release, or modification of the same. Such a waiver, release, or modification is to be effected only through a written modification to this Agreement.

E. Governing Law and Venue. This Agreement is to be construed in accordance with the laws of the State of Florida. Venue for any cause of action or claim asserted by either party hereto brought in state courts shall be in Pinellas County, Florida. Venue for any action brought in Federal court shall be in the Middle District of Florida, Tampa Division.

F. Headings. The paragraph headings are inserted herein for convenience and reference only, and in no way define, limit, or otherwise describe the scope or intent of any provisions hereof.

G. Due Authority. Each party to this Amendment represents and warrants to the other party that (i) they are duly organized, qualified and existing entities under the laws of the State of Florida, and (ii) all appropriate authority exists so as to duly authorize the persons executing this Amendment to so execute the same and fully bind the parties on whose behalf they are executing.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA**

By. \_\_\_\_\_ Attest: \_\_\_\_\_

Print. \_\_\_\_\_ Print: \_\_\_\_\_  
Chairman Ex-Officio Secretary

Attachment: Tarpon Springs SRO Agreement (5648 : SRO Agreement Largo and Tarpon Springs)

CITY OF TARPON SPRINGS, FLORIDA

By: Mark G. LeCouris

Print: Mark G. LeCouris  
City Manager

Attest: Irene S. Jacobs  
Print: Irene S. Jacobs  
City Clerk



Approved as to form:

Sign: David Kereski

Print: David Kereski  
School Board Attorney

JAY DALGONOVIT  
Print: JAY DALGONOVIT  
City Attorney

Attachment: Tarpon Springs SRO Agreement (5648 : SRO Agreement Largo and Tarpon Springs)

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5660)**

---

---

Request Approval of Field Trip Bid Selections

**ATTACHMENTS:**

- Field Trip bid Selection 031516 (PDF)

**Field Trips  
March 15, 2016  
School Board Meeting**

<b>Field Trips</b>				
<b>DESTINATION/PURPOSE</b>	<b>SCHOOL/CLASS</b>	<b>DATE OF TRIP</b>	<b>VENDOR</b>	<b>COMMENTS</b>
Seattle, Washington  Students will perform at a national music festival for professional adjudicators and receive a clinic from a professional musician. Students will also visit the Bill and Melinda Gates Foundation where they will participate in two servitude leadership activities which aligns with the leadership curriculum.	Tarpon Springs High Band (92 students)	April 28-May 1, 2016	World Stride Tours	School Board Policy 6320 requires School Board approval for any single purchase of \$50,000 or more to a single vendor.

Attachment: Field Trip bid Selection 031516 (5660 : Request Approval of Field Trip Bid Selections)

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5666)**

---

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D. SUPERINTENDENT

SUBJECT: Request Approval for Name Change of Hamilton Disston School to Disston Academy

**BACKGROUND:**

A focus of our District Strategic Plan is to create learning environments uniquely personal, rigorous, relevant, and engaging for all students. Hamilton Disston School, as a facility, was repurposed and issued a new Master School Identification (MSID) number, and all related programming as a center serving students with severe emotional disabilities were terminated.

**STRATEGIC DIRECTION:** Student Achievement

**ALTERNATIVES:**

1. Approve the name change.
2. Do not approve the name change.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

The process to terminate Hamilton Disston School's MSID number and related programming as a center serving student populations with severe emotional disabilities was completed in 2015, with a new MSID number assigned to the alternative high school. The school community has taken pride in the evolution of our culture and environment. Our internal name, Disston Academy, our mascot, the Phoenix, and our logo emphasize transformation and progression. . All prerequisites of School Board policy, including families input, have been completed in anticipation of this recommendation. Survey results show unanimous support for the name change by students (100%) and parents (83%) and agreement by staff (68%). In preparation for graduation, our priority is to finalize the school name on diplomas, medallions, and ceremonial regalia.

Historically, Hamilton Disston School has had exempt status in reporting for ACT, SAT, and PERT scores. During ACT or SAT registration, students struggle to identify where results should be sent as neither Disston Academy nor Hamilton Disston School are an option. This has impacted post-assessment monitoring and reporting for graduation tracking. The most significant operational effect is miscommunication within the district. Currently, the school is monitored by six variations of the name within the departments such as personnel, auditing, accounting, budgeting, testing and purchasing.

**FINANCIAL IMPACT:**

There is minimal association with the cost of signage.

DATA SOURCES:

Barbara Hires, Ed. D., Area 2 Superintendent

Michelle Topping, Director, Educational Alternative Services

Tamika Hughes-Leeks, Ed. S., Principal, Hamilton Disston School

SUBMITTED BY:

William P. Corbett, Ed.D., Deputy Superintendent

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5647)**

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Following Special Projects:

- A. Agreement with Dell/dbSys - Connect for Success Maintenance \$304,200.00
- B. Agreement with Scholastic FACE Professional Learning \$100,000.00

**BACKGROUND:**

- A. The contract with Dell/dbSys is for maintenance of Title I Connect for Success laptops. Connect for Success bridges the digital divide for students by providing Dell laptop computers to take home, extending their time to practice and reinforce critical skills and content learned in the classroom. The contract with Dell/dbSys will provide annual maintenance for the student laptops, which includes cleaning, diagnostics, replacement parts, reimaging and repairs as needed.

**STRATEGIC DIRECTION: Student Achievement**

- B. Parental engagement is one of the primary requirements of Title I programs, and it is recognized that the support of families is crucial to the success of children in school. When schools cultivate a welcoming, respectful and interactive relationship with parents, learning in the classroom is maximized. Dr. Karen Mapp of Harvard University will provide targeted professional development and guidance to ensure that family engagement programs and strategies at Title I schools are designed to contribute to increased student achievement.

**STRATEGIC DIRECTION: Student Achievement**

**ALTERNATIVES:**

- 1. Approve the agreements.
- 2. Do not approve the agreements.

**RECOMMENDATIONS:**

Alternative No. 1 is recommended.

**RATIONALE:**

- A. Annual maintenance protects the initial four million dollar investment for the student laptops. Students will benefit from the maximum return on investment with ongoing laptop performance.
- B. Approval of this agreement will provide hands-on, interactive workshops designed to facilitate powerful learning partnerships between teachers and families to enhance

student learning and provide increased achievement. Workshop participants will develop strategic action plans redesigning family events and engaging families in meaningful ways throughout the school year.

FINANCIAL IMPACT:

Federally Funded - There is no financial impact to the District.

DATA SOURCES:

Heather J. Wallace, Assistant School Board Attorney  
Felita D. Grant, Ed.D., Director, Title I (Items A and B)

ATTACHMENTS:

- A. Dell-dbSys (PDF)
- B. Scholastic FACE (PDF)

A. Title of Project: Agreement with Dell/dbSys - Connect for Success Maintenance

If this is a contractual agreement requiring bids or formal quotes, the Director of Purchasing has authorized this agreement according to purchasing requirements.

The "Checklist for contractual agreements" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

Amount of Project: \$304,200.00

**BACKGROUND:** The contract with Dell/dbSys is for maintenance of Title I Connect for Success laptops. Connect for Success bridges the digital divide for students by providing Dell laptop computers to take home, extending their time to practice and reinforce critical skills and content learned in the classroom. The contract with Dell/dbSys will provide annual maintenance for the student laptops, which includes cleaning, diagnostics, replacement parts, reimaging and repairs as needed.

**STRATEGIC DIRECTION:** Student Achievement

**RATIONALE:** Annual maintenance protects the initial four million dollar investment for the student laptops. Students will benefit from the maximum return on investment with ongoing laptop performance.

**IMPACT STATEMENT**

FEDERALLY FUNDED – No financial impact to the district

DATA SOURCE/CONTACT PERSON: Felita D. Grant, Ed.D., Director, Title I

Grant Proposal/Contract Developer(s): Felita D. Grant, Ed.D., Director, Title I

Status of Project:

New:                      Renewal: X                      Amendment:  
If Amendment:

Additional Funds:      Reduced Funds:                      Time Extension:

Other:

Fund Source:

State:                      Federal: X                      Other:

Length of Project:      3 months

Starting Date: April 4, 2016

Ending Date: June 21, 2016

Usage in other districts:      Yes X                      No

Visits by PCS Staff:      Date: NA                      Person:

Students to be served/Target Audience: Students attending Title I elementary schools

Performance Data, Research Findings, or Improvement Results: The annual Title I evaluation yielded the following data after the first year of Connect for Success implementation: In Mathematics, 44% of participating students demonstrated proficiency compared to 42% of non-participating students; 72% of participating students demonstrated learning gains, compared to 68% of non-participating students; and 72% of the lowest performing participating students demonstrated learning gains, compared to 65% of the lowest performing non-participating students. In Reading, 43% of participating students, demonstrated proficiency compared to 44% of non-participating students; 64% of participating students demonstrated learning gains, compared to 61% of non-participating students; and 72% of the lowest performing participating students demonstrated learning gains, compared to 66% of the lowest performing non-participating students.

Target Schools: Elementary Title I schools

Budget:

Purchased Services	\$ 304,200.00
• Service Agreement with Dell/dbSys	
<b>TOTAL</b>	<b>\$ 304,200.00</b>

Attachment: A. Dell-dbSys (5647 : Request Approval of the Following Special Projects:)

B. Title of Project: Agreement with Scholastic FACE Professional Learning Services

If this is a contractual agreement requiring bids or formal quotes, the Director of Purchasing has authorized this agreement according to purchasing requirements.

X The "Checklist for contractual agreements" form has been signed by the Project Manager and the Director of Purchasing, and submitted to the Director of Special Projects.

Amount of Project: \$100,000.00

**BACKGROUND:** Parental engagement is one of the primary requirements of Title I programs, and it is recognized that the support of families is crucial to the success of children in school. When schools cultivate a welcoming, respectful and interactive relationship with parents, learning in the classroom is maximized. Dr. Karen Mapp of Harvard University will provide targeted professional development and guidance to ensure that family engagement programs and strategies at Title I schools are designed to contribute to increased student achievement.

**STRATEGIC DIRECTION:** Student Achievement

**RATIONALE:** Approval of this agreement will provide hands-on, interactive workshops designed to facilitate powerful learning partnerships between teachers and families to enhance student learning and promote increased achievement. Workshop participants will develop strategic action plans redesigning family events and engaging families in meaningful ways throughout the school year.

**IMPACT STATEMENT**

FEDERALLY FUNDED –No financial impact to the district

DATA SOURCE/CONTACT PERSON: Felita D. Grant, Ed.D., Director, Title I

Grant Proposal/Contract Developer(s): Felita D. Grant, Ed.D., Director, Title I

Status of Project:

New:                       Renewal:                      Amendment:  
If Amendment:

Additional Funds:                      Reduced Funds:                      Time Extension:  
Other:

Fund Source:

State:                      Federal:                                            Other:

Length of Project:      16 months

Starting Date: March 15, 2016

Ending Date: June 30, 2017

Usage in other districts:      Yes                       No

reviewed 5/2/2014

Visits by PCS Staff:                      Date: N/A                      Person:

Students to be served/Target Audience: Teachers and parents of students attending identified Title I schools

Performance Data, Research Findings, or Improvement Results: Creating a culture of literacy at home can be achieved through a series of specific behaviors and activities undertaken by parents (Bayless, 2010). Sharing books, rhymes, games, and daily talk in a family’s home language supports language and literacy development, which in turn supports academic success (Strickland & Riley-Ayers, 2007). As a result of this partnership, positive home-school relationships will be developed to nurture and support student learning.

Target Schools: Title I schools identified as Priority or Focus schools under the state’s differentiated accountability system

Budget:

Other Purchased Services	\$ 100,000.00
• Agreement with Scholastic FACE Professional Learning	
<b>TOTAL</b>	<b>\$ 100,000.00</b>

Attachment: B. Scholastic FACE (5647 : Request Approval of the Following Special Projects:)

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5637)**

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed. D., SUPERINTENDENT

SUBJECT: Request Approval of Budget Amendment No. 4 (December 2015) to the District's 2015/16 Budget

**BACKGROUND:**

This Budget Amendment, with the detail attached, reflects changes in revenues received and the resulting changes in budgetary appropriations. This amendment also includes adjustments to reflect changes in coding based on actual expenditures plus encumbrances.

**STRATEGIC DIRECTION:** Effective and Efficient Use of Resources

**ALTERNATIVES:**

1. Approve Budget Amendment No. 4 (December 2015).
2. Do not approve Budget Amendment No. 4 (December 2015).

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

The Budget Amendment is procedurally necessary to update our budget to reflect the changes outlined under "BACKGROUND".

**Operating Fund**

- (1) Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
- (2) Adjustments to reflect changes in coding based on actual or proposed expenditures.

**Debt Service**

No change.

**Capital Outlay Fund**

- (1) Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
- (2) Adjustments to reflect changes in coding based on actual or proposed expenditures.

**Contracted Programs Fund**

- (1) Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.
- (2) Adjustments to reflect changes in coding based on actual or proposed expenditures.

**American Recovery and Reinvestment Act - Race To The Top**

No change.

### **School Food Service Fund**

No change.

### **Internal Service Fund**

No change.

### **Self-Insured Health Insurance**

- (1) Increases or decreases to state and local revenues, with offsetting increases or decreases to appropriations.

### **Permanent Fund**

No change.

The 2015/16 Budget was approved by the school board at the Second Public Hearing on September 8, 2015.

### FINANCIAL IMPACT: (Operating Fund Only)

The financial impact to the Operating Fund follows:

- Medicaid claiming revenue increased \$19,478 which has corresponding appropriations in various functions.
- State income was adjusted to conform to the Florida Education Finance Program (FEFP) Third Calculation. Total State Revenue was reduced \$8,617,665, which represents the loss of revenue from McKay vouchers (\$8.0M), lower enrollment and recalibration of FTE versus previous projections (\$0.3M), and a decrease in the class size categorical (\$0.4M), partially offset by an increase due to a prior year adjustment (\$0.1M). The reduction due to the McKay voucher allocations was accomplished by the use of reserves.
- Voluntary Pre-K revenue increased \$464,581 which has corresponding appropriations in function 5500 (Pre-Kindergarten).
- Miscellaneous State revenue increased \$6,595 representing a decrease of \$2,032 for undisbursed funds returned to the FLDOE related to FDLRS and SEDNET, an increase of \$7,874 for Childcare Worker Trust and an increase of \$753 for CPR & First Aid training.
- Rental income increased \$8,675 with corresponding offsets to appropriations.
- Student fees increased \$42,909 with corresponding appropriations mainly in 5300 function.
- Miscellaneous local sources increased \$439,708 which represents revenue received from miscellaneous school based collections.

- Capital Outlay Transfers increased by \$76,625 which represents revenue for Charter School Capital Outlay.

Total estimated revenues and transfers decreased \$7,559,094. Appropriations increased \$1,232,582. There was no change in non-spendable or assigned fund balance. Restricted fund balance decreased by \$155,000. Unassigned fund balance decreased \$8,636,676.

DATA SOURCES:

Karen L. Coffey, Executive Director, Budget & Resource Allocations  
Catherine N. Davidson, CPA, Director of Accounting  
Lou Ann Jourdan, Budget Specialist  
Samantha L. Stout, Financial Reporting Analyst

SUBMITTED BY:

Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

ATTACHMENTS:

- Budget Amendment No. 4 (December 2015) (PDF)

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 3	Increase/ (Decrease)	BUDGET AMENDMENT No. 4
<b>OPERATING (GENERAL) FUND - ESTIMATED REVENUE</b>					
3121 000	FEDERAL DIRECT				
	FEDERAL IMPACT FUNDS	20,000	20,000	0	20,000
3191 000	RESERVE OFFICERS TRAINING CORPS (ROTC)	300,000	300,000	0	300,000
TOTAL	FEDERAL DIRECT	\$320,000	\$320,000	\$0	\$320,000
3202 000	FEDERAL THRU STATE				
	MEDICAID	3,300,000	3,724,869	19,478	3,744,347
TOTAL	FEDERAL THRU STATE	\$3,300,000	\$3,724,869	\$19,478	\$3,744,347
STATE SOURCES					
3310 000	FLORIDA EDUCATION FINANCE PROGRAM	125,627,413	125,627,413	(7,908,416)	117,718,997
3310 000	SAFE SCHOOLS	3,134,922	3,134,922	(2,802)	3,132,120
3310 000	SUPPLEMENTAL ACADEMIC INSTRUCTION	20,852,900	20,852,900	0	20,852,900
3310 000	ESE GUARANTEED ALLOCATION	42,063,288	42,063,288	0	42,063,288
3310 000	READING PROGRAMS	4,596,193	4,596,193	(3,498)	4,592,695
3310 000	DJJ SUPPLEMENTAL ALLOCATION	409,448	409,448	22,453	431,901
3310 000	VIRTUAL EDUCATION CONTRIBUTION	38,357	38,357	(10,304)	28,053
3310 000	TEACHERS CLASSROOM SUPPLY ASSISTANCE	1,804,386	1,686,062	0	1,686,062
3310 000	DIGITAL CLASSROOM ALLOCATION	1,686,062	1,804,386	(5,921)	1,798,465
3310 000	INSTRUCTIONAL MATERIALS	8,210,626	8,210,626	15,515	8,226,141
3310 000	TRANSPORTATION	12,592,420	12,592,420	(284,797)	12,307,623
3310 000	FEDERALLY CONNECTED STUDENT SUPPLEM	38,711	38,711	0	38,711
3315 000	WORKFORCE DEVELOPMENT	25,808,527	25,808,527	0	25,808,527
3317 000	WORKFORCE PERFORMANCE INCENTIVES	250,000	250,000	0	250,000
3323 000	CO & DS WITHHELD FOR ADMINISTRATION	67,927	67,927	0	67,927
3343 000	STATE LICENSE TAX	550,000	550,000	0	550,000
3344 000	DISCRETIONARY LOTTERY FUND	367,146	367,146	(286)	366,860
3355 000	CLASS SIZE REDUCTION	113,369,414	113,369,414	(439,609)	112,929,805
3361 000	SCHOOL RECOGNITION	3,310,718	3,310,718	0	3,310,718
3371 000	VOLUNTARY PRE K PROGRAM	0	479,413	464,581	943,994
3399 000	MISCELLANEOUS STATE REVENUE	2,361,519	2,914,711	6,595	2,921,306
TOTAL	STATE SOURCES	\$367,139,977	\$368,172,582	(\$8,146,489)	\$360,026,093
LOCAL SOURCES					
3411 000	DISTRICT SCHOOL TAXES	386,345,758	386,345,758	0	386,345,758
3411 000	TAX REFERENDUM	33,525,318	33,525,318	0	33,525,318
3411 000	PRIOR PERIOD ADJUSTMENT	0	536,406	0	536,406
3425 000	RENTAL INCOME	1,700,000	1,987,017	8,675	1,995,692
3430 000	INVESTMENT INCOME	750,000	750,000	0	750,000
346X 000	STUDENT FEES	3,570,000	3,812,153	42,909	3,855,062
3481 000	CHARGES FOR SERVICES	1,300,000	1,300,000	0	1,300,000
349X 000	MISCELLANEOUS LOCAL SOURCES	10,177,980	11,580,318	439,708	12,020,026
TOTAL	LOCAL SOURCES	\$437,369,056	\$439,836,970	\$491,292	\$440,328,262
OTHER					
374X 000	LOSS RECOVERIES	300,000	300,000	0	300,000
TOTAL	OTHER	\$300,000	\$300,000	\$0	\$300,000
TOTAL ESTIMATED REVENUE		\$808,429,033	\$812,354,421	(\$7,635,719)	\$804,718,702
OTHER FINANCING SOURCES					
TRANSFERS					
3630 000	TRANS. FROM CAPITAL PROJECTS	32,800,000	33,178,874	76,625	33,255,499
TOTAL	TRANSFERS	\$32,800,000	\$33,178,874	\$76,625	\$33,255,499
TOTAL OTHER FINANCING SOURCES		\$32,800,000	\$33,178,874	\$76,625	\$33,255,499
TOTAL ESTIMATED RESOURCES		\$841,229,033	\$845,533,295	(\$7,559,094)	\$837,974,201
FUND BALANCE					
2800 000	BUDGET FUND BALANCES-BEGIN				
	NON-SPENDABLE	5,378,285	5,378,285	0	5,378,285
	RESTRICTED	25,834,547	25,834,547	0	25,834,547
	ASSIGNED	22,827,700	22,827,700	0	22,827,700
	UNASSIGNED	7,230,435	7,230,435	0	7,230,435
TOTAL	BEGINNING FUND BALANCE	\$61,270,967	\$61,270,967	\$0	\$61,270,967
TOTAL	ESTIMATED REVENUE AND FUND BALANCE	\$902,500,000	\$906,804,262	(\$7,559,094)	\$899,245,168

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 3	Increase/ (Decrease)	BUDGET AMENDMENT No. 4
<b>OPERATING (GENERAL) FUND - APPROPRIATIONS</b>					
	BASIC (FEFP K-12)				
5100 100	SALARIES	267,276,492	266,099,147	(86,843)	266,012,304
5100 200	EMPLOYEE BENEFITS	75,908,628	76,366,160	40,507	76,406,667
5100 300	PURCHASED SERVICES	48,773,657	49,823,448	137,742	49,961,190
5100 400	ENERGY SERVICES	24,004	24,288	0	24,288
5100 500	MATERIALS & SUPPLIES	12,088,542	10,893,797	(378,841)	10,514,956
5100 600	CAPITAL EXPENDITURES	6,148,918	7,644,461	282,041	7,926,502
5100 700	OTHER EXPENSE	1,638,937	1,637,339	1,779	1,639,118
TOTAL	BASIC (FEFP K-12)	\$411,859,178	\$412,488,640	(\$3,615)	\$412,485,025
	EXCEPTIONAL				
5200 100	SALARIES	77,964,908	78,477,193	(213,727)	78,263,466
5200 200	EMPLOYEE BENEFITS	25,540,572	25,631,025	(18,083)	25,612,942
5200 300	PURCHASED SERVICES	683,389	765,515	541,610	1,307,125
5200 500	MATERIALS & SUPPLIES	234,869	268,460	(73,624)	194,836
5200 600	CAPITAL EXPENDITURES	145,746	225,659	10,833	236,492
5200 700	OTHER EXPENSE	1,650	2,210	150	2,360
TOTAL	EXCEPTIONAL	\$104,571,134	\$105,370,062	\$247,159	\$105,617,221
	CAREER EDUCATION				
5300 100	SALARIES	14,385,020	14,402,696	4,499	14,407,195
5300 200	EMPLOYEE BENEFITS	3,886,872	3,887,473	149	3,887,622
5300 300	PURCHASED SERVICES	293,735	397,385	152,498	549,883
5300 400	ENERGY SERVICES	3,000	6,500	0	6,500
5300 500	MATERIALS & SUPPLIES	278,346	151,083	(29,275)	121,808
5300 600	CAPITAL EXPENDITURES	5,578,767	7,002,065	43,672	7,045,737
5300 700	OTHER EXPENSE	114,233	128,860	1,733	130,593
TOTAL	CAREER EDUCATION	\$24,539,973	\$25,976,062	\$173,276	\$26,149,338
	ADULT GENERAL				
5400 100	SALARIES	5,671,498	5,312,314	3,870	5,316,184
5400 200	EMPLOYEE BENEFITS	1,273,737	1,148,745	0	1,148,745
5400 300	PURCHASED SERVICES	20,267	22,676	0	22,676
5400 500	MATERIALS & SUPPLIES	56,239	49,564	1,507	51,071
5400 600	CAPITAL EXPENDITURES	55,058	62,843	0	62,843
TOTAL	ADULT GENERAL	\$7,076,799	\$6,596,142	\$5,377	\$6,601,519
	PRE KINDERGARTEN				
5500 100	SALARIES	1,647,629	1,977,490	425,544	2,403,034
5500 200	EMPLOYEE BENEFITS	643,142	804,546	202,601	1,007,147
5500 300	PURCHASED SERVICES	84,750	82,450	0	82,450
5500 500	MATERIALS & SUPPLIES	178,224	340,949	(191)	340,758
5500 600	CAPITAL EXPENDITURES	107,909	145,034	500	145,534
5500 700	OTHER EXPENSE	1,150	1,150	0	1,150
TOTAL	PRE KINDERGARTEN	\$2,662,804	\$3,351,619	\$628,454	\$3,980,073
	OTHER INSTRUCTION				
5900 100	SALARIES	220,842	281,937	11,073	293,010
5900 200	EMPLOYEE BENEFITS	6,406	8,043	0	8,043
5900 500	MATERIALS & SUPPLIES	13,600	13,330	0	13,330
TOTAL	OTHER INSTRUCTION	\$240,848	\$303,310	\$11,073	\$314,383
<b>SUBTOTAL - INSTRUCTIONAL SERVICES</b>		<b>\$550,950,736</b>	<b>\$554,085,835</b>	<b>\$1,061,724</b>	<b>\$555,147,559</b>
	ATTENDANCE & SOCIAL WORK				
6110 100	SALARIES	3,611,234	3,777,836	0	3,777,836
6110 200	EMPLOYEE BENEFITS	1,138,370	1,196,365	(1,149)	1,195,216
6110 300	PURCHASED SERVICES	35,000	35,330	0	35,330
6110 500	MATERIALS & SUPPLIES	16,197	33,971	974	34,945
6110 600	CAPITAL EXPENDITURES	0	6,000	0	6,000
6110 700	OTHER EXPENSE	825	900	0	900
TOTAL	ATTENDANCE & SOCIAL WORK	\$4,801,626	\$5,050,402	(\$175)	\$5,050,227
	GUIDANCE SERVICES				
6120 100	SALARIES	12,081,643	12,085,593	(10)	12,085,583
6120 200	EMPLOYEE BENEFITS	3,443,096	3,443,249	1,059	3,444,308
6120 300	PURCHASED SERVICES	15,962	18,083	50	18,133
6120 500	MATERIALS & SUPPLIES	22,342	20,868	(46)	20,822
6120 600	CAPITAL EXPENDITURES	130,636	131,339	0	131,339
6120 700	OTHER EXPENSE	1,154	2,824	(50)	2,774
TOTAL	GUIDANCE SERVICES	\$15,694,833	\$15,701,956	\$1,003	\$15,702,959

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 3	Increase/ (Decrease)	BUDGET AMENDMENT No. 4
<b>OPERATING (GENERAL) FUND - APPROPRIATIONS</b>					
HEALTH SERVICES					
6130 100	SALARIES	2,737,081	3,055,452	(291)	3,055,161
6130 200	EMPLOYEE BENEFITS	746,205	1,038,062	60	1,038,122
6130 300	PURCHASED SERVICES	43,376	103,902	(84,000)	19,902
6130 500	MATERIALS & SUPPLIES	20,912	34,951	3	34,954
6130 600	CAPITAL OUTLAY	14,610	12,677	0	12,677
6130 700	OTHER EXPENSE	1,385	1,346	(1,346)	0
TOTAL	HEALTH SERVICES	\$3,563,569	\$4,246,390	(\$85,574)	\$4,160,816
PSYCHOLOGICAL SERVICES					
6140 100	SALARIES	2,423,269	2,440,027	0	2,440,027
6140 200	EMPLOYEE BENEFITS	625,964	630,554	79	630,633
6140 300	PURCHASED SERVICES	34,833	35,033	0	35,033
6140 500	MATERIALS & SUPPLIES	135,596	164,213	31	164,244
6140 600	CAPITAL EXPENDITURES	16,000	16,000	0	16,000
6140 700	OTHER EXP.	700	750	0	750
TOTAL	PSYCHOLOGICAL SERVICES	\$3,236,362	\$3,286,577	\$110	\$3,286,687
PARENTAL INVOLVEMENT					
6150 100	SALARIES	1,130,229	1,139,640	0	1,139,640
6150 200	EMPLOYEE BENEFITS	534,723	536,305	0	536,305
6150 500	MATERIALS & SUPPLIES	700	900	0	900
TOTAL	PARENTAL INVOLVEMENT	\$1,665,652	\$1,676,845	\$0	\$1,676,845
OTHER STUDENT SUPPORT SERVICES					
6190 100	SALARIES	2,068,444	2,068,444	2,708	2,071,152
6190 200	EMPLOYEE BENEFITS	719,013	719,013	529	719,542
6190 300	PURCHASED SERVICES	58,096	67,659	(1,614)	66,045
6190 500	MATERIALS & SUPPLIES	15,939	20,641	(1,104)	19,537
6190 600	CAPITAL EXPENDITURES	17,724	17,141	4,112	21,253
6190 700	OTHER EXPENSE	3,925	3,925	0	3,925
TOTAL	OTHER STUDENT SUPPORT SERVICES	\$2,883,141	\$2,896,823	\$4,631	\$2,901,454
<b>SUBTOTAL - STUDENT SUPPORT SERVICES</b>		<b>\$31,845,183</b>	<b>\$32,858,993</b>	<b>(\$80,005)</b>	<b>\$32,778,988</b>
INSTRUCTIONAL MEDIA SERVICES					
6200 100	SALARIES	4,555,965	4,569,480	2,321	4,571,801
6200 200	EMPLOYEE BENEFITS	1,351,943	1,353,473	536	1,354,009
6200 300	PURCHASED SERVICES	51,802	61,188	3,683	64,871
6200 400	ENERGY SERVICES	1,325	1,325	0	1,325
6200 500	MATERIALS & SUPPLIES	106,723	119,870	5,784	125,654
6200 600	CAPITAL EXPENDITURES	295,154	288,210	(4,653)	283,557
6200 700	OTHER EXPENSE	607	165	0	165
TOTAL	INSTRUCTIONAL MEDIA SERVICES	\$6,363,519	\$6,393,711	\$7,671	\$6,401,382
INSTRUCTION & CURRICULUM DVLP SVCS					
6300 100	SALARIES	7,458,456	6,936,290	19,038	6,955,328
6300 200	EMPLOYEE BENEFITS	2,235,066	1,788,435	4,622	1,793,057
6300 300	PURCHASED SERVICES	744,599	804,109	3,325	807,434
6300 500	MATERIALS & SUPPLIES	302,335	170,204	(9,447)	160,757
6300 600	CAPITAL EXPENDITURES	147,591	154,552	918	155,470
6300 700	OTHER EXPENSE	38,040	42,393	(1,675)	40,718
TOTAL	INSTRUCTION & CURRICULUM DVLP SVCS	\$10,926,087	\$9,895,983	\$16,781	\$9,912,764
INSTRUCTIONAL STAFF TRAINING SERVICES					
6400 100	SALARIES	9,280,949	9,511,830	15,596	9,527,426
6400 200	EMPLOYEE BENEFITS	1,928,079	1,832,944	10,800	1,843,744
6400 300	PURCHASED SERVICES	604,925	965,697	56,221	1,021,918
6400 500	MATERIALS & SUPPLIES	153,659	155,211	(11,789)	143,422
6400 600	CAPITAL EXPENDITURES	590,370	617,947	6,798	624,745
6400 700	OTHER EXPENSE	1,098	1,368	0	1,368
TOTAL	INSTRUCTIONAL STAFF TRAINING SERVICES	\$12,559,080	\$13,084,997	\$77,626	\$13,162,623
INSTRUCTION RELATED TECHNOLOGY					
6500 100	SALARIES	4,134,460	4,130,049	4,256	4,134,305
6500 200	EMPLOYEE BENEFITS	1,227,150	1,226,496	739	1,227,235
6500 300	PURCHASED SERVICES	17,310	63,310	1,747	65,057
6500 500	MATERIALS & SUPPLIES	208,939	206,581	0	206,581
6500 600	CAPITAL EXPENDITURES	562,020	519,690	0	519,690
6500 700	OTHER EXPENSE	875	875	1,072	1,947
TOTAL	INSTRUCTION RELATED TECHNOLOGY	\$6,150,754	\$6,147,001	\$7,814	\$6,154,815
<b>SUBTOTAL - STUDENT &amp; INSTRUCTIONAL SUPPORT SVCS</b>		<b>\$67,844,623</b>	<b>\$68,380,685</b>	<b>\$29,887</b>	<b>\$68,410,572</b>

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

FUNC- TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 3	Increase/ (Decrease)	BUDGET AMENDMENT No. 4
<b>OPERATING (GENERAL) FUND - APPROPRIATIONS</b>						
SCHOOL BOARD						
7100	100	SALARIES	771,560	771,560	0	771,560
7100	200	EMPLOYEE BENEFITS	1,017,813	1,017,813	0	1,017,813
7100	300	PURCHASED SERVICES	138,628	194,609	0	194,609
7100	500	MATERIALS & SUPPLIES	7,805	7,805	0	7,805
7100	600	CAPITAL EXPENDITURES	3,800	6,600	0	6,600
7100	700	OTHER EXPENSE	33,820	33,820	0	33,820
	TOTAL	SCHOOL BOARD	\$1,973,426	\$2,032,207	\$0	\$2,032,207
GENERAL ADMINISTRATION						
7200	100	SALARIES	1,739,038	1,740,466	0	1,740,466
7200	200	EMPLOYEE BENEFITS	499,866	500,079	0	500,079
7200	300	PURCHASED SERVICES	203,949	205,037	1,900	206,937
7200	500	MATERIALS & SUPPLIES	49,725	28,173	(6,174)	21,999
7200	600	CAPITAL EXPENDITURES	5,501	6,701	0	6,701
7200	700	OTHER EXPENSE	38,057	38,277	0	38,277
	TOTAL	GENERAL ADMINISTRATION	\$2,536,136	\$2,518,733	(\$4,274)	\$2,514,459
SCHOOL ADMINISTRATION						
7300	100	SALARIES	40,699,636	40,836,887	(1,397)	40,835,490
7300	200	EMPLOYEE BENEFITS	13,471,114	13,512,377	2,868	13,515,245
7300	300	PURCHASED SERVICES	579,413	582,038	23,345	605,383
7300	500	MATERIALS & SUPPLIES	279,999	295,995	(12,400)	283,595
7300	600	CAPITAL EXPENDITURES	137,393	180,778	2,798	183,576
7300	700	OTHER EXPENSE	14,711	20,676	169	20,845
	TOTAL	SCHOOL ADMINISTRATION	\$55,182,266	\$55,428,751	\$15,383	\$55,444,134
FACILITIES ACQ. & CONST.						
7400	100	SALARIES	293,740	293,740	0	293,740
7400	200	EMPLOYEE BENEFITS	106,699	106,699	0	106,699
7400	300	PURCHASED SERVICES	128,275	128,008	(181)	127,827
7400	400	ENERGY SERVICES	10,100	10,100	0	10,100
7400	500	MATERIALS & SUPPLIES	17,977	20,110	0	20,110
7400	600	CAPITAL EXPENDITURES	550,486	541,710	6,530	548,240
7400	700	OTHER EXPENSE	2,670	1,670	0	1,670
	TOTAL	FACILITIES ACQ. & CONST.	\$1,109,947	\$1,102,037	\$6,349	\$1,108,386
FISCAL SERVICES						
7500	100	SALARIES	2,738,312	2,738,312	0	2,738,312
7500	200	EMPLOYEE BENEFITS	897,118	897,118	0	897,118
7500	300	PURCHASED SERVICES	266,204	418,823	379	419,202
7500	500	MATERIALS	25,084	24,949	(217)	24,732
7500	600	CAPITAL EXPENDITURES	23,506	23,506	0	23,506
7500	700	OTHER EXPENSE	438,211	379,537	0	379,537
	TOTAL	FISCAL SERVICES	\$4,388,435	\$4,482,245	\$162	\$4,482,407
FOOD SERVICE						
7600	100	SALARIES	273,947	273,947	0	273,947
7600	200	EMPLOYEE BENEFITS	8,860	8,860	0	8,860
	TOTAL	FOOD SERVICE	\$282,807	\$282,807	\$0	\$282,807
PLANNING, RESEARCH, DEVELOPMENT & EVAL						
7710	100	SALARIES	903,076	903,476	0	903,476
7710	200	EMPLOYEE BENEFITS	269,575	269,635	0	269,635
7710	300	PURCHASED SERVICES	140,268	140,408	111	140,519
7710	500	MATERIALS & SUPPLIES	9,482	9,482	0	9,482
7710	600	CAPITAL EXPENDITURES	4,965	4,365	(111)	4,254
7710	700	OTHER EXPENSE	765	765	0	765
	TOTAL	PLANNING, RESEARCH, DEVELOPMENT & EVAL	\$1,328,131	\$1,328,131	\$0	\$1,328,131
INFORMATION SERVICES						
7720	100	SALARIES	694,973	702,123	0	702,123
7720	200	EMPLOYEE BENEFITS	223,673	223,673	0	223,673
7720	300	PURCHASED SERVICES	45,163	33,242	(5,220)	28,022
7720	400	ENERGY SERVICES	750	750	0	750
7720	500	MATERIALS & SUPPLIES	118,580	121,302	7,038	128,340
7720	600	CAPITAL EXPENDITURES	6,627	17,087	277	17,364
7720	700	OTHER EXPENSE	1,753	1,208	300	1,508
	TOTAL	INFORMATION SERVICES	\$1,091,519	\$1,099,385	\$2,395	\$1,101,780

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

FUNC- TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 3	Increase/ (Decrease)	BUDGET AMENDMENT No. 4
<b>OPERATING (GENERAL) FUND - APPROPRIATIONS</b>						
PERSONNEL SERVICES						
7730	100	SALARIES	2,981,405	2,981,843	0	2,981,843
7730	200	EMPLOYEE BENEFITS	1,201,979	1,202,044	0	1,202,044
7730	300	PURCHASED SERVICES	642,397	666,677	8,522	675,199
7730	500	MATERIALS & SUPPLIES	207,848	296,193	(12,578)	283,615
7730	600	CAPITAL EXPENDITURES	104,515	122,464	0	122,464
7730	700	OTHER EXPENSE	46,058	46,278	800	47,078
	TOTAL	PERSONNEL SERVICES	\$5,184,202	\$5,315,499	(\$3,256)	\$5,312,243
INTERNAL SERVICES						
7760	100	SALARIES	1,864,040	1,864,040	0	1,864,040
7760	200	EMPLOYEE BENEFITS	653,689	653,689	0	653,689
7760	300	PURCHASED SERVICES	760,098	759,648	0	759,648
7760	400	ENERGY SERVICES	25,650	25,650	0	25,650
7760	500	MATERIALS & SUPPLIES	710,172	714,007	31	714,038
7760	600	CAPITAL EXPENDITURES	21,724	22,174	0	22,174
7760	700	OTHER EXPENSE	1,000	16,552	0	16,552
	TOTAL	INTERNAL SERVICES	\$4,036,373	\$4,055,760	\$31	\$4,055,791
OTHER CENTRAL SERVICES						
7790	100	SALARIES	380,905	380,918	0	380,918
7790	200	EMPLOYEE BENEFITS	127,908	127,908	0	127,908
7790	300	PURCHASED SERVICES	24,415	28,203	1,250	29,453
7790	500	MATERIALS & SUPPLIES	8,503	1,153	0	1,153
7790	600	CAPITAL EXPENDITURES	3,030	4,818	(1,250)	3,568
7790	700	OTHER EXPENSE	7,967	7,967	0	7,967
	TOTAL	OTHER CENTRAL SERVICES	\$552,728	\$550,967	\$0	\$550,967
SUBTOTAL - CENTRAL SERVICES			\$12,192,953	\$12,349,742	(\$830)	\$12,348,912
STUDENT TRANSPORTATION						
7800	100	SALARIES	19,056,179	19,038,143	(44,380)	18,993,763
7800	200	EMPLOYEE BENEFITS	7,439,746	7,439,746	(12,600)	7,427,146
7800	300	PURCHASED SERVICES	922,519	1,198,950	97,306	1,296,256
7800	400	ENERGY SERVICES	3,722,513	3,699,321	20,924	3,720,245
7800	500	MATERIALS & SUPPLIES	2,317,101	2,327,168	8,439	2,335,607
7800	600	CAPITAL EXPENDITURES	39,917	50,877	2,000	52,877
7800	700	OTHER EXPENSE	29,218	28,203	0	28,203
	TOTAL	STUDENT TRANSPORTATION	\$33,527,193	\$33,782,408	\$71,689	\$33,854,097
OPERATION OF PLANT						
7900	100	SALARIES	23,118,272	23,120,090	0	23,120,090
7900	200	EMPLOYEE BENEFITS	10,051,263	10,051,534	0	10,051,534
7900	300	PURCHASED SERVICES	15,879,630	15,786,412	(877)	15,785,535
7900	400	ENERGY SERVICES	23,042,202	23,117,613	(2,452)	23,115,161
7900	500	MATERIALS & SUPPLIES	1,534,015	1,525,807	(49,598)	1,476,209
7900	600	CAPITAL EXPENDITURES	624,956	745,633	35,669	781,302
7900	700	OTHER EXPENSE	130,342	130,922	69	130,991
	TOTAL	OPERATION OF PLANT	\$74,380,680	\$74,478,011	(\$17,189)	\$74,460,822
SUBTOTAL - GENERAL SUPPORT			\$185,573,843	\$186,456,941	\$71,290	\$186,528,231
MAINTENANCE OF PLANT						
8100	100	SALARIES	6,767,461	6,767,461	0	6,767,461
8100	200	EMPLOYEE BENEFITS	2,903,268	2,903,268	0	2,903,268
8100	300	PURCHASED SERVICES	4,613,818	5,275,515	97,707	5,373,222
8100	400	ENERGY SERVICES	424,605	439,605	40,000	479,605
8100	500	MATERIALS & SUPPLIES	4,258,384	4,290,789	12,279	4,303,068
8100	600	CAPITAL EXPENDITURES	148,731	166,109	4,217	170,326
8100	700	OTHER EXPENSE	2,668,423	2,066,640	(140,000)	1,926,640
	TOTAL	MAINTENANCE OF PLANT	\$21,784,690	\$21,909,387	\$14,203	\$21,923,590
ADMINISTRATIVE TECHNOLOGY						
8200	100	SALARIES	2,995,162	2,995,162	0	2,995,162
8200	200	EMPLOYEE BENEFITS	824,915	824,915	0	824,915
8200	300	PURCHASED SERVICES	726,050	713,263	(4,083)	709,180
8200	400	ENERGY SERVICES	5,550	5,550	0	5,550
8200	500	MATERIALS & SUPPLIES	110,872	117,872	0	117,872
8200	600	CAPITAL EXPENDITURES	125,342	130,871	49,500	180,371
8200	700	OTHER EXPENSE	2,016	2,016	0	2,016
	TOTAL	ADMINISTRATIVE TECHNOLOGY	\$4,789,907	\$4,789,649	\$45,417	\$4,835,066
SUBTOTAL - MAINTENANCE / ADMIN TECHNOLOGY			\$26,574,597	\$26,699,036	\$59,620	\$26,758,656

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 3	Increase/ (Decrease)	BUDGET AMENDMENT No. 4
<b>OPERATING (GENERAL) FUND - APPROPRIATIONS</b>					
9100	100	COMMUNITY SERVICES			
		SALARIES	261,169	276,039	8,664
9100	200	EMPLOYEE BENEFITS	95,211	95,211	2,711
9100	300	PURCHASED SERVICES	118,965	106,786	(785)
9100	500	MATERIALS & SUPPLIES	41,976	43,868	4,681
9100	600	CAPITAL EXPENDITURES	1,000	1,400	0
9100	700	OTHER EXPENSE	270,380	343,912	(5,210)
	TOTAL	COMMUNITY SERVICES	\$788,701	\$867,216	\$10,061
		DEBT SERVICE			
9200	700	OTHER EXP.	67,500	67,090	0
	TOTAL	DEBT SERVICE	\$67,500	\$67,090	\$0
	TOTAL	APPROPRIATIONS	\$831,800,000	\$836,556,803	\$1,232,582
<b>FUND BALANCE</b>					
2768	000	BUDGET FUND BALANCE-END			
		NON-SPENDABLE			
		INVENTORY	3,000,000	3,000,000	0
	TOTAL	NON-SPENDABLE	\$3,000,000	\$3,000,000	\$0
<b>RESTRICTED</b>					
		STATE CARRYFORWARDS	1,500,000	1,500,000	0
		REFERENDUM	1,700,000	1,700,000	0
		WORKFORCE	20,000,000	17,125,094	(155,000)
	TOTAL	RESTRICTED	\$23,200,000	\$20,325,094	(\$155,000)
<b>ASSIGNED</b>					
		ENCUMBRANCES	7,000,000	7,000,000	0
		CENTRAL PRINTING	1,000,000	1,000,000	0
		CARRYFORWARDS	15,000,000	15,000,000	0
	TOTAL	ASSIGNED	\$23,000,000	\$23,000,000	\$0
<b>UNASSIGNED</b>					
			21,500,000	23,922,365	(8,636,676)
	TOTAL	UNASSIGNED	\$21,500,000	\$23,922,365	(\$8,636,676)
	TOTAL	ENDING FUND BALANCE	\$70,700,000	\$70,247,459	(\$8,791,676)
	TOTAL	APPROPRIATIONS & FUND BALANCE	\$902,500,000	\$906,804,262	(\$7,559,094)

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

<b>FUNC- OBJECT TION</b>	<b>DESCRIPTION</b>	<b>Original Budget 9/8/2015</b>	<b>BUDGET AMENDMENT No. 3</b>	<b>Increase/ (Decrease)</b>	<b>BUDGET AMENDMENT No. 4</b>	
<b><u>DEBT SERVICE FUND - ESTIMATED REVENUE</u></b>						
3322	000	STATE SOURCES C.O. & D.S. WITHHELD FOR DEBT SERV.	4,994,050	5,034,607	0	5,034,607
	TOTAL	STATE SOURCES	\$4,994,050	\$5,034,607	\$0	\$5,034,607
2800	000	FUND BALANCE BUDGET FUND BALANCE-BEGIN RESTRICTED	92,714	92,714	0	92,714
	TOTAL	BEGINNING FUND BALANCE	\$92,714	\$92,714	\$0	\$92,714
	TOTAL	ESTIMATED REVENUE AND FUND BALANCE	\$5,086,764	\$5,127,321	\$0	\$5,127,321
<b><u>DEBT SERVICE FUND - APPROPRIATIONS</u></b>						
9200	700	DEBT SERVICES OTHER EXPENSES	4,994,050	5,034,607	0	5,034,607
	TOTAL	DEBT SERVICES TRANSFER OF FUNDS	\$4,994,050	\$5,034,607	\$0	\$5,034,607
	TOTAL	APPROPRIATIONS	\$4,994,050	\$5,034,607	\$0	\$5,034,607
2750	000	FUND BALANCE BUDGET FUND BALANCE-END RESTRICTED	92,714	92,714	0	92,714
	TOTAL	ENDING FUND BALANCE	\$92,714	\$92,714	\$0	\$92,714
	TOTAL	APPROPRIATIONS & FD BALANCE	\$5,086,764	\$5,127,321	\$0	\$5,127,321

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 3	Increase/ (Decrease)	BUDGET AMENDMENT No. 4
<b><u>CAPITAL OUTLAY FUND - ESTIMATED REVENUE</u></b>					
	STATE SOURCES				
3321 000	CO/DS DISTR TO DISTRICTS	949,927	949,927	0	949,927
3341 000	RACING COMMISSION FUNDS	223,250	223,250	0	223,250
3391 000	PUBLIC EDUCATION CAPITAL OUTLAY (PECO)	2,372,102	2,372,102	0	2,372,102
3397 000	CHARTER SCHOOL CAP OUTLAY FNDG	0	378,874	76,625	455,499
TOTAL	STATE SOURCES	\$3,545,279	\$3,924,153	\$76,625	\$4,000,778
	LOCAL SOURCES				
3413 000	DIST. CAP. IMPROVE. TAXES	100,575,953	100,575,953	0	100,575,953
3431 400	INTEREST INCOME	1,200,000	1,200,000	0	1,200,000
TOTAL	LOCAL SOURCES	\$101,775,953	\$101,775,953	\$0	\$101,775,953
TOTAL	ESTIMATED REVENUE	\$105,321,232	\$105,700,106	\$76,625	\$105,776,731
	FUND BALANCE				
2800 000	BUDGET FUND BALANCE-BEGIN RESTRICTED	139,450,795	139,450,795	0	139,450,795
	ASSIGNED	93,577	93,577	0	93,577
TOTAL	BEGINNING FUND BALANCE	\$139,544,372	\$139,544,372	\$0	\$139,544,372
TOTAL	ESTIMATED REVENUE AND FUND BALANCE	\$244,865,604	\$245,244,478	\$76,625	\$245,321,103
<b><u>CAPITAL OUTLAY FUND - APPROPRIATIONS</u></b>					
	FACILITIES ACQ. & CONST.				
7400 600	CAPITAL EXPENDITURES	181,013,079	180,694,120	(4,612)	180,689,508
TOTAL	FACILITIES ACQ. & CONST.	\$181,013,079	\$180,694,120	(\$4,612)	\$180,689,508
	DEBT SERVICE				
9200 700	OTHER EXPENSE	3,037,112	3,037,112	0	3,037,112
TOTAL	DEBT SERVICE	\$3,037,112	\$3,037,112	\$0	\$3,037,112
	TRANSFER OF FUNDS				
9700 900	TRANSFERS	32,800,000	33,178,874	76,625	33,255,499
TOTAL	TRANSFER OF FUNDS	\$32,800,000	\$33,178,874	\$76,625	\$33,255,499
TOTAL	APPROPRIATIONS	\$216,850,191	\$216,910,106	\$72,013	\$216,982,119
	FUND BALANCE				
2768 000	BUDGET FUND BALANCE-END RESTRICTED	27,930,574	28,249,533	4,612	28,254,145
	ASSIGNED	84,839	84,839	0	84,839
TOTAL	ENDING FUND BALANCE	\$28,015,413	\$28,334,372	\$4,612	\$28,338,984
TOTAL	APPROPRIATIONS & FD BALANCE	\$244,865,604	\$245,244,478	\$76,625	\$245,321,103

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 3	Increase/ (Decrease)	BUDGET AMENDMENT No. 4
<b>CONTRACTED PROGRAM FUND - ESTIMATED REVENUE</b>					
3192 000	FEDERAL DIRECT PELL GRANTS	6,765,002	5,445,002	0	5,445,002
3199 000	OTHER MISC FEDERAL DIRECT	987,120	2,895,540	0	2,895,540
	<b>TOTAL FEDERAL DIRECT</b>	<b>\$7,752,122</b>	<b>\$8,340,542</b>	<b>\$0</b>	<b>\$8,340,542</b>
3201 000	FEDERAL THRU STATE VOCATIONAL EDUCATION ACT	168,361	1,788,048	0	1,788,048
3221 000	ADULT GENERAL EDUCATION	1,315,500	1,315,500	0	1,315,500
3222 000	ENGLISH LITERACY & CIVICS	156,386	156,386	0	156,386
3225 000	TITLE II PRT A TEACHER QUALITY	2,128,371	6,452,994	0	6,452,994
3230 000	DISABILITIES EDUCATION ACT(IDEA)	32,240,283	32,871,248	(535,979)	32,335,269
3240 000	ELEM SECONDARY EDUC (TITLE I)	8,214,395	29,205,228	367,234	29,572,462
3241 000	LANGUAGE INSTRUCTION (TITLE III)	159,270	688,611	0	688,611
3242 000	TWENTY-FIRST CENTURY SCHOOLS (TITLE IV)	76,569	574,697	0	574,697
3290 000	OTHER FEDERAL THRU STATE	2,470,435	2,911,703	0	2,911,703
	<b>TOTAL FEDERAL THRU STATE</b>	<b>\$46,929,570</b>	<b>\$75,964,415</b>	<b>(\$168,745)</b>	<b>\$75,795,670</b>
	<b>TOTAL ESTIMATED REVENUE</b>	<b>\$54,681,692</b>	<b>\$84,304,957</b>	<b>(\$168,745)</b>	<b>\$84,136,212</b>
<b>CONTRACTED PROGRAM FUND - APPROPRIATIONS</b>					
5100 100	BASIC (FEFP K-12) SALARIES	1,442,309	10,833,646	9,948	10,843,594
5100 200	EMPLOYEE BENEFITS	420,206	2,851,316	(24,781)	2,826,535
5100 300	PURCHASED SERVICES	2,896,676	2,939,504	50,542	2,990,046
5100 500	MATERIALS & SUPPLIES	5,067,333	4,735,431	(39,470)	4,695,961
5100 600	CAPITAL EXPENDITURES	1,561,017	1,780,956	24,512	1,805,468
5100 700	OTHER EXPENSE	7,160	8,211	0	8,211
	<b>TOTAL BASIC (FEFP K-12)</b>	<b>\$11,394,701</b>	<b>\$23,149,064</b>	<b>\$20,751</b>	<b>\$23,169,815</b>
5200 100	EXCEPTIONAL SALARIES	9,297,837	9,443,558	(100,001)	9,343,557
5200 200	EMPLOYEE BENEFITS	3,589,154	3,690,152	(343,296)	3,346,856
5200 300	PURCHASED SERVICES	348,401	351,517	(45,074)	306,443
5200 500	MATERIALS & SUPPLIES	114,430	111,248	(5,539)	105,709
5200 600	CAPITAL EXPENDITURES	210,067	220,918	(1,653)	219,265
	<b>TOTAL EXCEPTIONAL</b>	<b>\$13,559,889</b>	<b>\$13,817,393</b>	<b>(\$495,563)</b>	<b>\$13,321,830</b>
5300 100	CAREER EDUCATION SALARIES	52,820	283,468	(7)	283,461
5300 200	EMPLOYEE BENEFITS	12,037	58,052	7	58,059
5300 300	PURCHASED SERVICES	39,078	400,086	0	400,086
5300 500	MATERIALS & SUPPLIES	14,360	243,458	0	243,458
5300 600	CAPITAL EXPENDITURES	3,275	171,058	0	171,058
5300 700	OTHER EXPENSE	0	157,030	0	157,030
	<b>TOTAL CAREER EDUCATION</b>	<b>\$121,570</b>	<b>\$1,313,152</b>	<b>\$0</b>	<b>\$1,313,152</b>
5400 100	ADULT GENERAL SALARIES	200,812	200,812	0	200,812
5400 200	EMPLOYEE BENEFITS	39,190	39,190	(259)	38,931
5400 300	PURCHASED SERVICES	81,080	81,080	0	81,080
5400 500	MATERIALS & SUPPLIES	171,946	169,601	(800)	168,801
5400 600	CAPITAL EXPENDITURES	387,178	389,523	800	390,323
5400 700	OTHER EXPENSE	800	800	0	800
	<b>TOTAL ADULT GENERAL</b>	<b>\$881,006</b>	<b>\$881,006</b>	<b>(\$259)</b>	<b>\$880,747</b>
5500 100	PRE - KINDERGARTEN SALARIES	0	182,033	0	182,033
5500 200	EMPLOYEE BENEFITS	0	124,504	0	124,504
	<b>TOTAL PRE - KINDERGARTEN</b>	<b>\$0</b>	<b>\$306,537</b>	<b>\$0</b>	<b>\$306,537</b>
	<b>SUBTOTAL - INSTRUCTIONAL SERVICES</b>	<b>\$25,957,166</b>	<b>\$39,467,152</b>	<b>(\$475,071)</b>	<b>\$38,992,081</b>
6110 100	ATTENDANCE & SOCIAL WORK SALARIES	1,509,137	1,784,330	23,321	1,807,651
6110 200	EMPLOYEE BENEFITS	516,532	611,694	7,904	619,598
6110 300	PURCHASED SERVICES	7,783	28,420	0	28,420
6110 500	MATERIALS & SUPPLIES	0	22,544	0	22,544
6110 600	CAPITAL EXPENDITURES	0	11,745	0	11,745
	<b>TOTAL ATTENDANCE &amp; SOCIAL WORK</b>	<b>\$2,033,452</b>	<b>\$2,458,733</b>	<b>\$31,225</b>	<b>\$2,489,958</b>

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

FUNC- TION	OBJECT	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 3	Increase/ (Decrease)	BUDGET AMENDMENT No. 4
<b>CONTRACTED PROGRAM FUND - APPROPRIATIONS</b>						
		GUIDANCE SERVICES				
6120	100	SALARIES	102,272	157,362	0	157,362
6120	200	EMPLOYEE BENEFITS	28,265	46,424	0	46,424
	TOTAL	GUIDANCE SERVICES	\$130,537	\$203,786	\$0	\$203,786
		HEALTH SERVICES				
6130	100	SALARIES	42,000	42,000	0	42,000
6130	200	EMPLOYEE BENEFITS	6,280	6,280	0	6,280
6130	300	PURCHASED SERVICES	640	640	0	640
	TOTAL	HEALTH SERVICES	\$48,920	\$48,920	\$0	\$48,920
		PSYCHOLOGICAL SERVICES				
6140	100	SALARIES	2,196,269	2,298,571	0	2,298,571
6140	200	EMPLOYEE BENEFITS	722,002	754,839	0	754,839
	TOTAL	PSYCHOLOGICAL SERVICES	\$2,918,271	\$3,053,410	\$0	\$3,053,410
		PARENTAL INVOLVEMENT				
6150	100	SALARIES	0	154,868	0	154,868
6150	200	EMPLOYEE BENEFITS	0	50,637	0	50,637
6150	300	PURCHASED SERVICES	33,469	45,052	0	45,052
6150	500	MATERIALS & SUPPLIES	188,211	184,542	0	184,542
6150	600	CAPITAL OUTLAY	2,000	4,312	0	4,312
	TOTAL	PARENTAL INVOLVEMENT	\$223,680	\$439,411	\$0	\$439,411
		OTHER STUDENT SUPPORT SERVICES				
6190	100	SALARIES	2,920,646	2,949,305	9,822	2,959,127
6190	200	EMPLOYEE BENEFITS	839,833	853,525	4,342	857,867
6190	300	PURCHASED SERVICES	19,182	19,182	0	19,182
	TOTAL	OTHER STUDENT SUPPORT SERVICES	\$3,779,661	\$3,822,012	\$14,164	\$3,836,176
	<b>SUBTOTAL - STUDENT SUPPORT SERVICES</b>		<b>\$9,134,521</b>	<b>\$10,026,272</b>	<b>\$45,389</b>	<b>\$10,071,661</b>
		INSTRUCTIONAL MEDIA SERVICES				
6200	600	CAPITAL OUTLAY	0	2,979	502	3,481
	TOTAL	INSTRUCTIONAL MEDIA SERVICES	\$0	\$2,979	\$502	\$3,481
		INSTRUCTION & CURRICULUM DVLP SVCS				
6300	100	SALARIES	4,878,999	7,407,234	188,189	7,595,423
6300	200	EMPLOYEE BENEFITS	1,360,021	2,052,358	65,451	2,117,809
6300	300	PURCHASED SERVICES	607,071	952,074	(2,300)	949,774
6300	400	ENERGY	1,000	1,000	0	1,000
6300	500	MATERIALS & SUPPLIES	254,193	267,532	(38,583)	228,949
6300	600	CAPITAL EXPENDITURES	57,859	114,126	42,583	156,709
6300	700	OTHER EXPENSE	28,995	34,010	0	34,010
	TOTAL	INSTRUCTION & CURRICULUM DVLP SVCS	\$7,188,138	\$10,828,334	\$255,340	\$11,083,674
		INSTRUCTIONAL STAFF TRAINING SERVICES				
6400	100	SALARIES	1,127,097	7,226,578	(62,647)	7,163,931
6400	200	EMPLOYEE BENEFITS	203,656	1,994,959	(9,355)	1,985,604
6400	300	PURCHASED SERVICES	1,457,361	2,101,854	40,093	2,141,947
6400	500	MATERIALS & SUPPLIES	1,590,425	958,725	(3,821)	954,904
6400	600	CAPITAL EXPENDITURES	183,381	228,152	296	228,448
6400	700	OTHER EXPENSE	865	865	0	865
	TOTAL	INSTRUCTIONAL STAFF TRAINING SERVICES	\$4,562,785	\$12,511,133	(\$35,434)	\$12,475,699
		INSTRUCTION RELATED TECHNOLOGY				
6500	100	SALARIES	95,310	566,709	9,941	576,650
6500	200	EMPLOYEE BENEFITS	32,784	218,176	3,686	221,862
6500	300	PURCHASED SERVICES	6,000	6,600	0	6,600
	TOTAL	INSTRUCTION RELATED TECHNOLOGY	\$134,094	\$791,485	\$13,627	\$805,112
	<b>SUBTOTAL - STUDENT &amp; INSTRUCTIONAL SUPPORT SVCS</b>		<b>\$21,019,538</b>	<b>\$34,160,203</b>	<b>\$279,424</b>	<b>\$34,439,627</b>
		SCHOOL BOARD				
7100	300	PURCHASED SERVICES	\$750	\$750	(750)	\$0
	TOTAL	SCHOOL BOARD	\$750	\$750	(\$750)	\$0
		GENERAL ADMINISTRATION				
7200	100	SALARIES	21,441	21,441	0	21,441
7200	200	EMPLOYEE BENEFITS	3,559	3,559	0	3,559
7200	500	MATERIALS & SUPPLIES	500	500	0	500
7200	700	OTHER EXPENSE	1,589,514	2,976,655	(1,901)	2,974,754
	TOTAL	GENERAL ADMINISTRATION	\$1,615,014	\$3,002,155	(\$1,901)	\$3,000,254

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 3	Increase/ (Decrease)	BUDGET AMENDMENT No. 4
<b>CONTRACTED PROGRAM FUND - APPROPRIATIONS</b>					
SCHOOL ADMINISTRATION					
7300 100	SALARIES	27,000	27,000	0	27,000
7300 200	EMPLOYEE BENEFITS	4,026	4,026	0	4,026
7300 300	PURCHASED SERVICES	1,035	1,035	16,751	17,786
7300 600	CAPITAL EXPENDITURES	18,714	19,217	997	20,214
TOTAL	SCHOOL ADMINISTRATION	\$50,775	\$51,278	\$17,748	\$69,026
FISCAL SERVICES					
7500 100	SALARIES	33,928	33,928	0	33,928
7500 200	EMPLOYEE BENEFITS	14,059	14,059	0	14,059
TOTAL	FISCAL SERVICES	\$47,987	\$47,987	\$0	\$47,987
PLANNING, RESEARCH, DEVELOPMENT & EVAL					
7710 300	PURCHASED SERVICES	37,500	37,500	0	37,500
7710 500	MATERIALS & SUPPLIES	3,500	3,500	0	3,500
7710 600	CAPITAL OUTLAY	140,400	140,400	0	140,400
TOTAL	PLANNING, RESEARCH, DEVELOPMENT & EVAL	\$181,400	\$181,400	\$0	\$181,400
PERSONNEL SERVICES					
7730 100	SALARIES	0	1,260,031	0	1,260,031
7730 200	EMPLOYEE BENEFITS	0	128,969	0	128,969
7730 300	PURCHASED SERVICES	24,100	30,479	1,000	31,479
7730 700	OTHER EXPENSE	11,300	92,821	(1,000)	91,821
TOTAL	PERSONNEL SERVICES	\$35,400	\$1,512,300	\$0	\$1,512,300
OTHER CENTRAL SERVICES					
7790 100	SALARIES	0	17,912	0	17,912
7790 200	EMPLOYEE BENEFITS	0	7,473	0	7,473
TOTAL	OTHER CENTRAL SERVICES	\$0	\$25,385	\$0	\$25,385
STUDENT TRANSPORTATION					
7800 300	PURCHASED SERVICES	27,303	45,600	0	45,600
7800 400	ENERGY SERVICES	111,611	105,975	0	105,975
TOTAL	STUDENT TRANSPORTATION	\$138,914	\$151,575	\$0	\$151,575
OPERATION OF PLANT					
7900 100	SALARIES	0	53,204	0	53,204
7900 200	EMPLOYEE BENEFITS	0	14,364	0	14,364
7900 300	PURCHASED SERVICES	67,741	70,197	0	70,197
7900 400	ENERGY SERVICES	15,148	15,148	0	15,148
TOTAL	OPERATION OF PLANT	\$82,889	\$152,913	\$0	\$152,913
<b>SUBTOTAL - GEN SUPPORT SERVICES</b>		<b>\$2,153,129</b>	<b>\$5,125,743</b>	<b>\$15,097</b>	<b>\$5,140,840</b>
ADMIN TECHNOLOGY SERVICES					
8200 100	SALARIES	0	0	8,359	8,359
8200 200	EMPLOYEE BENEFITS	0	0	3,446	3,446
TOTAL	ADMIN TECHNOLOGY SERVICES	\$0	\$0	\$11,805	\$11,805
<b>SUBTOTAL - MAINT OF PLNT / ADMIN TECH SVS</b>		<b>\$0</b>	<b>\$0</b>	<b>\$11,805</b>	<b>\$11,805</b>
COMMUNITY SERVICES					
9100 300	PURCHASED SERVICES	1,000	1,000	0	1,000
9100 500	MATERIALS & SUPPLIES	412,993	412,993	0	412,993
9100 600	CAPITAL EXPENDITURES	7,658	7,658	0	7,658
9100 700	OTHER EXPENSE	5,130,208	5,130,208	0	5,130,208
TOTAL	COMMUNITY SERVICES	\$5,551,859	\$5,551,859	\$0	\$5,551,859
TOTAL	APPROPRIATIONS	<b>\$54,681,692</b>	<b>\$84,304,957</b>	<b>(\$168,745)</b>	<b>\$84,136,212</b>

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

<b>FUNC- OBJECT TION</b>	<b>DESCRIPTION</b>	<b>Original Budget 9/8/2015</b>	<b>BUDGET AMENDMENT No. 3</b>	<b>Increase/ (Decrease)</b>	<b>BUDGET AMENDMENT No. 4</b>
<b>AMERICAN RECOVERY AND REINVESTMENT ACT - RACE TO THE TOP - REVENUE</b>					
3214 000	FEDERAL THRU STATE RACE TO THE TOP	480,171	480,171	0	480,171
	TOTAL FEDERAL THRU STATE	\$480,171	\$480,171	\$0	\$480,171
	TOTAL ESTIMATED REVENUE	\$480,171	\$480,171	\$0	\$480,171
<b>AMERICAN RECOVERY &amp; REINVESTMENT ACT - RACE TO THE TOP - APPROPRIATIONS</b>					
5100 500	BASIC (FEFP K-12) MATERIALS & SUPPLIES	23,361	23,361	0	23,361
5100 600	CAPITAL EXPENDITURES	8,460	8,460	0	8,460
	TOTAL BASIC (FEFP K-12)	\$31,821	\$31,821	\$0	\$31,821
6300 100	INSTRUCTION & CURRICULUM DVLP SVCS SALARIES	15,000	15,000	0	15,000
6300 200	EMPLOYEE BENEFITS	5,024	5,024	0	5,024
6300 300	PURCHASED SERVICES	126,196	126,196	0	126,196
6300 500	MATERIALS & SUPPLIES	217,962	217,962	0	217,962
6300 600	CAPITAL EXPENDITURES	12,200	12,200	0	12,200
	TOTAL INSTRUCTION & CURRICULUM DVLP SVCS	\$376,382	\$376,382	\$0	\$376,382
6400 100	INSTRUCTIONAL STAFF TRAINING SERVICES SALARIES	47,959	47,959	0	47,959
6400 200	EMPLOYEE BENEFITS	14,300	14,300	0	14,300
	TOTAL INSTRUCTIONAL STAFF TRAINING SERVICES	\$62,259	\$62,259	\$0	\$62,259
7200 700	GENERAL ADMINISTRATION OTHER EXPENSE	9,709	9,709	0	9,709
	TOTAL GENERAL ADMINISTRATION	\$9,709	\$9,709	\$0	\$9,709
	TOTAL APPROPRIATIONS	\$480,171	\$480,171	\$0	\$480,171

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

FUNC- OBJECT TION	DESCRIPTION	Original Budget 9/8/2015	BUDGET AMENDMENT No. 3	Increase/ (Decrease)	BUDGET AMENDMENT No. 4	
<b>FOOD SERVICE FUND - ESTIMATED REVENUE</b>						
3261	000	FEDERAL THRU STATE SCHL LUNCH REIMBURSEMENT	26,005,067	25,289,928	0	25,289,928
3262	000	SCH BRKFST REIMBURSEMENT	9,220,649	8,102,652	0	8,102,652
3263	000	AFTERSCHOOL SNACK REIMBURSEMENT	856,922	856,922	0	856,922
3264	000	CHILD CARE FOOD PROGRAM	1,019,532	1,019,532	0	1,019,532
3265	000	USDA DONATED COMMODITIES	3,068,809	3,068,809	0	3,068,809
3266	000	CASH IN LIEU OF DONATED FOOD	83,832	83,832	0	83,832
3267	000	SUMMER FOOD SERVICE PROGRAM	1,956,508	1,956,508	0	1,956,508
3291	000	SCHOOL DINNER REIMBURSEMENT	1,243,350	0	0	0
TOTAL		FEDERAL THRU STATE	\$43,454,669	\$40,378,183	\$0	\$40,378,183
STATE SOURCES						
3337	000	SCHOOL BREAKFAST SUPPLEMENT	258,751	258,751	0	258,751
3338	000	SCHOOL LUNCH SUPPLEMENT	306,785	306,785	0	306,785
3399	000	OTHER MISCELLANEOUS	101,310	101,310	0	101,310
TOTAL		STATE SOURCES	\$666,846	\$666,846	\$0	\$666,846
LOCAL SOURCES						
3451	000	STUDENT LUNCHES	3,783,518	3,783,518	0	3,783,518
3453	000	ADULT BREAKFAST/LUNCHES	206,793	206,793	0	206,793
3454	000	STUDENT AND ADULT AL A CART	3,493,065	3,493,065	0	3,493,065
3455	000	STUDENT SNACKS	65,325	65,325	0	65,325
3456	000	OTHER FOOD SALES	34,010	34,010	0	34,010
3490	000	MISC LOCAL SOURCES	575,239	575,239	0	575,239
TOTAL		LOCAL SOURCES	\$8,157,950	\$8,157,950	\$0	\$8,157,950
TOTAL		ESTIMATED REVENUE	\$52,279,465	\$49,202,979	\$0	\$49,202,979
FUND BALANCE						
RESTRICTED						
TOTAL		BEGINNING FUND BALANCE	(4,766,409)	(4,766,409)	0	(4,766,409)
TOTAL		ESTIMATED REVENUE AND FUND BALANCE	\$47,513,056	\$44,436,570	\$0	\$44,436,570
<b>FOOD SERVICE FUND - APPROPRIATIONS</b>						
FOOD SERVICE						
7600	100	SALARIES	16,170,034	16,270,034	0	16,270,034
7600	200	EMPLOYEE BENEFITS	5,792,669	5,792,669	0	5,792,669
7600	300	PURCHASED SERVICES	2,149,954	2,148,296	0	2,148,296
7600	400	ENERGY SERVICES	833,505	833,505	0	833,505
7600	500	MATERIALS & SUPPLIES	21,089,088	21,089,088	0	21,089,088
7600	600	CAPITAL EXPENDITURES	1,271,964	1,273,622	0	1,273,622
7600	700	OTHER EXPENSE	205,550	205,550	0	205,550
TOTAL		FOOD SERVICE	\$47,512,764	\$47,612,764	\$0	\$47,612,764
TOTAL		APPROPRIATIONS	\$47,512,764	\$47,612,764	\$0	\$47,612,764
FUND BALANCE						
2768	090	BUDGET FUND BALANCE-END RESTRICTED	292	(3,176,194)	0	(3,176,194)
TOTAL		ENDING FUND BALANCE	\$292	(\$3,176,194)	\$0	(\$3,176,194)
TOTAL		APPROPRIATIONS & FD BALANCE	\$47,513,056	\$44,436,570	\$0	\$44,436,570

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

<b>FUNC- OBJECT TION</b>	<b>DESCRIPTION</b>	<b>Original Budget 9/8/2015</b>	<b>BUDGET AMENDMENT No. 3</b>	<b>Increase/ (Decrease)</b>	<b>BUDGET AMENDMENT No. 4</b>
<b><u>INTERNAL SERVICE FUND - ESTIMATED REVENUE</u></b>					
3484	020 LOCAL SOURCES PREMIUM REVENUE (WC)	5,000,000	5,000,000	0	5,000,000
	TOTAL LOCAL SOURCES	\$5,000,000	\$5,000,000	\$0	\$5,000,000
	TOTAL ESTIMATED REVENUE	\$5,000,000	\$5,000,000	\$0	\$5,000,000
2780	BUDGET FUND BALANCE-BEGIN RESTRICTED	653,030	653,030	0	653,030
	TOTAL BEGINNING FUND BALANCE	\$653,030	\$653,030	\$0	\$653,030
	TOTAL ESTIMATED REVENUE AND FUND BALANCE	\$5,653,030	\$5,653,030	\$0	\$5,653,030
<b><u>INTERNAL SERVICE FUND - APPROPRIATIONS</u></b>					
7100	700 SCHOOL BOARD OTHER EXPENSE(Workers Compensation)	5,000,000	5,000,000	0	5,000,000
	TOTAL SCHOOL BOARD	\$5,000,000	\$5,000,000	\$0	\$5,000,000
	TOTAL APPROPRIATIONS	\$5,000,000	\$5,000,000	\$0	\$5,000,000
2768	FUND BALANCE RESTRICTED	653,030	653,030	0	653,030
	TOTAL ENDING FUND BALANCE	\$653,030	\$653,030	\$0	\$653,030
	TOTAL APPROPRIATIONS & FD BALANCE	\$5,653,030	\$5,653,030	\$0	\$5,653,030

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

<b>FUNC- OBJECT TION</b>	<b>DESCRIPTION</b>	<b>Original Budget 9/8/2015</b>	<b>BUDGET AMENDMENT No. 3</b>	<b>Increase/ (Decrease)</b>	<b>BUDGET AMENDMENT No. 4</b>
<b><u>SELF-INSURED HEALTH INSURANCE - ESTIMATED REVENUE</u></b>					
3484	020 LOCAL SOURCES PREMIUM REVENUE	0	0	2,350,000	2,350,000
	TOTAL LOCAL SOURCES	\$0	\$0	\$2,350,000	\$2,350,000
	TOTAL ESTIMATED REVENUE	\$0	\$0	\$2,350,000	\$2,350,000
2780	BUDGET FUND BALANCE-BEGIN RESTRICTED	0	0	0	0
	TOTAL BEGINNING FUND BALANCE	\$0	\$0	\$0	\$0
	TOTAL ESTIMATED REVENUE AND FUND BALANCE	\$0	\$0	\$2,350,000	\$2,350,000
<b><u>SELF-INSURED HEALTH INSURANCE - APPROPRIATIONS</u></b>					
7760	INTERNAL SERVICES 200 EMPLOYEE BENEFITS	0	0	2,350,000	2,350,000
	TOTAL OTHER INTERNAL SERVICES	\$0	\$0	\$2,350,000	\$2,350,000
	TOTAL APPROPRIATIONS	\$0	\$0	\$2,350,000	\$2,350,000
2768	FUND BALANCE RESTRICTED	0	0	0	0
	TOTAL ENDING FUND BALANCE	\$0	\$0	\$0	\$0
	TOTAL APPROPRIATIONS & FD BALANCE	\$0	\$0	\$2,350,000	\$2,350,000

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

<u>FUNC- OBJECT</u> <u>TION</u>	<u>DESCRIPTION</u>	<u>Original</u> <u>Budget</u> <u>9/8/2015</u>	<u>BUDGET</u> <u>AMENDMENT</u> <u>No. 3</u>	<u>Increase/</u> <u>(Decrease)</u>	<u>BUDGET</u> <u>AMENDMENT</u> <u>No. 4</u>	
<b><u>PERMANENT FUND - ESTIMATED REVENUE</u></b>						
2800	000	FUND BALANCE BUDGET FUND BALANCE- BEGIN NON-SPENDABLE	150,412	150,412	0	150,412
TOTAL		BEGINNING FUND BALANCE	\$150,412	\$150,412	\$0	\$150,412
TOTAL		FUND BALANCE	\$150,412	\$150,412	\$0	\$150,412
TOTAL		ESTIMATED REVENUE AND FUND BALANCE	\$150,412	\$150,412	\$0	\$150,412
<b><u>PERMANENT FUND - APPROPRIATIONS</u></b>						
2768	000	FUND BALANCE BUDGET FUND BALANCE- END NON-SPENDABLE	150,412	150,412	0	150,412
TOTAL		ENDING FUND BALANCE	\$150,412	\$150,412	\$0	\$150,412
TOTAL		ESTIMATED APPROPRIATIONS AND FUND BALANCE	\$150,412	\$150,412	\$0	\$150,412

Attachment: Budget Amendment No. 4 (December 2015) (5637 : Budget Amendment No. 4 (December 2015))

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5638)**

---

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Financial Statements for the Month Ending December 31, 2015

**BACKGROUND:**

The Financial Statements are a summary of the financial condition and financial activities of the school board. These statements provide a district-wide view of financial operations.

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the Financial Statements.
2. Do not approve the Financial Statements.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

The financial records and accounts of the school board are maintained under the direction of the superintendent with approval of the board.

**FINANCIAL IMPACT:**

There is no financial impact to the district.

**DATA SOURCES:**

Catherine N. Davidson, CPA, Director of Accounting

**SUBMITTED BY:**

Kevin W. Smith, CPA, Associate Superintendent, Finance & Business Services

**ATTACHMENTS:**

- Financial Statements (December 2015) (PDF)

# PINELLAS COUNTY SCHOOLS

## OPERATING SUMMARY BY FUNCTION

For the Month Ending December 31, 2015

11.12.a

BUDGET 2015-2016						
Account Number	Description	Original 15-16 Budget*	Amended 12-15 Budg Amend No 4	Year to Date Rev/Expend	Encumbrances	Budget Balances
<u>REVENUES</u>						
100	FEDERAL	\$320,000	\$320,000	\$118,091	---	\$201,909
200	FEDERAL THROUGH STATE	\$3,300,000	3,744,347	560,665	---	3,183,682
300	STATE	\$367,139,977	360,026,093	181,826,116	---	178,199,977
400	LOCAL	\$437,369,056	440,328,262	290,316,678	---	150,011,584
700	NON REVENUE SOURCES	\$33,100,000	33,555,499	581,825	---	32,973,674
	NON-SPENDABLE	\$5,378,285	\$5,378,285			5,378,285
	RESTRICTED	\$25,834,547	\$25,834,547			25,834,547
	ASSIGNED	\$22,827,700	\$22,827,700			22,827,700
	UNASSIGNED	\$7,230,435	\$7,230,435			7,230,435
TOTAL REVENUE AND FUND BALANCE		<u>\$902,500,000</u>	<u>\$899,245,168</u>	<u>\$473,403,375</u>	<u>---</u>	<u>\$425,841,793</u>
<u>EXPENDITURES</u>						
5000	INSTRUCTIONAL SERVICES	\$550,950,736	\$555,147,560	\$243,634,851	\$5,552,434	\$305,960,276
6100	PUPIL SERVICES	\$31,845,183	32,778,988	14,329,862	157,873	18,291,254
6200	INSTRUCTIONAL MEDIA	\$6,363,519	6,401,382	2,779,157	160,621	3,461,603
6300	INSTR & CURRIC DEVELOPMENT	\$10,926,087	9,912,764	5,595,533	92,278	4,224,953
6400	INSTRUCTIONAL STAFF DEVELOP	\$12,559,080	13,162,623	4,785,219	294,478	8,082,927
6500	INSTRUCTIONAL TECHNOLOGY	\$6,150,754	6,154,815	3,323,636		2,831,180
7100	BOARD OF EDUCATION	\$1,973,426	2,032,207	1,398,237	22,470	611,501
7200	GENERAL ADMINISTRATION	\$2,536,136	2,514,459	1,279,481	35,382	1,199,595
7300	SCHOOL ADMINISTRATION	\$55,182,266	55,444,134	25,948,795	412,707	29,082,631
7400	FACILITIES ACQ & CONSTRUCTION	\$1,109,947	1,108,386	1,646,664	180,139	(718,418)
7500	FISCAL SERVICES	\$4,388,435	4,482,407	2,048,068	193,004	2,241,336
7600	FOOD SERVICES	\$282,807	282,807	99,499		183,308
7700	CENTRAL SERVICES	\$12,192,953	12,348,913	6,192,279	661,211	5,495,423
7800	TRANSPORTATION	\$33,527,193	33,854,097	14,709,715	98,348	19,046,034
7900	OPERATION OF PLANT	\$74,380,680	74,460,822	38,346,379	310,058	35,804,385
8100	MAINTENANCE OF PLANT	\$21,784,690	21,923,590	11,004,512	1,945,138	8,973,940
8200	ADMINISTRATIVE TECHNOLOGY	\$4,789,907	4,835,066	2,834,178	204,360	1,796,528
9100	COMMUNITY SERVICES	\$788,701	877,277	399,218	1,270	476,790
9200	DEBT SERVICE	\$67,500	67,090			67,090
9700	TRANSFERS	\$0	0			0
	<i>Totals: Appopr., Expend. &amp; Encumb.</i>	<u>\$831,800,000</u>	<u>\$837,789,385</u>	<u>\$380,355,281</u>	<u>\$10,321,772</u>	<u>\$447,112,332</u>
	NON-SPENDABLE	3,000,000	3,000,000			\$3,000,000
	RESTRICTED	23,200,000	20,170,094			\$20,170,094
	ASSIGNED	23,000,000	23,000,000			\$23,000,000
	UNASSIGNED	21,500,000	15,285,689			\$15,285,689
TOTAL EXPENDITURES AND FUND BALANCE		<u>\$902,500,000</u>	<u>\$899,245,168</u>	<u>\$380,355,281</u>	<u>\$10,321,772</u>	<u>\$508,568,115</u>

EXCESS OF REVENUES OVER EXPENDITURES

\$93,048,094

\*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

Attachment: Financial Statements (December 2015) (5638 : Financial Statements (December 2015))

# PINELLAS COUNTY SCHOOLS

## OPERATING SUMMARY BY OBJECT

For the Month Ending December 31, 2015

11.12.a

BUDGET  
2015-2016

Account Number	Description	Original 15-16 Budget*	Amended 12-15 Budg Amend No 4	Year to Date Rev/Expend	Encumbrances	Budget Balances
<i>REVENUES</i>						
100	FEDERAL	\$320,000	\$320,000	\$118,091	---	\$201,909
200	FEDERAL THROUGH STATE	3,300,000	3,744,347	560,665	---	3,183,682
300	STATE	367,139,977	360,026,093	181,826,116	---	178,199,977
400	LOCAL	437,369,056	440,328,262	290,316,678	---	150,011,584
700	NON REVENUE SOURCES	33,100,000	33,555,499	581,825	---	32,973,674
	NON-SPENDABLE	5,378,285	5,378,285			5,378,285
	RESTRICTED	25,834,547	25,834,547			25,834,547
	ASSIGNED	22,827,700	22,827,700			22,827,700
	UNASSIGNED	7,230,435	7,230,435			7,230,435
TOTAL REVENUE AND FUND BALANCE		\$902,500,000	\$899,245,168	\$473,403,375	---	\$425,841,793
<i>EXPENDITURES</i>						
100	SALARIES	\$522,571,046	\$522,100,802	\$226,765,076		\$295,335,726
200	EMPLOYEE BENEFITS	\$160,776,516	161,680,885	79,130,635		82,550,249
300	PURCHASED SERVICES	\$76,187,119	80,514,042	40,290,198	5,743,092	34,480,751
400	ENERGY SERVICES	\$27,470,554	27,389,174	12,648,959		14,740,215
500	MATERIALS AND SUPPLIES	\$24,468,994	21,924,749	12,194,086	2,717,118	7,013,545
600	EQUIPMENT OTHER EXPENSES	\$14,768,064	19,312,561	7,704,314	1,802,095	9,806,152
700	OTHER EXPENSES	\$5,557,708	4,867,172	1,622,013	59,466	3,185,694
900	TRANSFERS	\$0	0			0
	<i>Totals: Appropri., Expend. &amp; Encumb.</i>	\$831,800,000	\$837,789,385	\$380,355,281	\$10,321,772	\$447,112,332
	NON-SPENDABLE	3,000,000	3,000,000			3,000,000
	RESTRICTED	23,200,000	20,170,094			20,170,094
	ASSIGNED	23,000,000	23,000,000			23,000,000
	UNASSIGNED	21,500,000	15,285,689			15,285,689
TOTAL EXPENDITURES AND FUND BALANCE		\$902,500,000	\$899,245,168	\$380,355,281	\$10,321,772	\$508,568,115
EXCESS OF REVENUES OVER EXPENDITURES				\$93,048,094		

\*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

Attachment: Financial Statements (December 2015) (5638 : Financial Statements (December 2015))

**PINELLAS COUNTY SCHOOLS**  
**FOOD SERVICE SUMMARY**  
 For the Month Ending December 31, 2015

BUDGET  
 2015-2016

Account Number	Description	Original 15-16 Budget*	Amended 12-15 Budg Amend No 4	Year to Date Rev/Expend	Encumbrances	Budget Balances
<i><b>REVENUES</b></i>						
100	FEDERAL				---	\$0
200	FEDERAL THROUGH STATE	43,454,669	40,378,183	19,098,341	---	21,279,842
300	STATE	666,846	666,846	216,782	---	450,064
400	LOCAL	8,157,950	8,157,950	3,374,114	---	4,783,836
700	NON REVENUE SOURCES				---	0
	NON-SPENDABLE					0
	RESTRICTED	(4,766,409)	(4,766,409)			(4,766,409)
	TOTAL ESTIMATED REVENUE				---	0
	AND FUND BALANCE	<u>\$47,513,056</u>	<u>\$44,436,570</u>	<u>\$22,689,237</u>	---	<u>\$21,747,333</u>
<i><b>EXPENDITURES</b></i>						
100	SALARIES	\$16,170,034	\$16,270,034	7,588,583		\$8,681,451
200	EMPLOYEE BENEFITS	5,792,669	5,792,669	2,632,034		3,160,635
300	PURCHASED SERVICES	2,149,954	2,149,954	930,209	333,536	886,209
400	ENERGY SERVICES	833,505	833,505	479,589		353,916
500	MATERIALS AND SUPPLIES	21,089,088	21,089,088	9,945,040	209,280	10,934,768
600	EQUIPMENT OTHER EXPENSES	1,271,964	1,271,964	710,183	135,202	426,580
700	OTHER EXPENSES	205,550	205,550	91,421		114,129
900	TRANSFERS					0
	<i>Totals: Appropri., Expend. &amp; Encumb.</i>	<u>\$47,512,764</u>	<u>\$47,612,764</u>	<u>\$22,377,058</u>	<u>\$678,018</u>	<u>\$24,557,688</u>
	NONSPENDABLE					0
	RESTRICTED	292	(3,176,194)			(3,176,194)
	TOTAL EXPENDITURES					
	AND FUND BALANCE	<u>\$47,513,056</u>	<u>\$44,436,570</u>	<u>\$22,377,058</u>	<u>\$678,018</u>	<u>\$21,381,494</u>
	EXCESS OF REVENUES OVER EXPENDITURES			<u>\$312,179</u>		

\*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

## PINELLAS COUNTY SCHOOLS

FINANCIAL SUMMARY - ALL FUNDS  
For the Month Ending December 31, 2015

	2015-2016 Original Budget*	2015-2016 Amended Budget Budg Amend No 4	Year-to-Date Expenditures	Percent of Budget Expended	Percent of Approp. Expended	Encumbrances	Budget Balance	Percent of Budget Remaining
Operating	\$902,500,000	\$899,245,168	\$380,355,281	42.3%	45.4%	\$10,321,772	\$508,568,115	56.6%
Debt Service	5,086,764	5,127,321	0	0.0%	0.0%	0	\$5,127,321	100.0%
Capital Outlay	244,865,604	245,321,103	48,928,968	19.9%	22.5%	41,511,475	\$154,880,661	63.1%
School Food Service	47,513,056	44,436,570	22,377,058	50.4%	47.0%	678,018	\$21,381,494	48.1%
Contracted Programs	54,681,692	84,136,212	28,925,132	34.4%	34.4%	3,615,647	\$51,595,432	61.3%
Self Insured Health Insurance		2,350,000	2,350,000	100.0%	58.8%	0	\$0	
ARRA Race to the Top	480,171	480,171	389,160	81.0%	9.7%	0	\$91,011	19.0%
Worker's Compensation	4,692,015	4,692,015	2,703,015	57.6%	67.6%	0	\$1,989,000	42.4%
Liability Insurance	961,015	961,015	844,155	87.8%	84.4%	0	\$116,860	12.2%
Permanent Fund	150,412	150,412	0	0.0%	0.0%	0	\$150,412	100.0%
<b>Totals- All Funds</b>	<b>1,260,930,729</b>	<b>\$1,286,899,986</b>	<b>\$486,872,769</b>	<b>37.8%</b>	<b>40.6%</b>	<b>\$56,126,911</b>	<b>\$743,900,306</b>	<b>57.8%</b>

\*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

Attachment: Financial Statements (December 2015) (5638 : Financial Statements (December 2015))

## PINELLAS COUNTY SCHOOLS

## COMBINED BALANCE SHEET

ALL FUND TYPES AND ACCOUNT GROUPS

For the Month Ending December 31, 2015

## ASSETS AND OTHER DEBITS

CASH	\$5,412,602
INVESTMENTS	421,759,615
TAXES RECEIVABLE	0
RECEIVABLES	6,717,685
ALLOWANCE FOR DOUBTFUL ACCOUNTS DUE FROM OTHERS	119,842,095
DEPOSITS RECEIVABLE	0
INVENTORY	4,802,063
PREPAID EXPENSES/ACCRUED INTEREST	792,458
LAND	130,828,015
BUILDINGS/FIXED EQUIPMENT	2,324,006,056
FURNITURE, FIXTURES & EQUIPMENT VEHICLES	143,397,167 55,281,863
CONSTRUCTION IN PROGRESS	62,629,864
CAPITAL LEASES	44,770,896
COMPENSATED ABSENCES	88,925,215
OTHER AMOUNTS TO BE PROVIDED	<u>25,103,899</u>
TOTAL ASSETS AND OTHER DEBITS	<u>\$3,434,269,491</u>
ESTIMATED REVENUE	\$1,089,954,900
ENCUMBRANCES	56,126,911
EXPENDITURES	<u>486,872,769</u>
GRAND TOTAL	<u><u>\$5,067,224,072</u></u>

## LIABILITIES, DEFERRED INFLOWS, AND FUND EQUITIES

WAGES PAYABLE	\$0
PAYROLL DEDUCTIONS PAYABLE	28,492,852
ACCOUNTS PAYABLE	10,402,915
CONSTRUCTION CONTRACTS PAYABLE	0
DUE TO OTHERS	113,602,446
RETAINAGE PAYABLE	4,504,715
ACCRUED INTEREST PAYABLE	332,292
MATURED BONDS & INTEREST PAYABLE	884
DEPOSITS AND SALES TAX PAYABLE	53,572
BONDS PAYABLE & NOTES PAYABLE	106,056,399
CAPITAL LEASE OBLIG. & JUDGEMENTS	9,047,500
UNEARNED REVENUE	1,254,969
COMPENSATED ABSENCES	<u>88,925,215</u>
TOTAL LIABILITIES	<u>\$362,673,758</u>
DEFERRED REVENUE - UNAVAILABLE	129,544
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>\$129,544</u>
INVESTMENT IN FIXED ASSETS	\$2,760,913,860
NET ASSETS, RESTRICTED	653,030
RESERVE FOR ENCUMBRANCES	56,126,911
OTHER DESIGNATED BALANCES	28,582,110
OTHER UNDESIGNATED BALANCES	(3,176,194)
NON-SPENDABLE (OPERATING)	3,000,000
RESTRICTED (OPERATING)	20,170,094
ASSIGNED (OPERATING)	23,000,000
UNASSIGNED (OPERATING)	<u>15,285,689</u>
TOTAL FUNDS EQUITIES	<u>\$2,904,555,502</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND EQUITIES	<u>\$3,267,358,803</u>
APPROPRIATIONS	\$1,199,385,257
REVENUE	<u>600,480,012</u>
GRAND TOTAL	<u><u>\$5,067,224,072</u></u>

\*Approved at Second Public Hearing on September 8, 2015

Subject to minor rounding

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5639)**

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, ED.D., SUPERINTENDENT

SUBJECT: Request Adoption of the Investment Portfolio Financial Statements for the Quarter Ended December 31, 2015

**BACKGROUND:**

The Quarterly Investment Report is a quarterly and year-to-date summary of the portfolio performance.

**STRATEGIC DIRECTION:** Effective and Efficient Use of Resources

**ALTERNATIVES:**

1. Adopt the Investment Portfolio Financial Statements.
2. Do not adopt the Investment Portfolio Financial Statements.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

The most recent quarterly unaudited financial statements of the board's investment activities are included herein. The board's approval of this approach to investments has resulted in greater investment income than previously obtainable. The format includes comparative information with respect to earnings performance. The actual and Pro Forma information are condensed to facilitate comparisons. The quarterly investment report includes two benchmarks for comparison. Benchmark 1 is a composite of market indices and Benchmark 2 is the Florida Prime (formerly SBA LGIP) fund.

**FINANCIAL IMPACT:**

The Managed Investment Program (MIP) earnings for the quarter ended December 31, 2015, totaled a negative \$641,539 after recognizing a market value adjustment of a negative \$1,272,408. For the quarter, the weighted average index (WAI) (benchmark 1) outperformed the MIP by \$663,763. For the quarter, the State Board of Administration (benchmark 2) outperformed the MIP by \$819,033. The MIP earnings have exceeded the potential State Board of Administration by \$33,794,463 since inception (as noted in footnote 3). The district's MIP currently has an unrealized market loss of \$2,378,822. Since the district's policy is to buy and hold securities, this loss will eventually be returned as principal is returned, or bonds mature. If the district's bonds were priced at par (100) as of December 31, 2015, the district's cumulative return over the SBA would be \$36,173,286.

**DATA SOURCES:**

Andrew S. Jacobsen, Manager, Cash & Investments

Request for Approval (ID # 5639)

Meeting of March 15, 2016

Investment Oversight Committee

SUBMITTED BY:

Kevin W. Smith, CPA, Associate Superintendent, Finance and Business Services

ATTACHMENTS:

- Investment Portfolio Financial Statements (December 2015) (PDF)

# Quarterly Investment Report

December 31, 2015

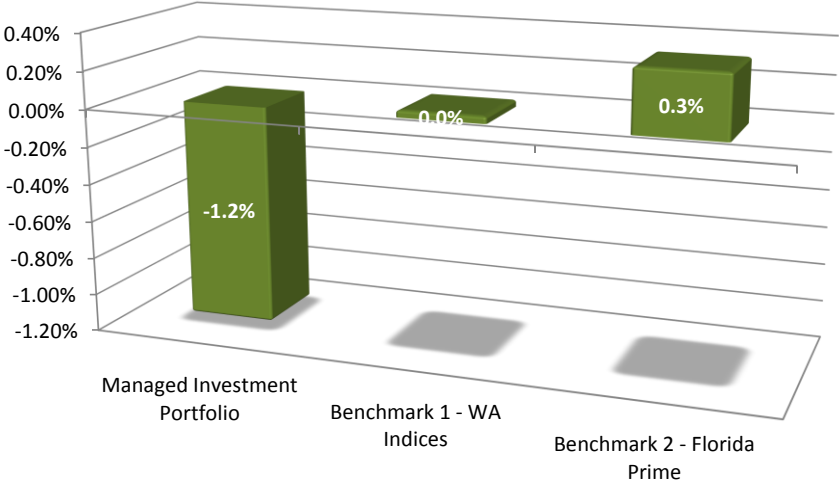


prepared by Cash Management Department

## Table of Contents

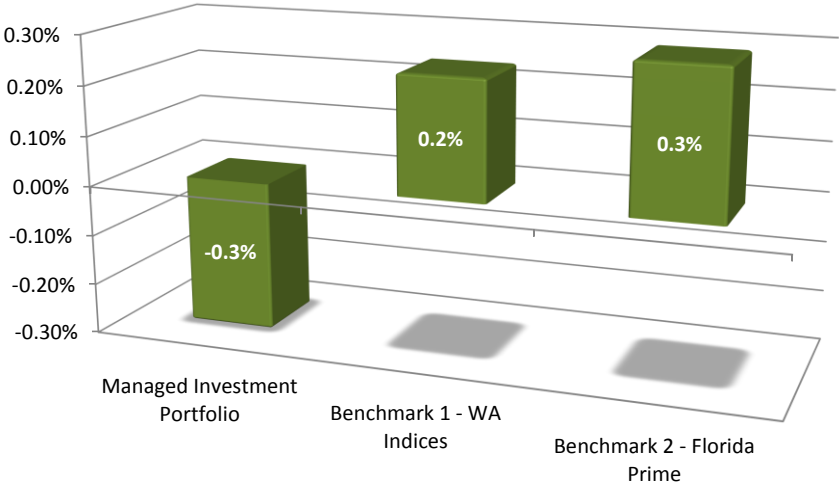
Section	Page
Yield Comparison Charts	1
Portfolio Composition Charts	2
Asset Value and Income Statement	3
Total Investment Value	4
Yield Comparison Analysis	6
Notes to Quarterly Report	7
Risk Disclosures	8

### Yield Comparison Current Quarter



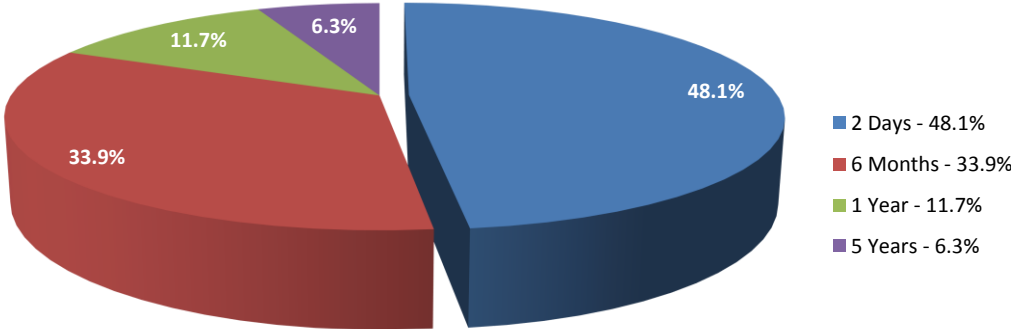
The yield on the district’s managed investment program was a negative 1.20% for the quarter ended December 31, 2015.

### Yield Comparison Year to Date



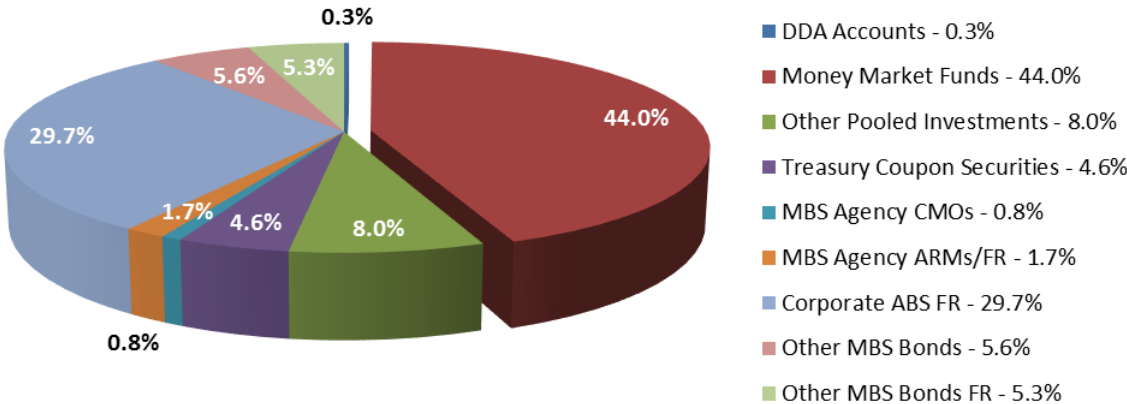
The yield on the district’s managed investment program was a negative 0.3% for the fiscal year ended December 31, 2015.

### Investments by Duration December 31, 2015



The above chart breaks down the duration of the district’s investment by time frame. The largest category, 5 Years duration, represents liquid cash that can be accessed within 5 years. The other categories represent investments whose modified duration falls within the indicated time frame.

### Investments by Type December 31, 2015



The above chart breaks down the district’s portfolio by investment type. For example, the largest category is Money Market Funds representing 44% of the portfolio.

Attachment: Investment Portfolio Financial Statements (December 2015) (5639 : Adoption of the Investment Portfolio Financial Statements)

Pinellas County Schools  
Quarterly Investment Report

December 31, 2015  
Asset Value and Income Statement

<b>Portfolio Assets</b>	<b>12/31/15</b>			<b>6/30/15</b>
Investment in U.S. Treasury and Agency Securities:				
Investments (securities at market value)	\$201,906,556			\$202,483,371
Other Pooled Investments	33,858,351			32,114,690
State Board of Administration Fund B	0			38,381
Accrued Interest Receivable and Prepaid Interest	397,992			443,507
<b>Total U.S. Treasury and Agency Securities</b>	<b>\$236,162,900</b>			<b>\$235,079,949</b>
Cash Investments				
Money market funds	185,839,250			6,594,056
Bank accounts (DDA & MMA)	1,140,690			6,726,605
<b>Total Cash Investments</b>	<b>\$186,979,939</b>			<b>\$13,320,662</b>
<b>Total Managed Investment Portfolio Value</b>	<b>\$423,142,839</b>			<b>\$248,400,610</b>
	<b>Quarter End</b>	<b>Y-T-D</b>	<b>Prior Year</b>	
	<b>12/31/15</b>	<b>12/31/15</b>	<b>6/30/15</b>	
<b>Portfolio Income</b>				
Interest Earned				
U.S. Government Securities & Other Pooled Accounts	712,972	1,868,073	5,641,219	
Money Market Funds	36,872	38,039	25,941	
Bank Accounts	2,845	8,441	30,051	
<b>Total Interest Earned</b>	<b>752,689</b>	<b>1,914,553</b>	<b>5,697,211</b>	
Net increase/(decrease) in fair value of investments - Note 2	(1,394,228)	(2,262,624)	(1,761,967)	
<b>Total Managed Investment Portfolio Earnings</b>	<b>(\$641,539)</b>	<b>(\$348,071)</b>	<b>\$3,935,244</b>	
	<b>Quarter End</b>	<b>Y-T-D</b>	<b>Prior Year</b>	
	<b>12/31/15</b>	<b>12/31/15</b>	<b>6/30/15</b>	
<b>Yield Comparison - Page 5</b>				
<i>Managed Investment Portfolio</i>				
Annualized Rate of Return	-1.17%	-0.30%	0.95%	
<i>Benchmark 1 - Weighted Average of Comparable Indices</i>				
Annualized Rate of Return	0.04%	0.24%	0.31%	
<b>Managed Investment Portfolio Yield vs. Benchmark 1</b>	<b>-1.21%</b>	<b>-0.54%</b>	<b>0.64%</b>	
<i>Benchmark 2 - Florida Prime MMF (SBA LGIP)</i>				
Annualized Rate of Return	0.33%	0.29%	0.18%	
<b>Managed Investment Portfolio Yield vs. Benchmark 2</b>	<b>-1.50%</b>	<b>-0.59%</b>	<b>0.77%</b>	

The notes on page 8 are an integral part of this statement.

Pinellas County Schools  
Quarterly Investment Report

December 31, 2015  
Total Investment Value

Security Description	CUSIP	Book Value	Market Value	Unrealized Gain/Loss	Prepaid & Accrued Interest	Total Investment Value	Rtg	Mod. Dur.
<b>Treasury Coupon Securities - 4.6%</b>								
UST 1.375%	912828L65	19,984,204	19,654,600	(329,604)	69,877	\$19,724,477	AAA	4.56
subtotal		\$19,984,204	\$19,654,600	(\$329,604)	\$69,877	\$19,724,477	AAA	4.56
<b>MBS Agency CMOs - 0.8%</b>								
FHR 4039 JA	3137AQNA2	3,738,717	3,584,895	(153,821)	4,685	\$3,589,580	AAA	4.34
GNR 10-167 KW	38377NUW2	8,705	8,355	(350)	35	\$8,390	AAA	0.10
subtotal		\$3,747,422	\$3,593,250	(\$154,172)	\$4,720	\$3,597,970	AAA	4.33
<b>MBS Agency ARMs/FR - 1.7%</b>								
FNR 07-114 A6	31396X3Q5	1,327,204	1,323,452	(3,752)	103	\$1,323,555	AAA	2.78
FNR 04-79 FP	31394BFD1	5,968,903	5,960,376	(8,526)	517	\$5,960,893	AAA	0.23
subtotal		\$7,296,107	\$7,283,828	(\$12,279)	\$620	\$7,284,448	AAA	0.69
<b>Corporate ABS FR - 29.7%</b>								
AMOT 15-2 A1	02005AFD5	15,023,309	15,025,350	2,041	6,003	\$15,031,353	Aaa	0.21
CHAIT 12-A10A10	161571FT6	17,567,249	17,541,040	(26,209)	4,908	\$17,545,948	AAA	0.21
CHAIT 13-A8 A8	161571GC2	18,602,878	18,583,260	(19,618)	8,349	\$18,591,609	Aaa	0.78
COMET 13-A3 A3	14041NEM9	14,991,270	14,978,400	(12,870)	6,400	\$14,984,800	AAA	0.87
FORDF 14-2 A	34528QDA9	10,902,152	10,903,437	1,285	4,272	\$10,907,708	Aaa	0.21
GEDFT 14-1 A	36159LCK0	15,970,252	15,977,440	7,188	2,869	\$15,980,309	Aaa	0.22
NGN 2010-R3 1A	62888WAA4	10,259,187	10,231,306	(27,881)	5,614	\$10,236,920	Aaa	0.20
SDART 14-4 A3	80283YAD7	9,631,271	9,629,508	(1,763)	4,625	\$9,634,133	Aaa	0.46
WLAKE 2015-1AA2	96042AAB1	12,666,044	12,617,540	(48,504)	6,570	\$12,624,110	AAA	0.38
subtotal		\$125,613,612	\$125,487,281	(\$126,331)	\$49,609	\$125,536,890	AAA	0.41
<b>Other MBS Bonds - 5.6%</b>								
JPMCC 04-LN2 A2	46625YCV3	670,325	656,752	(13,573)	2,799	\$659,552	Aaa	0.22
JPMCC 06-LDP7A4	46628FAF8	5,935,688	5,657,677	(278,011)	27,768	\$5,685,445	Aaa	0.27
JPMCC 06-LDP6	46625YP64	1,277,768	1,231,313	(46,455)	5,059	\$1,236,373	AAA	0.04
WBCMT 06-C26 A3	92977RAD8	16,733,939	15,854,852	(879,087)	79,035	\$15,933,887	Aaa	0.28
subtotal		\$24,617,720	\$23,400,594	(\$1,217,126)	\$114,662	\$23,515,256	AAA	0.26

Attachment: Investment Portfolio Financial Statements (December 2015) (5639 : Adoption of the

Pinellas County Schools  
Quarterly Investment Report

December 31, 2015  
Total Investment Value

Security Description	CUSIP	Book Value	Market Value	Unrealized Gain/Loss	Prepaid & Accrued Interest	Total Investment Value	Rtg	Mod. Dur.
<b>Other MBS Bonds FR - 5.3%</b>								
CSMC 06-C2 A3	22545BAC5	1,498,303	1,441,381	(56,922)	6,808	\$1,448,189	AAA	0.04
SBA 522203	83165AU44	12,294,680	12,095,164	(199,516)	75,467	\$12,170,632	AAA	0.55
SBA 522179	83165AUC6	9,022,720	8,950,457	(72,262)	54,504	\$9,004,962	AAA	0.48
subtotal		\$22,815,703	\$22,487,003	(\$328,700)	\$136,780	\$22,623,783	AAA	0.49
<b>Cash, MMFs, &amp; Investment Pools - 52.20%</b>								
Bank Accts (DDA & MMA)	N/A	1,140,690	1,140,690	0	0	\$1,140,690	N/A	0.00
Money Market Funds	N/A	185,839,250	185,839,250	0	21,724	\$185,860,974	AAAm	0.00
FL FIT (Core Fund) <sup>1</sup>	140021420	34,068,962	33,858,351	(210,610)	0	\$33,858,351	AA	0.65
subtotal		\$221,048,901	\$220,838,290	(\$210,610)	\$21,724	\$220,860,015	AAA-	0.10
Managed Investment Program		\$425,123,669	\$422,744,846.70	(\$2,378,822)	\$397,992	\$423,142,839	AAA-	0.48

<sup>1</sup>Shares of the Core Fund were transferred into the Florida Fixed Income Trust (FL FIT), 1-3 Yr Portfolio.  
Unrealized Gain/Loss as a percent of total market value: -0.56%

Attachment: Investment Portfolio Financial Statements (December 2015) (5639 : Adoption of the

Pinellas County Schools  
Quarterly Investment Report

December 31, 2015  
Yield Comparison

	Quarter End 12/31/15	Y-T-D 12/31/15	Prior Year 6/30/15
Average Invested Value of Managed Investment Portfolio	\$217,778,486	\$231,877,791	\$415,617,146
<b>Managed Investment Portfolio Yield</b>			
Total Managed Investment Portfolio Earnings	(\$641,539)	(\$348,071)	\$3,935,244
<i>Managed Investment Portfolio Annualized Rate Of Return</i>	<b>-1.17%</b>	<b>-0.30%</b>	<b>0.95%</b>
<b>Benchmark 1 - Weighted Average of Comparable Indices</b>			
Pro Forma Interest Earnings:			
Quarter Ended 6/30/16			1,295,583
Quarter Ended 3/31/16			
Quarter Ended 12/31/15	22,224	22,224	
Quarter Ended 9/30/15		256,049	
Total Pro Forma Benchmark 1 Earnings	\$22,224	\$278,272	\$1,295,583
<i>Benchmark 1 Annualized Rate Of Return</i>	<b>0.04%</b>	<b>0.24%</b>	<b>0.31%</b>
<b>Benchmark 2 - Florida Prime (SBA LGIP)</b>			
Pro Forma Interest Earnings:			
Quarter Ended 6/30/16			554,804
Quarter Ended 3/31/16			
Quarter Ended 12/31/15	177,494	177,494	
Quarter Ended 9/30/15		112,409	
Total Pro Forma Benchmark 2 Earnings	\$177,494	\$289,903	\$554,804
<i>Benchmark 2 Annualized Rate Of Return</i>	<b>0.33%</b>	<b>0.29%</b>	<b>0.18%</b>
<b>Earnings Comparison</b>			
<i>Annualized Rate of Return</i>			
Managed Investment Portfolio vs. Benchmark 1	-1.21%	-0.54%	0.64%
Managed Investment Portfolio vs. Benchmark 2	-1.50%	-0.59%	0.77%
<i>Dollar Earnings</i>			
Managed Investment Portfolio vs. Benchmark 1	(\$663,763)	(\$626,343)	\$2,639,661
Managed Investment Portfolio vs. Benchmark 2	(\$819,033)	(\$637,974)	\$3,380,440

Attachment: Investment Portfolio Financial Statements (December 2015) (5639 : Adoption of the Investment Portfolio Financial Statements)

**Note 1 – Securities Valuation**

Starting June 30, 1997, Investments are valued at current market value. Prior to August 12, 1992 all cash was invested with the SBA. The Managed Investment Program (MIP) refers to assets actively managed for higher earnings than what would be achieved if all surplus district cash were held in a deposit account. Cash needed for current expenditures is held in interest bearing deposit accounts, money market funds, and pooled investment accounts. Bonds are priced by comparing the current coupon to the yield an investor would get if they purchased a similar bond in the open market as of the pricing date. An inverse relationship exists between yield and price. When yields rise, market prices fall, conversely when yields fall, market prices rise. The district uses the custodian's market prices to value its securities at month-end. The custodian purchases its pricing from IDC, Interactive Data Corporation. IDC is a provider of global investment market data to the financial industry.

**Note 2 – Calculation of Net increase/(decrease) in fair value of investments**

The Governmental Accounting Standards Board (GASB) Statement 31 requires that all Governmental entities must adjust the book value of most investment securities to current market value. Securities with a fixed coupon and a final maturity of less than one year are exempt. Since most securities held by money market funds meet the above criteria, investments in money market funds are also exempt. The amount of the adjustment will be netted against interest earned for the reporting period. Securities exempt from GASB 31 will be recorded on the books at amortized cost.

At month end, the market prices from the district' custodian, will be used to calculate the change in fair value from the prior month. The changes in value and interest earnings are booked to the general ledger in separate revenue functions. Since the district's strategy is to buy and hold, over time, the net of the change in value and interest earnings should closely approximate the purchase yield of the portfolio. The following table summarizes the relationship between realized gains and losses and the adjustment to fair value per GASB 31.

<b>December 31, 2015</b>	<u>Quarter End</u>	<u>Fiscal Y-T-D</u>	<u>Prior Fiscal Year</u>
Realized Gains/Losses	(121,820)	(1,041,043)	(4,736,553)
MV Adjustment for Period	(1,272,408)	(1,221,582)	2,974,586
Net Incr/(Decr) in fair value of investments	<u>(1,394,228)</u>	<u>(2,262,624)</u>	<u>(1,761,967)</u>

**Note 3 – Cumulative Return Over the SBA**

For the fiscal year-to-date, the Managed Investment Portfolio's (MIP) earnings were less than the State Board of Administration's (SBA) local government investment pool by -\$637,974. Since August 1992, the MIP's cumulative earnings were greater than the SBA by \$33,794,463.

**Note 4 – Effect of Unrealized Gains and Losses on Income**

The district's MIP currently has an unrealized loss of \$2,378,822. This figure has been netted against interest income. If the district's bonds were priced at par (100) as of December 31, 2015, the district's cumulative earnings over the SBA would be \$36,173,286.

**Note 5 – Implied Ratings on US Agency Mortgage-Backed Securities**

Mortgage-backed securities (MBS), including pools and Collateralized Mortgage Obligations (CMO), issued by US government agencies (GNMA, FNMA, and FHLMC) are not rated by the any rating agency. This is due to the implicit, in the case of FNMA and FHLMC, and explicit, in the case of GNMA, backing of the United States government. An implied rating based on the sovereign rating of US government issued debt is used. Currently this rating is AAA.

**Credit Risk**

The district's Investment Policy (6144) permits investments in US government and US government guaranteed bonds, Federal agency (Government Sponsored Enterprise, GSE) bonds, collateralized bonds, and short-term, money market investments. The district has \$217,511,618 in corporate asset-backed securities. The credit enhancements, short duration, and high ratings of these bonds demonstrate the safety and liquidity of these bonds. Securities in the Exempt category include U.S. Government obligations and obligations with an explicit U.S. Government guarantee. The non-compliant category consists of the district's investment in SBA Fund B accounts. This investment is frozen by the SBA. Money is distributed as the investments in the fund return principal or mature.

**Credit Risk**

<b>Investment Category</b>	<b>Market Value</b>	<b>Average Rating</b>
Exempt	\$31,672,368	
Money Market Fund	\$185,839,250	AAA
Other Pooled Investments	\$33,858,351	AA
Corporate ABS FR	\$125,487,281	AAA
Other MBS Bonds	\$23,400,594	AAA
Other MBS Bonds FR	\$22,487,003	AAA
<b>Portfolio</b>	<b>\$422,744,847</b>	<b>AAA-</b>

**Concentration of Credit Risk**

The district's Investment Policy (6144) permits investments in US government and US government guaranteed bonds, Federal agency (Government Sponsored Enterprise, GSE) bonds, collateralized bonds, and short-term, money market investments. For this reason, the Policy does not separately address concentration of credit risk. The Manager, Cash & Investments is allowed to invest up 5% of the total portfolio value in bonds that are not otherwise permitted under the Funds Management Policy. The concentration risk of these investments is 5%.

Securities exempt from Concentration of Credit Risk disclosure include U.S. Government obligations and obligations with an explicit U.S. Government guarantee. In addition, investment pools and money market fund investments are also exempt.

Attachment: Investment Portfolio Financial Statements (December 2015) (5639 : Adoption of the Investment Portfolio Financial Statements)

**Concentration of Credit Risk**

Issuer	Percent of Total	Market Value	Issuer Full Name
EX	52.24%	\$220,838,290	Exempt
CHASE	8.55%	36,124,300	Chase Issuance Trust

**Securities Where Issuer Represents More Than 5% of Portfolio**

Issuer	CUSIP	Market Value	Description
CHASE	161571GC2	18,583,260.00	CHAIT 13-A8 A8
CHASE	161571FT6	17,541,040.00	CHAIT 12-A10A10

**Interest Rate Risk**

The district's Investment Policy (6144) requires the average duration of the portfolio to be less than five years.

**Modified Duration Risk**

Modified duration expresses the amount of time in years until half of the principal is returned. This calculation takes into account the coupon rate, interest and principal payment frequency, call options, and sensitivity of price to changes in interest rates. Factors that extend the return of principal, or make it more time uncertain, increase the duration. Factors that quicken the return of principal, or make it more time certain, decrease the duration. Duration will also change as the level of interest rates in the economy rise and fall. With the current level of interest rates, the above table indicates that the district will receive 50% of invested principal in 0.42 years, or 5.09 months.

**Floating/Adjustable Interest Rate Risk**

The district currently has #N/A invested in securities with floating or adjustable interest rate risk. #N/A is invested in floating rate bonds. The coupon on these bonds resets monthly, or quarterly, based on an index rate. The coupons on these bonds range from #N/A

**Call Option Risk**

There are three types of call options, "one-time" calls, "discrete" calls and "continuous" calls. These are listed in order of increasing risk. A one-time call means that at one specified time before maturity, the issuer of a bond has the option to call the bond, or buy it back from investors. A discrete call means that at specific times, usually either quarterly or semi-annually, before maturity, the issuer can call the bond. A continuous call means that starting at a specified point in time, usually an interest payment date, and at any time thereafter, up to the maturity date, the issuer can call the bond. The district currently has no callable bonds.

**MBS/ABS Prepayment Risk**

There are two types of Mortgage-Backed Securities (MBSs) in which the district invests. Agency pools are collections, or pools, of mortgages in which the investor receives the principal and interest payments in the same proportion as the borrowers pay them. CMO bonds are backed by mortgage pools, however, the principal payment of the bond has been altered to be either more or less time certain than the underlying mortgages. ABS bonds are securities that are collateralized by financial products other than residential mortgages. For example car loans/leases, commercial mortgages, or credit card loans.

MBSs have a unique type of "call" risk, in that homeowners may opt to prepay their mortgage at any time. While there are many factors which determine whether a homeowner will prepay their mortgage, one of the most significant is the level of interest rates. When rates fall it is more advantageous to the homeowner to refinance their mortgage to a lower rate. When rates rise, this type of prepayment will decrease.

The duration on the District's portfolio ranges from 0 years to 4.56 years. The duration on the District's ABS/MBS bonds ranges from 0 years to 4.34 years.

**Interest Rate Risk**

<b>Investment Category</b>	<b>Market Value</b>	<b>Mod. Dur.</b>
Exempt	\$186,979,939	0.00
Investment Pool	\$33,858,351	0.65
Treasury Coupon Securities	\$19,654,600	4.56
MBS Agency CMOs	\$3,593,250	4.33
MBS Agency ARMs/FR	\$7,283,828	0.69
Corporate ABS FR	\$125,487,281	0.41
Other MBS Bonds	\$23,400,594	0.26
Other MBS Bonds FR	\$22,487,003	0.49
<b>Portfolio</b>	<b>\$422,744,847</b>	<b>0.48</b>

Attachment: Investment Portfolio Financial Statements (December 2015) (5639 : Adoption of the Investment Portfolio Financial Statements)

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5655)**

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Health Agreement Between Bay Pines VA Healthcare and the School Board of Pinellas County

**BACKGROUND:**

Pinellas County Schools offers Surgical Technology at Pinellas Technical College St. Petersburg campus. Clinical experiences take place after students complete the classroom/laboratory portion of the program. They are a required part of the curriculum and occur in health care facilities throughout the community. Clinical opportunities offer students real world, hands-on experiences that cannot be duplicated in a classroom or career technical lab.

**STRATEGIC DIRECTION:** Student Achievement

**ALTERNATIVES:**

1. Approve the Agreement.
2. Do not approve the Agreement.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

This agreement between Bay Pines VA Healthcare and Pinellas County Schools adds another participating business partner to the cadre of businesses and health care organizations that provide Pinellas County Schools students the opportunity to gain the valuable work-based experience required to complete the Surgical Technology program. Approximately 10 students will work side-by-side with the health care professionals at Bay Pines VA Healthcare for a minimum of 54 hours each, gaining experience in this facility. This agreement establishes the guidelines and responsibilities of Bay Pines VA Healthcare and Pinellas County Schools to ensure the student has a safe and successful clinical experience.

**FINANCIAL IMPACT:**

There is no financial impact to the district.

**DATA SOURCES:**

David Koperski, School Board Attorney  
 Mark Hunt, Executive Director, Career, Technical and Adult Education  
 Susan Goldman, Program Specialist, Family and Consumer Sciences/Health Science Education

**SUBMITTED BY:**

Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

Request for Approval (ID # 5655)

Meeting of March 15, 2016

**ATTACHMENTS:**

- Consent - Bay Pines Agenda Item (PDF)



**ASSOCIATED HEALTH EDUCATION AFFILIATION AGREEMENT  
BETWEEN THE DEPARTMENT OF VETERANS AFFAIRS (VA)  
AND AN EDUCATIONAL PROGRAM**

*Use when trainees are enrolled in an educational program approved by an accrediting body recognized by the U.S. Department of Education or by the Council for Higher Education Accreditation (CHEA)*

## VISN 8, The VA Sunshine Network

VA NETWORK

Bay Pines VA Healthcare System, PO BOX 5005, Bay Pines, FL 33744 (Physical Address 10000 Bay Pines Blvd, Bay Pines, FL 33744)

VA HEALTHCARE FACILITY (including city and state)

Pinellas County School Board on Behalf of Pinellas Technical College, 901 34th St. N, St. Petersburg, FL 33711

NAME OF EDUCATIONAL INSTITUTION (including city and state)

**Surgical Technology Program**

PROGRAM/DISCIPLINE AND DEGREE(S)

This agreement, when duly executed and approved by the Department of Veterans Affairs (VA), establishes an affiliation between VA, its Veterans Integrated Service Networks, the listed VA facility or facilities, and the listed educational program for the academic purposes of enhanced patient care, education, and research. VA and the affiliated educational institution have a shared responsibility for the academic enterprise. The affiliated institutions accept primary responsibility for the integrated education programs conducted with VA while VA retains full responsibility for the care of VA patients and administration of its healthcare system. Additional responsibilities are delineated below.

### RESPONSIBILITIES

**1. The affiliated educational institution has the following responsibilities:**

- A. Operate, manage, and assume overall educational responsibilities for the educational program and maintain accreditation by an agency that is recognized by the U.S. Department of Education or by the Council for Higher Education Accreditation (CHEA).
- B. Select trainees that meet qualifications as agreed upon by the educational institution and VA.
- C. Evaluate the trainee's performance and conduct in mutual consultation with VA staff and according to the guidelines outlined in the approved curriculum and accepted standards.

2. VA has the following responsibilities:

A. Operate and manage the VA facility and maintain accreditation by the Joint Commission and other accrediting entities as appropriate.

B. Appoint qualified healthcare professionals, as appropriate, as full-time or part-time staff of the facility to provide supervision of trainees and provide Veteran patient care.

C. Participate with the affiliated school in the academic programs of education and research, provide a quality learning environment, and supply sufficient resources for appropriate conduct of such programs.

D. Establish minimal qualifications for trainees coming to VA for clinical education.

E. Evaluate the trainee's performance and conduct in mutual consultation with the program director and according to the guidelines outlined in the approved curriculum and accepted standards.

F. Orient trainees and faculty to the VA facility and inform them that they are subject to VA rules and regulations while in a VA facility.

G. Dismiss any trainee from VA assignment in accordance with VA Handbook 5021, Part VI, Paragraph 15 or Paragraph 18, whichever paragraph applies.

H. VA will ensure that all trainees and faculty who will be assigned to VA receive VA appointments, to include issuance of appropriate letters of appointment documenting their appointment as VA employees.

I. Assure that staff with appropriate credentials will supervise trainees.

J. Assure that trainees with occupational injuries (including exposure to infectious or environmental hazards), will be assessed and, in emergency cases, initially treated at VA. Workers compensation coverage for trainees will be that which is provided under the Federal Employees' Compensation Act.

K. Appoint VA staff and appropriate school program faculty to the VA Partnership Council and its subcommittees. School program faculty will be chosen based on the extent of involvement in the VA training program and geographic proximity to the VA facility.

L. Conduct periodic reviews of academic programs and policies according to VA policies.

### TERMS OF AGREEMENT

Ultimate responsibility for the control and operation of VA facilities and programs rests with VA. Ultimate responsibility for academic education rests with the affiliated institutions. Through this agreement, a collaboration is created with VA to enhance patient care, education, and research.

The participating institutions and VA comply with Title VI of the Civil Rights Act of 1964, section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Public Law 104-91, the Age Discrimination Act of 1975, and all related regulations, and assure that they do not, and will not, discriminate against any person on the basis of race, color, sex, disability, or age under any program or activity receiving federal financial assistance.

Nothing in this agreement is intended to be contrary to state or federal laws. In the event of conflict between terms of this agreement and any applicable state or federal law, that state or federal law will supersede the terms of this agreement. In the event of conflict between state and federal law, federal law will govern.

Properly appointed faculty members and trainees of the sponsoring institutions, when at VA healthcare facilities or on VA assignment at offsite facilities and while furnishing professional services covered by this agreement, will have personal liability protection by the provisions of the Federal Employees' Liability Reform and Tort Compensation Act, 28 U.S.C. 2679 (b)-(d). The liability, if any, of the United States for injury or loss of property, or personal injury or death shall be governed exclusively by the provisions of the Federal Tort Claims Act.

Amendments must be bilaterally executed in writing, signed by authorized representatives of both agencies. No oral or unilateral amendments will be effective. Only terminations done in accordance with the terms of this agreement may be done unilaterally.

Should disagreement arise as to the interpretation of the provisions of this agreement that cannot be resolved between the parties' designated Points of Contact, the area(s) of disagreement will be reduced to writing by each party and presented to the authorized officials at both participating entities. If settlement cannot be reached at this level, the disagreement will be raised to the next level in accordance with the parties' procedures for final resolution. Both parties will proceed diligently in performing their obligations under this agreement pending final resolution of any dispute arising hereunder.

#### TERMINATION OF AFFILIATION AGREEMENT

This affiliation agreement is in force until 03/15/2016 *[insert a date that is not to exceed ten years in the future and that allows for completion of the last training cycle during that period]* and supersedes any previous affiliation agreement. It may be terminated in writing at any time by mutual consent with due consideration of patient care and educational commitments, or by written notice by either party 6 months in advance of the next training experience.

**SIGNATURES FOR ACADEMIC INSTITUTION**

\_\_\_\_\_  
*Signature of Dean or Equivalent Responsible Official for the Educational Institution or Program*

\_\_\_\_\_  
*Date of Signature*

**Peggy L. O'Shea**

\_\_\_\_\_  
*Typed Name of Individual Signing Above*

**School Board Chairperson**

\_\_\_\_\_  
*Typed Title of Individual Signing Above*

**SIGNATURES FOR DEPARTMENT OF VETERANS AFFAIRS**

\_\_\_\_\_  
*Signature of Responsible VA Official for Educational Program*

\_\_\_\_\_  
*Signature of VA Designated Education Officer*

\_\_\_\_\_  
*Date of Signature*

\_\_\_\_\_  
*Date of Signature*

**Charles E. Barnes RN CNOR BSN MHA/MPH**

**Henry S. Park, M.D.**

\_\_\_\_\_  
*Typed Name of Individual Signing Above*

\_\_\_\_\_  
*Typed Name of Individual Signing Above*

**Chief Nurse, Ambulatory Care and Specialty Procedures**

**Designated Education Officer**

\_\_\_\_\_  
*Typed Title of Individual Signing Above*

\_\_\_\_\_  
*Typed Title of Individual Signing Above*

Approved As To Form:

  
\_\_\_\_\_  
School Board Attorneys Office

\_\_\_\_\_  
*Signature of Director or Equivalent Responsible Official for VA Healthcare Facility*

\_\_\_\_\_  
*Signature of VISN Director or Designee for Department of Veterans Affairs*

\_\_\_\_\_  
*Date of Signature*

\_\_\_\_\_  
*Date of Signature*

**Suzanne M. Klinker**

Suzanne M. Klinker for Miguel H. LaPuz, M.D., MBA

\_\_\_\_\_  
*Typed Name of Individual Signing Above*

\_\_\_\_\_  
*Typed Name of Individual Signing Above*

**Director, Bay Pines VA Healthcare System**

**Network Director, VISN 8**

\_\_\_\_\_  
*Typed Title of Individual Signing Above*

\_\_\_\_\_  
*Typed Title of Individual Signing Above*

## LETTER OF AGREEMENT

Date: January 20, 2016

Program: Surgical Technology

Affiliated Institutional/Clinical Practice Site: Bay Pines VA Healthcare System

Pinellas Technical College and Bay Pines VA Healthcare System have entered into and maintain in effect an Affiliation Agreement. In furtherance of the education program(s) to be conducted at the Affiliated Institution in accordance with the Affiliation Agreement, the parties desire to execute this Letter of Agreement to specifically address certain related issues in accordance with the requirements of the **Council on Occupational Education and the Commission on Accreditation of Allied Health Education Programs**. This Letter of Agreement is effective for the duration of the Affiliation Agreement subject to earlier termination in accordance with the provisions of the Affiliation Agreement. This Letter of Agreement may be amended by written instrument signed by both parties. This Letter of Agreement outlines the specific responsibilities of the Affiliated Institution and **Pinellas Technical College** in connection with the above identified **Surgical Technology** program as outlined by the **Council on Occupational Education, Commission on Accreditation of Allied Health Education Programs** Directory.

1. The following identified staff assumes both educational and supervisory responsibilities for **Pinellas Technical College** students at the Affiliated Institution:

Rachel D. Tejedor  
Nancy K. Edmonds

2. These VA staff/WOC Instructors have responsibility for teaching, supervision, and formal evaluation of students in accordance with the requirements of the **Council on Occupational Education, Commission on Accreditation of Allied Health Education Programs** applicable **Pinellas Technical College** policies.
3. **Pinellas Technical College** is accredited by the **Council on Occupational Education** accredited in 1975; Reaffirmed 2013; next Reaffirmation 2019.

**Pinellas Technical College Surgical Technology Program** is accredited by the **Commission on Accreditation of Allied Health Education Programs** initial accreditation April 2000; most recent accreditation January 2015; accreditation expires in 2025.

4. The duration and content of the educational experience must include **Pinellas Technical College** Program's goals, objectives, knowledge and skills required for this educational experience in Attachment A.
5. **Pinellas Technical College** Student education during their assignment to the Affiliation Institution will be governed by school policies and procedures and any agreement between **Pinellas Technical College** and Bay Pines VA Healthcare System specifically related to **Surgical Technology** students education.

*Jennifer Lowe*

Signature of Affiliate's Program Director

1/20/16

Date

Jennifer Lowe, CST  
Name of Individual Signing Above

Director of Surgical Technology Program  
Title of Individual Signing Above

\_\_\_\_\_  
Signature of Bay Pine's Program Director

\_\_\_\_\_  
Date

Charles E. Barnes RN CNOR BSN, MHA/MPH  
Name of Individual Signing Above

Chief Nurse, Ambulatory Care and Specialty Procedures  
Title of Individual Signing Above

\_\_\_\_\_  
Signature of VA's Designated Educational Officer

\_\_\_\_\_  
Date

Henry Park, M.D.  
Name of Individual Signing Above

Desingated Education Officer  
Title of Individual Signing Above

**ATTACHMENT A****1. Educational Objectives:**

a. Goals and objectives of this clinical experience – to successfully perform Surgical Technologist duties.

b. Specific knowledge and skills to be acquired during this rotation –

Perform all duties necessary as a surgical Technologist before, during, and after surgical procedures as listed in the Florida Department of Education Student Performance Standards.

c. Duration of the educational experience – 1330 hours per educational experience.

d. Number of weeks students will be in VA Facility – 20-24

**2. Mechanism for Student Evaluation:**

At the end of the rotation, the student is to receive a formal evaluation by the supervisor.

**3. Other:**

Required Educational Curriculum – N/A



## ACKNOWLEDGEMENT OF RECEIPT OF DEPARTMENT OF VETERANS AFFAIRS PROTECTED HEALTH INFORMATION BY AFFILIATED EDUCATIONAL INSTITUTIONS

*Use when VA Protected Health Information (PHI) is disclosed to an Affiliated Educational Institution for purposes of health care operations (including education program administration and/or quality assurance activities).*

### 1. Background and Justification

The Health Insurance Portability and Accountability Act (HIPAA) Privacy and Security Rule requirements in 45 CFR Parts 160 and 164 allow disclosure of Protected Health Information (PHI) without prior written authorization from the individual for purposes of treatment, payment and health care operations. Education program administration and quality assurance activities are both considered health care operations and consequently VA PHI may be disclosed to Affiliated Educational Institutions without prior written authorization from the individual.

VA PHI may be transferred to the Affiliated Educational Institution for health care operations in three distinct ways. First, shared trainees may submit data directly to the Affiliated Educational Institution. Second, shared faculty members may be required to submit PHI. Third, there may be direct institution to institution transmission of PHI.

Affiliated Educational Institutions need PHI for the following purposes in the administration of educational programs, quality assurance activities and other assessments such as those delineated below:

- a) To assess the competency of trainees and staff.
- b) To assess the number and types of patients from which trainees learn, or that staff members care for.
- c) To comply with clinical and/or education accreditation standards.
- d) For academic or disciplinary actions involving trainees or staff for which individually-identifiable patient information is relevant.
- e) To assess and improve the quality of care during training and learning activities.

This Acknowledgement will ensure that, when Affiliated Educational Institutions receive VA PHI for purposes of educational program administration, quality assurance activities or other assessments, they will collect, store and protect this information according to all applicable HIPAA standards. Although VA facilities and their Affiliated Educational Institutions are encouraged to exchange de-identified data whenever such data is sufficient, Affiliated Educational Institutions may either choose to or be required to use VA PHI.

*NOTE: If the VA and Affiliated Educational Institution have committed to exchange only de-identified data (whether in electronic or paper format) then this agreement is not applicable and does not need to be executed.*

### 2. Ownership of VA PHI

When VA PHI is disclosed to Affiliated Educational Institutions, either directly, or through trainees or faculty members, it is considered a permitted disclosure for health care operations under the Privacy Rule. Copies of data disclosed to the Affiliated Educational Institution become the property of that Affiliated Educational Institution and are no longer considered a part of a VA Privacy Act System of Records. Original data maintained by VA will remain VA's data.

### 3. Use and Disclosure of VA PHI

Unless otherwise limited herein, the Affiliated Educational Institution receiving VA PHI disclosures may use or disclose this data for its own purposes of health care operations or other legal requirements. Such use or disclosure must be in accordance with applicable Privacy and Security Rule requirements. Both VA and Affiliated Educational Institutions will observe the "minimum necessary" requirements of the Privacy Rule when making requests or disclosures.

ACKNOWLEDGEMENT OF RECEIPT OF DEPARTMENT OF VETERANS AFFAIRS  
PROTECTED HEALTH INFORMATION BY AFFILIATED EDUCATIONAL INSTITUTIONS

4. Definition of VA PHI

For the purpose of this document, VA PHI refers only to individually-identifiable patient information as defined under the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

5. Effective Date

This Acknowledgement shall be effective on the date signed by all parties.

6. Review Date

The provisions of this agreement will be reviewed by VA every two years from the Effective Date to determine the applicability of the agreement based on the relationship of the parties at the time of the review.

VHA FACILITY NAME	Bay Pines VA Healthcare System
AFFILIATED EDUCATIONAL INSTITUTION	Pinellas Technical College

Signature of Dean, Associate Dean or Equivalent  
Responsible Official for the Affiliated Educational  
Institution or Program

[Empty signature box]

Date of Signature

Sylester Boe Norwood  
Typed Name of Individual Signing Above

Director Pinellas Technical College  
Typed Title of Individual Signing Above

*Heather Wallace*  
Signature of Responsible Legal Official for the Affiliated  
Educational Institution or Program

[Empty signature box]

Date of Signature

Heather Wallace  
Typed Name of Individual Signing Above

Pinellas County School Board Attorney  
Typed Title of Individual Signing Above

Signature of VA Designated Education Official

[Empty signature box]

Date of Signature

Henry Park, M.D.  
Typed Name of Individual Signing Above

Designated Education Officer, BPVHACS  
Typed Title of Individual Signing Above

Signature of VA Medical Center Director

[Empty signature box]

Date of Signature

Suzanne M. Klinker  
Typed Name of Individual Signing Above

Bay Pines VA Healthcare System Director  
Typed Title of Individual Signing Above

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5646)**

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Second Fiscal Quarter 2015/2016 Report of the Facility Leases, Joint-Use Activities, and Other Community Uses Processed by the Real Estate Department

**BACKGROUND:**

Board policy requires a quarterly summary of financial leases (Pinellas County School Form 3-2726) processed by the Real Estate Department.

Attached is a list of community uses of school facilities, including joint-use agreement (JUA) activities, extended-care reimbursements, and facility leases processed by the Real Estate Department during the second fiscal quarter 2015/16. The quarterly summary lists all agreement and leasing activities processed with the exception of agreements presented as individual board agenda items and no-fee, school support activities within the Pinellas County Council of PTAs (PCCPTA) blanket-use agreement.

The contract amounts listed are for the entire contract period. Additional information on the contract or activity is available in the Real Estate Department.

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the Second Fiscal Quarter 2015/16 report of the Facility Leases, joint-use activities, and other community uses processed by the Real Estate Department.
2. Do not approve the Second Fiscal Quarter 2015/16 report of the Facility Leases, joint-use activities, and other community uses processed by the Real Estate Department.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

The quarterly report permits the Board to ensure that community uses of board facilities meet valid customer requirements and provides an accountability system to monitor recovery of resources when community uses of school facilities are not aligned with the school district's primary goals.

**FINANCIAL IMPACT:**

Cost recovery for community uses processed during the second fiscal quarter 2015/16 is \$539,832.00

**DATA SOURCES:**

Request for Approval (ID # 5646)

Meeting of March 15, 2016

Kelly Fasce, Real Estate Leasing Analyst

SUBMITTED BY:

Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Facility Use Report 2nd Quarter 2015-16 (PDF)

## Community Uses Processed During Fiscal-Quarter 2 2015/16

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14094	Palm Harbor University High School 1 classroom	Heywood Turner Retirement Planning for Today course on behalf of Skyway Financial Planning, LLC	10/6, 10/13, 10/15, 10/22/15; 6:00pm - 9:00pm 4	Facility Lease	\$205.44
14227	Tarpon Springs High School stadium, music suite, audit, cafe, practice field, baseball & softball field, tennis courts, admin	Tarpon Springs Band Boosters 20th Annual Outdoor Music Festival Fundraiser	10/17/15; 10:00am - 10:00pm 1	Facility Lease	\$2,382.00 Assistant Principal waived room, stadium, field & lighting fees
14255	Palm Harbor University High School Football Stadium, lighting	Palm Harbor Youth Football Assoc.- PH Panthers Youth Football Games	10/17/15; 8:00am - 9:00pm 1	Facility Lease	\$861.00 Tax exempt
14283	Ridgecrest Elementary School 2 classrooms	Mad Science of Greater Tampa Bay after school science program	11/06/15 - 12/18/15; Fridays, 2:45pm - 3:45pm, excludes school holidays 6	Facility Lease	\$308.16
14284	Bay Vista Fundamental Elementary School 2 classrooms	Mad Science of Greater Tampa Bay after school science program	11/05/15 - 12/17/15; Thursdays, 2:25pm - 3:25pm, excludes school holidays 6	Facility Lease	\$308.16
14287	Seminole Middle School cafeteria & stage & commons	Grand Shores West HOA Meeting	12/03/15; 7:00pm - 9:00pm 1	Facility Lease	\$132.68
14298	Meadowlawn Middle School Gymnasium	Florida Wrestling Alliance, LLC Pro Wrestling	10/17/15; Saturday, 2:00pm - 8:00pm 1	Facility Lease	\$376.50 Principal waiving room fees
14358	Lakeview Fundamental Elementary School KG classroom	Girl Scouts of West Central Florida Troop #1502 meetings	10/01, 10/15, 11/05, 11/19, 12/03, 12/17/15, 1/07, 1/21, 2/04, 2/18, 3/03, 3/17, 4/07, 4/21, 5/05/16 15	Facility Lease	\$0.00 Principal waived fees

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14360	Pinellas Park High School Stadium & outside bathrooms near gym	Seminole High School Band Boosters 39th Annual Seminole Sound Spectacular	10/10/15; Saturday, 10:00am - 5:00pm 1	Facility Lease	\$343.00
14361	Seminole High School Football stadium, gym, parking lots & school campus	Seminole High School Band Boosters, Inc. 39th Annual Seminole Sound Spectacular	10/10/15 - 10/11/15; Saturday & Sunday, 7:00am - 12:00am 1	Facility Lease	\$1,826.00 Principal waived facility fees
14362	Bauder Elementary School Parking lot, outside school campus & grounds, teacher lounge, restrooms, mallway & east hallway	Seminole High School Band Boosters, Inc. 39th Annual Seminole Sound Spectacular	10/10/15; Saturday, 9:00am - 11:30pm 1	Facility Lease	\$625.50 Principal waived facility fees
14363	Career Academies of Seminole Parking lot, outside school campus & grounds, teacher lounge, restrooms, mallway & east hallway	Seminole High School Band Boosters, Inc. 39th Annual Seminole Sound Spectacular	10/10/15 & 10/11/15; Saturday, 9:00am - 12:00am 2	Facility Lease	\$825.00 Principal waived facility fees
14364	Countryside High School Auditorium & stage	Risoldi Family Chiropractic Health & Wellness Seminar	Friday, 10/16/15, 6:00pm - 8:00pm & Saturday, 10/17/15, 8:00am - 1:00pm 2	Facility Lease	\$1,387.13
14368	Perkins Elementary School outside areas, multi-purpose room	Perkins Elementary PTA PTA Fall Festival	10/10/15; Saturday, 9:00am - 3:00pm 1	Additional Use Form	\$294.00 Principal waiving room fees
14370	Highland Lakes Elementary School Back and front parking, outside restrooms, ramp and sidewalk by café, PE court, sidewalk, back yard	Highland Lakes Elementary PTA Harvest Festival	10/03/15; Saturday, 9:00am - 5:00pm 1	Additional Use Form	\$298.00 Only outside bathrooms being used
14371	Douglas L. Jamerson Elementary School Covered PE court	Golf Squad after-school golf enrichment program	10/13, 10/20, 10/27, 11/03, 11/10, 11/17, 12/01/15; 2:40pm - 3:40pm 8	Facility Lease	\$0.00

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14372	Westgate Elementary School  1 classroom	Child Evangelism Fellowship of Lower Pinellas, Inc  Good News Club - after school program	10/13/15 - 04/12/16; Tuesdays, 2:45pm - 4:00pm; Excludes school holidays  24	Facility Lease	\$816.00
14373	Eisenhower Elementary School back of school PE field	Calvary Baptist Church Fall Festival	10/23/15; 5:30pm - 7:30pm  1	Facility Lease	\$0.00  Principal Waived facility fees
14374	Seminole Elementary School  2 classrooms	Child Evangelism Fellowship of Florida  Good News Club - after school program	10/01/15 - 12/10/15; Thursdays, 2:45pm - 4:00pm  9	Facility Lease	\$432.00
14376	Countryside High School  auditorium, 1/2 concourse, 2 classrooms	Church Experience  Church Experience activity	12/03/15, 6:00pm - 9:30pm & 12/04/15, 4:00pm - 9:30pm  2	Facility Lease Amendment	\$1,137.00
14377	Palm Harbor University High School  wrestling room	United States of America Wrestling Association, In AAU wrestling practice	10/01/15 - 11/24/15; Tuesdays & Thursdays, 6:00pm - 8:00pm  16	Facility Lease	\$136.96  direct costs apply
14378	Palm Harbor University High School  wrestling room	United States of America Wrestling Association, In AAU wrestling tournament - Hurrican Wrestling Club	10/03/15 & 10/17/15; Saturday, 9:00am - 3:00pm  2	Facility Lease	\$453.68  Per AP, reduce Plant Ops & Utility fees to 2 hr due to another event already scheduled
14381	Palm Harbor University High School  several classrooms & cafeteria	Educational Testing Services SAT Testing	10/3, 11/7, 12/5/15, 01/23, 3/5, 5/7, 6/4/16; 8:00am - 1:00pm  7	Facility Lease	\$1,330.00  Student testing - no facility fees charged
14382	Clearwater High School  several classrooms	Educational Testing Services SAT Testing	10/3, 11/7, 12/5/15, 01/23, 3/5, 5/7, 6/4/16; 8:00am - 1:00pm  7	Facility Lease	\$1,862.00

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14383	Orange Grove Elementary School music room	Child Evangelism Fellowship of Florida Good News Club - after school program	10/07/15-01/27/16; Wednesdays, 2:35pm-4:15pm 14	Facility Lease	\$616.00
14384	Sunset Hills Elementary School playfield, covered court, outdoor hallways & courtyard	Sunset Hills Elementary PTA fall festival	10/16/15; 5:00pm - 9:00pm 1	Additional Use Form	\$0.00
14385	Skyview Elementary School Media Center	Child Evangelism Fellowship of Florida Good News Club - after school program	11/13/15 - 04/01/16, Fridays, 2:35pm - 4:30pm 17	Facility Lease	\$1,054.00
14386	Pinellas Technical College - St. Petersburg multi-purpose room & dance floor	AKA AKAdemy AKAdemy Roundup	10/04/15; Sunday, 1:00pm - 7:00pm 1	Facility Lease	\$1,200.66
14387	Clearwater High School basketball court or classroom with video playback capabilities	Pinellas Area Referees Basketball Officials Training	10/06/15, 6:30pm - 8:00pm 1	Additional Use Form	\$0.00
14388	Madeira Beach Fundamental School parking lots & fields	Madeira Beach, City of John's Pass Seafood Festival/overflow parking	Fri. 10/23/15, 5:00pm-12:00am; Sat. 10/24/15, 9:00am - 12:00am; Sun., 10/25/15, 9:00am - 7:00pm 3	Additional Use Form	\$0.00 Principal waived fees
14389	Palm Harbor Middle School gym	YMCA of the Suncoast, Palm Harbor Branch Organizational Meeting	10/26/15 & 10/27/15; 6:00pm - 7:00pm 2	Additional Use Form	\$56.00
14390	John M Sexton Elementary School 1 classroom	Mad Science of Greater Tampa Bay after school science program	Thursdays, 11/05/15 - 12/17/15; 2:45pm - 3:45pm, excludes school holidays and non-school days 6	Facility Lease	\$218.28

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14391	Palm Harbor University High School Upper parking lot by football field	Palm Harbor Parks & Recreation overflow parking	Saturday, 10/24/15; 6:00pm - 10:00pm 1	Additional Use Form	\$0.00
14392	East Lake High School 4 classrooms, football field/stadium, softball field, baseball field, parking lots, gymnasium	East Lake Band Boosters Band Competition	Saturday, 10/24/15; 12:00pm - 11:00pm 1	Facility Lease	\$1,376.00 Facility fees waived
14393	McMullen Booth Elementary School art room	Bricks 4 Kidz after school program	11/02/15 - 02/29/16,; Tuesdays, 2:45pm - 3:45pm; excludes school holidays 11	Facility Lease	\$423.72
14394	Gulf Beaches Elementary School 2 classrooms	Mad Science of Greater Tampa Bay after school science program	11/02/15 - 12/14/15; Mondays, 2:45pm - 3:45pm, excludes school holidays 6	Facility Lease	\$308.16
14395	Shore Acres Elementary School 3 classrooms	Mad Science of Greater Tampa Bay after school science program	11/03/15 - 12/15/15; Tuesdays, 2:45pm - 3:45pm, excludes school holidays 6	Facility Lease	\$398.04
14396	Bay Point Elementary School 1 classroom	Mad Science of Greater Tampa Bay after school science program	11/04/15 - 12/16/15; Wednesdays, 2:45pm - 3:45pm, excludes school holidays 6	Facility Lease	\$0.00 Cancelled 11/03/15
14397	Safety Harbor Elementary School 1 classroom	Bricks 4 Kidz after school enrichment program	11/04/15 - 12/16/15; Wednesdays, 2:45pm - 4:00pm, excludes school holidays 6	Facility Lease	\$218.28
14398	Madeira Beach Fundamental School conference room	Girl Scouts of West Central Florida Girl Scout Troop 70 meetings	10/5, 11/9/15, 1/11, 2/8, 3/7, 4/11/5/9/16; 2:15pm - 3:30pm 7	Facility Lease	\$0.00 Principal waived fees

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14400	Cypress Woods Elementary School PE Court and grass area	Cypress Woods Elementary PTA family fall festival	11/07/15; 3:00pm - 6:00pm 1	Additional Use Form	\$595.00
14401	Largo Middle School parking lot on east side of school	Suncoast Hospice Foundation/Empath Health overflow parking	11/07/15; 4:30pm - 7:30pm 1	Facility Lease	\$0.00 Principal waived fees.
14402	Palm Harbor University High School Teaching Auditorium	Autumn Woods Homeowners Association HOA Meeting	11/10/15; 6:00pm - 9:00pm 1	Facility Lease	\$41.73
14403	Nina Harris ESE Center cafeteria	Nina Harris PTO PTO Annual Auction	11/13/15; 4:00pm - 9:00pm 1	Facility Lease	\$0.00 direct costs - no fees
14404	James B. Sanderlin PK-8 IB World School 3 classrooms	Mad Science of Greater Tampa Bay after school science program	11/06/15 - 12/18/15; Fridays, 2:45pm - 3:45pm, excludes school holidays 6	Facility Lease	\$398.04
14405	Countryside High School Drivers Ed Range w/lights	Park Vista High School/School Dist of Palm Bch Cny Marching Band show practice	Friday, 11/20/15; 1:40pm - 8:00pm; Saturday, 11/21/15; 7:00am - 10:00am 2	Facility Lease	\$0.00
14406	Palm Harbor University High School gym	Clearwater City of AAU Basketball	10/07/15; 7:00pm - 8:30pm 1	Additional Use Form	\$0.00
14407	Seminole Middle School gymnasium & commons	Seminole Middle School Music Boosters Color Guard Rehearsal	01/09/16, 8:00am - 1:00pm; 01/23/16 & 02/13/16, 6:00am - 9:00am 3	Facility Lease	\$504.00
14408	St. Petersburg High School auditorium & stage, 2 classrooms	Reliance Church church meetings	Sundays, 11/01/15 - 10/30/16; 10:00am - 12:00pm 53	Facility Lease	\$23,532.00 tax exempt

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14409	Dunedin High School parking lot	Our Lady of Lourdes overflow parking	Friday, 10/23/15, 4:00pm - 11:00pm & Saturday, 10/24/15, 10:00am - 11:00pm 2	Facility Lease	\$0.00 AP waived fees
14410	Tarpon Springs High School gymnasium	Tampa Swish Carlos Taylor Tribute basketball game	10/24/15; 6:00pm - 9:00pm 1	Facility Lease	\$152.00 Fees Waived/plant ops covered by area manager
14411	North Shore Elementary School outdoor campus and restrooms	North Shore EL PTA Fall Festival	Saturday, 10/24/15, 7:00am - 3:00pm 1	Facility Lease	\$276.00
14415	Gibbs High School football stadium	Lake Maggiore Gators Youth Sports, Inc. youth football	8/4/15 - 11/7/15; dates and times approved and amended by principal 37	Facility Lease Amendment	\$152.00
14419	Bardmoor Elementary School grass area in front of school & bus circle	Bardmoor Elementary PTA Fall Festival	10/29/15; 4:00pm - 7:00pm 1	Additional Use Form	\$0.00
14420	Dunedin Highland Middle School back parking lot	New Begginings Church church gathering & festivities for neighborhood families	Saturday, 10/31/15; 3:30pm - 8:00pm 1	Facility Lease	\$0.00 Principal waived facility use fees
14421	Orange Grove Elementary School 2 classrooms	Mad Science of Greater Tampa Bay after school science program	11/02/15 - 12/14/15; Mondays, 2:40pm - 4:00pm 6	Facility Lease	\$308.16
14422	Countryside High School 1 outdoor basektball court	NorthBay Christian Academy, Inc. Middle school boys and girls basektball practices	11/3, 5, 10, 12, 13, 17, 19, 20/15, 1/15/16; 3:30pm - 5:00pm 9	Facility Lease	\$225.00

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14423	Tarpon Springs Fundamental Elementary School  1 classroom	Bricks 4 Kidz  after school enrichment program	11/03/15 - 12/15/15; Tuesdays, 2:30pm - 3:30pm, excludes school holidays and non-school days 6	Facility Lease	\$218.28
14424	Northwest Elementary School  1 classroom	Mad Science of Greater Tampa Bay  after school science program	11/04/15 - 12/16/15; Wednesdays, 2:45pm - 3:45pm, excludes school holidays & non- school days 6	Facility Lease	\$218.28
14425	Frontier Elementary School  P.E. field & 1 outside restroom	Frontier Elementary PTA  Color Thon Walk Fundraiser	Saturday, 11/07/15; 8:30am - 12:00pm 1	Additional Use Form	\$122.00
14426	Ozona Elementary School  parking lot	Premier Racing Institute  Parking for Shipyard Half Marathon	Sunday, 11/15/15; 6:00am - 11:00 1	Facility Lease	\$74.90
14427	East Lake High School  gymnasium	Boy Scouts of America, Inc., Cub Scout Pack 475  Hereos Day	Sunday, 11/22/15; 11:00am - 4:30pm 1	Additional Use Form	\$612.00  facility fees waived
14428	Old High Point Bus Compound  parking lot off 150th Ave. North	St George Serbian Orthodox Church  overflow parking	11/12/15 - 11/16/15; 6:00am - 10:00pm 5	Facility Lease	\$0.00
14429	Northeast High School  outside basketball courts	St. Petersburg, City of, Parks and Recreation Dept  St. Pete Jr. Tritons basketball	10/07/15 - 02/23/16; M-Th, 6:00pm - 8:00pm 69	Additional Use Form	\$298.00
14430	Norwood Secondary School (closed)  entire facility	Lealman Fire District  Emergency Training	11/14/15, 7:30am - 4:00pm 1	Facility Lease	\$0.00
14431	James B. Sanderlin PK-8 IB World School  parking lot	Baycare/St. Anthony's Hospital at the Sanderlin Ce  overflow parking	10/31/15; 9:00am - 1:00pm 1	Facility Lease	\$0.00  Principal waived fees

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14432	Palm Harbor University High School cafeteria	Pinellas County Public Works Public meeting to discuss traffic issues on Alt. 19 & Florida Ave.	12/08/15; 6:30pm - 8:30pm 1	Additional Use Form	\$0.00
14433	Palm Harbor University High School gymnasium	United States of America Wrestling Assoc., Inc. AAU Wrestling Tournament - Florida Storm Wrestling Club	Saturday, 11/14/15; 9:00am - 3:00pm 1	Facility Lease	\$286.76  AP authorized 2 hours of fees
14434	Palm Harbor Middle School gymnasium	Greater Palm Harbor YMCA basketball camp	11/02/15 - 12/17/15; Dates & times approved by principal, excludes school holidays and non-school da 24	Additional Use Form	\$2,149.00  direct costs apply
14435	Calvin Hunsinger School parking lot	Narconon Suncoast, Inc. overflow parking	Saturday, 11/07/15; 12:00pm - 5:00pm 1	Facility Lease	Principal waiving fees
14436	Northwest Elementary School music room	Child Evangelism Fellowship of Florida Good News Club after school program	11/09/15 - 05/12/16; Mondays, 2:45pm - 4:15pm, excludes school holidays and non-school days 20	Facility Lease	\$880.00
14437	Oak Grove Middle School band room	St. Petersburg College Community Band Practice	12/14/15, 01/04, 11/16, times approved by assistant principal 3	Additional Use Form	\$0.00
14438	Madeira Beach Fundamental School gym	United States Specialty Sports Association basketball practices	11/05/15 - 04/28/16; 5:00pm - 7:00pm, excludes non-school days and holidays 36	Facility Lease	\$0.00  Principal waiving fees
14439	Madeira Beach Fundamental School parking lots & fields	Old Salt Fishing Foundation parking for community/charity event. King of the Beach/Mad Beach Food Festival	11/05/15 - 11/07/15; 4:00pm - 11:00pm 3	Facility Lease	\$0.00  Principal waiving fees

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14440	Dunedin High School parking lot	Junior League of Clearwater Dunedin parking	Sunday, 11/08/15; 9:15am - 4:30pm 1	Facility Lease	\$0.00 A.P. Waived fees
14441	Bauder Elementary School cafeteria	Boy Scouts of America, Cub Scout Pack 355 Boy Scout Recruitment	11/09/15; 6:30pm - 8:30pm 1	Facility Lease	\$22.00 direct costs apply
14442	Curlew Creek Elementary School 3 classrooms	Mad Science of Greater Tampa Bay after school science program	Wednesdays, 11/04/15 - 12/16/15; 2:55pm - 3:55pm, excludes school holidays and non- school days 6	Facility Lease	\$398.04
14443	Pinellas Technical College - St. Petersburg multi-purpose room	University of Faith, Inc. teaching class & sports ministry	11/02/15 - 05/23/16, Mondays, 6:00pm - 8:00pm; excludes non- school days and holidays 24	Facility Lease	\$642.00 fee based on a rate that the Principal negotiated on his own
14445	Seminole Elementary School 1 classroom	Mad Science of Greater Tampa Bay after school science program	Mondays, 11/02/15 - 12/14/15; 2:45pm - 3:45pm 6	Facility Lease	\$218.28
14446	Tarpon Springs High School football stadium field, concession stand, restrooms	Suncoast Youth Football Conference, Inc. Youth football conference games	Saturday, 11/21/15, 7:00am - 10:00pm; Sunday, 11/22/15, 7:00am - 3:00pm 2	Facility Lease	\$3,850.00
14447	Clearwater High School annex building parking lot	Clearwater High School Batter Up Club, Inc. Christmas Tree Sales fundraiser	11/17/15 - 12/19/15; 7:00am - 9:00pm 31	Facility Lease	\$0.00 Principal waived fees
14448	Dunedin Elementary School cafeteria	Compass Church, Inc. Church Services	09/13/15 - 11/29/15, Sundays; 9:30am - 12:30pm 12	Facility Lease Amendment	(\$7,784.00) Amended Facility Lease #14222 - early termination of lease

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14449	Garrison-Jones Elementary School multi-purpose room	Garrison-Jones Elementary PTA Pioneer Day Festival	Saturday, 11/14/15; 7:30am - 4:30pm 1	Additional Use Form	\$665.00 Facility fees waived by principal
14450	Dunedin High School parking lot	Suncoast Animal League Overflow parking	Saturday, 11/14/15; 11:00am - 5:30pm 1	Facility Lease	\$0.00 Principal waived fees
14451	Clearwater High School gym, foyer, concession stand, scoreboard	Holy Trinity Greek Orthodox Church basketball tournament	Saturday, 11/14/15; 8:00am - 6:30pm 1	Facility Lease	\$0.00
14452	Pinellas Park High School Football stadium	Florida State Referees, Inc. Referee Fitness Test	Saturday, 11/21/15; 9:30am - 12:00pm 1	Facility Lease	\$152.00 Principal waived facility fees
14453	Gibbs High School football field	Park Vista High School / School Dist of Palm Beach Band Practice	Saturday, 11/21/15; 6:30am - 8:30am 1	Facility Lease	\$372.00
14454	Countryside High School grass area south of school along Hwy. 580	Steigerwaldt Tree Farms, LLC Christmas Tree Sales	11/23/15 - 12/19/15; 9:00am - 9:00pm 27	Facility Lease	\$3,755.70
14455	Clearwater High School football field	West Florida Y Runner's Club Turkey Trot 2015	11/25/15, 5:00pm - 8:00pm & 11/26/15, 5:00am - 12:00pm 2	Facility Lease	\$520.20
14456	Norwood Elementary School school	Pinellas County Sheriff's Office SWAT Tactical Training	11/30/15; 8:00am - 5:00pm 1	Additional Use Form	\$0.00
14457	Tarpon Springs High School stadium, cafeteria, music suite, aud., sports fields, parking lots, admin bldg.	Tarpon Springs HS Band Boosters 20th Annual Outdoor Music Festival Fundraiser	10/17/15; 10:00am - 10:00pm 1	Facility Lease Amendment	\$475.00

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14458	Pinellas Technical College - St. Petersburg Mall Area	Delta Sigma Theta Sorority, Inc. Children's Holiday Festival Breakfast	Saturday, 12/05/15; 8:00am - 12:00pm 1	Facility Lease	\$574.68 Principal agreed to flat rate fee for room
14459	Palm Harbor University High School Student Parking Lot	Law Offices of Florin Roebig Inspire Foundation is raising money for music and programs for children	Saturday, 12/12/15; 11:00am - 4:00pm 1	Facility Lease	\$0.00
14460	Forest Lakes Elementary School Cafeteria & stage, multi-purpose room	Smart Start Pre-Prep, LLC Holiday Program	Saturday, 12/12/15; 9:30am - 12:30pm 1	Facility Lease	\$477.59
14461	East Lake High School gym, locker rooms, 1 classroom	East Lake High School Wrestling Boosters East Lake Invitational for wrestling	Saturday, 12/05/15; 9:30am - 6:00pm 1	Facility Lease	\$1,041.32 AP waived facility fees
14462	Dunedin High School Auditorium & stage	Discovery Academy of Science School Play	12/17/15 & 05/18/16; 2:00pm - 8:00pm 2	Facility Lease	\$1,245.48
14463	Countryside High School Auditorium & stage	Tomorrow's Child of Pinellas Winter Holiday Program	12/17/15; 5:00pm - 9:00pm 1	Facility Lease	\$415.16
14464	Gibbs High School parking lot	Amerigroup Florida Mobile medical van to provide care to adult community	12/14/15; 2:30pm - 6:30pm 1	Facility Lease	\$0.00 AP waiving facility fees
14470	Sunset Hills Elementary School cafeteria & multipurpose room	Sunset Hills Elementary PTA Breakfast with Santa	Saturday, 12/05/15; 6:30am - 1:00pm 1	Additional Use Form	\$318.50 Facility Fees waived
14471	Rivera Middle School (vacant land) entire site	St. Petersburg, City of, Police Dept. K-9 Training	12/04/15; 8:00am - 5:00pm 1	Additional Use Form	\$0.00

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14472	Belcher Elementary School 1 classroom, admin. Office, hallway, car circle	Arthur Roring Filming a movie	12/22/15; 9:00am - 11:00am 1	Facility Lease	\$220.12
14482	Palm Harbor University High School gymnasium	United States of America Wrestling Assoc., Inc. Florida Storm Wrestling Club, AAU wrestling tournament	12/05/15, Saturday; 9:00am - 3:00pm 1	Facility Lease	\$161.60  Fees reduced due to other scheduled activities going on at school same day
14497	Norwood Secondary School (closed) Entire facility	Homeland Security Investigations Tactical Training Excersises	12/04/15; 8:00am - 5:00pm 1	Facility Lease	\$0.00
14499	Dunedin High School Auditorium & stage, music room	Academie DaVinci Charter School Drama Club show	12/11/15; 2:00pm - 8:00pm 1	Facility Lease	\$282.00 tax exempt
14500	Dunedin High School Auditorium & stage, chorus & drama rooms	Academie DaVinci Charter School Winter shows for elementary students	12/16/15 & 12/18/15; 2:00pm - 9:00pm 2	Facility Lease	\$364.00 tax exempt
14503	Dunedin High School Auditorium & stage	Grace Church of Dunedin Church Services	12/20/15 & 01/03/16, 8:30am - 12:30pm & 12/24/15, 5:00pm - 8:00pm 3	Facility Lease	\$1,345.00 tax exempt
14505	Clearwater High School Football stadium & locker rooms	Pinellas Allstar Football Classic All-star Football Game	12/09/15; 5:00pm - 10:30pm 1	Facility Lease	\$0.00
14506	Countryside High School Practice Field	Pinellas Allstar Football Classic All-star Football Practice	11/30/15 - 12/07/15; 3:00pm - 5:30pm 6	Facility Lease	\$0.00
14507	Pinellas Park High School Practice Field	Pinellas Allstar Football Classic All-star Football Practice	11/30/15 - 12/07/15; 3:00pm - 5:30pm 6	Facility Lease	\$0.00

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14509	Clearwater High School stadium, practice field, track equipment	Clearwater City of Track Meet	12/11/15 - 12/13/16; 6:00am - 6:00pm 3	Additional Use Form	\$534.00 Principal waived facility fees for the weekend use
14518	Clearwater High School Football stadium & restrooms	Whirlwind Events & Entertainment, Inc. Marching Band Practice - Outback Bowl	12/30/15 & 12/31/15; 9:00am - 11:00am 2	Facility Lease	\$0.00 Facility Fees Waived
14527	Palm Harbor University High School batting cage	Kara Lilley softball hitting instructions	12/30/15, 01/6, 13, 20, 27, 2/3, 10, 17, 24/2016; 5:00pm - 7:00pm 9	Facility Lease	\$240.75
14552	Azalea Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$5,200.70
14553	Bay Point Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 83	Exhibit Spreadsheet	\$5,340.33
14554	Bear Creek Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12
14555	Campbell Park Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 86	Exhibit Spreadsheet	\$7,773.33
14556	Gulf Beaches Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12
14557	Douglas Jamerson Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 86	Exhibit Spreadsheet	\$7,773.33
14558	Lynch Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14559	Madeira Beach Fundamental School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12
14560	Maximo Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 86	Exhibit Spreadsheet	\$7,773.33
14561	Meadowlawn Middle School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 90	Exhibit Spreadsheet	\$8,667.53
14562	Melrose Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12
14563	Mt. Vernon Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 83	Exhibit Spreadsheet	\$5,340.33
14564	North Shore Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 83	Exhibit Spreadsheet	\$5,340.33
14565	Northwest Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 87	Exhibit Spreadsheet	\$7,912.96
14566	Perkins Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 83	Exhibit Spreadsheet	\$5,340.33
14567	Pinellas Central Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12
14568	Pinellas Park Middle School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 90	Exhibit Spreadsheet	\$8,667.53
14569	Sawgrass Lake Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 87	Exhibit Spreadsheet	\$7,912.96
14570	Sexton Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$5,200.70

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14571	Westgate Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 89	Exhibit Spreadsheet	\$8,527.90
14572	Woodlawn Elementary School cafeteria	YMCA of Greater St. Petersburg extended care	08/24/15 - 01/05/16 86	Exhibit Spreadsheet	\$7,773.33
14573	Anona Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12
14574	Bauder Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 81	Exhibit Spreadsheet	\$4,725.38
14575	Belcher Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 83	Exhibit Spreadsheet	\$5,340.33
14576	Belleair Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$5,200.70
14577	Curtis Fundamental Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12
14578	Frontier Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 80	Exhibit Spreadsheet	\$4,585.75
14579	Fuguitt Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12
14580	Oakhurst Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12
14581	Orange Grove Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14582	Plumb Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 88	Exhibit Spreadsheet	\$8,052.59
14583	Skycrest Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 87	Exhibit Spreadsheet	\$7,912.96
14584	Starkey Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$5,200.70
14585	Brooker Creek Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 80	Exhibit Spreadsheet	\$4,585.75
14586	Clearwater Fundamental Middle School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12
14587	Curlew Creek Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 88	Exhibit Spreadsheet	\$8,052.59
14588	Cypress Woods Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12
14589	Leila Davis Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$5,200.70
14590	Forest Lakes Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$5,200.70
14591	Highland Lakes Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$5,200.70
14592	Lake St. George Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 88	Exhibit Spreadsheet	\$8,052.59

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14593	Oldsmar Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 88	Exhibit Spreadsheet	\$8,052.59
14594	Ozona Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 88	Exhibit Spreadsheet	\$8,052.59
14595	Safety Harbor Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12
14596	Sunset Hills Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$5,200.70
14597	Tarpon Springs Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12
14598	Tarpon Springs Fundamental Elementary School cafeteria	YMCA of of the Suncoast extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,446.12
14599	Bay Point Middle School cafeteria	R'Club Child Care (21st CCLC) extended care	08/24/15 - 01/05/16 88	Exhibit Spreadsheet	\$4,172.63
14600	Dunedin Middle School cafeteria	R'Club Child Care (21st CCLC) extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$596.09
14601	John Hopkins Middle School cafeteria	R'Club Child Care (21st CCLC) extended care	08/24/15 - 01/05/16 86	Exhibit Spreadsheet	\$4,172.63
14602	Largo Middle School cafeteria	R'Club Child Care (21st CCLC) extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$596.09
14603	Meadowlawn Middle School cafeteria	R'Club Child Care (21st CCLC) extended care	08/24/15 - 01/05/16 88	Exhibit Spreadsheet	\$4,172.63

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14604	Morgan Fitzgerald Middle School cafeteria	R'Club Child Care (21st CCLC) extended care	08/24/15 - 01/05/16 86	Exhibit Spreadsheet	\$4,172.63
14605	Oakl Grove Middle School cafeteria	R'Club Child Care (21st CCLC) extended care	08/24/15 - 01/05/16 86	Exhibit Spreadsheet	\$4,172.63
14606	Pinellas Park Middle School cafeteria	R'Club Child Care (21st CCLC) extended care	08/24/15 - 01/05/16 88	Exhibit Spreadsheet	\$4,172.63
14607	Tarpon Springs Middle School cafeteria	R'Club Child Care (21st CCLC) extended care	08/24/15 - 01/05/16 89	Exhibit Spreadsheet	\$4,768.72
14608	Thurgood Marshall Fundamental Middle School cafeteria	R'Club Child Care (21st CCLC) extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$596.09
14609	Tyrone Middle School cafeteria	R'Club Child Care (21st CCLC) extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$596.09
14610	Bardmoor Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 80	Exhibit Spreadsheet	\$4,581.80
14611	Bay Vista Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,442.17
14612	Blanton Elementayr School cafeteria	R'Club extended care	08/24/15 - 01/05/16 88	Exhibit Spreadsheet	\$8,048.64
14613	Cross Bayou Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 80	Exhibit Spreadsheet	\$4,581.80
14614	Eisenhower Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$5,196.75

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14615	Fairmount Park Elementayr School cafeteria	R'Club extended care	08/24/15 - 01/05/16 88	Exhibit Spreadsheet	\$8,048.64
14616	Gulfport Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$5,196.75
14617	High Point Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 91	Exhibit Spreadsheet	\$8,803.21
14618	Kings Highway Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,442.17
14619	Lakeveiw Fundamental Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,442.17
14620	Lakewood Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 83	Exhibit Spreadsheet	\$5,336.38
14621	Lealman Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,442.17
14622	McMullen Booth Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 88	Exhibit Spreadsheet	\$8,048.64
14623	New Heights Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 83	Exhibit Spreadsheet	\$5,336.38
14624	Nina Harris ESE School cafeteria	R'Club extended care	08/24/15 - 01/05/16 91	Exhibit Spreadsheet	\$8,803.21
14625	Pasadena Fundamental Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,442.17

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14626	Pinellas Park Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,442.17
14627	Marjorie Rawlings Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 82	Exhibit Spreadsheet	\$5,196.75
14628	Ridgecrest Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,442.17
14629	James B. Sanderlin PK-8 cafeteria	R'Club extended care	08/24/15 - 01/05/16 87	Exhibit Spreadsheet	\$7,909.01
14630	Sandy Lane Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 91	Exhibit Spreadsheet	\$8,803.21
14631	Seminole Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 83	Exhibit Spreadsheet	\$5,336.38
14632	Seventy-Fourth Street Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 87	Exhibit Spreadsheet	\$7,909.01
14633	Shore Acres Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 79	Exhibit Spreadsheet	\$4,442.17
14634	Skyview Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 84	Exhibit Spreadsheet	\$5,476.01
14635	Paul B. Stephens ESE School cafeteria	R'Club extended care	08/24/15 - 01/05/16 91	Exhibit Spreadsheet	\$8,803.21
14636	Sutherland Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 81	Exhibit Spreadsheet	\$4,721.43

<i>Control#</i>	<i>School Facilities</i>	<i>Using Party Event Name</i>	<i>Dates and Times Number of Days</i>	<i>Type Of Form or Contract</i>	<i>Amount</i>
14637	Walsingham Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 87	Exhibit Spreadsheet	\$3,954.50
14638	Southern Oak Elementary School cafeteria	R'Club extended care	08/24/15 - 01/05/16 87	Exhibit Spreadsheet	\$3,954.49

**Summary of Cost Recovery for Fiscal-Quarter 2**

<i>Plant Operations and Other Personnel Charges:</i>	<b>\$105,509</b>
<i>Rooms, Fields and Other Charges:</i>	<b>\$421,784</b>
<i>Utility Surcharges:</i>	<b>\$11,580</b>
<i>Sales Tax:</i>	<b>\$958</b>
	=====
<b><i>Total Facility Fees Processed This Fiscal Quarter</i></b>	<b>\$539,832</b>

*Note: Sub-Accounts May Not Equal Total Because of Rounding.  
Prepared by the Real Estate Department.*

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5649)**

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Total Project Cost for the Dixie Hollins High School Heating, Ventilation and Air Conditioning (HVAC) Controls Replacement for the Entire School and the Replacement of HVAC Chillers, Project No. 9079 and 9064, in the Amount of \$1,455,000, and the Agreement With Engineering Matrix, Inc. for Engineering and Contract Administration Services

**BACKGROUND:**

Pursuant to Section 287.055 Florida Statutes, negotiations were conducted for engineering services in connection with the HVAC controls replacement at Dixie Hollins High School. Engineering Matrix, Inc. was selected from the continuing contract services list to perform these services. This agreement is the result of these negotiations.

The total project cost, including administration, design and construction will be \$1,455,000. If the cost of the project exceeds this amount, an agenda item will be brought to the Board to approve the increase. The pre-purchase bid for chillers was approved at the February 23, 2016 Board meeting. The design cost for the controls replacement of \$70,000, and all chiller replacement scope is included within the total project cost. A copy of the controls replacement design agreement is attached.

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the agreement.
2. Do not approve the agreement.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

The chillers at Dixie Hollins High School have reached their life expectancy and are in need of replacement. Replacement parts for HVAC controls equipment are no longer available and the entire HVAC controls system is in need of an upgrade. Approval of the agreement is necessary to proceed with the design at Dixie Hollins High School.

**FINANCIAL IMPACT:**

The total financial impact of this portion of the project is estimated to be \$830,000. The source of this funding is District Capital Outlay.

**DATA SOURCES:**

David Koperski, School Board Attorney

Request for Approval (ID # 5649)

Meeting of March 15, 2016

Doug Schoel, P.E., Mechanical Engineer  
Joe Maceda, Financial Reporting Analyst  
Greg Bowen, P.E., Engineering Matrix, Inc.

SUBMITTED BY:

Clint Herbic, Associate Superintendent, Operational Services

ATTACHMENTS:

- Dixie HS PAE AGREEMENT (PDF)

AGREEMENT

THIS AGREEMENT, made and entered into this **15<sup>th</sup> day of March 2016**, by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "Board" and **Engineering Matrix, Inc.** hereinafter referred to as the "Project Architect/Engineer" or the PA/E:

WITNESSETH

WHEREAS, the Board intends to construct **Replacement of Heating Ventilation, and Air Conditioning (HVAC) Building Management Control System for entire campus at Dixie Hollins High School, Project No. 9079**, hereinafter referred to as the "Project;" and

WHEREAS, the Board has established a construction budget of **\$830,000** for the Project; and

WHEREAS, the PA/E has been selected by the Board pursuant to Section 287.055, Florida Statutes (the Consultants' Competitive Negotiations Act, hereinafter referred to as "CCNA") to enter into negotiations to provide professional architectural/engineering services to the Board for this Project; and

WHEREAS, the PA/E certifies that he is properly licensed in the State of Florida and in Pinellas County to render the professional services required by this Agreement; and

WHEREAS, the Board has requested the PA/E to prepare Preliminary and Construction Documents in accordance with the scope of the Project herein: entitled **Replacement of Heating Ventilation, and Air Conditioning (HVAC) Building Management Control System for entire campus at Dixie Hollins High School, Project No. 9079**, hereinafter referred to as the "Project" and scheduled for approval by the Board on the **15<sup>th</sup> day of March, 2016**, and to provide construction administration during the construction of the Project and cooperate with the Facilities Design & Construction Department.

NOW, THEREFORE, the Board and the PA/E, for the consideration hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, agree as follows:

Rev. 03/08/10

I. BASIC SERVICES. The PA/E's basic services shall comply with the Florida Building Code, applicable as of the date of this Agreement, and all supplemental rules issued thereto; the Project Program or Educational Specifications; and the Facilities Design & Construction Department's "Project Architect and Engineer's Handbook," (hereinafter referred to as the PA/E Handbook) in effect on the date of this Agreement. The PA/E shall follow the requirements of the PA/E Handbook and shall bear responsibility for same except for those specific instances in which he has protested to and received written approval from the Facilities Design & Construction Department for an exception. The Basic Services shall consist of five phases described in Articles I.A through I.E of this Agreement, unless otherwise expressly stated herein, and shall include, but not necessarily be limited to, normal architectural site design, architectural design, structural, mechanical and electrical engineering.

Architectural site design shall be defined for purposes of this Agreement as those services the PA/E would normally provide to designate paved and walkway areas, establish a building footprint, designate building floor elevations and spot elevations or contour lines of surrounding grades sufficient to indicate surface rain water run-off.

Civil engineering, except provided above as an architectural site design, will be considered as "additional services" as defined in Article II.

The PA/E shall prepare and file documents required for approval by governmental authorities having jurisdiction over the Project, except that under Basic Services the PA/E will not be required to serve as an expert witness at public hearings or legal proceedings, nor will the PA/E be required to prepare or file a Development of Regional Impact (DRI) study with the Tampa Bay Regional Planning Council, nor prepare detailed information for the Department of Environmental Protection, (hereinafter referred to as the "DEP"), nor for the Southwest Florida Water Management District, nor local or other environmental agencies. Such services may be provided by the PA/E at the Board's request as an Additional Service. The PA/E shall, however, meet with the District Staff and make presentations to the Board as deemed necessary in the

sole discretion of the Facilities Design & Construction Department as a part of the basic services.

A. Preliminary Design Phase II. The PA/E will prepare the Preliminary Design Phase II approval documents including appropriate drawings and outline specifications and other documents as required by the PA/E Handbook to establish and describe the size and character of the entire Project with regard to the architectural site design, architectural, structural, mechanical and electrical systems, materials and other such elements as may be appropriate, and shall submit a refined statement of probable construction costs as defined by Article I.A.

B. Construction Document Phase III. The PA/E shall continue to investigate the existing conditions at the Project site after approval of the Preliminary Design Phase II submittal and shall make further minor adjustments to the scope or quality of the Project, as authorized in previous submittals or by adjustments made to the budget for the Project. Based upon the approved Preliminary Design Phase II submittal as approved by the Facilities Design & Construction Department, the PA/E shall prepare the Construction Documents Phase III submittal consisting of final plans (drawings) and specifications setting forth in detail the requirements for the construction of the Project, as defined in the PA/E Handbook. The PA/E shall advise the Board of any adjustments to the previous statements of probable construction cost. The PA/E shall assist the Board in connection with the Board's responsibility for filing of documents required for the approval of governmental authorities having jurisdiction over the Project.

C. Permit Phase IV. The PA/E shall assist in preparing necessary forms and conditions of the Contract and the form of Agreement between the Board and the Construction Manager or Contractor and shall assist the Board in obtaining sufficient bids for the project.

D. Construction Phase V. The construction phase will commence with the award of the Contract for construction. The PA/E will administer the construction contract by making periodic visits to the site at intervals appropriate to the progress of the construction (or otherwise agreed

to by the PA/E in writing). The administration of the construction contract shall include but not be limited to the following:

1. convene, attend and conduct the preconstruction conference,
2. prepare and print minutes of all meetings and distribute to the appropriate parties,
3. provide special inspections required by the Facilities Design & Construction Department in accordance with the contract documents,
4. review shop drawings for compliance with contract documents,
5. attend job site meetings on a weekly or bi-monthly basis as dictated by the scope and size of the construction project,
6. review monthly or other periodic applications for payment by the Construction Manager or Contractor,
7. prepare change orders and/or field orders,
8. prepare punch lists, inspect completed work and edit punch lists as conditions warrant,
9. issue and sign Certificates of Substantial Completion,
10. issue and sign Certificates of Final Inspection,
11. review and approve project close-out documents.

The PA/E shall represent the Board during the construction phase and shall advise and consult as to all phases of construction. Instructions from the Facilities Design & Construction Department to the Construction Manager or Contractor shall be forwarded through the PA/E. The PA/E shall have authority to act on behalf of the Board only to the extent provided for in the contract documents, unless otherwise modified by written mutual agreement. The PA/E shall visit the site at intervals appropriate to various stages of construction and become generally familiar with the progress and quality of the work performed by the Construction Manager or Contractor and determine and advise the Board whether the work is proceeding in accordance with the contract documents. The PA/E shall review, approve, or take other appropriate action upon the Construction Manager's or Contractor's submittal of documents, including, but not limited to, shop drawings, project data and samples, but only for compliance with the design

concept of the work and with the information given in the contract documents. Such action by the PA/E shall be taken with reasonable promptness so as to cause no delay to the Project. The PA/E's approval of specific items shall not indicate approval of any assembly of which the item is a component. The PA/E shall certify the Construction Manager's or Contractor's monthly application for payment based upon the percentage of the construction completed at the Project in accordance with the plans and specifications. The PA/E shall determine the amounts owing to the Construction Manager or Contractor based on observations at the site. After evaluating the Construction Manager's or Contractor's application for payment, if the PA/E approves, the PA/E shall sign the certificate and forward it to the Facilities Design & Construction Department inspector. The failure of the PA/E to forward the completed submittal and all required back-up data, or if the certificate (or request for payment) is incorrectly prepared or contains arithmetic errors, the Facilities Design & Construction Department may reject the Construction Manager's or Contractor's pay application and return it to the PA/E without penalty to the Board because of delay or error.

The PA/E shall invite and include the Facilities Design & Construction Department to review meetings and to review inspections during the time when the Construction Manager's or Contractor's applications for payment are evaluated by the PA/E.

The PA/E shall provide appropriate administration of the Project including special inspections and testing of materials and systems at Board expense that are included in the construction contract.

The PA/E shall prepare change orders and keep the Board (through the Office of the School Board Architect) informed monthly as to the progress and quality of the work and endeavor to guard the Board against defects and deficiencies in the work by the Construction Manager, Contractor or his subcontractors and material suppliers.

The PA/E shall conduct appropriate observations to determine the dates of substantial and final completion, receive and forward to the Board written warranties and documents required by the construction contract and certify the final certificate of payment in affidavit form,

certifying that to the best of his knowledge the Project has been constructed according to the final plans and specifications, Florida Building Code, ADA and all other applicable codes, and that all mandatory requirements have been satisfied.

The PA/E shall have the authority and duty to reject work by the Construction Manager or Contractor which does not conform to the contract documents. If the PA/E observes faulty materials or workmanship at the Project, or if the PA/E observes the use of improper material or any work not being accomplished in a satisfactory manner by the Construction Manager, Contractor or subcontractors, the PA/E shall immediately notify the Construction Manager or Contractor and the Facilities Design & Construction Department.

Although the PA/E does not guarantee the performance of the construction contract, the PA/E shall, nevertheless, exercise due diligence to protect the Board against defects and deficiencies in the work and use of improper materials by the Construction Manager or Contractor and subcontractors.

After substantial completion of the work, the PA/E shall furnish the Board with a certified statement, in affidavit form, that in his professional opinion, the Project has been performed and completed according to the contract documents, Florida Building Code, ADA and all other applicable codes, and that all mandatory requirements have been satisfied.

The PA/E shall interpret the requirements of the construction contract documents. The PA/E shall render such interpretations as are necessary with reasonable promptness when written request is made by the Board, Construction Manager or Contractor. The PA/E shall render written decisions, within **seven (7)** calendar days, on all claims, disputes and other matters questioned by the Construction Manager, Contractor or Facilities Design & Construction Department relating to the execution or progress of the work or the interpretation of the contract documents.

The PA/E shall diligently assist the Facilities Design & Construction Department in obtaining correct and accurate as-built or record drawings from the Construction Manager or Contractor.

In the event the Board, Facilities Design & Construction Department, Construction Manager or Contractor requests the PA/E to visit the Project after substantial completion is accepted by the Board or during the warranty periods, review or observations which are conducted in connection with punch lists or warranty issues shall not be considered Additional Services. However, in the event that the PA/E continues to provide contract administration, because of the failure of the Construction Manager or Contractor to complete the Project within 110% of the calendar days allotted for construction in the contract for construction and in subsequent change orders, after the original construction contract completion date and extensions have been approved and the cause of the delay is the Construction Manager's or Contractor's and is not attributable to the PA/E, the PA/E may request the Board to withhold from the Construction Manager's or Contractor's partial or final payment sufficient sums in order to compensate the PA/E for extended contract administration. If the PA/E certifies that he has provided such extended contract administration and the delay in construction is the fault of the Construction Manager or Contractor and is not attributable to the PA/E, the additional contract administration shall be regarded as Additional Services for which the PA/E shall be entitled to negotiate additional compensation based on an hourly rate.

E. In the event of a claim by the Construction Manager or Contractor based upon error omission, act, or failure to act, or failure to act in a timely manner on the part of the PA/E, the PA/E shall be liable to the Owner to the extent the Owner is, in turn, obligated to the Construction Manager or Contractor for these errors, omissions, acts, or failure to act, or failure to act in a timely fashion, together with costs, and reasonable attorney's fees, if any, incurred by the Owner as a result of such error, omissions, act, or failure to act or failure to timely act.

F. If the estimated construction budget (adjusted as provided in the third paragraph on page 1 of this Agreement) is exceeded by the Guaranteed Maximum Price (GMP), the Board shall have the option in the Board's best interest to:

1. give written approval of an increase in such fixed limit; or,
2. if the Project is abandoned, terminate in accordance with Paragraph X; or,

3. cooperate in revising the Project scope and/or quality and/or design as required to reduce the construction cost.

If the Board chooses to proceed under Paragraph F.3 above, the PA/E, without additional charge, shall modify the Contract Documents as necessary to comply with the fixed limit established as a condition of this Agreement and/or subsequently approved by the Board. A full faith effort (as approved by the Owner) on the part of the PA/E in the modification of the Contract Documents shall be the limit of the PA/E's responsibility arising out of the original establishment of the fixed limit and/or as subsequently approved by the Board. The PA/E shall be entitled to compensation in accordance with this Agreement for all other services actually performed whether or not the Construction Phase is commenced, without considering work in this paragraph to be Additional Services.

II. ADDITIONAL ARCHITECTURAL SERVICES. Additional services, if performed by the PA/E at the request of the Board, shall entitle the PA/E to additional compensation to be negotiated at the time that the Board requests such services. The following are considered additional services: detailed construction cost estimator, acoustician, landscape architect, site irrigation consultant, graphic design consultant, on-site civil engineering, off-site civil engineering, third bid proceeding, expert testimony, public hearing, legal proceedings (unless subpoenaed by the tribunal or a third party), full-time Project representative, program writing, special feasibility studies, evaluation of more than one site, master planning, bidding and coordination of separate contracts, expanded services caused by fire or similar causes or the default of the Construction Manager, Contractor or Board making measured drawings, travel out-of-county requested by the Board, threshold building inspections as required by the Board and the law, Florida Energy Evaluation Technique (FLEET), development of regional impact study, applications to DEP, application to Southwest Florida Water Management District, making revisions inconsistent with prior Board approval, and other services not otherwise included in this Agreement. For further explanation of Additional Services, the PA/E shall refer to the PA/E's Handbook. Generally, if the Board requests Additional Services, the PA/E shall furnish such services requested with the fees to be negotiated between the PA/E and the Board.

Under no circumstances will the principals of the PA/E and the principals of his consultants be paid a fee in excess of **\$125** per hour.

III. BOARD RESPONSIBILITIES. The Board shall provide a program (or Educational Specifications) which outlines its design objectives, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment and systems and site requirements.

The Board shall furnish, if necessary, a legal description and land survey of the site, and if applicable, grades and lines of the streets, alleys, pavements, adjoining property, rights-of-way, easements, boundaries and contours of the site, locations, dimensions and complete data pertaining to the existing buildings on the site, and, if necessary, site information as to trees and shrubs and such information as is necessary concerning available services and utility lines above and below grade, including inverts and depths.

The Board shall furnish information and render approvals and decisions as expeditiously as necessary for the orderly progress of the PA/E's services.

#### IV. COMPENSATION.

The total payment for services will be **\$70,000** and is itemized as follows:

A. Payment for Basic Services. For the "Basic Services" to be performed pursuant to this Agreement, the PA/E will be paid a fee of **\$60,000** to be paid periodically according to Article V of this Agreement.

B. Payment for Additional Services. PA/E will perform a Dynamic Controls Validation additional service. For the additional service the PA/E will be paid a fee of **\$10,000** to be paid periodically on a time and materials basis according to services rendered.

C. Reuse of Documents. Notwithstanding anything contained in this Agreement or any Document referenced herein to the contrary, the drawing, specifications and other documents prepared by the PA/E for this Project are instruments of the PA/E's service, but the drawings and specifications shall be owned by the Board. The PA/E shall assign to the Board all common law, statutory and other reserved rights, including the copyright. The Board shall be

permitted to retain copies, including reproducible copies, of the PA/E's drawings, specifications and other documents for information and reference in connection with the Board's use and occupancy of the Project. The Board may reuse the drawings, specifications or other documents on other projects in accordance with Sec. 1013.45(4), F.S.

V. PAYMENT SCHEDULE. Compensation (the Basic Services fee) shall be paid to the PA/E based upon Article IV and shall be paid as follows and upon receipt of proper billing:

A. Preliminary Design Phase (Phase II):

1. 100% complete Phase II Documents.....(30%).....\$18,000  
(Upon review and approval by the Facilities Design & Construction Department)

B. Construction Documents Phase (Phase III): Documents shall be submitted and payment will be due within 30 days of each submittal as follows:

1. 90% complete Phase III Documents.....(35%).....\$21,000  
(Upon review and approval by the Facilities Design & Construction Department)

2. 100% complete Phase III Documents (Upon DOE or Office of the School Board Architect's approval including satisfaction of the permit review mandatory's).....(5%).....\$3,000

C. 100% permit review Documents..... (5%).....\$3,000

D. Construction Phase (Phase V): .....(25%)..... \$15,000

During the construction phase of the Project, the PA/E will be paid periodically in proportion to the percentage of construction completed on the project.

VI. TIMELINE. Time is of the essence in performing the services required pursuant to this Agreement. The following time schedule shall govern the Project and Agreement, except to the extent waived by the Board or the Facilities Design & Construction Department in writing or otherwise expressly stated herein:

A. The Preliminary Design Phase II submittal for the Project shall be submitted to the Facilities Design & Construction Department on or before **thirty (30)** calendar days for submittal.

B. Following approval of the Preliminary Design Phase II, the Construction Documents

Phase III 90% complete submittal shall be presented to the Facilities Design & Construction Department on or before **thirty (30)** calendar days.

C. Following approval of the 90% Construction Documents Phase III, the Construction Documents Phase III 100% complete submittal shall be presented to the Facilities Design & Construction Department on or before **fifteen (15)** calendar days.

D. Any required revisions to a design phase to obtain State of Florida (DOE), Board, or Facilities Design & Construction Department approval shall extend the above timelines for a reasonable period of time in order to comply with the required revisions.

E. If major revisions to the final design phase documents are requested and made or the Board makes major revisions in the program scope or Educational Specifications, the parties shall negotiate a reasonable fee for such major revisions or changes.

VII.EXTRA COMPENSATION. The Board shall pay no fees, other than described above, to the PA/E unless authorized by the Board as follows:

A. If the scope of the Project or site is changed, the Board and the PA/E shall negotiate a reasonable fee based upon the probable estimated construction cost in changing the scope of the work and the approximate percentage of the estimated construction cost which was used to negotiate this Agreement if, and, as such may be applicable.

B. If the DOE or Board requires the PA/E to make major or costly changes to the Schematic, Preliminary or Construction Document Phase submittals, which changes are not caused by architectural or engineering error or oversight, the PA/E shall be paid to redesign for additional expenses in an amount agreed to by the parties. Under no circumstances will the principals of the PA/E and the principals of his consultants be paid a fee in excess of **\$125** per hour.

VIII.DOCUMENTS. The Board will reimburse the PA/E for reproduction costs of plans and specifications as set forth in the PA/E Handbook.

IX. ASSIGNMENTS AND AMENDMENTS. Neither the PA/E nor the Board shall assign, sublet or transfer any interest in this Agreement without the consent of both parties.

This Agreement may be amended only by written instrument signed by both the PA/E and the Superintendent of Schools, as approved by the Board.

X. TERMINATION. This Agreement may be terminated by either party upon seven (7) days' written notice by U. S. Certified Mail that the other party failed substantially to perform in accordance with the terms and conditions of this Agreement through no fault of the party initiating termination. This Agreement may be terminated without cause by either party upon thirty (30) days' written notice by U. S. Certified Mail. Termination of this Agreement may only be accomplished as provided herein. In the event this Agreement is terminated by the Board without cause, compensation shall be paid to the PA/E for all services performed to the date of termination. If terminated by the PA/E without cause, the PA/E shall be liable to the Board for direct and consequential damages resulting from the PA/E not completing the contract.

#### XI. COOPERATION WITH THE FACILITIES DESIGN & CONSTRUCTION

DEPARTMENT. The PA/E shall work in cooperation with the Facilities Design & Construction Department on all phases of the Project. The Facilities Design & Construction Department shall be the liaison between the Board and the PA/E, and whenever this Agreement requires the PA/E to tender any item, article or work product to the Board, such tender shall be accomplished upon timely presentation of such item or work product to the Facilities Design & Construction Department which shall include transmittal of each design phase submittal in order to present this submittal to the Board in accordance with Article VI. The PA/E shall rely on any written statement from the Facilities Design & Construction Department that the Board or Superintendent of the School District has taken some action required or allowed by this Agreement. Questions of design, budget, construction, unforeseen problems and related matters shall be submitted to the Facilities Design & Construction Department for transmittal to the Board and/or the PA/E.

XII. PROHIBITION AGAINST CONTINGENT FEE. The PA/E warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the PA/E, to solicit or secure this Agreement, and that he has not paid or agreed to pay any

person, company, corporation, individual or firm, other than a bona fide employee working solely for the PA/E, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement (287.055, Florida Statutes). For a breach or violation of this provision, the Board shall have the right to terminate the Agreement without liability and, at its discretion, deduct from the Contract price or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.

XIII. TRUTH-IN-NEGOTIATION. The PA/E shall provide a truth-in-negotiation certificate stating that wages and other factual unit costs supporting the negotiated fee were accurate, complete and current at the execution of the Agreement. The Agreement price shall be adjusted to exclude any significant sums the Board determines inflated the Agreement price due to inaccurate, incomplete wage rates or noncurrent wage rates and other factual unit costs. All adjustments shall be made within one (1) year following issuance of a Certificate of Final Inspection and/or termination of this Agreement.

XIV. PROFESSIONAL LIABILITY INSURANCE. The Board will not purchase a blanket professional liability insurance policy to cover the PA/E and its consultants. It is the responsibility of the PA/E to provide, and PA/E will provide, liability insurance in the amount of \$1,000,000 with a \$25,000 deductible. The PA/E may provide more insurance and/or a lower deductible at his/her discretion.

XV. INDEMNITY AND LIMITATION OF THE PA/E'S LIABILITY TO THE BOARD. The PA/E agrees to indemnify and hold harmless the Board from and against all claims, damages and related expenses including attorney fees arising out of the negligent acts, errors and omissions of the PA/E or its consultants on this project.

XVI. INABILITY TO FUND THE PROJECT. Upon written certification by the Board that the Project cannot be funded from the Board's budget, performance under this Agreement shall be suspended. In the event this Agreement is suspended as provided in this Article, compensation will be made to the PA/E for all services performed to the date on which the Board provides the PA/E with written certification of "lack of funding," and such compensation

will be in complete satisfaction of any claim or right of action which the PA/E may possess for damages for non-performance by the Board of any executory term of this Agreement.

XVII. PUBLIC RECORD LAW. The School Board of Pinellas County, Florida (the "Board"), is a public agency subject to Chapter 119, Florida Statutes. Effective July 1, 2013, the Florida Legislature enacted §119.0701. This statute requires that all contractors shall comply with Florida's public record laws with respect to services performed on behalf of the Board.

Specifically, the statute requires that contractors:

- i. Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service.
- ii. Provide the public with access to public records on the same terms and conditions that a public agency would provide the records and at a cost that does not exceed the cost provided by Chapter 119 of the Florida Statutes or as otherwise provided by law.
- iii. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- iv. Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the Board in a format that is compatible with the information technology systems of the Board.

The failure of the Contractor to comply with the provisions set forth in this Article, if applicable, shall constitute a default and material breach of this Agreement, which may result in immediate termination, with no penalty to the Board.

Balance of page left intentionally blank

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the day and year first written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: \_\_\_\_\_  
Peggy L. O'Shea, Chairperson

Attest: \_\_\_\_\_  
Michael A. Grego, Ed. D.  
Superintendent

**Engineering Matrix, Inc.  
2860 Scherer Dr.  
St. Petersburg, FL 33716**

By: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
**print or type name**

Approved as to Form:

*Steven J. Waller*  
School Board Attorney

Attachment: Dixie HS PAE AGREEMENT (5649 : Appro. Total Project Cost Dixie Hollins HS/Engineering Matrix Inc.)

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5650)**

March 15, 2016

**TO:** MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

**FROM:** MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

**SUBJECT:** Request Approval of Change Order No. 1 With A. D. Morgan Corporation for the Stadium Field House Renovations. This change order will decrease the Guaranteed Maximum Price (GMP) by \$136,800.23, with no time extension, at Clearwater High School, Project No. 9203

**BACKGROUND:**

This change order will reconcile the GMP. The cost of the Direct Purchase Orders (DPO) for equipment/materials totaling \$111,084.75, sales tax savings totaling \$6,845.60, unspent construction buy-out totaling \$11,170.04, unspent contingency totaling \$2,697.55, and unspent general conditions totaling \$5,002.29, must now be deducted from the GMP. The adjustment will decrease the total GMP of \$1,238,669.00 by \$136,800.23 resulting in a final GMP amount of \$1,101,868.77. A copy of the change order form is attached.

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the change order.
2. Do not approve the change order.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

It is necessary to delete the owner-purchased items, sales tax savings, and balance of the contingency from the GMP to reconcile the accounts.

**FINANCIAL IMPACT:**

There is no financial impact to the district.

**DATA SOURCES:**

Joe Maceda, Financial Reporting Analyst  
 Rich Gauvey, Senior Construction Coordinator  
 Paul Renker, Renker Eich Parks Architects  
 Keith Hartsfield, A. D. Morgan

**SUBMITTED BY:**

Clint Herbic, Associate Superintendent, Operational Services

**ATTACHMENTS:**

- Clearwater HS, proj 9203, deductive CO 1 Form (PDF)

# CONSTRUCTION MANAGEMENT AT RISK CHANGE ORDER

Facilities Design & Construction Department



SCHOOL: Clearwater High School  
PROJECT: Stadium Field House Renovations

PROJECT NO. 9203

CHANGE ORDER NO. 1

- ORIGINAL GMP AMOUNT: \$ 1,238,669.00
- ORIGINAL CONTRACT COMPLETION DATE: August 27, 2015

CHANGE(S) AND REASON(S) FOR THIS CHANGE ORDER: This Change Order will reconcile the GMP

Remaining Contingency:	\$	2,697.55
General Conditions Savings	\$	5,002.29
Buyout Savings:	\$	11,170.04
Tax Savings:	\$	6,845.60
Owner Direct Purchases	\$	<u>111,084.75</u>
Total Deductions to GMP	\$	<u>136,800.23</u>

- THE OWNER AUTHORIZED THE CONTRACTOR TO MAKE THE FOLLOWING CHANGE(S) IN THE CONTRACT DATED: May 6, 2014

FOR THESE CHANGES: (DEDUCT FROM) THE GMP, IN ACCORDANCE WITH THE CONDITIONS OF THE CONTRACT, THE SUM OF: One Hundred Thirty Six Thousand Eight Hundred Dollars and Twenty Three Cents

• STATUS OF THE ACCOUNT	CURRENT GMP AMOUNT:	\$	1,238,669.00
	ADDITION TO GMP:	\$	0.00
	DEDUCTIONS TO GMP:	\$	<u>(136,800.23)</u>
	REVISED GMP AMOUNT:	\$	<u>1,101,868.77</u>

- PREVIOUS TIME EXTENSIONS 0
- ADDITIONAL TIME NEEDED FOR THIS CHANGE ORDER IS 0 CALENDAR DAYS.
- REVISED CONTRACT COMPLETION DATE August 27, 2015.

ARCHITECT/ENGINEER CERTIFICATION: In my considered professional opinion as project architect/engineer, the prices quoted in this change order are both fair and reasonable, and in the proper ratio to the cost of the original work contract under benefit of competitive bidding.

Architect/Engineer Approved:		Construction Manager Acceptance:	
	<u>02/16/2016</u>		<u>2/12/16</u>
Signature	Date	Signature	Date
NAME <u>Paul C. Palmer, Principal</u>		NAME <u>Jerald Kazaf, VP OPS</u>	
FIRM <u>Reuter Edin Parks Architects</u>		FIRM <u>AD MORGAN CORP</u>	

Owner Approved: \_\_\_\_\_  
Michael A. Grego, Ed.D., Superintendent Date \_\_\_\_\_

Attachment: Clearwater HS, proj 9203, deductive CO 1 Form (5650 : Appro. Change Order Clearwater HS/A.D. Morgan Corp Stadium)

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5645)**

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Change Order No. 1 With Air Mechanical and Service Corporation for the Heating, Ventilation and Air Conditioning and Lighting Renovation. This change order will decrease the current contract amount by \$55,402.44, with no time extension, at Oakhurst Elementary, Project No. 9083

**BACKGROUND:**

This change order will reconcile the current contract amount. The cost of the unspent contingency totaling \$55,402.44 must now be deducted from the current contract amount. The adjustment will decrease the total current contract amount of \$1,484,000.00 by \$55,402.44 resulting in a revised contract amount of \$1,428,597.56. A copy of the change order form is attached.

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the change order.
2. Do not approve the change order.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

It is necessary to delete the contingency from the current contract amount to reconcile the accounts.

**FINANCIAL IMPACT:**

There is no financial impact to the district.

**DATA SOURCES:**

Joe Maceda, Financial Reporting Analyst  
Rich Gauvey, Senior Construction Coordinator  
David Bess, Advanced Systems Engineering  
Gus Garza, Air Mechanical and Service Corporation

**SUBMITTED BY:**

Clint Herbic, Associate Superintendent, Operational Services

**ATTACHMENTS:**

- Oakhurst ES, proj 9083 deductive CO 1 Form(PDF)

# CHANGE ORDER

Facilities Design & Construction Department



SCHOOL: Oakhurst Elementary

PROJECT NO. 9083

PROJECT: HVAC and Lighting renovations

CHANGE ORDER NO. 1

- ORIGINAL CONTRACT AMOUNT: \$ 1,484,000.00
- ORIGINAL CONTRACT COMPLETION DATE: August 12, 2015

CHANGE(S) AND REASON(S) FOR THIS CHANGE ORDER: Reconciliation of contract amount for unused contingency

Remaining Contingency:	\$	55,402.44
Total Deductions to current contract amount:	\$	<u>55,402.44</u>

- THE OWNER AUTHORIZED THE CONTRACTOR TO MAKE THE FOLLOWING CHANGE(S) IN THE CONTRACT DATED: April 14, 2015

FOR THESE CHANGES: (ADD TO/ DEDUCT FROM) THE CURRENT CONTRACT AMOUNT, IN ACCORDANCE WITH THE CONDITIONS OF THE CONTRACT, THE SUM OF: Fifty Five Thousand Four Hundred Two Dollars and Forty Four Cents.

• STATUS OF THE ACCOUNT	CURRENT CONTRACT AMOUNT:	\$	1,484,000.00
	ADDITION TO CONTRACT:	\$	.00
	DEDUCTIONS TO CONTRACT:	\$	( 55,402.44)
	REVISED CONTRACT AMOUNT:	\$	<u>1,428,597.56</u>

- PREVIOUS TIME EXTENSIONS 0
- ADDITIONAL TIME NEEDED FOR THIS CHANGE ORDER IS 0 CALENDAR DAYS.
- REVISED CONTRACT COMPLETION DATE August 12, 2015.

ARCHITECT/ENGINEER CERTIFICATION: In my considered professional opinion as project architect/engineer, the prices quoted in this change order are both fair and reasonable, and in the proper ratio to the cost of the original work contract under benefit of competitive bidding.

Architect/Engineer Approved:	Construction Manager Acceptance:
Signature	Signature
<u>2-16-15</u>	<u>2/17/15</u>
Date	Date
NAME	NAME
<u>John Wood</u>	<u>RON COURCHENE</u>
FIRM	FIRM
<u>ASE</u>	<u>AIR MECHANICAL</u>

Owner Approved: \_\_\_\_\_  
 Michael A. Grego, Ed.D., Superintendent  
 Pinellas County Schools

\_\_\_\_\_ Date

Attachment: Oakhurst ES, proj 9083 deductive CO 1 Form (5645 : Appro. Change Order Oakhurst ES/Air Mechanical & Serv.)

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5644)**

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Change Order No. 2 With Air Mechanical and Service Corporation for the Heating, Ventilation and Air Conditioning and Lighting Renovation. This change order will decrease the current contract amount by \$93,400.04, with no time extension, at Sawgrass Lake Elementary, Project No. 9183

**BACKGROUND:**

This change order will reconcile the current contract amount. The cost of the unspent contingency totaling \$93,400.04 must now be deducted from the current contract amount. The adjustment will decrease the total current contract amount of \$2,709,209.42 by \$93,400.04 resulting in a revised contract amount of \$2,615,809.38. A copy of the change order form is attached.

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the change order.
2. Do not approve the change order.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

It is necessary to delete the contingency from the current contract amount to reconcile the accounts.

**FINANCIAL IMPACT:**

There is no financial impact to the district.

**DATA SOURCES:**

Joe Maceda, Financial Reporting Analyst  
 Rich Gauvey, Senior Construction Coordinator  
 Ali Rahgozar, ASR Engineering, Inc.  
 Gus Garza, Air Mechanical and Service Corporation

**SUBMITTED BY:**

Clint Herbic, Associate Superintendent, Operational Services

**ATTACHMENTS:**

- Sawgrass Lake ES, proj 9183, deductive CO 2 Form (PDF)

# CHANGE ORDER

Facilities Design & Construction Department



SCHOOL: Sawgrass Lake Elementary  
PROJECT: HVAC and Lighting renovations  
CHANGE ORDER NO. 2

PROJECT NO. 9183

- ORIGINAL CONTRACT AMOUNT: \$ 2,709,209.42
- ORIGINAL CONTRACT COMPLETION DATE: December 18, 2015

CHANGE(S) AND REASON(S) FOR THIS CHANGE ORDER: Reconciliation of contract amount for unused contingency

Remaining Contingency:	\$	93,400.04
Total Deductions to current contract amount:	\$	93,400.04

- THE OWNER AUTHORIZED THE CONTRACTOR TO MAKE THE FOLLOWING CHANGE(S) IN THE CONTRACT DATED: March 6, 2015

FOR THESE CHANGES: (ADD TO/ DEDUCT FROM) THE CURRENT CONTRACT AMOUNT, IN ACCORDANCE WITH THE CONDITIONS OF THE CONTRACT, THE SUM OF: Ninety Three Thousand Four Hundred Dollars and Four Cents.

• STATUS OF THE ACCOUNT	CURRENT CONTRACT AMOUNT:	\$	2,709,209.42
	ADDITION TO CONTRACT:	\$	.00
	DEDUCTIONS TO CONTRACT:	\$	( 93,400.04)
	REVISED CONTRACT AMOUNT:	\$	<u>2,615,809.38</u>

- PREVIOUS TIME EXTENSIONS 0
- ADDITIONAL TIME NEEDED FOR THIS CHANGE ORDER IS 0 CALENDAR DAYS.
- REVISED CONTRACT COMPLETION DATE December 18, 2015.

ARCHITECT/ENGINEER CERTIFICATION: In my considered professional opinion as project architect/engineer, the prices quoted in this change order are both fair and reasonable, and in the proper ratio to the cost of the original work contract under benefit of competitive bidding.

Architect/Engineer Approved:

[Signature] 02.17.16  
 Signature Date  
Ali S. Bahgozoo  
 NAME  
ASB Engineering  
 FIRM

Construction Manager Acceptance:

[Signature] 2/17/16  
 Signature Date  
RON COURCHENE  
 NAME  
AIR MECHANICAL  
 FIRM

Owner Approved:

\_\_\_\_\_  
 Michael A. Grego, Ed.D., Superintendent  
 Pinellas County Schools  
 \_\_\_\_\_  
 Date

Attachment: Sawgrass Lake ES, proj 9183, deductive CO 2 Form (5644 : Appro. Change Order Sawgrass Lake ES/Air Mechanical & Serv.)

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5643)**

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Vehicle Use Agreements to Non-Profit Organizations for a Period of one Year

**BACKGROUND:**

The City of Dunedin, City of Seminole and the Town of Belleair have requested vehicle use agreements. Copies of the agreements are attached.

Under Florida Statute 1006.261, a school district may provide to any non-profit organization the option to contract for the use of school buses to transport school age children if they can provide liability protection for the district. Risk Management has set the minimum amounts of liability protection at \$1,000,000 per person/\$2,000,000 per occurrence as allowed by School Board policy. It requires the organization to hold the district harmless from liability in exchange for services provided at cost. These agreements also stipulate that the use of buses by this group will not conflict with regular school board transportation schedules.

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the agreements.
2. Do not approve the agreements.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

The district will continue providing this type of transportation service to non-profit organizations, but shall not subject itself to additional liability exposures.

**FINANCIAL IMPACT:**

There is no financial impact to the district.

**DATA SOURCES:**

David Koperski, School Board Attorney  
 Rick McBride, Director, Transportation  
 Joe Maceda, Financial Reporting Analyst, Facilities and Operations  
 Ann Toney-Deal, City Manager, City of Seminole  
 Angel Trueblood, Recreation Coordinator, City of Dunedin  
 Kevin Trapp, Recreation Programmer II, Town of Belleair

**SUBMITTED BY:**

Clint Herbic, Associate Superintendent, Operational Services

**ATTACHMENTS:**

- VUA City of Dunedin (PDF)
- VUA City of Seminole (PDF)
- VUA Town of Belleair (PDF)

VEHICLE USE AGREEMENT

THIS AGREEMENT, entered into this 15th day of MARCH, 2016 by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "School Board," and the City of Dunedin - Recreation, a municipal corporation, hereinafter referred to as "User". The parties agree as follows:

- 1. The School Board will provide shuttle bus transportation to User for the contract period ending August 23, 2016, for the purpose of transporting school-age children, with chaperones, who participate in User's sponsored programs. User shall make all requests for specific uses during the contract period to the School Board's Transportation Department, who will determine whether buses are available pursuant to paragraph 3 below.
2. Transportation is for the sole purpose of transporting school-age children, with chaperones, who participate in User's sponsored programs to and from locations in Pinellas and adjacent counties.
3. The bus or buses will be operated by an employee of the School Board, who is licensed to drive a school bus, and shall be assigned by the Director of Transportation or designee. Buses may be used under this agreement only if they are available at the times requested, and such use shall not interfere with or impair regular school transportation. The School Board's Transportation Department shall be the final authority as to the availability of buses.
4. (A) User shall pay to the School Board, for the use of said school bus service that begins weekdays before 4:00 p.m., a sum per bus of the current rate per hour to include 15 minutes before and 15 minutes after the use, plus the surcharge rate per mile. There shall be a minimum charge of two hours. The current rate per hour and surcharge rate per mile will be that rate used by the School Board, in its sole discretion, as of the date of the bus usage. User may investigate the current rates by either contacting the School Board's Transportation Department or visiting their http://webtrips.pinellas.k12.fl.us/webtrips/.
(B) If requests extend to service that begins weekdays after 4:00 p.m., weekends and any non-school day, User shall pay a sum per bus of the current rate per hour to include 30 minutes before and 30 minutes after the use, plus the surcharge rate per mile. There shall be a minimum charge of four hours. The current rate per hour and surcharge rate per mile will be that rate used by the School Board, in its sole discretion, as of the date of the bus usage. User may investigate the current rates by either contacting the School Board's Transportation Department or visiting their http://webtrips.pinellas.k12.fl.us/webtrips.
(C) "Weekend" is defined as a Saturdays and Sundays. "Weekend" shall also include Fridays during the time that the School Board is on its summer calendar schedule. "Weekday" is defined as all days not meeting the definition of "Weekend". "Non-school day" is defined as a weekday when students are not scheduled to attend classes.
5. This agreement is made pursuant to section 1006.261, Florida Statutes, and the parties agree that they will comply with the provisions therewith. The User will provide a certificate of the required liability insurance showing the School Board of Pinellas County, Florida as an additional insured or a certificate of self-insurance to the School Board prior to the time of any transportation under this Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement at Largo, Pinellas County, Florida, the date first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

Organization

By: \_\_\_\_\_ Chairperson

City of Dunedin - Parks & Recreation Organization Name

Attest: \_\_\_\_\_ Superintendent

Angel Trueblood - Recreation Coordinator Print Name and Title

Approved as to form: [Signature] School Board Attorney's Office

[Signature] Signature

VEHICLE USE AGREEMENT

THIS AGREEMENT, entered into this 15<sup>th</sup> day of March 2016 by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "School Board," and the City of Seminole, a municipal corporation, hereinafter referred to as "User". The parties agree as follows:

- 1. The School Board will provide shuttle bus transportation to User for the contract period ending August 23, 2016, for the purpose of transporting school-age children, with chaperones, who participate in User's sponsored programs.
2. Transportation is for the sole purpose of transporting school-age children, with chaperones, who participate in User's sponsored programs to and from locations in Pinellas and adjacent counties.
3. The bus or buses will be operated by an employee of the School Board, who is licensed to drive a school bus, and shall be assigned by the Director of Transportation or designee.
4. (A) User shall pay to the School Board, for the use of said school bus service that begins weekdays before 4:00 p.m., a sum per bus of the current rate per hour to include 15 minutes before and 15 minutes after the use, plus the surcharge rate per mile. (B) If requests extend to service that begins weekdays after 4:00 p.m., weekends and any non-school day, User shall pay a sum per bus of the current rate per hour to include 30 minutes before and 30 minutes after the use, plus the surcharge rate per mile. (C) "Weekend" is defined as a Saturdays and Sundays. "Weekend" shall also include Fridays during the time that the School Board is on its summer calendar schedule. "Weekday" is defined as all days not meeting the definition of "Weekend". "Non-school day" is defined as a weekday when students are not scheduled to attend classes.
5. This agreement is made pursuant to section 1006.261, Florida Statutes, and the parties agree that they will comply with the provisions therewith. The User will provide a certificate of the required liability insurance showing the School Board of Pinellas County, Florida as an additional insured or a certificate of self-insurance to the School Board prior to the time of any transportation under this Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement at Largo, Pinellas County, Florida, the date first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

By: \_\_\_\_\_ Chairperson

Attest: \_\_\_\_\_ Superintendent

Approved as to form: [Signature] School Board Attorney's Office Bus Use Agreement - Municipalities

Organization

[Signature] City of Seminole Organization Name

[Signature] Ann Toney-Deal, City Manager Print Name and Title

[Signature] Ann Toney Deal Signature

APPROVED AS TO FORM [Signature] City Attorney Date 1/16/11

Attachment: VUA City of Seminole (5643 : VUA - Dunedin, Seminole & Belleair)

VEHICLE USE AGREEMENT

THIS AGREEMENT, entered into this 15<sup>TH</sup> day of MARCH, 2016 by and between THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA, hereinafter referred to as the "School Board," and the Town of Belleair, a municipal corporation, hereinafter referred to as "User". The parties agree as follows:

- 1. The School Board will provide shuttle bus transportation to User for the contract period ending August 23, 2016, for the purpose of transporting school-age children, with chaperones, who participate in User's sponsored programs.
2. Transportation is for the sole purpose of transporting school-age children, with chaperones, who participate in User's sponsored programs to and from locations in Pinellas and adjacent counties.
3. The bus or buses will be operated by an employee of the School Board, who is licensed to drive a school bus, and shall be assigned by the Director of Transportation or designee.
4. (A) User shall pay to the School Board, for the use of said school bus service that begins weekdays before 4:00 p.m., a sum per bus of the current rate per hour to include 15 minutes before and 15 minutes after the use, plus the surcharge rate per mile. (B) If requests extend to service that begins weekdays after 4:00 p.m., weekends and any non-school day, User shall pay a sum per bus of the current rate per hour to include 30 minutes before and 30 minutes after the use, plus the surcharge rate per mile. (C) "Weekend" is defined as a Saturdays and Sundays. "Weekend" shall also include Fridays during the time that the School Board is on its summer calendar schedule. "Weekday" is defined as all days not meeting the definition of "Weekend". "Non-school day" is defined as a weekday when students are not scheduled to attend classes.
5. This agreement is made pursuant to section 1006.261, Florida Statutes, and the parties agree that they will comply with the provisions therewith. The User will provide a certificate of the required liability insurance showing the School Board of Pinellas County, Florida as an additional insured or a certificate of self-insurance to the School Board prior to the time of any transportation under this Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement at Largo, Pinellas County, Florida, the date first above written.

THE SCHOOL BOARD OF PINELLAS COUNTY, FLORIDA

Organization

By: \_\_\_\_\_ Chairperson

Town of Belleair Parks & Recreation Organization Name

Attest: \_\_\_\_\_ Superintendent

Kevin Trapp - Recreation Programmer II Print Name and Title

Approved as to form: [Signature] School Board Attorney's Office Bus Use Agreement - Municipalities

[Signature] Signature

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5641)**

---

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of Selling the District's Surplus Equipment on the PublicSurplus.com Internet Auction Site

**BACKGROUND:**

Periodically the district disposes of surplus property. Working surplus property has been posted for 45 days in a forum on the district's internal public server. Schools and departments have the opportunity to obtain this surplus property prior to disposal at public auction.

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the selling of the districts surplus equipment.
2. Do not approve the selling of the districts surplus equipment.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

The intent of this process is to remove surplus equipment from the district's inventory.

**FINANCIAL IMPACT:**

The surplus property that is sold at auction will generate revenue for the district.

**DATA SOURCES:**

Lou Ann Jourdan, Budget Specialist  
Lynn Geist, Director, Food Service  
Wade Hutchins, Supervisor, Vehicle Maintenance  
Joe Zihala, Warehouse Coordinator

**SUBMITTED BY:**

Clint Herbic, Associate Superintendent, Operational Services

**ATTACHMENTS:**

- Warehouse Auction SELL (PDF)



**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5642)**

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY  
 FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT  
 SUBJECT: Request Approval to Recycle, Cannibalize, and/or Scrap Obsolete Fixed Assets

**BACKGROUND:**

Authorization by the school board is required prior to the disposal of tagged fixed assets which are obsolete. Disposing of these obsolete fixed assets will result in a more efficient operation at the affected cost centers and will generate revenue for the district. All items have reached the end of their useful life cycle.

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the request to dispose of the obsolete tagged fixed assets.
2. Do not approve the request.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

Section 274.07, Florida Statutes, requires that authority for the disposal/retirement of property be recorded in the board minutes. Rule Chapter 69I-73.005, Florida Administrative Code, provides that the property records should include information on property items disposed of including the date, authority, and manner of disposition. The tagged assets listed on the attached schedule are obsolete equipment items from Surplus inventory with a disposition code of recycled, cannibalized, or scrapped.

**FINANCIAL IMPACT:**

Disposal of obsolete fixed assets generates revenue for the district.

**DATA SOURCE:**

Michael Johannesen, User Support Manager  
 Joe Maceda, Financial Reporting Analyst  
 Lou Ann Jourdan, Budget Specialist  
 Joe Zihala, Warehouse Coordinator

**SUBMITTED BY:**

Clint Herbic, Associate Superintendent, Operational Services

**ATTACHMENTS:**

- Warehouse recycle-Cann-Scrap Items 3-15-16 (PDF)
- Warehouse Scrap- Cann Items (PDF)

# Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
020-3708	Camcorder	031-2787	CPU	033-7948	CPU	034-3529	CPU
020-6579	25"tv	031-2794	CPU	033-7951	CPU	034-4625	Presenter
026-5878	Camcorder	031-2796	CPU	033-7957	CPU	034-4794	CCTV
027-2546	Server	031-4274	CPU	033-8477	Projector	034-5837	CPU
027-3751	Camcorder	031-4282	CPU	033-8478	Projector	034-5838	CPU
027-3787	Printer	031-4471	Laptop	033-8834	CPU	034-6002	CPU
027-6148	CPU	031-6409	Laptop	033-8844	CPU	034-6730	CPU
028-7159	Printer	032-0898	Server	033-9073	CPU	034-6815	Laptop
028-7162	Printer	032-3090	Multiplexer	033-9077	CPU	034-6918	Recorder
028-9283	CPU	032-3091	Multiplexer	033-9086	CPU	034-7068	Laptop
029-1802	CPU	032-3092	Multiplexer	033-9088	CPU	034-7797	Presenter
029-1883	Laptop	032-3093	Multiplexer	033-9606	CPU	034-7869	Presenter
029-2412	Laptop	032-5079	CPU	033-9614	CPU	034-8772	CPU
029-2428	CPU	032-5885	Presenter	033-9615	CPU	034-9521	CPU
029-2440	Server	032-6369	Projector	033-9616	CPU	034-9523	CPU
029-4714	CPU	032-7158	CPU	034-0685	Laptop	034-9537	Laptop
029-6469	Printer	032-7195	CPU	034-1224	Laptop	034-9807	Laptop
029-7620	CPU	032-8974	Projector	034-1980	CCTV	034-9852	Laptop
029-8704	CPU	033-0865	Printer	034-2014	CCTV	035-0868	DVR
030-0876	CPU	033-1477	Recorder	034-2110	Laptop	035-0869	DVR
030-0884	CPU	033-1619	Server	034-2120	Laptop	035-1449	CCTV
030-1459	CPU	033-2737	CCTV	034-2125	Laptop	035-1473	Laptop
030-1460	CPU	033-2896	Server	034-2128	Laptop	035-1480	CPU
030-1462	CPU	033-3306	Printer	034-2149	Projector	035-1481	CPU
030-1463	CPU	033-3994	CPU	034-2152	Projector	035-1482	CPU
030-7720	Printer	033-4591	CPU	034-2154	Projector	035-2167	Projector
030-7721	Surveillance	033-4801	CPU	034-2159	Projector	035-2356	CCTV
030-7722	Surveillance	033-4802	CPU	034-2160	Projector	035-2623	Projector
030-7723	Surveillance	033-4803	CPU	034-2350	Projector	035-2631	Presenter
030-7724	Surveillance	033-4804	CPU	034-2351	Projector	035-2768	Presenter
030-7933	CPU	033-5634	CPU	034-2354	Projector	035-5229	Recorder
030-7934	CPU	033-6149	CPU	034-2357	Projector	035-5230	Recorder
030-7942	CPU	033-6341	Projector	034-2358	Projector	035-8036	CPU
030-9501	Laptop	033-6509	Presenter	034-2459	Projector	035-8047	CPU
030-9508	Laptop	033-7103	CPU	034-2465	Projector	035-8161	CPU
030-9661	CPU	033-7105	CPU	034-2866	Printer	035-8162	CPU
031-2784	CPU	033-7896	Projector	034-3312	Laptop	035-9818	Laptop

Attachment: Warehouse recycle-Cann-Scrap Items 3-15-16 (5642 : Req. Appro. Recycle, Cannibalize, Scrap Obsolete Fixed Assets)

# Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
036-0913	Laptop	036-8690	Netbook	036-8739	Netbook	036-9566	Netbook
036-0915	Laptop	036-8691	Netbook	036-8742	Netbook	036-9574	Netbook
036-1572	Laptop	036-8692	Netbook	036-8744	Netbook	036-9578	Netbook
036-1831	Laptop	036-8695	Netbook	036-8746	Netbook	036-9586	Netbook
036-1853	Laptop	036-8696	Netbook	036-8747	Netbook	036-9587	Netbook
036-2828	Laptop	036-8698	Netbook	036-8748	Netbook	036-9588	Netbook
036-3311	DVR	036-8700	Netbook	036-8749	Netbook	036-9589	Netbook
036-3312	DVR	036-8701	Netbook	036-8750	Netbook	036-9592	Netbook
036-4377	CPU	036-8702	Netbook	036-8751	Netbook	036-9593	Netbook
036-5287	Netbook	036-8705	Netbook	036-8752	Netbook	036-9595	Netbook
036-5299	Netbook	036-8707	Netbook	036-8753	Netbook	036-9596	Netbook
036-5304	Netbook	036-8708	Netbook	036-8754	Netbook	036-9600	Netbook
036-7559	Netbook	036-8709	Netbook	036-8755	Netbook	036-9601	Netbook
036-7566	Netbook	036-8710	Netbook	036-8756	Netbook	036-9602	Netbook
036-7568	Netbook	036-8711	Netbook	036-8757	Netbook	036-9605	Netbook
036-8187	Netbook	036-8712	Netbook	036-8758	Netbook	036-9606	Netbook
036-8662	Netbook	036-8713	Netbook	036-8759	Netbook	036-9609	Netbook
036-8663	Netbook	036-8714	Netbook	036-8760	Netbook	036-9610	Netbook
036-8664	Netbook	036-8716	Netbook	036-8761	Netbook	036-9611	Netbook
036-8665	Netbook	036-8717	Netbook	036-8762	Netbook	036-9612	Netbook
036-8666	Netbook	036-8719	Netbook	036-8763	Netbook	036-9613	Netbook
036-8667	Netbook	036-8722	Netbook	036-8765	Netbook	036-9614	Netbook
036-8668	Netbook	036-8723	Netbook	036-8767	Netbook	036-9615	Netbook
036-8669	Netbook	036-8724	Netbook	036-8768	Netbook	036-9616	Netbook
036-8670	Netbook	036-8725	Netbook	036-8769	Netbook	036-9622	Netbook
036-8671	Netbook	036-8726	Netbook	036-9521	Netbook	036-9624	Netbook
036-8674	Netbook	036-8727	Netbook	036-9522	Netbook	036-9625	Netbook
036-8675	Netbook	036-8729	Netbook	036-9537	Netbook	036-9626	Netbook
036-8676	Netbook	036-8730	Netbook	036-9538	Netbook	036-9628	Netbook
036-8677	Netbook	036-8731	Netbook	036-9546	Netbook	036-9633	Netbook
036-8679	Netbook	036-8732	Netbook	036-9549	Netbook	036-9634	Netbook
036-8683	Netbook	036-8733	Netbook	036-9553	Netbook	036-9639	Netbook
036-8684	Netbook	036-8734	Netbook	036-9554	Netbook	036-9641	Netbook
036-8685	Netbook	036-8735	Netbook	036-9556	Netbook	036-9642	Netbook
036-8686	Netbook	036-8736	Netbook	036-9560	Netbook	036-9645	Netbook
036-8688	Netbook	036-8737	Netbook	036-9561	Netbook	036-9647	Netbook
036-8689	Netbook	036-8738	Netbook	036-9562	Netbook	036-9648	Netbook

Attachment: Warehouse recycle-Cann-Scrap Items 3-15-16 (5642 : Req. Appro. Recycle, Cannibalize, Scrap Obsolete Fixed Assets)

# Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
036-9652	Netbook	037-3458	Netbook	037-3653	Netbook	037-3811	Netbook
036-9653	Netbook	037-3461	Netbook	037-3658	Netbook	037-3816	Netbook
036-9655	Netbook	037-3470	Netbook	037-3671	Netbook	037-4176	Laptop
036-9658	Netbook	037-3473	Netbook	037-3673	Netbook	037-7015	DVR
036-9660	Netbook	037-3474	Netbook	037-3677	Netbook	037-7229	Laptop
036-9661	Netbook	037-3478	Netbook	037-3680	Netbook	037-7790	Printer
036-9663	Netbook	037-3480	Netbook	037-3681	Netbook	037-7864	Printer
036-9665	Netbook	037-3487	Netbook	037-3692	Netbook	037-8966	Netbook
036-9666	Netbook	037-3489	Netbook	037-3697	Netbook	037-8967	Netbook
036-9667	Netbook	037-3493	Netbook	037-3702	Netbook	037-8968	Netbook
036-9670	Netbook	037-3494	Netbook	037-3708	Netbook	037-8969	Netbook
036-9672	Netbook	037-3495	Netbook	037-3718	Netbook	037-8970	Netbook
036-9673	Netbook	037-3509	Netbook	037-3723	Netbook	037-8971	Netbook
036-9674	Netbook	037-3519	Netbook	037-3732	Netbook	037-8972	Netbook
036-9675	Netbook	037-3523	Netbook	037-3733	Netbook	037-8973	Netbook
036-9677	Netbook	037-3524	Netbook	037-3736	Netbook	037-9016	Netbook
036-9678	Netbook	037-3531	Netbook	037-3740	Netbook	037-9044	Netbook
036-9680	Netbook	037-3537	Netbook	037-3742	Netbook	037-9531	Projector
036-9682	Netbook	037-3542	Netbook	037-3743	Netbook	038-5144	IPAD
036-9684	Netbook	037-3558	Netbook	037-3744	Netbook	038-6674	Laptop
036-9685	Netbook	037-3563	Netbook	037-3746	Netbook	038-9197	Laptop
036-9686	Netbook	037-3565	Netbook	037-3748	Netbook	039-0017	CPU
036-9688	Netbook	037-3569	Netbook	037-3753	Netbook	039-0079	CPU
036-9690	Netbook	037-3570	Netbook	037-3754	Netbook	039-0097	CPU
037-1827	Printer	037-3571	Netbook	037-3756	Netbook	039-0148	CPU
037-2531	CPU	037-3573	Netbook	037-3761	Netbook	039-0674	Laptop
037-2751	Netbook	037-3579	Netbook	037-3763	Netbook	039-1548	IPAD
037-3008	Netbook	037-3583	Netbook	037-3764	Netbook	039-4724	Laptop
037-3040	Netbook	037-3585	Netbook	037-3769	Netbook	039-5726	IPAD
037-3042	Netbook	037-3595	Netbook	037-3781	Netbook	039-5810	IPAD
037-3043	Netbook	037-3611	Netbook	037-3784	Netbook	039-8343	Netbook
037-3046	Netbook	037-3618	Netbook	037-3786	Netbook	039-8355	Netbook
037-3047	Netbook	037-3628	Netbook	037-3793	Netbook	039-8480	IPAD
037-3048	Netbook	037-3635	Netbook	037-3798	Netbook	040-2468	Laptop
037-3296	Smart Table	037-3636	Netbook	037-3804	Netbook	040-2469	Laptop
037-3305	Smart Table	037-3638	Netbook	037-3808	Netbook	040-2482	Laptop
037-3451	Netbook	037-3641	Netbook	037-3810	Netbook	040-2485	Laptop

Attachment: Warehouse recycle-Cann-Scrap Items 3-15-16 (5642 : Req. Appro. Recycle, Cannibalize, Scrap Obsolete Fixed Assets)

# Recycled Property Tagged Items for Board Approval

Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description	Property Tag #	Item Description
040-2486	Laptop	300-5035	CPU	304-9341	CPU	305-7586	Netbook
040-3533	Laptop	300-5111	CPU	304-9349	CPU	307-7199	Netbook
040-3543	Laptop	300-5112	CPU	304-9356	CPU	307-7233	Netbook
040-3545	Laptop	300-5113	CPU	304-9357	CPU	307-7285	Netbook
040-4305	Laptop	300-5122	CPU	304-9359	CPU	307-7292	Netbook
040-4317	Laptop	300-5123	CPU	304-9365	CPU	307-7297	Netbook
040-6272	Laptop	300-5124	CPU	304-9379	CPU	307-7298	Netbook
040-6284	Laptop	300-5126	CPU	304-9380	CPU	307-7304	Netbook
040-6289	Laptop	300-5144	CPU	304-9382	CPU	307-7305	Netbook
040-6295	Laptop	300-5150	CPU	304-9397	CPU	307-7306	Netbook
040-6296	Laptop	300-5153	CPU	304-9417	CPU	307-7308	Netbook
040-6303	Laptop	300-5167	CPU	304-9418	CPU	307-8016	Netbook
040-6306	Laptop	300-5189	CPU	305-3245	Netbook	910-9203	Netbook
040-6307	Laptop	300-5203	CPU	305-3248	Netbook	910-9204	Netbook
040-6309	Laptop	300-5204	CPU	305-3254	Netbook	910-9205	Netbook
040-6310	Laptop	300-5208	CPU	305-4219	Netbook	910-9206	Netbook
040-6461	Laptop	300-5209	CPU	305-4484	Netbook	911-2227	Laptop
040-6469	Laptop	300-5210	CPU	305-4625	CPU	911-2229	Laptop
040-7759	Laptop	300-5211	CPU	305-5058	CPU	911-2255	Laptop
040-7772	Laptop	300-5212	CPU	305-5104	Netbook	911-2303	Laptop
040-7777	Laptop	300-5213	CPU	305-5116	Netbook	911-2320	Laptop
040-7784	Laptop	300-5214	CPU	305-5357	CPU	911-2325	Laptop
040-7787	Laptop	300-5219	CPU	305-5815	CPU		
041-4628	Laptop	300-5222	CPU	305-5857	CPU		
041-8399	CPU	300-5490	CPU	305-7573	Netbook		
041-8411	CPU	300-5707	CPU	305-7574	Netbook		
041-8535	All in One	300-6867	CPU	305-7575	Netbook		
042-0136	Laptop	300-6876	CPU	305-7576	Netbook		
042-1629	Laptop	300-7975	All-in-1	305-7577	Netbook		
042-3048	Laptop	300-7978	All-in-1	305-7578	Netbook		
042-3061	Laptop	301-1279	CPU	305-7579	Netbook		
042-3063	Laptop	301-3463	Netbook	305-7580	Netbook		
042-3067	Laptop	301-3507	Netbook	305-7581	Netbook		
042-3069	Laptop	302-8610	IPAD	305-7582	Netbook		
042-3108	Laptop	304-9323	CPU	305-7583	Netbook		
042-3120	Laptop	304-9324	CPU	305-7584	Netbook		
300-4415	IPAD	304-9333	CPU	305-7585	Netbook		

Attachment: Warehouse recycle-Cann-Scrap Items 3-15-16 (5642 : Req. Appro. Recycle, Cannibalize, Scrap Obsolete Fixed Assets)



**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5640)**

---

---

Request Approval of Bids to Vendors at Prices in Bid Documents in Accordance with Bid Policies and Statutes

**ATTACHMENTS:**

- Bids 3-15-16 (PDF)

# PURCHASING AGENDA SUMMARY

**March 15, 2016**

(School Board Meeting Date)

**Key to Bid Categories:** CAN = Bid Cancellation, CB = Co-op Bid, CT = Contract Termination, DN = Direct Negotiation, ER = Emergency Ratification, EX = Bid Extension, HPS = Highest Point Score, LRB = Lowest Responsive Bid, PB = Piggy-Back Bid, PS = Professional Services, RA = Revised Award, RB = Re-Award Bid, REJ = Bid Rejection, RFP = Request for Proposal, RN = Bid Renewal, SC = State Contract, SP = Sale of Property, SS = Sole Source

BID NUMBER	BID TITLE	BID CAT.	BID TERM	DESTINATION / REQUESTER	*FUND/ CC	**PROJECT /SUBPROJ	RECOMMENDED VENDOR	TOTAL \$ by VENDOR	TOTAL \$ of BID	COMMENTS
16-968-118	Resurfacing, Resealing, Restriping	HPS	1 yr.	County Wide Rodger Williams	Various	Various	Suncoast Paving, Inc.	1,500,000.00	1,500,000.00 (estimate)	
16-968-119	Tree Trimming & Removal Services	HPS	1 yr.	County Wide Rodger Williams	Various	Various	RKM Building Construction, Inc.	300,000.00	300,000.00 (estimate)	
16-031-126	Chillers Direct Purchase	LRB	N/A	Bardmoor E/S Oakhurst E/S Palm Harbor M/S Perkins E/S Sexton E/S Doug Schoel	0376/0131 0375/2921 0375/3191	3500/3001 3500/3001 3500/3001	Carrier Corporation Carrier Corporation Slade Ross, Inc.	176,116.00 158,452.00 103,386.00	682,886.00	
16-031-120	Chillers Direct Purchase	LRB	N/A	Bear Creek E/S Brooker Creek E/S Pinellas Central E/S Ponce De Leon E/S Doug Schoel	0376/0271 0376/0441 0375/3361 0376/3461	3500/3001 3500/3001 3500/3038 3500/3001	Carrier Corporation Slade Ross, Inc. Slade Ross, Inc. Slade Ross, Inc.	35,199.00 160,500.00 143,356.00 145,468.00	484,523.00	

\*Key to Fund Sources:

00: General Operating    0150: Workforce Development    03XX: Capital    0410: Food Service    0420: Contracted Programs    043X: ARRA Stimulus

Key to Categorical Sources:

XX: Referendum Funds

516agensum.doc)

Packet Pg. 246

# PURCHASING AGENDA SUMMARY

**March 15, 2016**

(School Board Meeting Date)

**Key to Bid Categories:** **CAN** = Bid Cancellation, **CB** = Co-op Bid, **CT** = Contract Termination, **DN** = Direct Negotiation, **ER** = Emergency Ratification, **EX** = Bid Extension, **HPS** = Highest Point Score, **LRB** = Lowest Responsive Bid, **PB** = Piggy-Back Bid, **PS** = Professional Services, **RA** = Revised Award, **RB** = Re-Award Bid, **REJ** = Bid Rejection, **RFP** = Request for Proposal, **RN** = Bid Renewal, **SC** = State Contract, **SP** = Sale of Property, **SS** = Sole Source

<i>BID NUMBER</i>	<i>BID TITLE</i>	<i>BID CAT.</i>	<i>BID TERM</i>	<i>DESTINATION / REQUESTER</i>	<i>*FUND/ CC</i>	<i>**PROJECT /SUBPROJ</i>	<i>RECOMMENDED VENDOR</i>	<i>TOTAL \$ by VENDOR</i>	<i>TOTAL \$ of BID</i>	<i>COMMENTS</i>
16-060-106	Motor Vehicle OEM Parts: Ford, General Motors & Chrysler Dodge	LRB	2 yrs.	Vehicle Maintenance Dept. Wade Hutchins	0100/5900		Mullinax Ford Stingray Chevrolet	Unknown	150,000.00 (estimated)	
16-050-113	Art Supplies (Partial Re-bid)	LRB	1 yr.	WPSC Warehouse Joe Zihala PreK-12 Visual Art Dept. Susan Castleman	0100/5800		AFP Industries, Inc. Commercial Art Supply DGS Educational Products Nasco Pyramid School Products Quill.com School Specialty Standard Stationery Supply Co.	724.00 1,425.00  129.00  889.00 113,014.00  489.00 652.00 1,866.00	119,188.00	

**\*Key to Fund Sources:**

00: General Operating    0150: Workforce Development    03XX: Capital    0410: Food Service    0420: Contracted Programs    043X: ARRA Stimulus

**Key to Categorical Sources:**

XX: Referendum Funds

516agensum.doc)

Packet Pg. 247

11.23.a

# PURCHASING AGENDA SUMMARY

**March 15, 2016**

(School Board Meeting Date)

***Key to Bid Categories:*** **CAN** = Bid Cancellation, **CB** = Co-op Bid, **CT** = Contract Termination, **DN** = Direct Negotiation, **ER** = Emergency Ratification, **EX** = Bid Extension, **HPS** = Highest Point Score, **LRB** = Lowest Responsive Bid, **PB** = Piggy-Back Bid, **PS** = Professional Services, **RA** = Revised Award, **RB** = Re-Award Bid, **REJ** = Bid Rejection, **RFP** = Request for Proposal, **RN** = Bid Renewal, **SC** = State Contract, **SP** = Sale of Property, **SS** = Sole Source

<b>BID NUMBER</b>	<b>BID TITLE</b>	<b>BID CAT.</b>	<b>BID TERM</b>	<b>DESTINATION / REQUESTER</b>	<b>*FUND/ CC</b>	<b>**PROJECT /SUBPROJ</b>	<b>RECOMMENDED VENDOR</b>	<b>TOTAL \$ by VENDOR</b>	<b>TOTAL \$ of BID</b>	<b>COMMENTS</b>
16-805-100	Athletic Equipment Supplies and Training Supplies	LRB	1 yr.	County Wide Nick Grasso	Various	Various	5 Star Athletics: (42, 50-51, 56-57) Allen Sports Center: (4, 8-10, 22-25, 30, 38, 46-47, 52, 59, 71-72, 76, 79, 84, 86-88, 96-98, 102-103, 118, 123, 168, 176) Baker's Sports Inc.: (16, 36, 39-40, 77, 159) BSN, LLC: (14, 17, 19-21, 31-32, 37, 41, 43, 48, 55, 58, 60, 62-64, 69-70, 73, 78, 81-83, 85, 90-91, 93-95, 100, 117, 119, 121, 126-127, 132, 134-135, 139, 155-156, 160-162, 169, 173-175) Gilman Gear: (65, 68) Gulfshore Sports: (2-3, 5-7, 26-28)	Unknown	75,000.00	

***\*Key to Fund Sources:***

00: General Operating    0150: Workforce Development    03XX: Capital    0410: Food Service    0420: Contracted Programs    043X: ARRA Stimulus

***Key to Categorical Sources:***

XX: Referendum Funds

516agensum.doc)

Packet Pg. 248

11.23.a

# PURCHASING AGENDA SUMMARY

**March 15, 2016**

(School Board Meeting Date)

**Key to Bid Categories:** **CAN** = Bid Cancellation, **CB** = Co-op Bid, **CT** = Contract Termination, **DN** = Direct Negotiation, **ER** = Emergency Ratification, **EX** = Bid Extension, **HPS** = Highest Point Score, **LRB** = Lowest Responsive Bid, **PB** = Piggy-Back Bid, **PS** = Professional Services, **RA** = Revised Award, **RB** = Re-Award Bid, **REJ** = Bid Rejection, **RFP** = Request for Proposal, **RN** = Bid Renewal, **SC** = State Contract, **SP** = Sale of Property, **SS** = Sole Source

BID NUMBER	BID TITLE	BID CAT.	BID TERM	DESTINATION / REQUESTER	*FUND/ CC	**PROJECT /SUBPROJ	RECOMMENDED VENDOR	TOTAL \$ by VENDOR	TOTAL \$ of BID	COMMENTS
							MFAC: (104-114, 136- 137) NEFF: (140-149) Paul Pryor Travel Bags, Inc.: (33-34, 150-154) Pyramid School Products: (13, 18, 67, 99, 101, 115-116, 121, 124- 125, 128-131, 138, 157-158) Riddell: (35, 44-45, 49, 53- 54, 66, 74-75) School Health Corp: (163-167, 170-171) S&S Worldwide: (172)			
16-750-117	Concrete, Redi- Mix	LRB	1 yr.	County Wide Rodger Williams	0100/5370	Various	Concrete On Call, Inc.	50,000.00	50,000.00 (estimate)	
16-450-108	Combination Padlocks	LRB	1 yr.	Countywide Linda Balcombe	School Internal Funds		Independent Hardware South, Inc.	50,000.00	50,000.00 (estimated)	

**\*Key to Fund Sources:**

00: General Operating    0150: Workforce Development    03XX: Capital    0410: Food Service    0420: Contracted Programs    043X: ARRA Stimulus

**Key to Categorical Sources:**

XX: Referendum Funds

516agensum.doc)

Packet Pg. 249

**Attachment: Bids 3-15-16 (5640 : Bids)**

11.23.a

# PURCHASING AGENDA SUMMARY

**March 15, 2016**

(School Board Meeting Date)

**Key to Bid Categories:** **CAN** = Bid Cancellation, **CB** = Co-op Bid, **CT** = Contract Termination, **DN** = Direct Negotiation, **ER** = Emergency Ratification, **EX** = Bid Extension, **HPS** = Highest Point Score, **LRB** = Lowest Responsive Bid, **PB** = Piggy-Back Bid, **PS** = Professional Services, **RA** = Revised Award, **RB** = Re-Award Bid, **REJ** = Bid Rejection, **RFP** = Request for Proposal, **RN** = Bid Renewal, **SC** = State Contract, **SP** = Sale of Property, **SS** = Sole Source

<b>BID NUMBER</b>	<b>BID TITLE</b>	<b>BID CAT.</b>	<b>BID TERM</b>	<b>DESTINATION / REQUESTER</b>	<b>*FUND/ CC</b>	<b>**PROJECT /SUBPROJ</b>	<b>RECOMMENDED VENDOR</b>	<b>TOTAL \$ by VENDOR</b>	<b>TOTAL \$ of BID</b>	<b>COMMENTS</b>
16-015-145-PB	Multi-Function Devices and Related Services	PB	6 mos.	County Wide Mike Domke	Various	Various	Ricoh Americas Corporation	600,000.00	600,000.00 (estimate)	<b>Rationale:</b> Utilizing U.S. Communities Master Agreement 4400003732. This agreement represents a 5% reduction in pricing over previous contract for an annual savings of approximately \$42,000.
14-968-296- RA	Electronic Digital Marquee Signs & Installation	RA	6 mos.	Lakeview Fund E/S Madeira Beach Fundamental Meadowlawn M/S Palm Harbor M/S Safety Harbor E/S Southern Oak E/S Additional Facilities Not Identified	0376/1961 0376/2261 0376/2321 0376/3191 0376/3731 0376/6251 Various	3000/3008 3000/3008 3000/3008 3000/3008 3000/3008 3000/3008 Various	Dowling Construction Company, Inc.	475,000.00	475,000.00 (estimate)	<b>Rationale:</b> The original bid was Board approved on August 12, 2014 for \$600,000.00. An additional \$475,000.00 is needed due to the increase in minor capital outlay projects for fiscal year 2015/2016, to replace outdated marquee signs.

**\*Key to Fund Sources:**

00: General Operating    0150: Workforce Development    03XX: Capital    0410: Food Service    0420: Contracted Programs    043X: ARRA Stimulus

**Key to Categorical Sources:**

XX: Referendum Funds

516agensum.doc)

Packet Pg. 250

11.23.a

# PURCHASING AGENDA SUMMARY

**March 15, 2016**

(School Board Meeting Date)

*Key to Bid Categories:* **CAN** = Bid Cancellation, **CB** = Co-op Bid, **CT** = Contract Termination, **DN** = Direct Negotiation, **ER** = Emergency Ratification, **EX** = Bid Extension, **HPS** = Highest Point Score, **LRB** = Lowest Responsive Bid, **PB** = Piggy-Back Bid, **PS** = Professional Services, **RA** = Revised Award, **RB** = Re-Award Bid, **REJ** = Bid Rejection, **RFP** = Request for Proposal, **RN** = Bid Renewal, **SC** = State Contract, **SP** = Sale of Property, **SS** = Sole Source

<i>BID NUMBER</i>	<i>BID TITLE</i>	<i>BID CAT.</i>	<i>BID TERM</i>	<i>DESTINATION / REQUESTER</i>	<i>*FUND/ CC</i>	<i>**PROJECT /SUBPROJ</i>	<i>RECOMMENDED VENDOR</i>	<i>TOTAL \$ by VENDOR</i>	<i>TOTAL \$ of BID</i>	<i>COMMENTS</i>
16-863-059-RA	Bus & Vehicle Tire Purchases and Related services	RA	9 mos.	Vehicle Maintenance Dept. Wade Hutchins	0100/5900		GCR Tire & Service Center	90,000.00	90,000.00 (estimate)	Rationale: The original bid was board approved October 13, 2015 for \$95,000. An additional \$90,000 is needed for unanticipated tire needs through the end of the contract period.

*\*Key to Fund Sources:*

00: General Operating    0150: Workforce Development    03XX: Capital    0410: Food Service    0420: Contracted Programs    043X: ARRA Stimulus

*Key to Categorical Sources:*

XX: Referendum Funds

516agensum.doc)

# PURCHASING AGENDA SUMMARY

**March 15, 2016**

(School Board Meeting Date)

***Key to Bid Categories:*** CAN = Bid Cancellation, CB = Co-op Bid, CT = Contract Termination, DN = Direct Negotiation, ER = Emergency Ratification, EX = Bid Extension, HPS = Highest Point Score, LRB = Lowest Responsive Bid, PB = Piggy-Back Bid, PS = Professional Services, RA = Revised Award, RB = Re-Award Bid, REJ = Bid Rejection, RFP = Request for Proposal, RN = Bid Renewal, SC = State Contract, SP = Sale of Property, SS = Sole Source

<b>BID NUMBER</b>	<b>BID TITLE</b>	<b>BID CAT.</b>	<b>BID TERM</b>	<b>DESTINATION / REQUESTER</b>	<b>*FUND/ CC</b>	<b>**PROJECT /SUBPROJ</b>	<b>RECOMMENDED VENDOR</b>	<b>TOTAL \$ by VENDOR</b>	<b>TOTAL \$ of BID</b>	<b>COMMENTS</b>
16-393-111-RFP	Food Service Product Procurement and Distribution Services	RFP	2 yrs.	Food Service Dept. Lynn Geist	0410/5470	9502	US Foods	24,000,000.00	24,000,000.00 (estimate)	<b><i>Rationale:</i></b> This bid includes all foods purchased and USDA Commodities, for the National School Lunch, School Breakfast, Afterschool Snack, Dinner and Summer Programs; excluding Bread, Produce, Milk & Juice. Increased value due to anticipated changes in nutritional regulations, inflation, increase in participation, and continued uncertainty in major food markets – poultry, fruits and vegetables.

***\*Key to Fund Sources:***

00: General Operating    0150: Workforce Development    03XX: Capital    0410: Food Service    0420: Contracted Programs    043X: ARRA Stimulus

***Key to Categorical Sources:***

XX: Referendum Funds

516agensum.doc)

Packet Pg. 252

# PURCHASING AGENDA SUMMARY

**March 15, 2016**

(School Board Meeting Date)

**Key to Bid Categories:** CAN = Bid Cancellation, CB = Co-op Bid, CT = Contract Termination, DN = Direct Negotiation, ER = Emergency Ratification, EX = Bid Extension, HPS = Highest Point Score, LRB = Lowest Responsive Bid, PB = Piggy-Back Bid, PS = Professional Services, RA = Revised Award, RB = Re-Award Bid, REJ = Bid Rejection, RFP = Request for Proposal, RN = Bid Renewal, SC = State Contract, SP = Sale of Property, SS = Sole Source

BID NUMBER	BID TITLE	BID CAT.	BID TERM	DESTINATION / REQUESTER	*FUND/ CC	**PROJECT /SUBPROJ	RECOMMENDED VENDOR	TOTAL \$ by VENDOR	TOTAL \$ of BID	COMMENTS
16-192-142-RN	Floor Care Products	RN	9 mos.	Warehouse Dept. Joe Zihala Doug Abbott	0100/5800		American Chemical & Building Maintenance Supply Buckeye Cleaning Centers Gem Supply Company, Inc.	110,000.00	110,000.00 (estimate)	
16-166-098-RN	Cafeteria Small Equipment	RN	1 yr.	Food Service Dept. Lynn Geist	0410/5470	9502	Calico Industries of Florida, LLC Sam Tell and Son, Inc.	Unknown	80,000.00 (estimate)	
16-670-128-RN	Irrigation Supplies	RN	1 yr.	Maintenance Dept. Michael Hewett	0100/5370		Florida Irrigation Supply, Inc. dba FIS Outdoor, Inc. Rite-Flo Supply, Inc.	Unknown	75,000.00 (estimated)	
16-962-124-RN	Delivery Service, Food	RN	1 yr.	Food Service Dept. Lynn Geist	0410/0454	9502	M & B Products, Inc.	70,000.00	70,000.00 (estimate)	
16-205-144-RN	Computers, Apple: Out of Warranty Repairs	RN	1 yr.	Technology Information Systems Dept. Tom Lechner	0100/5140	9902	Bell Techlogix, Inc.	60,000.00	60,000.00 (estimate)	

\*Key to Fund Sources:

00: General Operating    0150: Workforce Development    03XX: Capital    0410: Food Service    0420: Contracted Programs    043X: ARRA Stimulus

Key to Categorical Sources:

XX: Referendum Funds

516agensum.doc)

Packet Pg. 253

11.23.a

# PURCHASING AGENDA SUMMARY

**March 15, 2016**

(School Board Meeting Date)

**Key to Bid Categories:** CAN = Bid Cancellation, CB = Co-op Bid, CT = Contract Termination, DN = Direct Negotiation, ER = Emergency Ratification, EX = Bid Extension, HPS = Highest Point Score, LRB = Lowest Responsive Bid, PB = Piggy-Back Bid, PS = Professional Services, RA = Revised Award, RB = Re-Award Bid, REJ = Bid Rejection, RFP = Request for Proposal, RN = Bid Renewal, SC = State Contract, SP = Sale of Property, SS = Sole Source

BID NUMBER	BID TITLE	BID CAT.	BID TERM	DESTINATION / REQUESTER	*FUND/ CC	**PROJECT /SUBPROJ	RECOMMENDED VENDOR	TOTAL \$ by VENDOR	TOTAL \$ of BID	COMMENTS
16-515-096-SC	Agriculture & Lawn Equipment	SC	15 mos.	Maintenance Dept. Michael Hewett	Various	Various	Airens Company - Gravely Clarke Equipment C.o dba. Bobcat Company CNH Industrial America LLC. – New Holland Brand Deere & Company Excel Industries, Inc. dba Hustler Turf Federal Contracts Corp. Flagler Construction Equipment, LLC. Florida Coast Equipment, Inc. Florida Outdoor Equipment, Inc. Glade & Grove Supply Co., LLC. Kelly Tractor Company Ring Power Corp. Roberts Supply, Inc. Robinson Outdoors, I Sarasota Fun Machines, Inc. Sarlo Power Mowers, Venture Products, Inc. Wesco Turf, Inc.	Unknown	100,000.00 (estimated)	<b>Rationale:</b> Utilizing State of Florida contract #21100000-15-1 Agriculture & Lawn Equipment

**\*Key to Fund Sources:**

00: General Operating    0150: Workforce Development    03XX: Capital    0410: Food Service    0420: Contracted Programs    043X: ARRA Stimulus

**Key to Categorical Sources:**

XX: Referendum Funds

516agensum.doc)

Packet Pg. 254

**Attachment: Bids 3-15-16 (5640 : Bids)**

# PURCHASING AGENDA SUMMARY

**March 15, 2016**

(School Board Meeting Date)

**Key to Bid Categories:** CAN = Bid Cancellation, CB = Co-op Bid, CT = Contract Termination, DN = Direct Negotiation, ER = Emergency Ratification, EX = Bid Extension, HPS = Highest Point Score, LRB = Lowest Responsive Bid, PB = Piggy-Back Bid, PS = Professional Services, RA = Revised Award, RB = Re-Award Bid, REJ = Bid Rejection, RFP = Request for Proposal, RN = Bid Renewal, SC = State Contract, SP = Sale of Property, SS = Sole Source

<i>BID NUMBER</i>	<i>BID TITLE</i>	<i>BID CAT.</i>	<i>BID TERM</i>	<i>DESTINATION / REQUESTER</i>	<i>*FUND/ CC</i>	<i>**PROJECT /SUBPROJ</i>	<i>RECOMMENDED VENDOR</i>	<i>TOTAL \$ by VENDOR</i>	<i>TOTAL \$ of BID</i>	<i>COMMENTS</i>
16-515-097-SC	Construction & Industrial Equipment	SC	2.3 yrs.	Maintenance Dept. Michael Hewett	Various	Various	Clarke Equipment Company dba. Bobcat Company and Doosan Infrastructure Construction Equipment Florida Coast Equipment, Inc. Nortrax, Inc. Ring Power Corp. Trekker Tractor, LLC. Kelly Tractor Company Federal Contracts Corp. Flagler Construction Equipment, LLC.	Unknown	100,000.00 (estimated)	<b><i>Rationale:</i></b> Utilizing State of Florida contract #22101000-15-1 Construction & Industrial Equipment
16-205-137-SS	Sole Source Professional Learning Management System	SS	4 yrs.	Professional Development Dept. Louis Cerreta	0420/6090	Y920	Truenorthlogic	300,000.00	300,000.00	<b><i>Rationale:</i></b> This vendor holds the copyrights and distribution rights to this software.

**\*Key to Fund Sources:**

00: General Operating    0150: Workforce Development    03XX: Capital    0410: Food Service    0420: Contracted Programs    043X: ARRA Stimulus

**Key to Categorical Sources:**

XX: Referendum Funds

516agensum.doc)

Packet Pg. 255

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

11.23.a

School Board Meeting of: March 15, 2016

Bid No: 16-968-118

Bid Title: Resurfacing, Resealing, Restriping

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award \*, Highest Point Score, Re-Award (partial/whole) \*, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination \*, Contract Extension \* Term: \_\_\_\_, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification \*

Contract Period: 03/15/16 thru 03/14/17 N/A - One Time Purchase

Contract Value: \$ 1,500,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 2, 6-months, 1 - year.

\* Rationale/Reason

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: 32 Bids Received: 2 Late Bids: 0 Rejected Bids: 0 N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: County Wide Title: Director, Purchasing Department

Requested By: Michael Hewett Buyer: Christine Roney Title: Director, Maintenance Department

Recommended award by vendor as follows: (see attached)

**SUNCOAST PAVING, INC.**

Provide labor, materials and equipment for resurfacing, resealing, restriping and repairing of existing paved surfaces at various locations, county wide, on an as needed basis, per specifications.

	<u>Unit Cost</u>
<b>A. Sealing</b>	
1. Seal Coat w/ spray	\$ 0.06 /sq. ft.
2. Seal Coat w/ squeegee machine	\$ 0.08/sq. ft.
3. Crack Sealing	\$2.67 /lin. Ft.
<b>B. Asphalt</b>	
1. Leveling	\$129.50/ton
2. Overlay 1" minimum compacted PCIII	\$ 7.88/sq. yd
3. Skin Patches	\$ 4.87/sq. ft.
4. Saw Cut with 6" full depth asphalt patch	\$ 2.26/sq. ft.
<b>C. Striping</b>	
1. Lay-out	\$ 0.99/lin. ft.
2. Stalls	\$ 5.60/ea.
3. 4" striping	\$ 0.28/lin. ft.
4. Directional arrows	\$ 12.50/ea.
5. 24" stencil (various)	\$ 41.00/ea.
6. 12" Stencil (various)	\$ 15.50/ea.
7. 6" Stencil (various)	\$ 23.50/ea.
8. Stop Bars	\$ 25.80/ea.
9. Cross Walks (24')	\$ 38.80/ea.
10. Handicap Stalls	\$ 32.50/ea.
11. Drivers Ed. Range - layout & stripe	\$ 5,691.00/lump sum
12. Drivers Ed. Range – Restripe Only	\$1898.00/apprx. 3000 lin. ft.
13. Concrete Car Bumper removal	\$ 10.00 ea.
14. Concrete Car Bumper install	\$ 12.00/ ea.
15. Concrete Car Bumper furnish	\$27.00 / ea.
<b>D. Testing</b>	
1. Proctor/Density	\$ 450.00/test
2. Slurry Samples	\$ 450.00/test
<b>E. Miscellaneous</b>	
1. Cleaning	\$0.65/sq. ft.
2. Demolition - asphalt removal - 1">5,000sf	\$.95/sq. ft.
3. Demolition - asphalt removal - 1"<5,000sf	\$.59/sq. ft.
4. Base Material (compacted - 6 ")	\$4.97/sq. ft.
a. Shell	\$4.97/sq. ft.
b. Reclaimed Concrete	\$4.97/ sq. ft.
5. Herbicide	\$5.00/sq. ft.
6. Speed Bumps (asphalt) 3”Hx18”wide x 10” long	\$26.00/lin. ft.
7.Speed Hump (asphalt) 4” H x 12”L x10” w	\$ 165.85/lin. ft.

Attachment: Bids 3-15-16 (5640 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: March 15, 2016

Bid No: 16-968-119

Bid Title: Tree Trimming & Removal Services

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award \*, Highest Point Score, Re-Award (partial/whole) \*, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination \*, Contract Extension \* Term: \_\_\_\_, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification \*

Contract Period: 03/12/16 thru 03/11/17 N/A - One Time Purchase

Contract Value: \$ 300,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 2, 6-months, 1 - year.

\* Rationale/Reason

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: 33 Bids Received: 4 Late Bids: 0 Rejected Bids: 0 N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: County Wide Title: Director, Purchasing Department

Requested By: Michael Hewett Buyer: Christine Roney Title: Director, Maintenance Department

Recommended award by vendor as follows:

RKM BUILDING CONSTRUCTION, INC.

Provide labor, materials and equipment to trim or remove and grind stumps of shade and ornamental trees, including brush removal at various locations, on an as needed basis, county wide, per specifications.

Table with 2 columns: Description, Unit Price. Rows: Tree Felling, Trimming and Removal of Debris (\$ 49.00/hour), Stump Grinding 6" below grade (\$.65/inch), Overtime charge for emergency work (\$49.00/hour)

**PURCHASING AGENDA ITEM**

School Board of Pinellas County, Florida

School Board Meeting of: **March 15, 2016**

**Bid No:** 16-031-126

**Bid Title:** Chillers Direct Purchase

**Original Bid No:** N/A

Recommend approval of this agenda item under the specific category checked below.

**Agenda Item Categories:**

- Lowest Responsive Bid
- Request for Proposal
- Reject Bids
- Piggy-Back Bid per 6A-1.012 (6)
- Sale of Property
- Revised Award \*
- Highest Point Score
- Re-Award (partial/whole) \*
- State Contract per 6A-1.012 (5)
- Renewal of Contract
- Contract/Bid Termination \*
- Contract Extension \* Term: \_\_\_\_\_
- Co-Op Bid
- Professional Services per FS 287.055
- Direct Negotiation per 6A-1.012 (14)
- Emergency Ratification \*

**Contract Period:** thru  N/A - One Time Purchase

**Contract Value:** \$ 682,886.00

**Contract Type:**  Estimated Dollar Amount  Firm, Fixed Dollar Amount  Firm, Fixed Unit Prices  Firm, Fixed Fees or Discounts

<b>Renewal Options:</b>	No. of Terms Remaining	<input type="checkbox"/> Length of Each Term 6-months	<input type="checkbox"/> Length of Each Term - year	<input checked="" type="checkbox"/> None

**\* Rationale/Reason**

\_\_\_\_\_

Reason for Submittal to Board Under Separate Cover:

\_\_\_\_\_

Bidders Solicited: 4 Bids Received: 4 Late Bids: 0 Rejected Bids: 0  N/A - Bids Not Required

**Submitted By:** Linda M. Balcombe, CPPO, CPPB **For:** Five Schools District Wide  
**Title:** Director, Purchasing Department

**Requested By:** Craig D. Pollei **Buyer:** Christine Roney  
**Title:** Director of Facilities, Planning, Design & Construction

**Recommended award by vendor as follows:** (see attached)

<b>Schools</b>	<b>Carrier Corporation</b>	<b>Slade Ross, Inc. (Agent for Johnson Controls, Inc.)</b>	<b>Total Per School</b>
Bardmoor Elementary School	(2) 170 ton chillers including manufacturers extended warranties 1-5 years and 6-10 years		\$176,116.00
Oakhurst Elementary School	(2) 130 ton chillers including manufacturers extended warranties 1-5 years and 6-10 years		\$158,452.00
Palm Harbor Middle School		(1) 300 ton chiller including manufacturers extended warranties 1-5 years and 6-10 years	\$103,386.00
Perkins Elementary School		(2) 200 ton chillers including manufacturers extended warranties 1-5 years and 6-10 years	\$178,428.00
Sexton Elementary School		(1) 155 ton chiller including manufacturers extended warranties 1-5 years and 6-10 years	\$66,504.00
<b>Grand Total</b>			<b>\$682,886.00</b>

Attachment: Bids 3-15-16 (5640 : Bids)

**PURCHASING AGENDA ITEM**

School Board of Pinellas County, Florida

School Board Meeting of: **March 15, 2016**

**Bid No:** 16-031-126

**Bid Title:** Chillers Direct Purchase

**Original Bid No:** N/A

Recommend approval of this agenda item under the specific category checked below.

**Agenda Item Categories:**

- Lowest Responsive Bid
- Request for Proposal
- Reject Bids
- Piggy-Back Bid per 6A-1.012 (6)
- Sale of Property
- Revised Award \*
- Highest Point Score
- Re-Award (partial/whole) \*
- State Contract per 6A-1.012 (5)
- Renewal of Contract
- Contract/Bid Termination \*
- Contract Extension \* Term: \_\_\_\_\_
- Co-Op Bid
- Professional Services per FS 287.055
- Direct Negotiation per 6A-1.012 (14)
- Emergency Ratification \*

**Contract Period:** thru  N/A - One Time Purchase

**Contract Value:** \$ 682,886.00

**Contract Type:**  Estimated Dollar Amount  Firm, Fixed Dollar Amount  Firm, Fixed Unit Prices  Firm, Fixed Fees or Discounts

**Renewal Options:**

No. of Terms Remaining	<input type="checkbox"/> Length of Each Term 6-months	<input type="checkbox"/> Length of Each Term - year	<input checked="" type="checkbox"/> None
------------------------	--	--	--

**\* Rationale/Reason**

\_\_\_\_\_

Reason for Submittal to Board Under Separate Cover:

\_\_\_\_\_

Bidders Solicited: 4    Bids Received: 4    Late Bids: 0    Rejected Bids: 0     N/A - Bids Not Required

**Submitted By:** Linda M. Balcombe, CPPO, CPPB    **For:** Five Schools District Wide  
**Title:** Director, Purchasing Department

**Requested By:** Craig D. Pollei    **Buyer:** Christine Roney  
**Title:** Director of Facilities, Planning, Design & Construction

**Recommended award by vendor as follows: (see attached)**

<b>Schools</b>	<b>Carrier Corporation</b>	<b>Slade Ross, Inc. (Agent for Johnson Controls, Inc.)</b>	<b>Total Per School</b>
Bardmoor Elementary School	(2) 170 ton chillers including manufacturers extended warranties 1-5 years and 6-10 years		\$176,116.00
Oakhurst Elementary School	(2) 130 ton chillers including manufacturers extended warranties 1-5 years and 6-10 years		\$158,452.00
Palm Harbor Middle School		(1) 300 ton chiller including manufacturers extended warranties 1-5 years and 6-10 years	\$103,386.00
Perkins Elementary School		(2) 200 ton chillers including manufacturers extended warranties 1-5 years and 6-10 years	\$178,428.00
Sexton Elementary School		(1) 155 ton chiller including manufacturers extended warranties 1-5 years and 6-10 years	\$66,504.00
<b>Grand Total</b>			<b>\$682,886.00</b>

Attachment: Bids 3-15-16 (5640 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

11.23.a

School Board Meeting of: March 15, 2016

Bid No: 16-060-106

Bid Title: Motor Vehicle OEM Parts: Ford, General Motors, Chrysler/Dodge

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award \*, Highest Point Score, Re-Award (partial/whole) \*, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination \*, Contract Extension \* Term: \_\_\_\_\_, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification \*

Contract Period: 03/15/16 thru 03/14/18 N/A - One Time Purchase

Contract Value: \$ 150,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None

\* Rationale/Reason

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: 19 Bids Received: 4 Late Bids: 0 Rejected Bids: 0 N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB Title: Director, Purchasing Department For: Vehicle Maintenance Department

Requested By: Wade Hutchins Title: Supervisor, Vehicle Maintenance Department Buyer: Jason O'Toole

Recommended award by vendor as follows: (see attached)

Provide and deliver **Ford, General Motors and Dodge/Chrysler** O.E.M. Parts on an as needed basis, at firm mark-up percentage pricing for the contract period.

**Category 1 – Ford**

**MULLINAX FORD (V-TBD)**

Price List Reference	Mark Up Percentage
Price List Name and/or Number: None Given	Cost +4%
Price List Effective Date: N/A	

**Category 2 – GM (General Motors)**

**STINGRAY CHEVROLET (V-TBD)**

Price List Reference	Mark Up Percentage
Price List Name and/or Number: None Given	Cost +8%
Price List Effective Date: N/A	

**Category 3 – Chrysler/Dodge**

**NO AWARD – PARTS WILL BE PURCHASED AS NEEDED UTILIZING QUOTES.**

Attachment: Bids 3-15-16 (5640 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

11.23.a

School Board Meeting of: March 15, 2016

Bid No: 16-050-113

Bid Title: Art Supplies (Partial Re-bid)

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award \*, Highest Point Score, Re-Award (partial/whole) \*, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination \*, Contract Extension \* Term: \_\_\_\_, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification \*

Contract Period: 03/16/16 thru 03/15/17 N/A - One Time Purchase

Contract Value: \$ 119,188.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 1, 6-months, 1 - year.

\* Rationale/Reason

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: 24 Bids Received: 12 Late Bids: 0 Rejected Bids: 1 N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB Title: Director, Purchasing Department For: Warehouse Department

Requested By: Joseph Zihala Title: Warehouse Coordinator Buyer: Nancy Gaesser

Requested By: Susan Castleman Title: PreK-12 Visual Arts Specialist

Recommended award by vendor as follows: (see attached)

Attachment: Bids 3-15-16 (5640 : Bids)

<b>INITIAL QUAN.</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM #</b>	<b>UNIT PRICE</b>	<b>RECOMMENDED VENDOR</b>
60 pkgs.	BLADES, Pkg. of 5 (for No. 2 knife), No. X-2A Assortment, Excel #21004	05011025	1.17	Commercial Art Supply
(Pkgs.)	BLADES, KNIFE, Pkg. of 5:			Commercial Art Supply
36	#24, Excel #21024	05011026	1.06	
120	#11, Excel #21011	05011027	.86	
(Each)	BRUSH, CAMEL HAIR, round, Dynasty:			Pyramid School Products
360	Size #1, #21469	05011041	.23	
360	Size #3, #21471	05011043	.26	
120	Size #4, #21472	05011044	.28	
240	Size #5, #21473	05011045	.29	
120	Size #6, #21474	05011055	.30	
120	Size #7, #21475	05011046	.33	
240	Size #8, #21476	05011048	.38	
120	Size #10, #21478	05011087	.49	
120	Size #12, #21480	05011059	.66	
(Each)	BRUSH, MULTI-MEDIA, NYLON, acrylic easel:			Pyramid School Products
120	1/4"W, Dynasty #23427	05011060	.52	
240	1/2"W, Dynasty #23428	05011061	.64	
240	3/4"W, Dynasty #23425	05011062	.91	
(Each)	BRUSH, MULTI-MEDIA, Black flat bristle:			Pyramid School Products
120	1/2" W, Dynasty #27652	05011070	.36	
120	1" W, Dynasty #27655	05011073	.57	
120 each	BRUSH, VARNISH, flat, white bristle, 2" W, Dynasty #7424	05011080	.45	Pyramid School Products
48 each	BRUSH, WHITE BRISTLE, flat, 1" wide, Dynasty #7422	05011089	.29	Pyramid School Products
24 boxes	CHALK, COLORED, pastels 24 sticks/box, asst. colors, horizontal flat box, Sargent #22-4134	05011106	1.79	Pyramid School Products
60 boxes	CHALK, COLORED, Assorted colors, 1" x 4", 12/box, Dixon #15360	05011107	4.86	AFP Industries, Inc.
36 boxes	CHARCOAL, 12 stick/box, soft, Weber #167-007	05011115	3.69	Pyramid School Products
36 boxes	CHARCOAL, VINE, soft, 24 stick/box, 6" long, 1/4" dia., Richeson #870045	05011117	4.19	Pyramid School Products
36 pkgs.	CHARCOAL PENCILS, 12/pkg., medium degree, General #557-2B	05011118	6.24	Pyramid School Products
(Pkgs.)	CLAY, MODELING, 1 lb. pkg. 4 sticks, Sargent #22-40xx			Pyramid School Products
12	Red #22-4020	05011130	1.07	
50	Yellow #22-4002	05011131	1.07	
12	Blue #22-4050	05011132	1.07	
12	Green #22-4066	05011133	1.07	
12	Brown #22-4088	05011134	1.07	
40	Gray #22-4084	05011135	1.07	
240 ctns	CRAYONS, large size, 8 colors, labeled, wax, tuck box, 12 boxes/carton, Prang 00900	05011146	6.28	Standard Stationery
60 ctns	CRAYONS, oversize, 16 colors, labeled, wax, lift lid, 12 boxes/carton, Crayola #52-0336	05011147	18.12	Pyramid School Products
500 ctns	CRAYONS, regular size, 16 colors, tuck box, wax, 12 boxes/carton, Crayola #52-0016	05011149	4.56	Pyramid School Products

Attachment: Bids 3-15-16 (5640 : Bids)

<b>INITIAL QUAN.</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM #</b>	<b>UNIT PRICE</b>	<b>RECOMMENDED VENDOR</b>
(Boxes)	CRAYONS, large size, refill, wax, 12/box, single color in a tuck-box, Crayola #52-0033 series:			<b>Pyramid School Products</b>
60	Red	05011152	.99	
60	Black	05011153	.99	
60	White	05011154	.99	
60	Yellow	05011155	.99	
60	Blue	05011156	.99	
60	Brown	05011157	.99	
1 or more	Green	05011158	.99	
60	Orange	05011159	.99	
60	Violet	05011161	.99	
60	Pink	05011160	.99	
1 or more boxes	CRAYONS, POSTER/CONSTRUCTION PAPER, large size, 8 colors, Crayola #52-3283	05011148	1.46	<b>Pyramid School Products</b>
(boxes)	CRAYONS, METALLIC, 12/tuck box, regular size			<b>Pyramid School Products</b>
100	Silver, Crayola #836SR	05011166	.64	
100	Gold, Crayola #836GD	05011167	.64	
400 boxes	CRAYONS, MULTI-CULTURAL COLORS, 8/tuck box, reg. size, Crayola #52-008W	05011165	.33	<b>Pyramid School Products</b>
(Each)	DOUGH, MODELING, soft, pliable, 3 lb. plastic container, Crayola #57-0015			<b>Pyramid School Products</b>
36	RED	05011140	4.95	
36	BLUE	05011141	4.95	
36	YELLOW	05011142	4.95	
15 each	EASEL, TABLE TYPE, 19"H x 17-1/2"W, folds flat, adjustable, Quartet #28E	05011169	6.58	<b>Quill.com</b>
120 boxes	ERASERS, drafting, magic rub, 12/box, Dixon #39701	05011179	1.59	<b>Pyramid School Products</b>
1200 boxes	ERASERS, Pink Pearl, large, 12/box, 2-1/2" x 1-1/8" x 3/8", Leonard #71502	05011180	.85	<b>Pyramid School Products</b>
36 boxes	ERASERS, art gum, 1" x 1" x 2", 12/box, Vitagum #1144419	05011181	2.69	<b>Pyramid School Products</b>
24 boxes	ERASERS, kneaded, small, 24/box, Leonard #71575	05011182	5.58	<b>Pyramid School Products</b>
220 rolls	FOIL, Aluminum, 36 gauge, 12" W x 5' L, St. Louis Craft #4-1499A (405803)	05011195	2.04	<b>School Specialty</b>
1+ each	GLAZE, CLEAR, gallon, Duncan #IN1001 (9726832)	05011216	19.72	<b>Nasco</b>
1+ btls	GLUE, SOBO, all purpose adhesive, 8 oz. bottle, Sobo #802 (9715458)	05011234	2.40	<b>Nasco</b>
10,000 each	GLUE STICK, washable, .88 oz., Prang Dixon #15090	05011235	.36	<b>Pyramid School Products</b>
(Pkgs.)	GRAPHITE STICKS, 12/pkg.			<b>School Specialty</b>
24	#2B, General #497-2B	05011120	2.66	
24	#6B, General #497-6B	05011121	2.66	
(Tubes)	INK, BLOCK PRINTING, water soluble, 147ml, Speedball #3600 series:			<b>Pyramid School Products</b>
24	Red #3601	05011256	4.18	
24	Blue #3602	05011257	4.18	
24	Yellow #3605	05011258	4.18	

Attachment: Bids 3-15-16 (5640 : Bids)

<i>INITIAL QUAN.</i>	<i>DESCRIPTION</i>	<i>TERMS ITEM #</i>	<i>UNIT PRICE</i>	<i>RECOMMENDED VENDOR</i>
72	Green #3604	05011259	4.18	
72	Black #3600	05011261	4.18	
48	White #3603	05011262	4.18	
24	Gold #3613	05011263	4.18	
24	Orange #3607	05011240	4.18	
60	Magenta #3610	05011244	4.18	
60	Turquoise #3609	05011241	4.18	
36	Silver #3614	05011243	4.18	
1+ each	KNIFE, METAL, No. 2, thick handle, with #2 blade, Excel #17002	05011270	1.58	<b>Pyramid School Products</b>
120 each	KNIFE, METAL, No. 1, thin handle, with #11 blade, Excel #17001	05011271	.89	<b>Commercial Art Supply</b>
1200 sets	MARKERS, FELT TIP, flip chart, bullet tip, 8 colors, Styrofoam slide-type box, Sanford #22478	05011604	3.89	<b>Pyramid School Products</b>
600 pkgs.	MARKERS, FELT TIP, permanent, fine conical point, black, 12/pkg., Sanford Sharpie #30001	05011609	4.89	<b>Pyramid School Products</b>
360 sets	MARKERS, FELT TIP, permanent, fine conical point, 12 colors, Sanford Sharpie #30072	05011581	4.95	<b>Pyramid School Products</b>
(Pkgs.)	MARKERS, FELT TIP, water based, conical point, 12/pkg.(NO bulk pack), z[tsmh 806xx:			<b>AFP Industries, Inc.</b>
36	Red,	05011590	1.40	
36	Blue,	05011591	1.40	
36	Green,	05011592	1.40	
36	Black,	05011593	1.40	
1200 sets	MARKERS, FELT TIP, water-base, 10 colors, Sanford Fiddlesticks #1905313	05011599	2.49	<b>Pyramid School Products</b>
60 pkgs.	NEEDLES, TAPESTRY, blunt, 2-1/2" long, 3/4" eye, metal, 10/pkg., Pyramid #13	05011296	2.15	<b>DGS Educational Products</b>
1+ ctns	OIL PASTELS, 16 colors/slide box, 12 boxes/carton, Pentel #PHN-16	05011145	12.24	<b>Pyramid School Products</b>
24 qts.	GEL MEDIUM, 32 oz. plastic container, Speedball #6879	05011312	6.49	<b>Pyramid School Products</b>
(Jars)	PAINT, ACRYLIC COLORS, 16 oz., Crayola #4016:			<b>Pyramid School Products</b>
60	Deep Red #4016-115	05011345	3.88	
36	Deep Magenta#4016-300	05011346	3.88	
48	Brilliant Yellow#4016-830	05011347	3.88	
36	Bronze Yellow#4016-530	05011349	3.88	
36	Brilliant Orange#4016-720	05011351	3.88	
48	Brilliant Blue#4016-570	05011348	3.88	
48	Phthalo Blue#4016-316	05011352	3.88	
48	Phthao Green#4016-317	05011354	3.88	
48	Violet#4016-186	05011353	3.88	
36	Burnt Umber#4016-128	05011350	3.88	
36	Pearlescent#4016-100	05011357	3.88	
60	Ivory Black#4016-244	05011344	3.88	
60	Titanium White#4016-432	05011343	3.88	
(Jars)	PAINT, FINGER, 16 oz. plastic container, Crayola #55-1316:			<b>Pyramid School Products</b>
48	Red	05011331	1.74	
48	Yellow	05011332	1.74	
48	Blue	05011333	1.74	
36	Green	05011334	1.74	
36	Black	05011335	1.74	

Attachment: Bids 3-15-16 (5640 : Bids)

<i>INITIAL QUAN.</i>	<i>DESCRIPTION</i>	<i>TERMS ITEM #</i>	<i>UNIT PRICE</i>	<i>RECOMMENDED VENDOR</i>
24 qts.	GESSO, 32 oz. plastic container, Sargent #22-8803	05011313	4.79	<b>Pyramid School Products</b>
(Each) 60	PAINT, GLITTER, 8 oz. bottle, Sargent Gold #22-3981	05011338	1.41	<b>Pyramid School Products</b>
60	Silver #22-3982	05011339	1.41	
(Jars)	PAINT, LIQUID TEMPERA, 16 oz. plastic jar, Crayola #1216:			<b>Pyramid School Products</b>
360	Red	05011360	1.82	
360	Yellow	05011361	1.82	
360	Blue	05011362	1.82	
360	Green	05011363	1.82	
240	Violet	05011364	1.82	
240	Orange	05011365	1.82	
240	Brown	05011366	1.82	
360	Black	05011367	1.82	
360	White	05011368	1.82	
240	Turquoise	05011369	1.82	
240	Magenta	05011370	1.82	
60 set	PAINT, TEMPERA CAKES, 9-color set with brush, Prang #80900	05011359	5.98	<b>Standard Stationery Supply Co.</b>
120 boxes	PAINT, WATERCOLOR SETS, jumbo, 4 colors (red/yellow/blue/green), w/ brush, non-toxic, AP seal, Crayola #53-0500	05011386	1.84	<b>Pyramid School Products</b>
120 boxes	PAINT, WATERCOLOR SETS, 8 asst. color oval Pans, w/brush, 12sets/box, non-toxic, AP seal, Crayola #53-0080	05011375	15.48	<b>Pyramid School Products</b>
80 each	PALETTE, empty, plastic tray w/6 screw-top bottles, School Smart #090905	05011393	.59	<b>School Specialty</b>
20 doz.	PANS, MIXING, plastic, divided, 3-5/8" x 5-1/4", School Smart #085855	05011397	1.40	<b>School Specialty</b>
(Rolls)	PAPER, BULLETIN BOARD, 36" x 1000", 50#, Pacon Bemiss-Jason Spectra Art Kraft:			<b>Pyramid School Products</b>
30	Yellow #67081	05011720	44.95	
20	Green (Med.) #67141	05011721	35.69	
20	Red #67041	05011722	40.19	
20	Blue, Light #67151	05011723	43.15	
20	Black #67301	05011724	40.59	
20	Orange #67101	05011725	44.47	
20	Brown #67021	05011726	36.69	
10	Purple #67331	05011727	44.29	
(Pkgs.)	PAPER, CONSTRUCTION, 12" x 18", 50 shts./ pkg., 76#, sulfite, Pacon Peacock/Tru-Ray:			<b>Pyramid School Products</b>
1200	Red (Festive), #P9912	05011420	2.27	
1200	Yellow, #P8412	05011421	2.23	
500	Royal Blue, #P7312	05011422	2.37	
500	Orange, #P6612	05011423	2.27	
400	Violet, #P7212	05011424	2.24	
1200	Green (Festive), #P8012	05011425	2.59	
2400	White, #P8712	05011426	1.94	
1200	Black, #P6312	05011427	1.98	
300	Brown (Dark), #50SC	05011428	2.23	
800	Blue (Sky), #P7612	05011429	2.10	
600	Hot Lime, #P9612	05011430	2.47	
600	Turquoise, #P7712	05011431	2.44	
600	Pink, #P7012	05011432	2.19	
400	Lilac, #P7112	05011433	2.13	

Attachment: Bids 3-15-16 (5640 : Bids)

<i>INITIAL QUAN.</i>	<i>DESCRIPTION</i>	<i>TERMS ITEM #</i>	<i>UNIT PRICE</i>	<i>RECOMMENDED VENDOR</i>
300	Gray (Light), #P8812	05011434	2.14	
400	Warm Brown, #51SC	05011419	2.09	
300	Magenta, #P6412	05011418	2.41	
400	Hot Pink, #P9212	05011438	2.31	
200	Slate (Dark Gray), #56SC	05011439	2.21	
400	Blue, #P7412	05011443	2.26	
200	Dark Green, #31SC	05011444	2.30	
300	Pumpkin, #27SC	05011445	2.24	
200	Red, #P6112	05011446	2.20	
800 pkgs.	PAPER, CONSTRUCTION, 12" x 18", 76#, asst. colors as above, 50 shts./pkg., sulfite, Pacon #103063	05011435	2.49	<b>Pyramid School Products</b>
200 pkgs.	PAPER, CONSTRUCTION, 18" x 24", 76#, asst. colors, 50 shts./pkg., sulfite, Pacon #103095	05011436	5.59	<b>Pyramid School Products</b>
200 pkgs.	PAPER, CONSTRUCTION, 18" X 24", 76#, black, 50 shts./pkg., sulfite, Pacon #103093	05011437	4.40	<b>Pyramid School Products</b>
100 pkgs.	PAPER, CONSTRUCTION, 24" x 36", 76#, asst. colors, 50 shts./pkg., sulfite, Pacon Tru-Ray #103127	05011440	9.69	<b>Pyramid School Products</b>
1+ pkgs.	PAPER, BOGUS, Gray, 18" x 24", 80#, rough texture, 250 shts./pkg., Amer. Paper #818G250	05011500	13.55	<b>Pyramid School Products</b>
40 pkgs.	PAPER, FINGERPAINT, 16" x 22", glazed two sides, 60#, 100 shts./pkg., Amer. Paper #1622	05011510	2.46	<b>Pyramid School Products</b>
25 rolls	PAPER, KRAFT, brown wrapping, 36"W x 1000', 50#, 9" dia., Amer. Paper #5036BK	05011515	26.96	<b>Pyramid School Products</b>
25 rolls	PAPER, KRAFT, white wrapping, 36"W x 1000', 50#, 9" dia., Amer. Paper #5036WK	05011516	33.56	<b>Pyramid School Products</b>
(Reams)	PAPER, MANILA, Drawing, 50#, paper ream wrapped, Amer. Paper:			<b>Pyramid School Products</b>
200	9" x 12", #509M	05011520	3.57	
100	12" x 18", #512M	05011521	7.15	
1+	18" x 24", #518M	05011522	14.69	
10 pkgs.	PAPER, MAT BOARD, 32" x 40", pebble embossed, white/cream, white core, 14-ply, 25 boards/pkg., Crescent #34-3240	05011564	116.00	<b>Commercial Art Supply</b>
(Reams)	PAPER, NEWSPRINT, Ream wrapped, near White, Amer. Paper:			<b>Pyramid School Products</b>
80	12" x 18", #312	05011531	4.10	
40	18" x 24", #318-1	05011532	8.29	
(Pkgs.)	PAPER, OAK TAG, pkg. wrapped, 100 shts./pkg., 125# weight, manila color, American Paper:			<b>Pyramid School Products</b>
300	9" x 12" #1209MP	05011540	1.90	
200	12" x 18" #1212MC	05011541	3.81	
40	18" x 24" #1218MC	05011542	7.69	
30	24" x 36" #1224MC	05011543	15.23	
120 pkgs.	PAPER, RAILROAD BOARD ONLY, 6 ply, 22" x 28", white, two surfaces, in cartons, 50 shts./pkg., American Paper #RR6WH-L	05011501	11.48	<b>Pyramid School Products</b>
100 pkgs.	PAPER, RAILROADBOARD ONLY, 6 ply, 22" x 28", black, two surfaces, in cartons, 25 shts/pkg., American Paper #RR6BK25	05011505	6.55	<b>Pyramid School Products</b>

Attachment: Bids 3-15-16 (5640 : Bids)

<i>INITIAL QUAN.</i>	<i>DESCRIPTION</i>	<i>TERMS ITEM #</i>	<i>UNIT PRICE</i>	<i>RECOMMENDED VENDOR</i>
20 pkgs.	PAPER, STENCIL, 9" x 12", transparent, 12 shts./pkg., ScratchArt #WX-P-9/8168	05011535	3.69	Pyramid School Products
400 pkgs.	PAPER, TISSUE, 12" x 18", 50 shts./pkg., 10 colors, Pacon/Bemiss #5852-0	05011558	1.85	Pyramid School Products
120 pads	PAPER, TRACING, 11" x 14", 40 shts./pad, 25 lb., Pacon #2371	05011442	1.89	Pyramid School Products
120 pkgs.	PAPER, WATERCOLOR, 18" x 24", 90#, 100 shts./pkg., Bienfang #534-L (285-157)	05011554	26.19	Pyramid School Products
(Reams)	PAPER, WHITE DRAWING, sulfite, 60#, ream wrapped only, Amer.Paper:			Pyramid School Products
300	12" x 18", #612W	05011551	9.81	
1+	18" x 24", #618W	05011552	19.79	
100 pkgs.	PAPER, WHITE DRAWING, 18"x24", 80#, smooth 100 shts./pkg., wrapped, Amer. Paper #818WP	05011553	5.88	Pyramid School Products
30 ctns	PARISCRAFT, 20 lb. carton, assorted rolls, Pacon/BJ #5272-0	05011567	30.31	Pyramid School Products
100 boxes	PASTELS, 24, rectangular sticks, asst. colors flat box, Sargent #22-4124	05011109	3.89	Pyramid School Products
120 pkgs.	PEN, stainless steel rollerball, fine point, waterproof black ink, 12/pkg. Sanford #60126	05011598	12.00	Pyramid School Products
600 each	PENCIL SHARPENER, hand-held, double opening, Acme Kleencut #12202Q	05011615	.65	Quill.com
3,000 boxes	PENCILS, COLORS, 12 different colors/box, Crayola #68-4012	05011605	.99	Pyramid School Products
100 boxes	PENCILS, COLORS, 12 different colors/box, soft leads; brilliant colors, Berol Prismacolor #3596T	05011606	8.89	Pyramid School Products
100 boxes	PENCILS, COLORS, 24 different colors/box, soft leads, brilliant colors, Berol Prismacolor #3597T	05011612	17.69	Pyramid School Products
300 boxes	PENCILS, WATERCOLOR, 12 different colors/box, pre-sharpened, water soluble, Crayola #4302	05011614	1.89	Pyramid School Products
(Doz.)	SCISSORS, stainless steel, plastic handles, right or left handed.			Pyramid School Products
200	Blunt, 5" length, Acme #13130	05011649	4.85	
500	Pointed ends, 5" length, Acme #13131	05011651	4.85	
80 pkgs.	SCRATCHBOARD, Pre-inked, 11" x 13", 10/pkg., ScratchArt SB-B-10-11	05011655	5.49	Pyramid School Products
300 pkgs.	SCRATCH-FOAM PRINTING BOARD, 9" x 12", 12 sheets/pkg., Scratch-Foam #5200100	05011565	2.89	Nasco
10 bxs.	SCRATCH KNIVES, Flat style, 36/box, Inovart #1902C3	05011656	5.39	Commercial Art Supply
10,000 each	SKETCHBOOK, 8.5" x 11", 50 sheets, 80# smooth, acid free, opaque paper, rigid back, spiral bound	05011534		All Bids Rejected
480 pkgs.	TAPE, MASKING, 1" x 60 yards, 9 rolls/pkg., Shurtape #CP105	83229700	6.21	Pyramid School Products

Attachment: Bids 3-15-16 (5640 : Bids)

The contract value stated is for the initial purchase, however additional purchases may be made, utilizing the above unit prices, but cannot be estimated.

**Total Award Summary by Vendor**

<b>AFP INDUSTRIES, INC.</b>	\$ 724.00
<b>COMMERCIAL ART SUPPLY</b>	1,425.00
<b>DGS EDUCATIONAL PRODUCTS</b>	129.00
<b>NASCO</b>	889.00
<b>PYRAMID SCHOOL PRODUCTS</b>	113,014.00
<b>QUILL.COM</b>	489.00
<b>SCHOOL SPECIALTY, INC.</b>	652.00
<b>STANDARD STATIONERY SUPPLY CO.</b>	1,866.00

Attachment: Bids 3-15-16 (5640 : Bids)

**PURCHASING AGENDA ITEM**

School Board of Pinellas County, Florida

School Board Meeting of: **March 15, 2016**

**Bid No:** 16-805-100

**Bid Title:** Athletic Equipment, Supplies and Training Supplies

**Original Bid No:** N/A

Recommend approval of this agenda item under the specific category checked below.

**Agenda Item Categories:**

- Lowest Responsive Bid     Request for Proposal     Reject Bids     Piggy-Back Bid per 6A-1.012 (6)     Sale of Property
- Revised Award \*     Highest Point Score     Re-Award (partial/whole) \*     State Contract per 6A-1.012 (5)
- Renewal of Contract     Contract/Bid Termination \*     Contract Extension \* Term: \_\_\_\_\_     Co-Op Bid
- Professional Services per FS 287.055     Direct Negotiation per 6A-1.012 (14)     Emergency Ratification \*

**Contract Period:** 03/17/16 thru 03/16/17     N/A - One Time Purchase

**Contract Value:** \$ 75,000.00

**Contract Type:**     Estimated Dollar Amount     Firm, Fixed Dollar Amount     Firm, Fixed Unit Prices     Firm, Fixed Fees or Discounts

<b>Renewal Options:</b>	No. of Terms Remaining	<input type="checkbox"/> Length of Each Term 6-months	<input type="checkbox"/> Length of Each Term - year	<input checked="" type="checkbox"/> None
-------------------------	------------------------	--	--	--

\* **Rationale/Reason**

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: 65    Bids Received: 17    Late Bids: 0    Rejected Bids: 1     N/A - Bids Not Required

**Submitted By:** Linda M. Balcombe, CPPO, CPPB    **For:** County Wide  
**Title:** Director, Purchasing Department

**Requested By:** Nick Grasso    **Buyer:** Shauné Ferguson  
**Title:** Director, Pre K-12 Physical Education, Driver Education, ROTC & Extracurricular Activities

**Recommended award by vendor as follows: (see attached)**

<b>BASEBALL</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
1	<b>BASEBALL</b> – leather w/wool winding, raised seams, NFHS stamp required on each ball. Baden #3B-PPRO-FL (state ball) ONLY	80502743				Item removed. Rebid at later date.
2	<b>BASEBALL</b> - cushioned cork center, wool winding, full grain leather cover, NFHS stamp required on each ball.	80568023	Diamond D1-NFHS	1 dz	53.00	Gulfshore Sports Store, Inc. V-1017
3	<b>BASEBALL</b> - cushioned cork center, yarn wound, full-grain leather cover	80568024	Baden 2BBG	1 dz	38.50	Gulfshore Sports Store, Inc. V-1017
4	<b>BATTERS HELMET:</b> w/NOCSAE seal, molded plastic w/replaceable padding	80502757	All Star BH 3000	1	15.37	Allen Sports Center V-84
5	<b>CATCHERS HELMET:</b> hockey style, helmet/face guard conditions.	80502716	Easton Stealth A165300	1	85.00	Gulfshore Sports Store, Inc. V-1017
6	<b>CHEST PROTECTOR;</b> over the shoulder fit, removable shoulder caps.	80502795	Easton Force A165294	1	79.00	Gulfshore Sports Store, Inc. V-1017
7	<b>SHIN GUARDS</b> - Adjustable knee insert	80502799	Easton Force A165295	1 pr	79.00	Gulfshore Sports Store, Inc. V-1017
8	<b>CATCHERS HELMET</b> - hockey style, helmet/face guard.	80568025	All Star K10334	1	41.15	Allen Sports Center V-84
9	<b>CHEST PROTECTOR</b> - five piece hard plastic heart shield, mesh Velcro adjustable back, two removable shoulder caps.	80568026	All Star K50537	1	63.11	Allen Sports Center V-84
10	<b>SHIN GUARDS</b> - triple knee cap, removable extended toe, padded wing.	80568027	All Star K50538	1 pr	83.17	Allen Sports Center V-84

<b>BASKETBALL</b>						
11	<b>BASKETBALL MENS</b> – State ball	80502322				Item removed. Rebid at later date.
12	<b>BASKETBALL WOMENS</b> - State ball	80502323				Item removed. Rebid at later date.
13	<b>NETS</b> – Nylon, no whip, with poly insert	80502320	Champion 409	2	1.64	Pyramid School Products V-1824

<b>FLAG FOOTBALL</b>						
14	<b>BELTS</b> – flags permanently attached to belt, priced by dozen	80502801	Triple Threat ATFFA	1 dz	17.28	BSN Sports V-33653
15	<b>FOOTBALL – GAME</b> leather, State Ball	80502802				Item removed. Rebid at later date.
16	<b>FOOTBALL PRACTICE</b>	80502805	Spalding J5Y composite 62-8358FL	1	25.99	Bakers Sports, Inc. V-32291
17	<b>MOUTHGUARD</b> Youth size, all colors, with insurance	80502804	Adams 1403270	1	.29	BSN Sports V-33653

<b>FOOTBALL</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
18	<b>AIR PUMP</b>	80502146	Champion EP1500	1	47.50	Pyramid School Products V-1824
19	<b>BELT-</b> 1” non elastic web belt, D-ring, metal tip, 60” length	80502110	BSN FBBLT1	1	.63	BSN Sports V-33653
20	<b>DOWN MARKERS &amp; CHAINS;</b> molded plastic set	80502139	Pro Down FBCOLSET	1	186.50	BSN Sports V-33653
21	<b>EXTRA POINT TEE;</b>	80502135	Pro Down MSPATXXX	1	1.69	BSN Sports V-33653
22	<b>FACE GUARD HARDWARE SET</b>	80502117	Schutt FGAS	1	9.10	Allen Sports Center V-84
23	<b>FACE GUARD</b>	80502149	Schutt RS, ROPO -DW	1	27.50	Allen Sports Center V-84
24	<b>FACE GUARD</b>	80502150	Schutt EGOP	1	27.50	Allen Sports Center V-84
25	<b>FACE GUARD</b>	80502151	Schutt RJOP-UB-DW	1	34.50	Allen Sports Center V-84
26	<b>FOOTBALL</b> – NFHS Stamp required	80502165	Wilson F1001-NFHS	1	57.75	Gulfshore Sports Store, Inc. V-1017
27	<b>FOOTBALL</b> – NFHS Stamp required	80502127	Wilson F1205-NFHS	1	54.25	Gulfshore Sports Store, Inc. V-1017

<b>FOOTBALL</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
28	<b>FOOTBALL</b> – NFHS Stamp required	80502188	Wilson GST	1	61.50	Gulfshore Sports Store, Inc. V-1017
29	<b>FOOTBALL</b> – NFHS Stamp required	80502173				Item removed. Rebid at later date.
30	<b>FOOTBALL</b> – NFHS Stamp required	80502196	Rawlings Pro 5	1	49.80	Allen Sports Center V-84
31	<b>FOOTBALL</b> – NFHS Stamp required	80502079	Spalding SB1 72-6031	1	59.40	BSN Sports V-33653
32	<b>FOOTBALL</b> – NFHS Stamp required	80502384	NIKE Vapor One	1	33.47	BSN Sports V-33653
33	<b>BALL BAG</b>	80502295	Paul Pryor #614W	3	65.00	Paul Pryor Travel Bags, Inc. V-1715
34	<b>TRAVEL BAG-</b> portfolio w/ separate padded pocket for iPad.	80568028	Paul Pryor 775I	3	35.00	Paul Pryor Travel Bags, Inc. V-1715
35	<b>GIRDLE SHELL ONLY</b> – 3 pocket without pads	80502198	Riddell GSP	1	6.10	Riddell V-2506
36	<b>GIRDLE SHELL ONLY</b> 5 pocket without pads	80502080	Don Allenson 2001695	1	10.32	Bakers Sports, Inc. V-32291
37	<b>GIRDLE</b> ; 5 pocket with integrated pads included	80502081	Z-Cool 1378918	1	17.22	BSN Sports V-33653
38	<b>GIRDLE</b> – 7 piece integrated girdle, permanently attached to hip, tail, thigh and knee pads	80502296	Cramer Thunder 7	1	29.77	Allen Sports Center V-84
39	<b>GIRDLE</b> – 5 pocket 5 padded	80502297	Cramer 1502	1	16.99	Bakers Sports, Inc. V-32291
40	<b>HARD CUP CHIN STRAP</b> terry cloth/flannel padding inside cup	80502152	Adams 1379335	1	7.95	Bakers Sports, Inc. V-32291
41	<b>SOFT CUP CHIN STRAP-</b> white or black	80568029	Adams 1402815	1	5.65	BSN Sports V-33653
42	<b>HARD CUP CHIN STRAP-</b> 4 point high hook up deep cup, white or matching straps.	80568030	Schutt 7850CC0290/7850CC0090	1	9.50	5 Star Athletics V-34061

**FOOTBALL**

<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
43	<b>SOFT CUP CHIN STRAP-</b> 4 point high hook up,	80568031	Adams 1402815	1	5.65	BSN Sports V-33653
44	<b>HELMET-</b> Riddell Foundation R41179 only	80568032	Riddell Foundation R41179	1	120.00	Riddell V-2506
45	<b>HELMET</b> – Riddell Speed only	80502383	Riddell Speed R41167	1	199.00	Riddell V-2506
46	<b>HELMET</b> – Schutt only	TBD	Schutt Air XP Pro	1	128.17	Allen Sports Center V-84
47	<b>HELMET</b> – Schutt only	80502147	Schutt Vengeance	1	163.66	Allen Sports Center V-84
48	<b>HELMET</b> – Xenith only	80502084	Xenith X2	1	183.54	BSN Sports V-33653
49	<b>HELMET CHEEK PAD</b> – Universal, fits all helmets	80502142	Athletic Specialties JPMS	1	2.70	Riddell V-2506
50	<b>HELMET CHEEK PAD</b> – Schutt 1400 only	80502387	Schutt 1400	1 pr	5.50	5 Star Athletics V-34061
51	<b>HELMET CHIN STRAP</b> High hook up	80502119	Schutt 7689	1 dz	105.00	5 Star Athletics V-34061
52	<b>HELMET CHIN STRAP</b> Low hook up	80502199	Schutt 7868	1	10.97	Allen Sports Center V-84
53	<b>HELMET CHIN STRAP</b> High Hook up Riddell	80502108	Riddell 45747	1	3.70	Riddell V-2506
54	<b>HELMET CHIN STRAP</b> Low hook up Riddell	80502192	Riddell 45624	1	3.70	Riddell V-2506
55	<b>HELMET INFLATION PUMP</b> w/needle	80502169	BSN 1379294	1	6.50	BSN Sports V-33653
56	<b>HIP PADS</b> 3- piece hip pad set, pads only, slotted high rise, vinyl dipped.	80502144	Schutt 13060202	15	9.75	5 Star Athletics V-34061
57	<b>HIP PADS:</b> 3 piece hip pad set, pads only, slotted low rise, vinyl dipped	80502145	Schutt 13091202	15	9.10	5 Star Athletics V-34061
58	<b>KICK OFF TEE</b> -	80502134	BSN MSKICKOF	1	6.50	BSN Sports V-33653

<b>FOOTBALL</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
59	<b>KNEE PAD:</b> Air cushion, vinyl dipped	80502102	Schutt 13420202	1 pr	7.51	Allen Sports Center V-84
60	<b>MOUTH PIECE</b> – with insurance policy, non release loop strap	80502129	Pro Down MSMOUT	25	.32	BSN Sports V-33653
61	<b>MOUTH PIECE</b> -loop and tuck strap	TBD	Cramer 91541	1	.41	School Health Corp V-1984
62	<b>PUSH BACK SHIELD:</b> 30” vinyl covered solid foam	80502179	Pro Down 200232811	1	29.43	BSN Sports V-33653
63	<b>PUSH BACK SHIELD</b> 43” vinyl covered solid foam	80502180	Pro Down 200234411	1	33.69	BSN Sports V-33653
64	<b>PYLON MARKERS</b> – Set of 4, 4” x 4” x 18”, weighted bottom	80502136	Pro Down MSWPYLON	1 set	19.77	BSN Sports V-33653
65	<b>PYLON MARKERS</b> -set of 4, weighted pylon 31 lbs.	TBD	Gilman Gear WP4	1 set	128.00	Gilman Gear V-8260
66	<b>RIB PAD-</b>	80502107	Riddell R49009	1	21.67	Riddell V-2506
67	<b>SCRIMMAGE CAP</b> – lycra for helmets	80502113	Athletic Specialties SCP	12	2.39	Pyramid School Products V-1824
68	<b>SCRIMMAGE VEST-</b> nylon porthole mesh, elastic waist, large neck/ arm holes, no shoulder seams.	80568033	Gilman Gear SV12	12	12.25	Gilman Gear V-8260
69	<b>SHOULDER INJURY PAD</b> – vinyl foam, elastic, under arm straps.	80502112	Pro Down FBSIPL	1	12.28	BSN Sports V-33653
70	<b>SHOULDER PAD LACES</b> -	80502137	Pro Down FBSIL36X	1 pack	19.78	BSN Sports V-33653
71	<b>SHOULDER PAD STRAP</b>	80502140	Athletic Specialties WPE	1 roll	25.63	Allen Sports Center V-84
72	<b>SHOULDER PADS</b> -	80502131	Pro Team 36	1	64.99	Allen Sports Center V-84
73	<b>SHOULDER PADS</b>	80502172	Gear 2000 Air Tech	1	103.43	BSN Sports V-33653
74	<b>SHOULDER PADS</b>	TBD	Riddell Phenom SK R48325	1	82.00	Riddell V-2506

<b>FOOTBALL</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
75	<b>SHOULDER PADS</b>	TBD	Riddell Kombine LNR48312	1	115.00	Riddell V-2506
76	<b>SHOULDER PADS</b>	80502086	Schutt XV Flex HD	1	72.15	Allen Sports Center V-84
77	<b>BACK PLATE-</b> Varsity back plate.	80568034	Schutt 79923000	1	15.99	Bakers Sports Inc V-32291
78	<b>SPINAL TAIL PAD</b> for hip pads slotted pro lite foam	80502111	Pro Down FBTPS	1	1.20	BSN Sports V-33653
79	<b>THIGH GUARD</b> Closed cell, vinyl dipped	80502101	Schutt 13230202	1 pr	9.11	Allen Sports Center V-84
<b>SOCCER</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
80	<b>BALL, GAME</b> – State ball, NFHS stamp	80502613				Item removed. Rebid at later date.
81	<b>BALL, PRACTICE</b> Size 5 sewn synthetic cover, 32 panel, butyl bladder	80502605	Nike Aerow 1375368	1	10.54	BSN Sports V-33653
82	<b>BALL, PRACTICE-</b> Voracity	80502631	Brine Voracity	1	13.60	BSN Sports V-33653
83	<b>FIELD CONES</b> – Low profile, flexible, plastic, lightweight, 2” x 7”, assorted colors	80502621	Gamecraft 1276558	1 dz	3.60	BSN Sports V-33653
84	<b>FIELD CONES-</b> Soccer topper, 10 highly visible field markers and 35” carry strap	TBD	Adidas 266802	1 set	6.23	Allen Sports Center V-84
85	<b>FIELD CONES</b> –Tall profile	80502632	Gamecraft 1273687	1 dz	9.60	BSN Sports V-33653
86	<b>SHIN /ANKLE GUARDS-</b> EVA soft cushioning backing material.	80502606	Adidas AP7045	1 pr	7.88	Allen Sports Center V-84

<b>SOCCER</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
87	<b>BALL BAG:</b> large drawstring opening, wet/dry pockets, shoulder straps, holds 12-15 balls	80567946	Adidas 334978	1	18.90	Allen Sports Center V-84
88	<b>STRICKER BACK PACK-</b> three compartments, padded back panel, internal valuables pocket.	80568035	Adidas 5133939	1	20.82	Allen Sports Center V-84
89	<b>BACK PACK-</b> multiple pockets for organization, water bottle pocket. Black/White	TBD	NIKE BA4718			No Bids Received
90	<b>INFLATOR, BALL</b> hand held, dual pump action	80567947	BSN 1369557	1	2.73	BSN Sports V-33653
91	<b>CORNER FLAGS-</b> one piece construction, ½" flexible PVC upright, steel spring base with ground stake, 4 flags/set	80568036	Alumigoal MSSOCFLGY	1 set	24.21	BSN Sports V-33653

<b>SOFTBALL</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
92	<b>SOFTBALL, REGULATION</b> – leather softball, NFHS stamp required	80502709				Item removed. Rebid at later date.
93	<b>PITCHING MACHINE BALL</b> – yellow dimpled	80502780	MacGregor 12BBDSBALL	1 dz	16.85	BSN Sports V-33653
94	<b>BASES</b> – Set of 4	80502756	Hollywood B-14 1036930	1 set	192.05	BSN Sports V-33653
95	<b>BASES-</b> professional Hollywood base set 15"x 15"x 3" regulation size with universal stanchion	80568037	BSN BBBASEPP	1 set	113.55	BSN Sports V-33653

<b>SOFTBALL</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
96	<b>BASES-</b> Hollywood style	80568038	Schutt SBBPSA-4	1 set	131.11	Allen Sports Center V-84
97	<b>BASES-</b> Jack Corbett Hollywood bases 12901010 set of 3 bases	80568039	Schutt BBPL	1 set	182.10	Allen Sports Center V-84
98	<b>CATCHERS HELMET G4</b>	80502820	Mizuno 380191	1	64.11	Allen Sports Center V-84
99	<b>BATTING HELMET W/ MASK</b>	80502821	Rawlings RCFHFG	1	25.00	Pyramid School Products V-1824
100	<b>BATTING HELMET W/ MASK</b>	TBD	Rip It Vision Pro 1365315	1	40.08	BSN Sports V-33653
101	<b>CHEST PROTECTOR WOMENS</b>	80502822	Mizuno 380201/380255	1	63.00	Pyramid School Products V-1824
102	<b>SHIN GUARDS WOMENS</b>	80502823	Easton Mako	1 pr	79.11	Allen Sports Center V-84
103	<b>SHIN GUARDS WOMENS</b> -Triple knee design, removable shin insert, impact resistant, removable toe ext.	80568040	Easton Mako	1 pr	79.11	Allen Sports Center V-84

<b>TRACK AND FIELD</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
104	<b>TRACK SHOE SPIKES:</b> Pyramid spikes, ¼", 100 per bag	80502741	MFAC 4631	1 pk	8.00	M-F Athletic V-10758
105	<b>IRON SHOT PUT</b> – 12lbs. Cast Iron	80502735	MFAC 4456	1	24.50	M-F Athletic V-10758
106	<b>IRON SHOT PUT</b> – 4.5 kg. Cast Iron	80502736	MFAC 4453	1	20.50	M-F Athletic V-10758
107	<b>BRASS SHOT PUT-</b> 12 lbs, brass	80568041	MFAC 4352	1	105.00	M-F Athletic V-10758

<b>TRACK AND FIELD</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
108	<b>BRASS SHOT PUT- 4K brass</b>	80568042	MFAC 4351	1	99.00	M-F Athletic V-10758
109	<b>CORE DISCUS, 1.6k MENS-</b> 65-70% galvanized steel rim high impact ABS side plate.	80502767	MFAC 5331	1	34.00	M-F Athletic V-10758
110	<b>CORE DISCUS, 1K WOMENS</b> –65-70% galvanized steel rim high impact ABS side plate.	80502764	MFAC 5333	1	28.00	M-F Athletic V-10758
111	<b>HURDLE</b> – Rocker hurdle, no front bar, 1 piece welded, 16 gauge steel base, for all 5 hurdling heights.	80502720	MFAC 6921-Color	1	109.00	M-F Athletic V-10758
112	<b>STARTING BLOCK</b> ; 4 angle adjustable pedals, aluminum center rail	80502721	MFAC 4062	1	84.95	M-F Athletic V-10758
113	<b>FIBERGLASS CROSS BAR</b> ; 14’ 10”	80502723	MFAC 3103	1	165.00	M-F Athletic V-10758
114	<b>DELUXE CROSS BAR</b> – high jump 13’ 1.5”	80502825	MFAC 3104	1	165.00	M-F Athletic V-10758

<b>VOLLEYBALL</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
115	<b>ANTENNA UNIT</b> – w/ rod and pockets	80502000	Tachikara VBANT	1	48.00	Pyramid School Products V-1824
116	<b>ANTENNA PACKAGE</b> – Two red & white striped antenna assemblies.	80502826	Champion VBANT	1 set	21.45	Pyramid School Products V-1824
117	<b>BALL BAG</b> – Ball bag with strap, holds 6 balls	80502208	BSN 1235654	1	11.95	BSN Sports V-33653
118	<b>BALL CART</b>	80502011	Spalding 72-026	1	92.77	Allen Sports Center V-84

<b>VOLLEYBALL</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
119	<b>BALL TRUCK</b>	TBD	BSN MCVBCARTY	1	61.97	BSN Sports V-33653
120	<b>BALL, GAME</b> – leather, 18 panels, butyl bladder, NFHS stamp required, state ball	80502003				Item removed. Rebid at later date.
121	<b>BALL, PRACTICE</b> – composite, butyl bladder	80502012	Spalding TF VB 1	1	21.13	BSN Sports V-33653
122	<b>BALL, PRACTICE</b>	80568043	Baden VX450	1	26.00	Pyramid School Products V-1824
123	<b>KNEE PADS</b> – nylon blend, 8” sleeve height. White or black	80502001	Mizuno LR6	1	13.66	Allen Sports Center V-84

<b>WRESTLING</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
124	<b>FACE MASK</b> – Black only	80502400	Cliff Keen FG3	1	46.98	Pyramid School Products V-1824
125	<b>HEAD GEAR</b> – 4 strap	80502418	Matman 36	1	14.99	Pyramid School Products V-1824
126	<b>HEAD GEAR</b> – 4 strap, two tone headgear	80502405	Cliff Keen E58 1242508	1	22.27	BSN Sports V-33653
127	<b>EARGUARD</b> – 4 strap system	80502411	Cliff Keen E58 1242508	1	22.27	BSN Sports V-33653
128	<b>EARGUARD RESPONSE</b> – 4 strap system	80502440	Cliff Keen E58 1242508	1	22.27	BSN Sports V-33653
129	<b>KNEE PADS</b>	80502412	Cliff Keen RK30	1	12.80	Pyramid School Products V-1824
130	<b>KNEE PADS</b>	80502441	Cliff Keen BK64	1	7.80	Pyramid School Products V-1824

<b>WRESTLING</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
131	<b>MAT TAPE</b> – Clear, 4” x 48’	80502409	Champion MT 4x28MT 4”x28yds.	1 roll	5.59	Pyramid School Products V-1824
132	<b>SCALE, DIGITAL</b> –medical grade. Digital Required.	80502401	Pro Doc Digital BSN B15-1298710	1	364.98	BSN Sports V-33653
133	<b>SCALE, DIGITAL</b> - Physician scale	80568044	Tanita WB-110A	1		No Bids Received
134	<b>DOUBLE MOUTHGUARD</b> – vented, clear	80502425	Wilson 1298741	1	.40	BSN Sports V-33653
135	<b>MOUTHGUARD</b> – Adult fit, without strap	80502427	Adams 1403270	1	.29	BSN Sports V-33653

<b>ATHLETIC EQUIPMENT</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
136	<b>STARTING PISTOL</b> - .32 caliber only	80502520	MFAC 4725	1	159.95	M-F Athletic V-10758
137	<b>CALIBER BLANKS</b> - .32 w/smoke 50/box	80502500	MFAC 4741	1 box	59.00	M-F Athletic V-10758
138	<b>STOPWATCH</b> -	80502421	Sportline 240	1	5.19	Pyramid School Products V-1824
139	<b>SCRIMMAGE VEST</b> - Mesh, 100% nylon, elastic waist	80502518	BSN C46	1	1.37	BSN Sports V-33653
140	<b>CHENILLE AWARD LETTER</b> – 4” 1 color block	80502507	NEFF CHILT	1	1.94	Neff Company V-1610
141	<b>CHENILLE AWARD LETTER</b> – 7” 2 color block	80502508	NEFF CHILT 3D	1	3.24	Neff Company V-1610
142	<b>CHENILLE AWARD LETTER</b> – 7” 2 color block	80502509	NEFF CHILT 2	1	3.24	Neff Company V-1610
143	<b>CHENILLE AWARD LETTER</b> – 7” 2 color double monogram	80502510	NEFF CH2LT 1	1	3.24	Neff Company V-1610

**ATHLETIC EQUIPMENT**

<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
144	<b>CHENILLE AWARD LETTER</b> – 7” 2 color double monogram 3D	80502511	NEFF CH2LT-3D	1	3.24	Neff Company V-1610
145	<b>CHENILLE AWARD LETTER</b> – 7” 2 color monogram, script	80502712	NEFF CH2LT SCRIPT	1	3.24	Neff Company V-1610
146	<b>CHENILLE AWARD LETTER</b> – 6” full block w/embroidered insert	80502513	NEFF CHILT w/team name	1	1.84	Neff Company V-1610
147	<b>CHENILLE AWARD LETTER</b> – 6” full block w/embroidered insert	80502514	NEFF CHILT w/lamp of knowledge	1	3.19	Neff Company V-1610
148	<b>CHENILLE AWARD LETTER</b> – 6” full block w/double embroidered insert	80502522	NEFF CH2LT -2 w/lamp of knowledge	1	3.19	Neff Company V-1610
149	<b>METAL AWARD INSERTS</b> – various athletic insignias	80502515	NEFF	1 box	12.50	Neff Company V-1610
150	<b>TEAM TRAVEL BAG -</b>	80502519	Paul Pryor 670	6	29.00	Paul Pryor Travel Bags, Inc. V-1715
151	<b>TEAM BALL BAG</b> – Water resistant	80567949	Paul Pryor 615W	3	65.00	Paul Pryor Travel Bags, Inc. V-1715
152	<b>BACKPACK</b> – W/pocket for phone/water bottle and school logo multicolor.	80502450	Paul Pryor GBP	6	49.00	Paul Pryor Travel Bags, Inc. V-1715
153	<b>BACKPACK SLING</b> – one shoulder strap made same as GBP	80502451	Paul Pryor SBP	6	39.00	Paul Pryor Travel Bags, Inc. V-1715
154	<b>5 GALLON BUCKET BALL SLEEVE</b> – 13” x 22” fits over 5 gallon ball bucket	80502530	Paul Pryor 645S	3	40.00	Paul Pryor Travel Bags, Inc. V-1715
155	<b>MEASURING TAPE</b> – 100’ fiberglass open reel	80502750	Alumagoal MSTAP100	1	4.82	BSN Sports V-33653
156	<b>MEASURING TAPE</b> – 200’ fiberglass open reel	80502722	Alumagoal MSTAP200	1	9.24	BSN Sports V-33653
157	<b>AEROSOL FIELD MARKING PAINT</b> -12 20oz. cans per case, fits any type of striping machine, no lead paint, variety of colors	80502526	Krylon K08300	1	39.98	Pyramid School Products V-1824

<b>ATHLETIC EQUIPMENT</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
158	<b>AEROSOL FIELD MARKING PAINT</b> – 12 26 oz cans per case, fits any type of striping machine, no lead paint, variety of colors	80502531	Krylon K08300	1	39.98	Pyramid School Products V-1824
159	<b>MARBLE MARKING DUST</b> – 50 lb bags	80502527	Jimco	1 bag	9.75	Bakers Sports Inc. V-32291
160	<b>CHALK LINE MARKER</b> – 4 wheel line marker, holds 50lb chalk, draws 2” or 4” lines	80502528	Alumagoal BBDLM654	1	137.36	BSN Sports V-33653
161	<b>4 WHEEL STRIPING MACHINE</b> – 4 wheel, all metal, stores 12 cans, easy height adjustment, wind screen, folds for storage	80502529	BSN 0795XXXX	1	84.74	BSN Sports V-33653

<b>ATHLETIC TRAINING SUPPLIES</b>						
<b>ITEM NO</b>	<b>DESCRIPTION</b>	<b>TERMS ITEM NO.</b>	<b>BRAND AND PRODUCT NO.</b>	<b>MIN. SHIP QTY</b>	<b>UNIT PRICE</b>	<b>VENDOR</b>
162	<b>ATHLETIC TAPE</b> – 1 ½” cotton zinc oxide, bleached or unbleached. 15 yd. rolls, 32 rolls per case.	80502200	J & J Coach 5188	1 cs	52.39	BSN Sports V-33653
163	<b>CONFORM TAPE</b> – 2” 7 ½ yd. rolls, 24 rolls per case	80502217	Arrow Lite 28662	1 cs	38.76	School Health Corporation V-23890
164	<b>ELASTIKON TAPE</b> – 2” x 2 ½” , 24 rolls per case	80502873	Elastikon 28107	1 cs	64.01	School Health Corporation V-23890
165	<b>POWER FLEX</b> – 3” 16 rolls per case	80502207	Andover 28167	1 cs	31.11	School Health Corporation V-23890

### ATHLETIC TRAINING SUPPLIES

ITEM NO	DESCRIPTION	TERMS ITEM NO.	BRAND AND PRODUCT NO.	MIN. SHIP QTY	UNIT PRICE	VENDOR
166	<b>PRE-WRAP</b> – 34” x 30 yds, 48rolls per case	80502206	Mueller 28263	1 cs	32.75	School Health Corporation V-23890
167	<b>PULL N PAK® ICE BAGS</b> – 3 gallon bags, 50 bags per roll	80567938	Pull N Pack 21245	1 roll	3.17	School Health Corporation V-23890
168	<b>MAT CLEANER</b> – Cleaner and disinfectant, gallon container	80502414	Mueller Whizzer	1 gal	34.66	Allen Sports Center V-84
169	<b>DISINFECTANT, VIRAL</b> – Area cleaner, kills bacteria, viral, fungicidal. Concentrated, 1 oz. to 1 gallon water	80567971	Cramer 1092479	1 gal	37.81	BSN Sports V-33653
170	<b>SANITIZER DISPENSER-</b> 12 mL capacity.	80568045	Purell 90955	1	12.29	School Health Corporation V-23890
171	<b>THIRST QUENCHER</b> – 40 per case/8.5 oz mixed with 1 gallon water	80502201	Gatorade 38010	1 case	65.14	School Health Corporation V-23890
172	<b>DRINK DISPENSER</b> – 3 gallon	80502503	Gatorade W7226	1	41.31	S&S Worldwide V-10727
173	<b>DRINK DISPENSER</b> – 5 gallon	80502504	Igloo MSIGLO5X	1	42.25	BSN Sports V-33653
174	<b>DRINK DISPENSER-</b> 10 gallon	80568046	Igloo MSIGLO10	1	64.95	BSN Sports V-33653
175	<b>HYDRATION UNIT-</b> holds up to 20 gallons with six drinking stations, square tank with rounded corners, 9” opening, battery powered	80568047	Sports Cool SPCPTD	1	797.46	BSN Sports V-33653
176	<b>HYDRATION UNIT-</b> 10 gallon cooler, 4 drinking station dispensers, rechargeable battery.	80568048	Mueller 230510	1	978.60	Allen Sports Center V-84

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: March 15, 2016

Bid No: 16-750-117

Bid Title: Concrete, Redi- Mix

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award \*, Highest Point Score, Re-Award (partial/whole) \*, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination \*, Contract Extension \* Term: \_\_\_\_, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification \*

Contract Period: 03/15/16 thru 03/14/17 N/A - One Time Purchase

Contract Value: \$ 50,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 2, 6-months, 1 - year.

\* Rationale/Reason

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: 27 Bids Received: 2 Late Bids: 0 Rejected Bids: 0 N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: County Wide Title: Director, Purchasing Department

Requested By: Michael Hewett Buyer: Christine Roney Title: Director, Maintenance Department

Recommended award by vendor as follows: (see attached)

Attachment: Bids 3-15-16 (5640 : Bids)

**CONCRETE ON CALL, INC. (V-11227)**

Supply and deliver Concrete, Ready-Mix; batch mixed materials at jobsites on an as needed bases. Batch mixed concrete shall be provided as specified for the construction of sidewalks, slabs, footers, driveways, driveway aprons, combination curb and gutters as well as other such types of non-structural concrete installations at various facilities county wide, per specifications.

**Category No. 1: Ready-Mix Concrete, Class I - Regular Rock (1 to 9 cubic yards)**

DESCRIPTION	UNIT PRICE PER CUBIC YARD
3000 PSI FDOT Mix - Regular Rock w/out Fibermesh® Reinforcement	\$104.00/c. y.
3000 PSI FDOT Mix – Regular Rock w/ Fibermesh® Reinforcement	\$109.00/c. y.

**Category No. 2: Ready-Mix Concrete, Class I - (Chatt Rock/ 2” Pump Mix) (1 to 9 cubic yards)**

DESCRIPTION	UNIT PRICE PER CUBIC YARD
3000 PSI FDOT Mix - Chatt Rock w/out Fibermesh® Reinforcement	\$104.00/c. y.
3000 PSI FDOT Mix – Chatt Rock w/ Fibermesh® Reinforcement	\$109.00/c. y.

Attachment: Bids 3-15-16 (5640 : Bids)

**PURCHASING AGENDA ITEM**

School Board of Pinellas County, Florida

School Board Meeting of: **March 15, 2016**

**Bid No:** 16-450-108

**Bid Title:** Combination Padlocks

**Original Bid No:** N/A

Recommend approval of this agenda item under the specific category checked below.

**Agenda Item Categories:**

- Lowest Responsive Bid
- Request for Proposal
- Reject Bids
- Piggy-Back Bid per 6A-1.012 (6)
- Sale of Property
- Revised Award \*
- Highest Point Score
- Re-Award (partial/whole) \*
- State Contract per 6A-1.012 (5)
- Renewal of Contract
- Contract/Bid Termination \*
- Contract Extension \* Term: \_\_\_\_\_
- Co-Op Bid
- Professional Services per FS 287.055
- Direct Negotiation per 6A-1.012 (14)
- Emergency Ratification \*

**Contract Period:** 03/15/16 thru 03/14/17  N/A - One Time Purchase

**Contract Value:** \$ 50,000.00

**Contract Type:**  Estimated Dollar Amount  Firm, Fixed Dollar Amount  Firm, Fixed Unit Prices  Firm, Fixed Fees or Discounts

**Renewal Options:**

No. of Terms Remaining	<input type="checkbox"/> Length of Each Term	<input checked="" type="checkbox"/> Length of Each Term	<input type="checkbox"/> None
2	6-months	1 - year	

**\* Rationale/Reason**

\_\_\_\_\_

Reason for Submittal to Board Under Separate Cover:

\_\_\_\_\_

Bidders Solicited: 50 Bids Received: 8 Late Bids: 0 Rejected Bids: 1  N/A - Bids Not Required

**Submitted By:** Linda M. Balcombe, CPPO, CPPB **For:** County Wide  
**Title:** Director, Purchasing Department

**Requested By:** Linda Balcombe **Buyer:** Jason O'Toole  
**Title:** Director, Purchasing Department

**Recommended award by vendor as follows:** (see attached)

Attachment: Bids 3-15-16 (5640 : Bids)

Provide and deliver **Master 1525 series** combination padlocks with no minimum order quantity requirement.

**INDEPENDENT HARDWARE, INC. (V-32333)**

<u>Item Description</u>	<u>TERMS#</u>	<u>Warranty</u>	<u>Unit Price</u>
<b>Master 1525:</b> Combination Padlock with Chart and 5 (five) master keys per order.	45052031	Lifetime	See chart below

<b>Quantity of Locks Ordered</b>	<b>Price Each</b>
1 to 99	\$4.25
100 to 299	\$4.24
300 to 499	\$4.20
500 or More	\$4.20

**Price for additional keys beyond the five (5) per school order \$1.88 each.**

Face Dial colors available: Black, Red, Blue, Green, Gold, Orange, Purple and Gray. Lock bodies are stainless steel.

**Please note the following ordering instructions for Schools and Departments.**

1. Choose the correct **TERMS item number** for **Master Locks** (45052031).
2. Choose a **Face Dial color**.
3. Specify the **Master Key Code** (shown on the back side of the lock)
4. Specify quantity of extra master keys needed. Please keep this to the least number of keys required. The cost per key after 5 is listed above.

**Delivery Lead Time is normally 2-3 weeks from the receipt of the order by the vendor.** The padlocks are drop-shipped directly from the manufacturer to the “ship to” address specified on the purchase order. **Please plan ahead** and be sure to consider this lead time into your ordering cycle. **Particularly when preparing for a new school year.**

Attachment: Bids 3-15-16 (5640 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: March 15, 2016

Bid No: 16-015-145-PB

Bid Title: Multi-Function Devices and Related Services

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award \*, Highest Point Score, Re-Award (partial/whole) \*, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination \*, Contract Extension \* Term: \_\_\_\_\_, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification \*

Contract Period: 01/11/16 thru 06/30/16 N/A - One Time Purchase

Contract Value: \$ 600,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 6, 6-months, 1 - year.

\* Rationale/Reason

Reason for Submittal to Board Under Separate Cover:

Utilizing U.S. Communities Master Agreement 4400003732.

Bidders Solicited: Bids Received: Late Bids: Rejected Bids: N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB Title: Director, Purchasing Department For: County Wide

Requested By: Michael Domke Title: Central Printing Services Coordinator Buyer: Linda Balcombe

Recommended award by vendor as follows: (see attached)

**RICOH AMERICAS CORPORATION**

Provide Multi-functional Devices (MFD) to various locations countywide. Included in the cost for the MFDs is all software, consumables excluding paper, parts, and maintenance. Ricoh guarantees a 4 hour response time for all service related issues.

<u>Multi-functional Device</u>	<u>Monthly Lease Cost*</u>	<u>Cost Per Copy Charge</u>
Ricoh Aficio MP2550B	\$106.05	\$.0045
Ricoh Aficio MP5000B/MP5002	\$148.13	\$.0045
Ricoh Aficio MP8001	\$228.89	\$.0045

\*The U.S. Communities agreement provides for a 5% reduction in the monthly lease cost from the previous contract held by Miami Dade County Schools. Miami Dade County Schools did not renew their contract with Ricoh Americas Corporation but instead chose to utilize the U.S. Communities agreement.

The 5% reduction in lease cost represents an annual savings of approximately \$42,000.

Attachment: Bids 3-15-16 (5640 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: March 15, 2016

Bid No: 14-968-296-RA

Bid Title: Electronic Digital Marquee Signs Installation

Original Bid No: 14-968-296-RFP

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award \*, Highest Point Score, Re-Award (partial/whole) \*, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination \*, Contract Extension \* Term: \_\_\_\_\_, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification \*

Contract Period: 08/12/14 thru 08/11/16 N/A - One Time Purchase

Contract Value: \$ 1,075,000.00(revised amount)

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 1, 6-months, 2 - year.

\* Rationale/Reason

The original bid was board approved on August 12, 2014 for \$600,000.00. An additional \$475,000.00 is needed due to the increase in minor capital outlay projects for fiscal year 2015/2016, to replace outdated marquee signs.

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: Bids Received: Late Bids: Rejected Bids: N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: County Wide
Title: Director, Purchasing Department

Requested By: Michael Hewett Buyer: Christine Roney
Title: Director, Maintenance Department

Recommended award by vendor as follows: (see attached)

**DOWLING CONSTRUCTION COMPANY, INC.**

Provide all equipment, labor and materials to fabricate and install exterior Electronic (Digital) Marquee Signs at various locations County wide per Division 1 & 2 specifications. The sign manufacturer is Stewart Signs and the average completion per sign installation is sixty (60) calendar days.

<b>Description</b>	<b>Price</b>
Detail (A) Cost Alternate Price (Wireless Transmission)	18,750.00
Detail (A) Cost Base Price (Data Cable)	18,550.00
Detail (B) Cost Alternate Price (Wireless Transmission)	22,175.00
Detail (B) Cost Base Price (Data Cable)	21,975.00
Detail (C) Cost Alternate Price (Wireless Transmission)	22,575.00
Detail (C) Cost Base Price (Data Cable)	22,375.00
Detail (D) Cost Alternate Price (Wireless Transmission)	28,350.00
Detail (D) Cost Base Price (Data Cable)	28,150.00
Detail (E) Cost Alternate Price (Wireless Transmission)	27,717.00
Detail (E) Cost Base Price (Data Cable)	27,517.00
Detail (F) Cost Alternate Price (Wireless Transmission)	35,450.00
Detail (F) Cost Base Price (Data Cable)	35,250.00
Additional Pricing	16,000.00

**Warranty:**

- Five years on parts
- Three years for ballasts
- Lifetime on structure and vandal cover

**Additional Schools requiring electronic marquee signs:**

Lakeview Fundamental School	\$36,214.00
Madeira Beach Fundamental School	\$40,900.00
Meadow lawn Middle School	\$38,516.00
Palm Harbor Middle School	\$41,477.00
Safety Harbor Elementary School	\$35,315.00
Southern Oak Elementary School	\$36,660.00
<b>Total</b>	<b>\$229,082.00</b>
Additional facilities not identified	\$245,918.00
<b>Grand Total</b>	<b>\$475,000.00</b>

Attachment: Bids 3-15-16 (5640 : Bids)

**PURCHASING AGENDA ITEM**

School Board of Pinellas County, Florida

School Board Meeting of: **March 15, 2016**

**Bid No:** 16-863-059-RA

**Bid Title:** Bus & Vehicle Tire Purchases and Related Services

**Original Bid No:** 16-863-059-PB

Recommend approval of this agenda item under the specific category checked below.

**Agenda Item Categories:**

- Lowest Responsive Bid
- Request for Proposal
- Reject Bids
- Piggy-Back Bid per 6A-1.012 (6)
- Sale of Property
- Revised Award \*
- Highest Point Score
- Re-Award (partial/whole) \*
- State Contract per 6A-1.012 (5)
- Renewal of Contract
- Contract/Bid Termination \*
- Contract Extension \* Term: \_\_\_\_\_
- Co-Op Bid
- Professional Services per FS 287.055
- Direct Negotiation per 6A-1.012 (14)
- Emergency Ratification \*

**Contract Period:** 10/13/15 thru 06/30/16  N/A - One Time Purchase

**Contract Value:** \$ 185,000.00 (revised amount)

**Contract Type:**  Estimated Dollar Amount  Firm, Fixed Dollar Amount  Firm, Fixed Unit Prices  Firm, Fixed Fees or Discounts

**Renewal Options:**

No. of Terms Remaining	<input type="checkbox"/> Length of Each Term	<input type="checkbox"/> Length of Each Term	<input type="checkbox"/> None
4	6-months	1 - year	

**\* Rationale/Reason**

The original bid was board approved October 13, 2015 for \$95,000. An additional \$90,000 is needed for unanticipated tire needs through the end of the contract period.

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: \_\_\_ Bids Received: \_\_\_ Late Bids: \_\_\_ Rejected Bids: \_\_\_  N/A - Bids Not Required

**Submitted By:** Linda M. Balcombe, CPPO, CPPB **For:** Vehicle Maintenance Department  
**Title:** Director, Purchasing Department

**Requested By:** Wade Hutchins **Buyer:** Jason O'Toole  
**Title:** Supervisor, Vehicle Maintenance Department

**Recommended award by vendor as follows: (see attached)**

**GCR TIRES & SERVICE (V-18561)****SECTION 1- TIRES****BUS TIRES**

<b>DESCRIPTION</b>	<b>SIZE</b>	<b>BRAND</b>	<b>UOM</b>	<b>UNIT PRICE</b>
Steel Belted Radial Transit Bus Tire	10R225 G661 141/139 G	Firestone FS561 248596	EA	\$286.29
Steel Belted Radial Transit Bus Tire	11R225 G661 146/143L H	Firestone FS561 248324	EA	\$289.58

**OTHER STANDARD TIRE SIZES**

<b>DESCRIPTION</b>	<b>SIZE</b>	<b>BRAND</b>	<b>UOM</b>	<b>UNIT PRICE</b>
Passenger Highway (Cars)	P235/55R17	Firestone Precision 140803	EA	\$92.84
Light Truck - All Terrain Steel Belted Radial (Trucks)	LT245/75R16	Firestone Transforce 189582	EA	\$115.94
Light Truck - All Terrain Steel Belted Radial (Trucks)	LT225/75R16E	Firestone Transforce 189667	EA	\$114.34
Light Truck - All Terrain Steel Belted Radial (Trucks)	LT245/75R17	Firestone Transforce 205222	EA	\$124.66
Light Truck - All Terrain Steel Belted Radial (Vans)	LT235/65R16	Firestone Transforce 189633	EA	\$119.96
Trailer Tire - Steel Belted, Load Range C	ST205/75/R15C	Hercules Power STR 1563962	EA	\$79.35
Trailer Tire - Steel Belted, Load Range D	ST225/75R15	Hercules Power STR 1568148	EA	\$91.96
Grapple Truck / Garbage Truck (International brand vehicles)	Front Tire: 425/65 R22.5	Firestone T839 294594	EA	\$499.67
Grapple Truck / Garbage Truck (International brand vehicles)	Rear Tire: 11R 22.5	Firestone FD663 281042	EA	\$314.14

Attachment: Bids 3-15-16 (5640 : Bids)

**SECTION 1 (CONT)**

**OTHER TIRE SIZES**

All other miscellaneous tire sizes will be purchased utilizing a balance of line, percentage off list price discount. Discounts for tire types are in the table below.

DESCRIPTION	SIZE	BRAND	UOM	% Discount
Passenger/ LT	Various Sizes	Firestone & Like quality	EA.	20%
Truck	Various Sizes	Firestone & Like quality	EA.	46%

**END SECTION 1**

**SECTION 2 – TIRE SERVICES**

Tire services to include all items in 2.3 and 2.4 including mounting tires on wheels, removal of tires from wheels and making necessary repairs to tires.

DESCRIPTION	SPECIFICATIONS	BRAND	UOM	UNIT PRICE
Wheels cleaned & Painted	Per paint specification	N/A	EA.	\$19.60
Virgin Casings			EA.	\$80.00

**BUS TIRE SERVICES**

DESCRIPTION	VEHICLE TYPE	BRAND	UOM	UNIT PRICE
Mount/Dismount (inside patch)	Buses / HD Trucks	N/A	EA.	\$16.85
Mount/Dismount (New tire/re-cap)	Buses / HD Trucks	N/A	EA.	\$16.85
Per Tube	Buses / HD Trucks	N/A	EA.	\$0.00
State of Florida disposal fee	Buses / HD Trucks	N/A	EA.	\$1.00

**WHITE FLEET SERVICES**

DESCRIPTION	VEHICLE TYPE	BRAND	UOM	UNIT PRICE
Installation of Spare	White Fleet (Cars/Light Duty trucks/Vans)	N/A	EA.	\$0.00
Mount/Dismount (inside patch)	White Fleet (Cars/Light Duty trucks/Vans)	N/A	EA.	\$11.84
State of Florida disposal fee	White Fleet (Cars/Light Duty trucks/Vans)	N/A	EA.	\$1.00

Attachment: Bids 3-15-16 (5640 : Bids)

**EQUIPMENT/SPECIALTY VEHICLE TIRE SERVICES**

<b>DESCRIPTION</b>	<b>VEHICLE TYPE</b>	<b>BRAND</b>	<b>UOM</b>	<b>UNIT PRICE</b>
Mount/Dismount (inside patch)	Special Equipment	N/A	EA.	\$36.84
Mount/Dismount (New tire/re-cap)	Special Equipment	N/A	EA.	\$36.84
Per Tube	Special Equipment	N/A	EA.	\$0.00
State of Florida disposal fee	Special Equipment	N/A	EA.	\$1.00

**END OF SECTION 2**

**SECTION 3 –ROADSIDE ASSISTANCE**

Section 3 of the Hillsborough County School District’s RFP #15045-DST Bus & Vehicle Tire Purchases and Related Services will not be utilized by Pinellas County Schools. Roadside assistance to Pinellas County School’s vehicles will be provided under PCSB contract #15-962-515-RN Towing & Recovery Services as needed.

Attachment: Bids 3-15-16 (5640 : Bids)

**PURCHASING AGENDA ITEM**

School Board of Pinellas County, Florida

School Board Meeting of: **March 15, 2016**

**Bid No:** 16-393-111-RFP

**Bid Title:** Food Service Product Procurement and Distribution Services

**Original Bid No:** N/A

Recommend approval of this agenda item under the specific category checked below.

**Agenda Item Categories:**

- Lowest Responsive Bid  Request for Proposal  Reject Bids  Piggy-Back Bid per 6A-1.012 (6)  Sale of Property
- Revised Award \*  Highest Point Score  Re-Award (partial/whole) \*  State Contract per 6A-1.012 (5)
- Renewal of Contract  Contract/Bid Termination \*  Contract Extension \* Term: \_\_\_\_\_  Co-Op Bid
- Professional Services per FS 287.055  Direct Negotiation per 6A-1.012 (14)  Emergency Ratification \*

**Contract Period:** 07/01/16 thru 06/30/18  N/A - One Time Purchase

**Contract Value:** \$ 24,000,000.00

**Contract Type:**  Estimated Dollar Amount  Firm, Fixed Dollar Amount  Firm, Fixed Unit Prices  Firm, Fixed Fees or Discounts

**Renewal Options:**

No. of Terms Remaining	<input type="checkbox"/> Length of Each Term	<input checked="" type="checkbox"/> Length of Each Term	<input type="checkbox"/> None
3	6-months	1 - year	

**\* Rationale/Reason**

This bid includes all foods purchased and USDA Commodities, for the National School Lunch, School Breakfast, Afterschool Snack, Dinner and Summer Programs; excluding Bread, Produce, Milk & Juice. Increased value due to anticipated changes in nutritional regulations, inflation, increase in participation, and continued uncertainty in major food markets – poultry, fruits and vegetables.

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: 38 Bids Received: 3 Late Bids: 0 Rejected Bids: 1  N/A - Bids Not Required

**Submitted By:** Linda M. Balcombe, CPPO, CPPB **For:** Food Service Department  
**Title:** Director, Purchasing Department

**Requested By:** Lynn Geist **Buyer:** Jena Grage  
**Title:** Director, Food Service Department

**Recommended award by vendor as follows: (see attached)**

**US FOODS (V-18172)**

Provide and deliver all types of food products, for delivery to approximately **120** district facilities. The **Fixed Fees** for each product will remain firm for the length of the contract period. The **Fixed Fee** includes the distributor’s overhead, profit, fuel, freight, and handling charges. The distributor may petition for product price increases every six months based upon published third-party market bulletins.

**Group A – Frozen, Refrigerated, Grocery and Dry Foods**

**Fixed Fee Cost**

\$1.24

**Group B – USDA Commodity Foods (Direct Delivery Commodity Foods; formerly known as Brown Box Commodity Foods)**

**Fixed Jobber Fee Cost**

\$1.24

**Group C – USDA Commodity Processed Foods**

**Fixed Jobber Fee Cost**

\$1.24

Attachment: Bids 3-15-16 (5640 : Bids)

**PURCHASING AGENDA ITEM**

School Board of Pinellas County, Florida

School Board Meeting of: **March 15, 2016**

**Bid No:** 16-192-142-RN

**Bid Title:** Floor Care Products

**Original Bid No:** 14-192-043

Recommend approval of this agenda item under the specific category checked below.

**Agenda Item Categories:**

- Lowest Responsive Bid
- Request for Proposal
- Reject Bids
- Piggy-Back Bid per 6A-1.012 (6)
- Sale of Property
- Revised Award \*
- Highest Point Score
- Re-Award (partial/whole) \*
- State Contract per 6A-1.012 (5)
- Renewal of Contract
- Contract/Bid Termination \*
- Contract Extension \* Term: \_\_\_\_\_
- Co-Op Bid
- Professional Services per FS 287.055
- Direct Negotiation per 6A-1.012 (14)
- Emergency Ratification \*

**Contract Period:** 03/15/16 thru 11/25/16  N/A - One Time Purchase

**Contract Value:** \$ 110,000.00

**Contract Type:**  Estimated Dollar Amount  Firm, Fixed Dollar Amount  Firm, Fixed Unit Prices  Firm, Fixed Fees or Discounts

**Renewal Options:**

No. of Terms Remaining	<input type="checkbox"/> Length of Each Term 6-months	<input type="checkbox"/> Length of Each Term - year	<input checked="" type="checkbox"/> None
------------------------	--	--	--

**\* Rationale/Reason**

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: \_\_\_\_\_ Bids Received: \_\_\_\_\_ Late Bids: \_\_\_\_\_ Rejected Bids: \_\_\_\_\_  N/A - Bids Not Required

**Submitted By:** Linda M. Balcombe, CPPO, CPPB **For:** Warehouse Department  
**Title:** Director, Purchasing Department

**Requested By:** Douglas A. Abbott **Buyer:** Jena Grage  
**Title:** General Manager of Operations, School Safety & Security Department

**Requested By:** Joe Zihala  
**Title:** Warehouse Coordinator

**Recommended award by vendor as follows: (see attached)**

Attachment: Bids 3-15-16 (5640 : Bids)

**Category #1**

**AMERICAN CHEMICAL & BUILDING MAINTENANCE SUPPLY (V-109)**

ITEM NO.	DESCRIPTION	TERMS ITEM NO.	CLASS, BRAND & PRODUCT NUMBER BID	MINIMUM ORDER QUANTITY	UNIT PRICE 5 GALLON CONTAINER
1	<b>Floor Finish, General</b> – Non-yellowing, low odor floor finish. 5 gallon plastic pails.	48531698	NCL – Invincible #0595-21	36	\$56.96
2	<b>Floor Finish, General</b> – Non-yellowing, low odor floor finish. 5 gallon plastic pails.	48531699	NCL - 24/7 Non Buffing #0593-21	36	62.46
3	<b>Cleaner, Floor, Neutral</b> – Neutral floor cleaner that will not harm floor finishes.	48531492	NCL – Image #0927-21	36	23.44
4	<b>Finish Remover</b>	48531498	NCL – Bare Bones #1058-21	36	48.66

**Category #2**

**BUCKEYE CLEANING CENTERS (V-18587)**

ITEM NO.	DESCRIPTION	TERMS ITEM NO.	CLASS, BRAND & PRODUCT NUMBER BID	STANDARD SHIPPING CONTAINER	MINIMUM ORDER QUANTITY	UNIT PRICE
1	<b>Floor Finish, Special</b>	48531694	Buckeye – Castleguard High Speed 25% Solids #B.CASTAP	5 Gal. Action Pack	1	\$88.77
2	<b>Floor Finish, Special</b>	48531696	Buckeye – Liquid-Max Non Buffing #B.LIQMAXAP	5 Gal. Action Pack	1	80.08
3	<b>Finish Remover, Special</b>	48531700	Buckeye – RipSaw #B.RIPSAP	5 Gal. Action Pack	1	64.08

**Category #3**

**GEM SUPPLY COMPANY, INC. (V-27093)**

ITEM NO.	DESCRIPTION	TERMS ITEM NO.	CLASS, BRAND & PRODUCT NUMBER BID	MINIMUM ORDER QUANTITY	UNIT PRICE PER CASE
1	<b>Floor Finish, Remover</b> – 12 quarts/case.	48531701	Zagers Brand #Z-310-MAX	1/case	\$131.27

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: March 15, 2016

Bid No: 16-166-098-RN

Bid Title: Cafeteria Small Equipment

Original Bid No: 15-166-137

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award \*, Highest Point Score, Re-Award (partial/whole) \*, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination \*, Contract Extension \* Term: \_\_\_\_, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification \*

Contract Period: 04/14/16 thru 04/13/17 N/A - One Time Purchase

Contract Value: \$ 80,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 1, 6-months, 1 - year.

\* Rationale/Reason

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: \_\_ Bids Received: \_\_ Late Bids: \_\_ Rejected Bids: \_\_ N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: Food Service Department
Title: Director, Purchasing Department

Requested By: Lynn Geist Buyer: Jena Grage
Title: Director, Food Service Department

Recommended award by vendor as follows: (see attached)

Provide and deliver the small cafeteria equipment items to the warehouse and other district locations, on an as needed basis, at the following firm, unit prices.

**CALICO INDUSTRIES OF FLORIDA, LLC (V-31112)**  
**CATEGORY –I Plastic Items**

Bid Item #	TERMS No.	Item Description	Manufacture Name & No.	Unit	Unit Price	Case Price
1	16626002	<b>Tray, (6) Compartment</b>	Carlisle 614R	Dz.	39.94	N/A
2	16626014	<b>Tray, Rect. 12" X 16", black</b>	Winco FFT-1216	Dz.	19.54	N/A
3	16626010	<b>Tray, Rect. 10" X 14", black</b>	Winco FFT-1014K	Dz.	15.34	N/A
4	16625966	<b>Kitchen Shaker</b>	Winco PDG-10	Ea.	1.44	N/A
5	16625961	<b>Inserts, Silverware</b>	Winco FC-PL	Ea.	0.88	N/A
6	16625682	<b>Pan, Food Storage, Clear</b>	Carlisle 10610	Ea.	9.34	N/A
7	16625683	<b>Cover, For item 6</b>	Carlisle 10617	Ea.	6.04	N/A
8	16625345	<b>Dishpan, 20" x 15" x 5"</b>	Winco PL5G	Ea.	3.84	N/A
9	16625379	<b>Dispenser, Beverage, 3-gal</b>	Carlisle 1085003	Ea.	38.84	N/A
10	16625944	<b>Scoop, Utility, 2 qt.</b>	Winco PS-64	Ea.	2.93	N/A
11	16625945	<b>Scraper, Rubber, 10-1/2", short handle</b>	Winco PSH-10	Ea.	4.30	N/A
12	16625946	<b>Scraper, Rubber, 14", long handle</b>	Winco PSH-14	Ea.	5.16	N/A
13	16625604	<b>Ladle, 1 oz., 13" long</b>	Winco PLD-13B	Ea.	0.98	N/A
14	16625273	<b>Cart, Mobile, 18" x 26" pans, color: platinum or black</b>	Rubbermaid 940888	Ea.	282.54	N/A
15	16625885	<b>Rack, Dunnage Heavy Duty, color: black</b>	Eagle DR-S2350PSM	Ea.	N/A	N/A
16	16625886	<b>Rack, Dunnage, Heavy Duty, With Casters, color: black</b>	Eagle MDR-S2350PSM	Ea.	N/A	N/A
17	16625285	<b>Cup, Measuring, 1 cup capacity</b>	Winco PMU-25	Ea.	1.62	N/A
18	16625288	<b>Cup Measuring, 4 qt., clear plastic</b>	Winco PMU-400	Ea.	8.29	N/A
19	16625395	<b>Food Storage Container, 4 qt. capacity</b>	Winco PCSC-4C	Ea.	4.50	N/A
20	16625396	<b>Food Storage Container, 6 qt. capacity</b>	Winco PCSC-6C	Ea.	6.14	N/A
21	16625397	<b>Food Storage Container, 8 qt. capacity</b>	Winco PCSC-8C	Ea.	7.24	N/A
22	16625394	<b>Food Storage Container, 2 qt. capacity</b>	Winco PCSC-2C	Ea.	2.94	N/A
23	16625610	<b>Food Storage Container Lids, to fit 2 and 4 qt. containers</b>	Winco PECC-24	Ea.	0.74	N/A
24	16625612	<b>Food Storage Container Lids, to fit 6 and 8 qt. containers</b>	Winco PECC-68	Ea.	1.13	N/A
25	16625233	<b>Economy Ingredient Bin, 32 gallon with snap on lid and dolly</b>	Continental 9332WH	Ea.	93.74	N/A
26	16625236	<b>Cutting Board, 15" x 20" x 1/2", green</b>	Winco CBGR-1520	Ea.	8.94	N/A
27	16625237	<b>Cutting Board, 15" x 20" x 1/2", brown</b>	Winco CBBN-1520	Ea.	8.94	N/A
28	16625238	<b>Cutting Board, 12" x 18" x 1/2", green</b>	Winco CBGR-1218	Ea.	6.44	N/A
29	16625239	<b>Cutting Board, 12" x 18" x 1/2", brown</b>	Winco CBBN-1218	Ea.	6.44	N/A
30	16625290	<b>Cup, Measuring, 1 pt., clear plastic</b>	Winco PMCP-50	Ea.	2.18	N/A
31	16625291	<b>Cup, Measuring, 1 qt., clear plastic</b>	Winco PMCP-100	Ea.	3.44	N/A
32	16625292	<b>Cup, Measuring, 4 qt., clear plastic</b>	Winco PMCP-400	Ea.	9.84	N/A
33	16625613	<b>Cold Paddle, Rapi-Kool®, Plus, 64 oz. capacity</b>	San Jar RCU64	Ea.	21.84	N/A
34	16626011	<b>Trays, Merchandising, 25-1/2"L x 9" x 1", fiberglass, black</b>	Cambro 926MT110	Ea.	10.94	N/A

\*\*\* End Section I \*\*\*

Note: Calico Industries of Florida, LLC is unable to renew item no. 15 & 16 at the same prices, terms and conditions as these items would require a small increase. Unfortunately the current CPI at the time of renewal was -0.4%; therefore, vendor isn't allowed an increase in their original prices bid. Items will be purchased on the open market as needed.

Attachment: Bids 3-15-16 (5640 : Bids)

**CATEGORY –II Stainless Steel Items**

Bid Item #	TERMS No.	Item Description	Manufacture Name & No.	Unit	Unit Price	Case Price
1	16625996	<b>Bowl Strainer</b> , 8" dia.	Winco MSTF8S	Ea.	3.38	N/A
2	16625349	<b>Disher, Ice Cream</b> , 6 to qt.	Vollrath 47139	Ea.	7.18	N/A
3	16625350	<b>Disher, Ice Cream</b> , 8 to qt.	Vollrath 47140	Ea.	7.18	N/A
4	16625351	<b>Disher, Ice Cream</b> , 10 to qt.	Vollrath 47141	Ea.	7.18	N/A
5	16625352	<b>Disher, Ice Cream</b> , 12 to qt.	Vollrath 47142	Ea.	7.18	N/A
6	16625353	<b>Disher, Ice Cream</b> , 16 to qt.	Vollrath 47143	Ea.	7.18	N/A
7	16625357	<b>Disher, Ice Cream</b> , 24 to qt.	Vollrath 47145	Ea.	7.18	N/A
8	16625355	<b>Disher, Ice Cream</b> , 30 to qt.	Vollrath 47146	Ea.	7.18	N/A
9	16625356	<b>Disher, Ice Cream</b> , 40 to qt.	Vollrath 47147	Ea.	7.18	N/A
10	16625358	<b>Disher, Ice Cream</b> , 70 to qt.	Vollrath 47160	Ea.	7.51	N/A
11	16625978	<b>Spoon, Measuring</b> , 1/4 tsp., ½ tsp., teaspoon & tablespoon	Winco MSP-4P	Set	0.44	N/A
12	16626000	<b>Tong, Claw</b> , 6"	Vollrath 47046	Ea.	1.35	N/A
13	16626001	<b>Tong, Claw</b> , 9-1/2"	Vollrath 4780910	Ea.	4.53	N/A
14	16626003	<b>Tong, Insulated</b> , 9-1/2"	Vollrath 4780920	Ea.	6.31	N/A
15	16626004	<b>Tong, Insulated</b> , 6"	Vollrath 47326	Ea.	3.95	N/A
16	16625599	<b>Ladle</b> , 18/8, 1 oz.	Vollrath 4980120	Ea.	9.88	N/A
17	16625600	<b>Ladle</b> , 18/8, 2 oz.	Vollrath 4980230	Ea.	10.50	N/A
18	16625601	<b>Ladle</b> , 18/8, 4 oz.	Vollrath 4980445	Ea.	13.15	N/A
19	16625605	<b>Ladle</b> , 18/8, 6 oz.	Vollrath 4980655	Ea.	14.02	N/A
20	16625602	<b>Ladle</b> , 18/8, 8 oz.	Vollrath 4980865	Ea.	14.50	N/A
21	16625974	<b>Spoon</b> , Hang, solid, 11-3/4" long	Vollrath 64400	Ea.	5.97	N/A
22	16625977	<b>Spoon</b> , Hang, solid, 15-1/2" long	Vollrath 64406	Ea.	7.28	N/A
23	16625979	<b>Spoodle</b> , 4 oz., perforated round bowl	Vollrath 6432420	Ea.	7.18	N/A
24	16625980	<b>Spoodle</b> , 3 oz., perforated round bowl  12/case only	Vollrath 6432320	Ea.	6.64	79.68
25	16625981	<b>Spoodle</b> , 4 oz., solid round bowl  12/case only	Vollrath 6433420	Ea.	6.45	77.40
26	16625982	<b>Spoodle</b> , 3 oz., solid round bowl	Vollrath 6433320	Ea.	6.64	N/A
27	16625984	<b>Spoodle</b> , 8 oz., perforated round bowl	Vollrath 6432820	Ea.	7.18	N/A
28	16626150	<b>Whips, Wire</b> , 16" long, Piano	Vollrath 47005	Ea.	7.22	N/A
29	16626151	<b>Whips, Wire</b> , 18" long, French	Vollrath 47094	Ea.	9.20	N/A
30	16626152	<b>Whips, Wire</b> , 18" long, Piano	Vollrath 47006	Ea.	7.70	N/A
31	16625419	<b>Funnel</b> , 32 oz.	Vollrath 84770	Ea.	31.74	N/A
32	16625242	<b>Mixing Bowl</b> , 30 qt.	Winco MXB-3000Q	Ea.	15.65	N/A
33	16625240	<b>Mixing Bowl</b> , 5 qt.	Winco MXB-500Q	Ea.	3.34	N/A
34	16625241	<b>Mixing Bowl</b> , 13 qt.	Winco MXB-1300Q	Ea.	7.64	N/A
35	16625722	<b>Cold Pans</b> , Eutectic, 12" x 20", type 304	Vollrath 70009	Ea.	143.20	N/A
36	16625701	<b>Pan, Steam Table</b> , Full size pan, solid, 4" deep, 22 gauge	Winco SPJH-104	Ea.	13.34	N/A
37	16625702	<b>Pan, Steam Table</b> , ½ size pan, solid, 4" deep, 22 gauge	Winco SPJH-204	Ea.	8.14	N/A
38	16625690	<b>Pan, Steam Table</b> , ¼ size pan, solid, 2-1/2" deep, 22 gauge	Winco SPJH-402	Ea.	4.44	N/A
39	16625691	<b>Pan, Steam Table</b> , Full size pan, solid, 20-3/4" x 12-3/4", 1-1/4" deep, 25 gauge	Winco SPF1	Ea.	6.73	N/A
40	16625703	<b>Pan, Steam Table</b> , ½ size pan, solid, 2-1/2" deep, 22 gauge	Winco SPJH-202	Ea.	6.62	N/A

Attachment: Bids 3-15-16 (5640 : Bids)

Bid Item #	TERMS No.	Item Description	Manufacture Name & No.	Unit	Unit Price	11.23.a
						Price
41	16625708	<b>Pan, Steam Table</b> , Full size pan, solid, 2-1/2" deep, 22 gauge	Winco SPJH-102	Ea.	\$10.58	N/A
42	16625704	<b>Pan, Steam Table</b> , 1/3 size pan, solid, 6" deep, 22 gauge	Winco SPJH-306	Ea.	9.72	N/A
43	16625714	<b>Pan, Steam Table</b> , ¼ size pan, solid, 4" deep, 22 gauge	Winco SPJH-404	Ea.	6.24	N/A
44	16625713	<b>Pan, Steam Table</b> , ½ size long pan, solid, 4" deep, 22 gauge	Winco SPJL-4HL	Ea.	12.14	N/A
45	16625710	<b>Pan, Steam Table</b> , Full size pan, perforated, 6" deep, 22 gauge	Winco SPFP8	Ea.	20.40	N/A
46	16625711	<b>Pan, Steam Table</b> , Full size pan, perforated, 4" deep, 22 gauge	Winco SPFP4	Ea.	15.70	N/A
47	16625712	<b>Pan, Steam Table</b> , Full size pan, perforated, 2-1/2" deep, 22 gauge	Winco SPFP2	Ea.	11.67	N/A
48	16625715	<b>Cover, Steam Table Pan</b> , Full size, to fit 12" x 20", 22 gauge	Winco SPCF	Ea.	8.83	N/A
49	16625717	<b>Cover, Steam Table Pan</b> , Half size to fit 12" x 10", 22 gauge	Winco SPCH	Ea.	4.40	N/A
50	16625719	<b>Cover, Steam Table Pan</b> , 1/3 size, to fit 6" x 12", 22 gauge	Winco SPCT	Ea.	3.26	N/A
51	16625720	<b>Cover, Steam Table Pan</b> , ¼ size to fit 6" x 10", 22 gauge	Winco SPCQ	Ea.	3.01	N/A
52	16625721	<b>Cover, Steam Table Pan</b> , ½ size long, to fit 6" x 20", 22 gauge	Winco SPJL-HCS	Ea.	9.94	N/A
53	16625705	<b>Adapter Bars</b> , 12"	Winco ADB-12	Ea.	1.74	N/A
54	16625706	<b>Adapter Bars</b> , 20"	Winco ADB-20	Ea.	1.58	N/A
55	16625322	<b>Bain Marie</b> , 1.25 qt.	Winco BAM-125	Ea.	2.68	N/A
56	16625321	<b>Bain Marie</b> , 2.0 qt.	Winco BAM-2	Ea.	3.02	N/A
57	16625323	<b>Bain Marie</b> , 3.5 qt.	Winco BAM-3.5	Ea.	5.54	N/A
58	16625324	<b>Bain Marie Pot Lid</b> , Fits 2 qt.	Winco BAMC-2	Ea.	1.38	N/A
59	16625325	<b>Bain Marie Pot Lid</b> , Fits 1.25 qt.	Winco BAMC-1.25	Ea.	1.04	N/A
60	16625326	<b>Bain Marie Pot Lid</b> , Fits 3.5 qt.	Winco BAMC-3.5	Ea.	1.98	N/A
61	16625426	<b>Glove, Cut Resistant</b>	Calico 29G13302M	Ea.	14.34	N/A
62	16625603	<b>Ladle</b> , 18-8 S/S, ½ oz. capacity	Vollrath 46810	Ea.	1.03	N/A
63	16625939	<b>Scale, Portion Control</b> , 32 oz. capacity	Taylor TS32F	Ea.	41.35	N/A
64	16625973	<b>Spoon Slotted</b> , With black ergonomic handle, 13" long, 18/8 s/s. Handle heat resistant to 450°, lifetime warranty.	Winco BSSB-13	Ea.	1.04	N/A
65	16625964	<b>Turner</b> , Small blade, with grip 'n serve handle, 24 gauge stainless steel flexible blade.	Vollrath 48085	Ea.	8.42	N/A
66	16625969	<b>Turner, Hamburger</b> , 6" x 3" blade with polypropylene handle	Dexter-Russell P94855	Ea.	10.44	N/A

Attachment: Bids 3-15-16 (5640 : Bids)

\*\*\* End Section II \*\*\*

Bid Item #	TERMS No.	Item Description	Manufacture Name & No.	Unit	Unit Price	Case Price
1	16625289	<b>Cup, Measuring</b> , (Set of 4) ¼, 1/3, 1/2, 1 cup	Stanton Trading 1047	Set	2.36	N/A
2	16625910	<b>Scoop</b> , Aluminum, 24 oz.	Stanton Trading 401X	Ea.	2.69	N/A
3	16625415	<b>Fork</b> , Dinner	Walco 7205	Dz.	1.43	N/A
4	16625585	<b>Knife</b> , One Piece	Walco 7224	Dz.	3.12	N/A
5	16625975	<b>Teaspoon</b>	Walco 7201	Dz.	0.99	N/A
6	16625976	<b>Spoon</b> , Soup, dessert, oval bowl	Walco 7207	Dz.	1.42	N/A
7	16625224	<b>Pastry / Cake Decorator Set</b> , 6 metal tubes, cloth bag with coupling. Set to contain: plain 3/8", closed star 3/8", open star 3/8", #4 size.	Stanton Trading 934C	Set	3.84	N/A
8	16625225	<b>Pastry Bag</b> , 18" x 12", nylon	Stanton Trading 906N	Ea.	3.71	N/A
9	16625263	<b>Brush, Pastry</b> , 3" wide, flat nylon bristles, plastic handle	Royal Industries Roy PST BR P 300	Ea.	4.85	N/A
10	16625999	<b>Corer, Tomato</b>	Stanton Trading 537	Ea.	0.66	N/A
11	16625378	<b>Dispenser, Sugar</b> , 12 oz.	Winco G-102	Ea.	0.93	N/A
12	16625802	<b>Pitcher, Carafe</b> , Hot/Cold, 42 oz. w/cover	Winco VSW-42W	Ea.	7.83	N/A
13	16625801	<b>Pitchers, Cream</b> , Hot/Cold, thermal, 10 oz. w/cover	Vollrath 52120	Ea.	8.85	N/A
14	16625420	<b>Grater, Hand</b> , four-sided, fine, coarse, shredding, slicing, thin	Stanton Trading 1832	Ea.	3.11	N/A
15	16626020	<b>Thermometer, Refrig./Freezer</b> , Guide for refrigerator or freezer, 4-7/8" x 1-1/4", hangs/stands, -40° to 60°F.	Taylor Precision 5925N	Ea.	2.28	N/A
16	16626021	<b>Thermometer, Oven</b> , Dial, 3-1/4" dial face, 200° to 500° F, stainless steel, hangs/stands.	Taylor Precision 5932	Ea.	3.24	N/A
17	16625320	<b>Colander</b> , HD aluminum, 16 qt.	Winco ALO-16BH	Ea.	17.95	N/A
18	16625995	<b>Colander</b> , HD aluminum, 11 qt.	Winco ALO-11BH	Ea.	14.89	N/A
19	16625791	<b>Pan, Sauce</b> , HD aluminum, 2-3/4 qt.	Stanton Trading ASPN2.75	Ea.	6.70	N/A
20	16625793	<b>Pan, Sheet</b> , Full size, 18" x 26" x 1", 18 gauge aluminum	Stanton Trading 1018	Ea.	8.67	N/A
21	16626007	<b>Tray, ½ Sheet Pan</b> , rectangular, 13" x 18", 18 gauge aluminum	Stanton Trading 1017	Ea.	3.43	N/A
22	16625881	<b>Bakers Rack</b> , General storage and movement for trays & pans	New Age 1331	Ea.	392.16	N/A
23	16625280	<b>Cart, Utility</b> , Aluminum, 2 shelves with casters	New Age 1490	Ea.	466.60	N/A
24	16625795	<b>Peeler, Nee Action</b>	Stanton Trading 491	Ea.	0.52	N/A
25	16625798	<b>Percolator, Coffee</b> , 55 cup	Focus Foodservice 58055R	Ea.	123.74	N/A
26	16625797	<b>Percolator, Coffee</b> , 100 cup	Focus Foodservice 58001R	Ea.	137.96	N/A
27	16625799	<b>Percolator, Coffee</b> , 30 cup	Focus Foodservice 58030R	Ea.	41.92	N/A
28	16625947	<b>Scraper, Pan</b> , 5-1/2" x 3-1/2", flexible polyethylene	Stanton Trading 1345	Ea.	0.44	N/A
29	16625968	<b>Slicer, Egg</b> , Die cast polished aluminum, music wire	Stanton Trading 432	Ea.	2.74	N/A

Attachment: Bids 3-15-16 (5640 : Bids)

Bid Item #	TERMS No.	Item Description	Manufacture Name & No.	Unit	Unit Price	Price
30	16625301	<b>Scrappers/Cutters, Dough</b> , Blade 6" x 4", polished stainless steel blade w/ plastic handle	Stanton Trading PL941	Ea.	1.24	N/A
31	16625971	<b>Spatula</b> , Polypropylene handle, blade size: 8" stainless steel	Mundial W5650-8	Ea.	5.86	N/A
32	16625972	<b>Spatula</b> , Polypropylene handle, blade size: 12" stainless steel	Mundial W5650-12	Ea.	7.36	N/A
33	16626015	<b>Timer</b> , 1-60 min. bell timer	Stanton Trading 2911	Ea.	\$4.04	N/A
34	16625275	<b>Opener, Can</b> , Manual, table/counter mount, HD	Edlund #1	Ea.	94.27	N/A
35	16626155	<b>Slicer, Tomato</b> , Pro, w/safety 3/16" blade, 1/4" slices	Nemco 55600-1	Ea.	362.86	N/A
36	16625943	<b>Scale, Portion Control</b> , 25 lb. x 2 oz.	Taylor TS25KL	Ea.	50.44	N/A
37	16625270	<b>Bucket Opener</b> , 3-in-1 cuts, lifts, & seals, long shaft, 21"	FMP 142-1441	Ea.	10.19	N/A
38	16625277	<b>Cart, Utility</b> , Bussing cart, 3 shelves, 18-1/2"W x 39"H x 32-1/2"D, (3) solid shelves (3 sides up, 1 side down), aluminum, (4) 5" platform casters, 550 lbs. capacity	New Age 97769	Ea.	378.70	N/A
39	16626154	<b>Fruit &amp; Vegetable Wedger</b> , 8 section wedger	Nemco 55550-8	Ea.	201.52	N/A
40	16625586	<b>Paring, Knife</b> , 3.5" blade	Dexter-Russell 40843	Ea.	2.30	N/A
41	16625587	<b>Knife, Cooks</b> , 8" blade	Winco KW-8P	Ea.	3.66	N/A
42	16625588	<b>Knife, Boning</b> , 6" blade	Winco KFP-61	Ea.	5.52	N/A
43	16625589	<b>Knife, Bread</b> , 12" Scalloped blade, serrated edge	Winco KWP-121	Ea.	4.63	N/A
44	16625593	<b>Knife Sandwich Spreader</b> , 3-1/2" blade, stainless steel, scalloped on one edge, mirror finish	Mundial W5688-3-1/2	Ea.	2.95	N/A
45	16626022	<b>Thermometer, Pocket</b> , 0° to 220°F , 1" standard grade dial, 1 point calibration, 5" stainless steel stem	Taylor Precision 6092N	Ea.	4.99	N/A
46	16625305	<b>Pizza, Cutter</b> , 3-1/2" wheel, stainless steel blade, plastic handle	Stanton Trading PL259X	Ea.	1.85	N/A
47	16625595	<b>Knife, Bread</b> , 9" Scalloped edge offset with polypropylene handle	Dexter-Russell S163-9SC-PCP	Ea.	13.20	N/A
48	16625723	<b>Pans, Pizza</b> , 18", perforated, 18 gauge aluminum	American Metalcraft 18918P	Ea.	6.11	N/A
49	16625887	<b>Dunnage Rack</b> , Aluminum, 20" x 48" x 8", aluminum with plastic soles  minimum order of 7	Advanced Tabco DUN-2048-8-2X	Ea.	58.65	N/A

Attachment: Bids 3-15-16 (5640 : Bids)

**\*\*\* End Section III \*\*\***

Note: Food service chose not to renew the Taylor Precision 6091N Thermometer for item no. 45 as the temperature range originally bid was incorrect and needs to be 0° to 220°F instead of -40° to 120°F. Item no. 45 has been updated with the new thermometer as bid allows for additional items to be added to the bid during the term of the contract.

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: March 15, 2016

Bid No: 16-670-128-RN

Bid Title: Irrigation Supplies

Original Bid No: 15-670-111

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award \*, Highest Point Score, Re-Award (partial/whole) \*, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination \*, Contract Extension \* Term: \_\_\_\_, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification \*

Contract Period: 03/24/16 thru 03/23/17 N/A - One Time Purchase

Contract Value: \$ 75,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 1, 6-months, 1 - year.

\* Rationale/Reason

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: \_\_ Bids Received: \_\_ Late Bids: \_\_ Rejected Bids: \_\_ N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: Maintenance Department
Title: Director, Purchasing Department

Requested By: Michael Hewett Buyer: Jason O'Toole
Title: Director, Maintenance Department

Recommended award by vendor as follows: (see attached)

**FLORIDA IRRIGATION SUPPLY, INC. DBA FIS OUTDOOR, INC (V-18701)****Category 1: Hunter® Sprinkler Heads**

Terms Item Number	Description	Unit Price
67069755	#I-40-04-SS 1" Ultra, stainless riser	\$41.777ea.
67069757	#I-25-04-SS Ultra, stainless riser	28.457 ea.
67069714	#I-20-04-SS ¾" stainless riser	13.115 ea.
<b>Manufacturer Bid: per Category; Balance of Line Discount from Manufacturer: 50%</b>		

**Category 4: Irrigation Wire**

Terms Item Number	Description	Unit Price
67069760	Red, solid single strand, 16/1, 24V, 500 ft./roll	\$28.049/roll
67069761	White, solid single strand, 16/1, 24V, 500 ft./roll	28.049/roll
67069768	King Caps, water-proof small wire connectors	.502 ea.
67069769	King Caps, water-proof large wire connectors	.601 ea.
67068140	Spears #DS300 Connector Wire Sealer	12.67 ea.
67068141	Spears DS100 Dry Splice Connectors with crimp, 25 pcs./bag	16.75/bag
<b>Manufacturer Bid: King/Regency; Balance of Line Discount from Manufacturer: 50%</b>		

**Category 5: Irritrol® Electric Valves**

Terms Item Number	Description	Unit Price
67069756	#205TF 1" Irritrol Valve	\$10.326 ea.
67069716	#100-2FC 2" Globe/Angle Valve	90.022 ea.
67069717	#100-3FC 3" Globe/Angle Valve	156.902 ea.
67069745	#100-1.5FC Valve Control	63.935ea.
67069742	#R81124VACG Solenoid	8.00 ea.
<b>Manufacturer Bid: per Category; Balance of Line Discount from Manufacturer: 50%</b>		

**Category 6: Rainbird®**

Terms Item Number	Description	Unit Price
67069723	#1802 2" Pop-Up Spray Heads	\$1.683 ea.
67069724	#1804 4" Pop-Up Spray Heads	.997 ea.
67069725	15H-1/2 Spray Nozzle	.541 ea.
67069726	15TQ-3/4 Spray Nozzle	.541 ea.
67069727	15F-Full Spray Nozzle	.541ea.
67069728	15Q-1/4 Spray Nozzle	.541 ea.
67077511	15CST Spray Nozzle	.541 ea.
67077512	15EST Spray Nozzle	.541 ea.
67077513	#200 PEBS 2" Scrubber Valve	106.900 ea.
67069746	#RB20953202 Scrubber Solenoid	21.356 ea.
<b>Manufacturer Bid: per Category; Balance of Line Discount from Manufacturer: 50%</b>		

Attachment: Bids 3-15-16 (5640 : Bids)

**Category 7: Poly Risers/Nipples**

Terms Item Number	Description	Unit Price
67069919	Cut-off Nipple, ¾" x 6"	\$0.308 ea.
67069920	Cut-off Nipple, ½" x 6"	.167ea.
67069930	Extender Riser, ¾"	.247 ea.
67069935	Close Nipple ¾"	.112 ea.
67069936	Close Nipple ½"	.073 ea.
	Nipple Adapter, ½ MP x ¾ MP	.104ea.
<b>Manufacturer Bid: Rusco; Balance of Line Discount from Manufacturer 40%</b>		

**Category 8: PVC Pressure Pipe (Schedule 40)**

Terms Item Number	Description	Unit Price
67069505	½" x 20 ft. long w/ belled end	\$2.78 ea. (20.84/Cft.)
67069506	¾" x 20 ft. long w/belled end	4.04 ea. (28.71/Cft.)
67069507	1" x 20 ft. long w/belled end	5.50 ea. (41.47/Cft.)
67069508	1-1/4" x 20 ft. long w/belled end	7.52 ea. (54.08/Cft.)
67069509	1-1/2" x 20 ft. long w/belled end	8.44 ea. (65.94/Cft.)
67069510	2" x 20 ft. long w/belled end	10.94 ea. (89.70/Cft.)
67069518	2-1/2" x 20 ft. long w/belled end	20.26 ea. (143.55/Cft.)
<b>Manufacturer Bid: Sanderson; Balance of Line Discount from Manufacturer: 55%</b>		

Attachment: Bids 3-15-16 (5640 : Bids)

**RITE-FLO SUPPLY, INC (V-1904)**

**Category 2: Valve Boxes**

Terms Item Number	Description	Unit Price
67069715	16 x 10 x 12 w/lid	\$13.55ea.
67069731	10" round w/lid	6.63 ea.
<b>Manufacturer Bid: NDS; Balance of Line Discount from Manufacturer: 40%</b>		

**Category 3: Pipe Cement**

Terms Item Number	Description	Unit Price
67069805	Purple Primer #968 (Pint size)	\$6.24 ea.
67069807	Wet-R-Dry #725 Cement (Pint size)	6.46ea.
<b>Manufacturer Bid: IPS Weld-On; Balance of Line Discount from Manufacturer: 40%</b>		

**Category 9: PVC Pressure Fittings (Schedule 40)**

Terms Item Number	Description	Unit Price
67069847	Male Adapter ½"	\$0.117ea.
67069854	Male Adapter ¾"	.129 ea.
67069862	Male Adapter 1"	.233ea.
67069882	Male Adapter 1-1/2"	.3796 ea.
67069846	Female Adapter ½"	.147 ea.
67069852	Female Adapter ¾"	.185 ea.
67069851	Coupling S x S ¾"	.117 ea.
67069861	Coupling S x S 1"	.205 ea.
67069700	Coupling S x S 2-1/2"	1.024 ea.
67069872	Adapter MP x Slip 1-1/4"	.284 ea.
<b>Manufacturer Bid: Lasco ; Balance of Line Discount from Manufacturer 74%</b>		

Attachment: Bids 3-15-16 (5640 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

School Board Meeting of: March 15, 2016

Bid No: 16-962-124-RN

Bid Title: Delivery Service, Food

Original Bid No: 15-962-145

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award \*, Highest Point Score, Re-Award (partial/whole) \*, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination \*, Contract Extension \* Term: \_\_\_\_, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification \*

Contract Period: 05/13/16 thru 05/12/17 N/A - One Time Purchase

Contract Value: \$ 70,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 1, 6-months, 1 - year.

\* Rationale/Reason

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: \_\_ Bids Received: \_\_ Late Bids: \_\_ Rejected Bids: \_\_ N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: Food Service Department
Title: Director, Purchasing Department

Requested By: Lynn Geist Buyer: Jena Grage
Title: Director, Food Service Department

Recommended award by vendor as follows: (see attached)

**M & B PRODUCTS, INC. (V-1393)**

Deliver cold breakfast, lunch & snack meals to approximately one hundred (100) different Pinellas County Schools' summer feeding sites on a daily basis.

<b>Category Description</b>	<b>Unit Costs</b>
Truck Rental	\$ 130.00/day/truck
Mileage Charge	0.28/mile/truck
Refrigeration Unit Rental	1.25/hour/truck
Driver Daily Rate	**225.00/day/truck

\*\*Includes allowances for fringe benefits, FICA and unemployment tax contributions

Attachment: Bids 3-15-16 (5640 : Bids)

**PURCHASING AGENDA ITEM**

School Board of Pinellas County, Florida

11.23.a

**School Board Meeting of: March 15, 2016**

**Bid No:** 16-205-144-RN

**Bid Title:** Computers, Apple: Out of Warranty Repairs

**Original Bid No:** 14-205-076

Recommend approval of this agenda item under the specific category checked below.

**Agenda Item Categories:**

- Lowest Responsive Bid   
  Request for Proposal   
  Reject Bids   
  Piggy-Back Bid per 6A-1.012 (6)   
  Sale of Property  
 Revised Award \*   
  Highest Point Score   
  Re-Award (partial/whole) \*   
  State Contract per 6A-1.012 (5)  
 Renewal of Contract   
  Contract/Bid Termination \*   
  Contract Extension \* Term: \_\_\_\_\_   
  Co-Op Bid  
 Professional Services per FS 287.055   
  Direct Negotiation per 6A-1.012 (14)   
  Emergency Ratification \*

**Contract Period:** 04/04/16 thru 04/03/17       N/A - One Time Purchase

**Contract Value:** \$ 60,000.00 (estimate)

**Contract Type:**   
  Estimated Dollar Amount   
  Firm, Fixed Dollar Amount   
  Firm, Fixed Unit Prices   
  Firm, Fixed Fees or Discounts

**Renewal Options:**     
 No. of Terms Remaining     
  Length of Each Term     
  Length of Each Term     
  None

\_\_\_\_\_     
 6-months     
 \_\_\_\_\_     
 - year

**Bidders Solicited:** \_\_\_\_   
 **Bids Received:** \_\_\_\_   
 **Late Bids:** \_\_\_\_   
 **Rejected Bids:** \_\_\_\_   
  N/A - Bids Not Required

**Submitted By:** Linda M. Balcombe, CPPO, CPPB     
 **For:** Technology Information Systems Department

**Title:** Director, Purchasing Department

**Requested By:** Tom Lechner     
 **Buyer:** Mark Shuman, CPPO, CPPB

**Title:** Assistant Superintendent, TIS Department

***Recommended award by vendor as follows:***

**BELL TECHLOGIX INC. V-28899**

Provide repair of Out of Warranty Apple computers and removal of hard drives on obsolete Apple computers.

Item	Service Description	Flat Fee/ Discount
1	Troubleshoot and Resolve hardware issues with Apple Computers.	\$85.00
2	Troubleshoot and Resolve Software or Settings Issues.	\$75.00
3	Install Image.	\$75.00
4	Computer Parts Discount Off List.	% varies by part. 0-87%. Bell Pricing is 15% markup from cost.
5	Removal of Hard Drives from Obsolete Computers. Removal Will Take Place on a Monthly Basis at the Walter Pownall Service Center.	\$40.00/Hard Drive

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

11.23.a

School Board Meeting of: March 15, 2016

Bid No: 16-515-096-SC

Bid Title: Agriculture & Lawn Equipment

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award \*, Highest Point Score, Re-Award (partial/whole) \*, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination \*, Contract Extension \* Term: \_\_\_\_, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification \*

Contract Period: 03/15/16 thru 03/30/17 N/A - One Time Purchase

Contract Value: \$ 100,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 2, 6-months, 2 - year.

\* Rationale/Reason

Utilizing State of Florida Contract #21100000-15-1 Agriculture and Lawn Equipment

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: \_\_ Bids Received: \_\_ Late Bids: \_\_ Rejected Bids: \_\_ N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: Facilities Maintenance Department
Title: Director, Purchasing Department

Requested By: Michael Hewett Buyer: Jason O'Toole
Title: Director, Facilities Maintenance

Recommended award by vendor as follows: (see attached)

Attachment: Bids 3-15-16 (5640 : Bids)

1	Ariens Company-Gravelly	(V-TBD)
2	Clark Equipment Company dba. Bobcat Company	(V-TBD)
3	CNH Industrial America LLC. - New Holland Brand	(V-TBD)
4	Deere & Company	(V-TBD)
5	Excel Industries, Inc. dba Hustler Turf	(V-TBD)
6	Federal Contracts Corp.	(V-TBD)
7	Flagler Construction Equipment, LLC.	(V-TBD)
8	Florida Coast Equipment, Inc.	(V-34040)
9	Florida Outdoor Equipment, Inc.	(V-TBD)
10	Glade & Grove Supply Company., LLC	(V-TBD)
11	Kelly Tractor Company	(V-TBD)
12	Ring Power Corp.	(V-11146)
13	Roberts Supply, Inc.	(V-TBD)
14	Robinson Outdoors, Inc.	(V-TBD)
15	Sarasota Fun Machines, Inc	(V-TBD)
16	Sarlo Power Mowers, Inc	(V-3929)
17	Venture Products, Inc.	(V-TBD)
18	Wesco Turf, Inc	(V-2444)
19	Moridge Manufacturing, Inc. dba grasshopper Mowers	(V-TBD)

Due to the high number of vendors on the state contract that are not in TERMS, reference numbers have been assigned until such time that an order is placed. At time of order a vendor number will be assigned to the vendor to replace (V-TBD).

<b>Group 1</b>	<b>All-Terrain Vehicles (ATV) Excludes: Golf/Turf, Youth, Racing, Work and side by side</b>					
Sub-Group 1	All-Terrain Vehicles: Tracked or Wheeled, Trail or Utility with no cargo bed, 4WD/AWD					
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
8	Kymco	10.00%	10.00%	10.00%	10.00%	<b>15</b>
10	Suzuki	10.00%	10.00%	10.00%	10.00%	

Attachment: Bids 3-15-16 (5640 : Bids)

<b>Group 2</b>		<b>Utility Vehicles (UTV) Excludes Golf/Turf, Youth, Racing</b>				
Sub-Group 2		Side-by-Side Utility Vehicles,: 2+ passengers, 4WD/AWD (Example: Sport, Trail, Performance, etc...) (Excludes Work)				
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
5	Intimidator	10.00%	10.00%	10.00%	10.00%	<b>15</b>
6	John Deere	12.00%	12.00%	12.00%	12.00%	<b>4</b>
9	Kubota	18.04%	5.00%	5.00%	6.50%	<b>8</b>
10	Kymco	10.00%	10.00%	10.00%	10.00%	<b>15</b>
11	Mahindra	10.00%	10.00%	10.00%	10.00%	<b>6</b>
	Mahindra	10.00%	10.00%	5.00%	2.00%	<b>16</b>
Sub-Group 3		Work Utility Vehicles: Must include cargo bed (Example: Mules and Gators) (Excludes Sport, Trail, Performance)				
2	Bobcat	20.00%	20.00%	24.00%	0.00%	<b>2</b>
5	Gravely	5.00%	5.00%	5.00%	0.00%	<b>1</b>
7	Intimidator	10.00%	10.00%	10.00%	10.00%	<b>15</b>
8	John Deere	12.00%	12.00%	12.00%	12.00%	<b>4</b>
11	Kubota	25.36%	5.00%	5.00%	6.50%	<b>8</b>
12	Mahindra	10.00%	10.00%	10.00%	10.00%	<b>6</b>
	Mahindra	10.00%	10.00%	5.00%	2.00%	<b>16</b>

<b>Group 3</b>		<b>Mower: Walk-Behind Lawn, Non-Commercial Type</b>				
Sub-Group 4		Mower: Walk-Behind Lawn, Non-Commercial Type; Deck less than or equal to 24"				
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
1	Ariens	22.00%	22.00%	22.00%	0.00%	<b>1</b>
2	Cub Cadet	10.00%	10.00%	10.00%	10.00%	<b>14</b>
5	Husqvarna	16.00%	10.00%	10.00%	10.00%	
Sub-Group 5		Mower: Walk-Behind Lawn, Non-Commercial Type; Deck greater than 24"				
2	Cub Cadet	10.00%	10.00%	10.00%	10.00%	<b>14</b>

Attachment: Bids 3-15-16 (5640 : Bids)

<b>Group 4</b>	<b>Mower: Walk-Behind Lawn, Commercial Type</b>					
Sub-Group 6	Mower: Walk-Behind Lawn, Commercial Type; Deck less than 44"					
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
4	eXmark	20.00%	20.00%	20.00%	0.00%	<b>13</b>
5	Ferris	10.00%	5.00%	5.00%	5.00%	<b>16</b>
6	Gravely	22.00%	22.00%	22.00%	0.00%	<b>1</b>
8	John Deere	21.00%	21.00%	21.00%	21.00%	<b>4</b>
9	Sarlo	20.00%	10.00%	10.00%	10.00%	<b>16</b>
10	SCAG	22.00%	15.00%	15.00%	0.00%	<b>9</b>
12	Snapper Pro	10.00%	5.00%	5.00%	5.00%	<b>16</b>
Sub-Group 7	Mower: Walk-Behind Lawn, Commercial Type; Deck greater than or equal to 44"					
4	eXmark	220.00%	20.00%	20.00%	0.00%	<b>13</b>
5	Ferris	10.00%	5.00%	5.00%	5.00%	<b>16</b>
6	Gravely	22.00%	22.00%	22.00%	0.00%	<b>1</b>
8	John Deere	21.00%	21.00%	21.00%	21.00%	<b>4</b>
10	SCAG	22.00%	15.00%	15.00%	0.00%	<b>9</b>
12	Snapper Pro	10.00%	5.00%	5.00%	5.00%	<b>16</b>

Attachment: Bids 3-15-16 (5640 : Bids)

<b>Group 5</b>	<b>Mower: Stand-On, Commercial Type</b>					
Sub-Group 8	Mower: Stand-On, Commercial Type					
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
3	eXmark	20.00%	20.00%	20.00%	0.00%	<b>13</b>
4	Gravely	22.00%	22.00%	22.00%	0.00%	<b>1</b>
5	John Deere	21.00%	21.00%	21.00%	21.00%	<b>4</b>
6	SCAG	22.00%	15.00%	15.00%	0.00%	<b>9</b>
7	Snapper Pro	31.00%	0.00%	0.00%	0.00%	<b>18</b>

<b>Group 6</b>						
<b>Mower: Lawn &amp; Garden Tractor (Riding)</b>						
Sub-Group 9						
Mower: Lawn & Garden Tractor (Riding); Deck less than or equal to 44"						
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
2	Cub Cadet	10.00%	10.00%	10.00%	10.00%	<b>14</b>
4	Husqvarna	16.00%	10.00%	10.00%	10.00%	
6	John Deere	16.00%	16.00%	16.00%	16.00%	<b>4</b>
8	Kubota	20.27%	5.00%	5.00%	6.50%	<b>8</b>
Sub-Group 10						
Mower: Lawn & Garden Tractor (Riding); Deck greater than 44" but less than 52"						
2	Cub Cadet	10.00%	10.00%	10.00%	10.00%	<b>14</b>
4	Husqvarna	16.00%	10.00%	10.00%	10.00%	
6	John Deere	16.00%	16.00%	16.00%	16.00%	<b>4</b>
8	Kubota	20.27%	5.00%	5.00%	6.50%	<b>8</b>
Sub-Group 11						
Mower: Lawn & Garden Tractor (Riding); Deck greater than or equal to 52"						
2	Cub Cadet	10.00%	10.00%	10.00%	10.00%	<b>14</b>
4	Husqvarna	16.00%	10.00%	10.00%	10.00%	
6	John Deere	16.00%	16.00%	16.00%	16.00%	<b>4</b>
8	Kubota	20.27%	5.00%	5.00%	6.50%	<b>8</b>

<b>Group 7</b>						
<b>Mower: Walk-Behind Lawn, Commercial Type</b>						
Sub-Group 12						
Mower: Front (Rear wheel steering) Riding Type; All deck sizes						
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
1	Ferris	10.00%	5.00%	5.00%	5.00%	<b>16</b>
2	John Deere	21.00%	21.00%	21.00%	21.00%	<b>4</b>
3	Kubota	31.43%	5.00%	5.00%	6.50%	<b>8</b>
6	Toro	31.00%	0.00%	0.00%	0.00%	<b>18</b>

Attachment: Bids 3-15-16 (5640 : Bids)

<b>Group 8</b>	<b>Mower: Zero-Turn Radius, Commercial Type</b>					
Sub-Group 13	Mower: Zero-Turn Radius, Commercial Type; Deck less than or equal to 44"					
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
8	eXmark	20.00%	20.00%	20.00%	0.00%	<b>13</b>
9	Ferris	10.00%	5.00%	5.00%	5.00%	<b>16</b>
10	Grasshopper	15.00%	10.00%	10.00%	0.00%	<b>19</b>
11	Gravely	22.00%	22.00%	22.00%	0.00%	<b>1</b>
13	Hustler	27.00%	22.00%	22.00%	0.00%	<b>5</b>
22	Snapper Pro	10.00%	5.00%	5.00%	5.00%	<b>16</b>
Sub-Group 14	Mower: Zero-Turn Radius, Commercial Type; Deck Greater than 44" and less than 52"					
5	Cub Cadet	10.00%	10.00%	10.00%	10.00%	<b>14</b>
8	eXmark	20.00%	20.00%	20.00%	0.00%	<b>13</b>
9	Ferris	10.00%	5.00%	5.00%	5.00%	<b>16</b>
10	Grasshopper	20.00%	10.00%	10.00%	0.00%	<b>19</b>
11	Gravely	22.00%	22.00%	22.00%	0.00%	<b>1</b>
12	Husqvarna	16.00%	10.00%	10.00%	10.00%	<b>14</b>
13	Hustler	27.00%	22.00%	22.00%	0.00%	<b>5</b>
15	John Deere	21.00%	21.00%	21.00%	21.00%	<b>4</b>
17	Kubota	27.23%	5.00%	5.00%	6.50%	<b>8</b>
19	SCAG	22.00%	15.00%	15.00%	0.00%	<b>9</b>
22	Snapper Pro	10.00%	5.00%	5.00%	5.00%	<b>16</b>
23	Toro	31.00%	0.00%	0.00%	0.00%	<b>18</b>

Attachment: Bids 3-15-16 (5640 : Bids)

<b>Group 8 (CONT)</b>		<b>Mower: Zero-Turn Radius, Commercial Type</b>				
Sub-Group 15	Mower: Zero-Turn Radius, Commercial Type; Deck greater than or equal to 52" but less than or equal to 72"					
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
5	Cub Cadet	10.00%	10.00%	10.00%	10.00%	<b>14</b>
8	eXmark	20.00%	20.00%	20.00%	0.00%	<b>13</b>
9	Ferris	10.00%	5.00%	5.00%	5.00%	<b>16</b>
10	Grasshopper	20.00%	10.00%	10.00%	0.00%	<b>19</b>
11	Gravely	22.00%	22.00%	22.00%	0.00%	<b>1</b>
12	Husqvarna	16.00%	10.00%	10.00%	10.00%	<b>14</b>
13	Hustler	27.00%	22.00%	22.00%	0.00%	<b>5</b>
15	John Deere	21.00%	21.00%	21.00%	21.00%	<b>4</b>
17	Kubota	27.23%	5.00%	5.00%	6.50%	<b>8</b>
19	SCAG	22.00%	15.00%	15.00%	0.00%	<b>9</b>
22	Snapper Pro	10.00%	5.00%	5.00%	5.00%	<b>16</b>
23	Toro	31.00%	0.00%	0.00%	0.00%	<b>18</b>

<b>Group 9</b>		<b>Mower: Wide-Area, Commercial</b>				
Sub-Group 16	Mower: Wide-Area, Commercial; Deck equal to or greater than 72"					
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
9	Ferris	10.00%	5.00%	5.00%	5.00%	<b>16</b>
10	Grasshopper	25.00%	10.00%	10.00%	0.00%	<b>19</b>
11	Gravely	22.00%	22.00%	22.00%	0.00%	<b>1</b>
13	Hustler	25.00%	22.00%	22.00%	0.00%	<b>5</b>
15	John Deere	21.00%	21.00%	21.00%	21.00%	<b>4</b>
17	Kubota	29.89%	5.00%	5.00%	6.50%	<b>8</b>
19	SCAG	22.00%	15.00%	15.00%	0.00%	<b>9</b>
22	Snapper Pro	10.00%	5.00%	5.00%	5.00%	<b>16</b>
23	Toro	21.00%	21.00%	21.00%	0.00%	<b>18</b>

Attachment: Bids 3-15-16 (5640 : Bids)

Group 10	Lawn Equipment - Handheld, Walk-Behind, Backpack					
Sub-Group 17	Power Small handheld Equipment: Hedge Trimmers, Edgers, Augers, Post Hole Diggers, Chainsaws, Blowers					
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
1	Ariens	22.00%	22.00%	22.00%	0.00%	1
4	Cub Cadet	10.00%	10.00%	10.00%	10.00%	14
5	Echo	20.00%	15.00%	15.00%	0.00%	9
8	Husqvarna	16.00%	10.00%	10.00%	10.00%	14
Sub-Group 18	Push Power Equipment: Brush Cutters, Tillers, Push Vacuum, etc.					
1	Ariens	22.00%	22.00%	22.00%	0.00%	1
2	Bear Cat	15.00%	15.00%	15.00%	0.00%	9
3	Billy Goat	15.00%	15.00%	15.00%	0.00%	
6	Cub Cadet	10.00%	10.00%	10.00%	10.00%	14
7	Echo	20.00%	15.00%	15.00%	0.00%	9
10	Husqvarna	16.00%	10.00%	10.00%	10.00%	14
16	Sarlo	20.00%	10.00%	10.00%	10.00%	16
17	SCAG	22.00%	15.00%	15.00%	0.00%	9

Group 11	Utility Tractors: Under 40 HP (horsepower)					
Sub-Group 19	Utility Tractors; Less than 40 HP (Includes: Sub-Compact and Compact)					
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
2	Case IH	28.00%	28.00%	25.00%	10.00%	10
5	John Deere	16.00%	16.00%	16.00%	16.00%	4
7	Kubota	23.00%	5.00%	5.00%	6.50%	8
9	Mahindra	15.00%	10.00%	5.00%	2.00%	16
10	Massey Ferguson	12.00%	3.00%	3.00%	0.00%	11
12	New Holland	24.00%	24.00%	17.00%	0.00%	3
14	Ventrac	13.00%	13.00%	13.00%	0.00%	17

Attachment: Bids 3-15-16 (5640 : Bids)

Group 12	Utility Tractors: Greater than or equal to 40 HP but less than 145 HP					
Sub-Group 20	Compact Utility Tractors: Greater than or equal to 40 HP but less than 75 HP (includes: Compact and utility)					
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
2	Case IH	25.00%	25.00%	25.00%	10.00%	<b>10</b>
5	John Deere	16.00%	16.00%	16.00%	16.00%	<b>4</b>
7	Kubota	23.49%	5.00%	5.00%	6.50%	<b>8</b>
9	Mahindra	15.00%	10.00%	5.00%	2.00%	<b>16</b>
10	Massey Ferguson	12.00%	3.00%	3.00%	0.00%	<b>11</b>
12	New Holland	26.00%	26.00%	17.00%	0.00%	<b>3</b>
Sub-Group 21	Utility Tractors: Greater than or equal to 75 HP but less than 110 HP (includes: Compact and utility)					
2	Case IH	25.00%	25.00%	25.00%	10.00%	<b>10</b>
3	Challenger	19.00%	19.00%	3.00%	0.00%	<b>12</b>
5	John Deere	18.00%	18.00%	18.00%	18.00%	<b>4</b>
7	Kubota	24.17%	5.00%	5.00%	6.50%	<b>8</b>
9	Mahindra	15.00%	10.00%	5.00%	2.00%	<b>16</b>
10	Massey Ferguson	12.00%	3.00%	3.00%	0.00%	<b>11</b>
12	New Holland	26.00%	26.00%	17.00%	0.00%	<b>3</b>
Sub-Group 22	Utility Tractors: Greater than or equal to 110 HP but less than 145 HP					
2	Case IH	25.00%	25.00%	25.00%	10.00%	<b>10</b>
3	Challenger	20.00%	20.00%	3.00%	0.00%	<b>12</b>
5	John Deere	23.00%	23.00%	23.00%	23.00%	<b>4</b>
7	Kubota	24.17%	5.00%	5.00%	6.50%	<b>8</b>
10	Massey Ferguson	12.00%	3.00%	3.00%	0.00%	<b>11</b>
12	New Holland	29.00%	29.00%	17.00%	0.00%	<b>3</b>

Attachment: Bids 3-15-16 (5640 : Bids)

<b>Group 17</b>	<b>Golf &amp; Turf Mowers</b>					
Sub-Group 31	Greens Mowers					
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
5	John Deere	22.00%	22.00%	22.00%	22.00%	<b>4</b>
7	Toro	21.00%	21.00%	21.00%	0.00%	<b>18</b>
Sub-Group 32	Fairway Mowers					
5	John Deere	22.00%	22.00%	22.00%	22.00%	<b>4</b>
7	Toro	21.00%	21.00%	21.00%	0.00%	<b>18</b>
Sub-Group 33	Rough, Trim & Sports Mowers					
1	Hustler	25.00%	22.00%	22.00%	0.00%	<b>5</b>
5	John Deere	22.00%	22.00%	22.00%	22.00%	<b>4</b>
7	Toro	21.00%	21.00%	21.00%	0.00%	<b>18</b>

<b>Group 18</b>	<b>Golf &amp; Sport Specialty Equipment and Accessories</b>					
Sub-Group 34	Walk Behind/Push Power Equipment or Riding Equipment: Sod Cutters, Edgers, Sprayers, Spreaders, Aerators, Overseeders, etc.					
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
1	eXmark	20.00%	20.00%	20.00%	0.00%	<b>13</b>
3	John Deere	22.00%	22.00%	22.00%	22.00%	<b>4</b>
7	Toro	21.00%	21.00%	21.00%	0.00%	<b>18</b>
Sub-Group 35	Specialty Attachments: Includes Field & Bunker Rakes, Greens Rollers, Aerators, etc.					
3	John Deere	22.00%	22.00%	22.00%	22.00%	<b>4</b>
7	Toro	21.00%	21.00%	21.00%	0.00%	<b>18</b>

Attachment: Bids 3-15-16 (5640 : Bids)

<b>Group 20</b>	<b>Flat/Utility Axle Trailers</b>					
Sub-Group 38	Single Axle Trailers					
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
2	Big Tex	10.00%	10.00%	10.00%	10.00%	<b>6</b>
3	Felling Trailers	10.00%	10.00%	10.00%	10.00%	
Sub-Group 39	Tandem Axle Trailers					
2	Big Tex	10.00%	10.00%	10.00%	10.00%	<b>6</b>
6	Felling Trailers Pt.1 Felling Trailers Pt. 2	10.00%	10.00%	10.00%	10.00%	
11	Trail King	1.00%	1.00%	1.00%	1.00%	<b>7</b>

<b>Group 21</b>	<b>Specialty Trailers</b>					
Sub-Group 40	Landscape and Dump Trailers					
Line Number	Manufacturer/Brand	Base equipment MSRP Discount	OEM OPTIONS DISCOUNT	ACCESSORIES & IMPLEMENTS MSRP DISCOUNT	OEM & REPLACEMENT PARTS MRSP DISCOUNT	AWARDED VENDOR
2	Big Tex	10.00%	10.00%	10.00%	10.00%	<b>6</b>
7	Trail King	1.00%	1.00%	1.00%	1.00%	<b>7</b>

Attachment: Bids 3-15-16 (5640 : Bids)

PURCHASING AGENDA ITEM

School Board of Pinellas County, Florida

11.23.a

School Board Meeting of: March 15, 2016

Bid No: 16-515-097-SC

Bid Title: Construction and Industrial Equipment

Original Bid No: N/A

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Responsive Bid, Request for Proposal, Reject Bids, Piggy-Back Bid per 6A-1.012 (6), Sale of Property, Revised Award \*, Highest Point Score, Re-Award (partial/whole) \*, State Contract per 6A-1.012 (5), Renewal of Contract, Contract/Bid Termination \*, Contract Extension \* Term: \_\_\_\_, Co-Op Bid, Professional Services per FS 287.055, Direct Negotiation per 6A-1.012 (14), Emergency Ratification \*

Contract Period: 03/15/16 thru 06/30/18 N/A - One Time Purchase

Contract Value: \$ \$100,000.00

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Fees or Discounts

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term, Length of Each Term, None. Values: 1, 6-months, 3 - year.

\* Rationale/Reason

Utilizing State of Florida contract #22101000-15-1 Construction and Industrial Equipment.

Reason for Submittal to Board Under Separate Cover:

Bidders Solicited: Bids Received: Late Bids: Rejected Bids: N/A - Bids Not Required

Submitted By: Linda M. Balcombe, CPPO, CPPB For: Maintenance Department
Title: Director, Purchasing Department

Requested By: Michael Hewett Buyer: Jason O'Toole
Title: Director, Maintenance Department

Recommended award by vendor as follows: (see attached)

Attachment: Bids 3-15-16 (5640 : Bids)

**CLARK EQUIPMENT COMPANY DBA. BOBCAT COMPANY AND DOOSAN  
INFRASTRUCTURE CONSTRUCTION EQUIPMENT (V-27375)**

**FLORIDA COAST EQUIPMENT, INC. (V-TBD)**

**NORTRAX, INC. (V-21448)**

**RING POWER CORP. (V-11146)**

**TREKKER TRACTOR, LLC. (V-29312)**

**KELLY TRACTOR COMPANY (V-TBD)**

**FEDERAL CONTRACTS CORP. (V-TBD)**

**FLAGLER CONSTRUCTION EQUIPMENT, LLC. (V-TBD)**

Provide and deliver facility services equipment, to the Pinellas County Schools locations county wide, at firm discounts, according to the terms and conditions of state of Florida term contract #22101000-15-1

<b>Group 1</b>	<b>Excavators: Mini/Compact Track Excavators (Less than 70 HP)</b>					
Line Number	Manufacturer/Brand	Base Equipment, MSRP Discount	OEM Options Discount	Accessories & Implements MSRP Discount	OEM & Replacement Parts MSRP Discount	Contractor
1	Bobcat	30.00%	30.00%	24.00%	0.00%	V-27375
2	Case Construction	31.00%	25.00%	15.00%	0.00%	V-29312
3	Caterpillar	22.50%	22.50%	16.00%	0.00%	V-11146
4	Doosan	20.00%	20.00%	20.00%	0.00%	V-27375
6	Hitachi	17.50%	16.50%	0.00%	0.00%	V-21448
8	John Deere	19.50%	18.50%	0.00%	0.00%	V-21448
11	Kubota	27.58%	7.50%	7.50%	5.00%	V-TBD

<b>Group 2</b>	<b>Excavators: Track Excavators (Equal to or Greater than 70 HP)</b>					
Line Number	Manufacturer/Brand	Base Equipment, MSRP Discount	OEM Options Discount	Accessories & Implements MSRP Discount	OEM & Replacement Parts MSRP Discount	Contractor
2	Case Construction	45.00%	35.00%	15.00%	0.00%	V-29312
3	Caterpillar	21.00%	21.00%	16.00%	0.00%	V-11146
4	Doosan	20.00%	20.00%	20.00%	0.00%	V-27375
6	Hitachi	32.50%	30.50%	0.00%	0.00%	V-21448
8	John Deere	32.00%	30.00%	0.00%	0.00%	V-21448

Attachment: Bids 3-15-16 (5640 : Bids)

<b>Group 10</b>		<b>Wheel Loaders</b>				
Line Number	Manufacturer/Brand	Base Equipment, MSRP Discount	OEM Options Discount	Accessories & Implements MSRP Discount	OEM & Replacement Parts MSRP Discount	Contractor
1	Case Construction	44.00%	37.00%	15.00%	0.00%	V-29312
2	Caterpillar	24.50%	24.50%	16.00%	0.00%	V-11146
3	Doosan	20.00%	20.00%	20.00%	0.00%	V-27375
7	John Deere	38.50%	37.50%	0.00%	0.00%	V-21448
10	Kubota	22.76%	7.50%	7.50%	5.00%	V-TBD

<b>Group 11</b>		<b>Skid Steer Loaders: Wheel</b>				
Line Number	Manufacturer/Brand	Base Equipment, MSRP Discount	OEM Options Discount	Accessories & Implements MSRP Discount	OEM & Replacement Parts MSRP Discount	Contractor
1	Bobcat	30.00%	30.00%	24.00%	0.00%	V-27375
2	Case Construction	32.00%	25.00%	15.00%	0.00%	V-29312
3	Caterpillar	22.50%	22.50%	16.00%	0.00%	V-11146
7	John Deere	25.25%	24.25%	0.00%	0.00%	V-21448

<b>Group 13</b>		<b>Industrial Trucks/Forklifts</b>				
Line Number	Manufacturer/Brand	Base Equipment, MSRP Discount	OEM Options Discount	Accessories & Implements MSRP Discount	OEM & Replacement Parts MSRP Discount	Contractor
1	Caterpillar	3.00%	3.00%	3.00%	0.00%	V-11146
6	Mitsubishi	3.00%	3.00%	3.00%	0.00%	V-11146

<b>Group 16</b>		<b>Construction Equipment (includes Concrete Saws, Portable Cement Mixers, Portable lights, other... ), excludes hand tools</b>				
Line Number	Manufacturer/Brand	Base Equipment, MSRP Discount	OEM Options Discount	Accessories & Implements MSRP Discount	OEM & Replacement Parts MSRP Discount	Contractor
1	Wacker Neuson	18.00%	18.00%	18.00%	0.00%	V-TBD

<b>Group 17</b>		<b>Gooseneck, Lowboy, and Heavy Equipment Trailers</b>				
Line Number	Manufacturer/Brand	Base Equipment, MSRP Discount	OEM Options Discount	Accessories & Implements MSRP Discount	OEM & Replacement Parts MSRP Discount	Contractor
1	Big Tex	10.00%	10.00%	10.00%	10.00%	V-TBD
4	Felling Trailers Part.1	10.00%	10.00%	10.00%	10.00%	
	Felling Trailers Part.2					
7	Trail King	1.00%	1.00%	1.00%	0.00%	V-TBD

Attachment: Bids 3-15-16 (5640 : Bids)

School Board Meeting of: **March 15, 2016**

**Bid File No:** 16-205-137-SS

**Bid File Title:** Sole Source Professional Learning Management System

**Contract Period:** 12/01/15 thru 11/30/19  N/A - One Time Purchase

**Contract Value:** \$ 300,000.00

**Contract Type:**  Estimated Dollar Amount  Firm, Fixed Dollar Amount  Firm, Fixed Unit Prices  Firm, Fixed Fees or Discounts

**\* Rationale/Reason**

Truenorthlogic is the sole source for the original software development, implementation, and customizations, update/enhancements and related support services and materials connected therewith. Truenorthlogic owns the copyright for all the software and solutions that are developed by Truenorthlogic.

**Submitted By:** Linda M. Balcombe, CPPO, CPPB **For:** Professional Development Department

**Title:** Director, Purchasing Department

**Requested By:** Louis Cerreta **Buyer:** Shauné Ferguson

**Title:** Director, Professional Development Department

**Recommended award by vendor as follows:**

**TRUENORTHLOGIC V-32475**

Description	Qty.	Total
Annual Licensing 13,000 users \$75,000 Annual Software Contract for years 2-5 New purchase order to be issued each year <ul style="list-style-type: none"> <li>• Truenorthlogic Portal</li> <li>• Professional Learning Management Suite</li> <li>• Certification &amp; Licensure Management</li> <li>• Test Environment</li> </ul>	1	\$300,000.00

Attachment: Bids 3-15-16 (5640 : Bids)

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5656)**

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Public Hearing to Receive Public Comment on the Recommended Instructional Materials

**BACKGROUND:**

It is the responsibility of the Pinellas County School Board to adopt and provide adequate Instructional Materials to all students in the District. As a result of changes pursuant to Florida Statute 1006.28 and 1006.283, a hearing to receive public comment on the recommended Instructional Materials for the 2016-2017 school year is required.

Public access to the recommended materials must be provided 20 days before consideration by the school board. Upon completion of the review period, the School Board shall conduct a public hearing to receive comment on the recommended materials for adoption.

This hearing is to allow the parents of a Pinellas County Schools student to bring forward comments on the posted Instructional Materials that have been selected by the adoption committee following their review.

The Instructional Materials that have been posted on the district website for the review period are as follows:

**Middle School**

1. Intensive Reading Single Block - iReady/Ready (digital and print)
2. Intensive Reading Double Block - Read 180 (digital and print)
3. Honors Algebra 1 - McGraw-Hill Algebra 1 (digital and print)
4. Family and Consumer Science - Pearson FSC Comprehensive (digital and print)

**High School**

1. Intensive Reading Single Block - Reading Plus (digital)
2. Intensive Reading Double Block - Read 180 (digital and print)
3. English 4/College Prep - Townsend Press (Advanced Reading and Writing; Grammar Essentials; Advanced Vocabulary)

**K-12 Visual Art**

1. Davis Publication (digital)

**K-5 Music**

1. McGraw-Hill: Spotlight on Music (digital and print)

**STRATEGIC DIRECTION: Effective & Efficient Use of Resources**

ALTERNATIVES:

This is a public hearing and no action is required by the school board at this time.

RECOMMENDATION:

This is a public hearing and no action is required by the school board at this time.

RATIONALE:

This public hearing is a requirement in Florida Statute 1006.28 and 1006.283.

FINANCIAL IMPACT:

There is no cost to the district during this phase of the adoption process. Cost will be included when the final adoption list is brought forward for school board approval.

DATA SOURCES:

David Koperski, School Board Attorney

Pat Lusher, Director, Library, Technology, Instructional Materials and Digital Learning

Dana Schaefer, Program Coordinator, Instructional Materials

SUBMITTED BY:

Pamela T. Moore, Associate Superintendent, Teaching and Learning Services

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5664)**

---

March 15, 2016

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the Healthcare Bluebook Transparency Tool Through December 31, 2018

**BACKGROUND:**

Healthcare today is a very complicated and expensive service. In many cases, consumers do not know the cost of services such as an MRI, CT Scan, colonoscopy or other advanced imaging procedure. For example, in Pinellas County a colonoscopy can cost anywhere from \$1,000 to \$8,000 depending upon where it is performed. Because members do not know the cost in advance, in many cases they chose a more costly provider, which increases their co-insurance payment and the cost to the health plan.

In the past, when most employees were covered by an HMO, cost was not much of a deciding factor. Employees paid their co-pay and did not have to consider the total cost of the service. But in 2016, the majority of Pinellas County Schools' employees have moved from HMO health plans to CDHP (Consumer-Directed Health Plan) and NPOS (National Point-of-Service) health plans that require a deductible and co-insurance rather than a co-payment. Employees enrolled in those plans must meet their deductible and pay 20 percent of the approved fee. The more expensive the cost, the more costly it is for the member and the plan.

Data reveals that there is a significant variation in cost without any correlation to quality. Employees pay more without receiving higher quality. These charges are one of the contributing factors to the rising cost of our health plan and a source of dissatisfaction for members when they receive their Explanation of Benefits and realize their out-of-pocket cost.

More importantly, the quality of service varies with members not knowing which providers offer the highest quality service and patient satisfaction.

Transparency Tools have been developed to provide members with the information they need to make informed decisions regarding expensive outpatient procedures. They are a benefit offered at no cost to employees to supplement their health plan.

In 2015, PCS researched and reviewed transparency tools and provided information to the Board in several workshops. Aon Hewitt conducted a formal market review of transparency tools for Dade County Schools which selected Healthcare Bluebook in October 2015. Feedback from Dade County indicates that implementation has been successful.

Based upon that analysis, we entered into direct negotiations with Healthcare Bluebook and were successful in negotiating a program that we believe will have a positive impact for our employees and health plan. (Attached - HealthCare Bluebook Service Agreement)

There are approximately 10,700 employees and 700 retirees enrolled in our health plan.

STRATEGIC DIRECTION: Effective & Efficient Use of Resources.

ALTERNATIVES:

1. Approve the Healthcare Bluebook Transparency Tool Through December 31, 2018.
2. Do not approve the Healthcare Bluebook Transparency Tool Through December 31, 2018.

RECOMMENDATION:

Alternative #1 is recommended

RATIONALE:

Healthcare Bluebook provides a comprehensive transparency solution to assist members in making informed healthcare decisions. Healthcare Bluebook serves members through its advanced consumerism tools - online website, mobile applications, e-mail, and telephone support. Members use these tools to determine if the provider is a high-quality, low-cost provider.

Healthcare Bluebook increases savings by administering reward programs, pre-authorization interventions and referenced-based pricing. Healthcare Bluebook's simple and unique color-coded price rankings make it easy for employees to identify high-quality, low-cost providers. In addition, the rewards program can include incentives to encourage members to obtain age-related screenings per our Strategic Health and Wellness Plan.

As a self-insured employer we have the ability to utilize innovative cost effective tools that supplement and enhance our health care program. Healthcare Bluebook is such a tool.

IMPACT STATEMENT:

The cost for this program is \$1.25 per employee per month. Healthcare Bluebook has agreed to waive their normal implementation fee saving the Board \$27,500. The annual cost is projected to be \$165,000 plus incentives. The expected Return on Investment is 1:0-3:0. (Attached - ROI Analysis)

The Healthcare Bluebook Transparency Tool will help employees make informed decisions enabling them to select high-quality providers, lowering their out-of-pocket costs, and reducing total health plan costs.

DATA SOURCES:

William Corbett, Ed.D., Deputy Superintendent  
 David Koperski, School Board Attorney  
 Kevin Smith, Associate Superintendent, Finance and Business Services  
 Ted J. Pafundi, Director, Risk Management and Insurance  
 April Paul, Managing Officer, Employee Benefits, Health, and Workers Compensation  
 Aon Hewitt  
 CareOperative, LLC

Request for Approval (ID # 5664)

Meeting of March 15, 2016

SUBMITTED BY:

Ron Ciranna, J.D., Assistant Superintendent, Human Resources Services

ATTACHMENTS:

- Healthcare Bluebook Agreement and RIO (PDF)

## HEALTHCARE BLUEBOOK SERVICE AGREEMENT

THIS HEALTHCARE BLUEBOOK SERVICE AGREEMENT (the “Agreement”), dated as of March 15, 2016\_ (the “Effective Date”), by and between CareOperative, LLC, a Delaware limited liability company (the “Company” or “Bluebook”), and Pinellas County Schools, a Florida School District, located at 301 4<sup>th</sup> ST SW, Largo Florida 33770 (“Client”).

### RECITALS

The Company is engaged in, among other things, the business of developing and providing Internet-enabled medical pricing information, tools and services through its website at <http://www.healthcarebluebook.com> and through providing content via a web based process (the “Website”, collectively with the Company’s service offerings, the “Services”), which description of the Services is attached hereto as Exhibit A;

Client, among other things, provides health insurance benefits for certain employees and, as part of its benefits, Client desires to provide online health tools to the health plan members;

Client recognizes the value of the tools and services offered by the Company and desires to enable its Members to benefit from the Services; therefore, the Parties desire to enter into a nonexclusive strategic alliance pursuant to the terms and conditions set forth herein in order to allow Client to offer the Services to Client’s Members (as defined herein.)

NOW, THEREFORE, for good and valuable consideration of the foregoing promises and the mutual covenants set forth below, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

### ARTICLE I - DEFINITIONS

- 1.1 *Definitions.* The following capitalized terms used in this Agreement shall have the following meanings:
- (a) “Affiliates or Subsidiaries” means any entity controlling, controlled by, or under common control with, either Party to this Agreement.
  - (b) “Employee” means any employee employed by Client or retiree regardless if he/she has health benefits coverage or is a Subscriber.
  - (c) “Subscriber(s)” means all Employees or persons (e.g., retirees, retirees and COBRA participants) who have access to the Client’s sponsored benefit Plan and who are covered for Services regardless of actual usage of Services.
  - (d) “Member(s)” shall mean an employee, or person (e.g., retirees, retirees and COBRA participants) or dependent of an employee that is eligible for Services under this Agreement.
  - (e) “Subscriber List” means the list of eligible Subscribers provided to the Company by Client at least on a monthly interval containing for each Subscriber at least the following information: (i) such Subscriber’s name, (ii) sex, (iii) identification number, (iv) email

address (if available) and (v) such other demographic information that is mutually agreed upon, if applicable.

- (f) “Use Agreement” means the terms and conditions each Member electronically consents to upon each use of the Services as provided through the Website, pursuant to which such Member is licensed to use the Website. The Use Agreement will be posted on the Client web site and each Member will be required to consent to the terms therein. The Use Agreements include the Privacy Policy (found at [www.healthcarebluebook.com/page\\_PrivacyPolicy.aspx](http://www.healthcarebluebook.com/page_PrivacyPolicy.aspx)) and the Terms of use (found at [www.healthcarebluebook.com/page\\_TermsOfUse.aspx](http://www.healthcarebluebook.com/page_TermsOfUse.aspx)).

## ARTICLE II - LICENSE AND ACCESS

- 2.1 License Grant. Client hereby retains Bluebook to provide the Services subject to the terms and conditions set forth in this Agreement, the Company grants Client a non-exclusive, non-transferable license to offer the Services to Client’s Members. The Parties agree that the date on which Services will commence will be mutually agreed upon by the Parties (the “Commencement Date”).
- 2.2 Member Access. The Company agrees to allow Members who wish to access the Services to do so without charge to each such Member. In consideration for providing such access, Client agrees to pay the amounts set forth in Section 4.1. The Company shall use best reasonable efforts to maintain appropriate bandwidth, storage space and access speed to permit timely access to the Services by all Members.
- 2.3 Data Access. Company’s provision of services is contingent upon monthly access to necessary data from Client’s payer(s), TPA(s) or other third party data source(s). Data access may be accomplished by separate agreement with the payer, TPA or other third party as necessary. Should any separate agreements facilitating access to data terminate, or should data become unavailable for any reason, the provision of services under this agreement may also terminate in which case this Agreement may terminate. Client shall be responsible for costs associated with provision of data from Client’s payer(s), TPA(s) or third party data source(s). Company may only use such data for the purposes described herein and may not, without written consent of Client, use such data for other purposes or share with other organizations.
- 2.4 Subscriber List. Upon the Effective Date and at least monthly intervals thereafter, Client shall submit the Subscriber List to the Company in an electronic format mutually agreed to between the Parties. Client will supply the necessary eligibility elements of the Subscriber List so that Bluebook may fulfill its obligations under this Agreement.
- 2.5 Access Control.
- (a) The Company will issue to Client access authentication identification codes that will be used by Client’s Members to access Services. Service data requests will require data regarding the unique Member for appropriate display of custom content and pricing.
  - (b) Client will only allow Members access to the Services behind a login that is password protected and unique to each Member. Client will not allow any access to Services for general website visitors that are not Members.

- (c) Company will issue access to the Services for Clients: Risk Management Benefits and Humana teams.

## 2.6 Trademarks.

- (a) The Company grants Client a non-exclusive, non-transferable license to use the Company's trademarks, service marks, logos, and slogans (the "Company Marks") solely to advertise, offer and promote the Services to Subscribers during the term of this Agreement. Client shall submit all such materials to the Company that have material information regarding the Services of Bluebook for review and approval prior to any dissemination of such material. Client shall not receive any ownership in or to the Company Marks as a result of such use. Client shall not use any of the Company Marks in any manner likely to confuse, mislead or deceive the public, or to be adverse to the best interests of the Company.

## ARTICLE III COMPANY RESPONSIBILITIES

- 3.1 Technical Support for Client's Members. Subject to Client's performance of the payment obligations set forth in Section 4.1, the Company shall provide technical support and consultation by way of email or other electronic means, to assist Members in the resolution of problems encountered by any such Members in the operation, configuration and implementation of the Services. Such support shall include commercially reasonable efforts by the Company to verify, diagnose and correct errors and defects in the Services. The Company shall serve as the contact point and provide technical support for the Services for Client Members. Company supports the Services using the following web browsers: Chrome, Firefox, Internet Explorer and Safari. The browser versions supported shall include the then current version as well as the previous two releases of each. Client will provide all customer support related to user ID and passwords for Client's site.
- 3.2 The Company will support client and subscribers in technical issues with the services.

## ARTICLE IV - PRICES AND PAYMENT

- 4.1 Access and Support Fees. Client agrees to pay Company the Bluebook Fees for the Services as provided in Exhibit B.
- 4.2 Payment Terms. Unless otherwise set forth herein, all payments due under this Agreement shall be due within 30 days and Client will self-bill.

As a convenience for the Client and to reduce the administration related to payments, Bluebook offers a prepayment option.

At Client's option, Client may pay annually for Service. If elected, Client shall (i) pay Company on or before the Commencement Date (and each anniversary thereof during the term of the Agreement) the total of one year's worth of Bluebook Fees based on the then current Subscriber count and (ii) receive a 3% discount on the annual Bluebook Fees.

At least 60 days prior to the anniversary of the Commencement Date, the Parties may review the then current Subscriber count. At such time, if the Subscriber count is above or below a 10% variance of the Subscriber count used to calculate the most recent annual payment made to Bluebook under this Agreement, then either Party may request reconciliation. The reconciliation will provide a true up of the total fees paid versus the total amount based on the actual subscriber count.

- 4.3 Taxes. The Bluebook Fees as provided in Exhibit B do not include any sales tax or any other kind of taxes now in force or imposed at a later date. All applicable taxes, if any, shall be the responsibility of Client.
- 4.4 Expenses. Except as otherwise specified in this Agreement or mutually agreed to by the Parties, each Party shall be solely responsible for its own web-site customization, marketing, printed materials, postage, travel and out-of-pocket expenses incurred in the performance of its obligations under this Agreement. Company shall be responsible for expenses in delivering content and data to Client. If Client requests customization of the Services, then the Parties shall agree on the scope of such customization and the corresponding fees.

## ARTICLE V - CONFIDENTIALITY

### 5.1 Confidentiality.

- (a) “Confidential Information” includes any and all business information, including without limitation, the Services, terms, conditions, pricing, business, methods, strategic plans, operations, financial, statistical and other information of a Party stored in any form, including, without limitation, information embodied on magnetic tape, computer hardware or software or any other medium for the storage of information, together with all notes, analyses, compilations, studies or other documents prepared by the parties or others on behalf of the parties containing or reflecting such information. Confidential Information does not include information that: (i) was lawfully made available to or known by third persons on a non-confidential basis prior to disclosure by a disclosing party; (ii) is or becomes publicly known through no wrongful act of the receiving party; or (iii) is received by a party from a third party other than in a known breach of confidence.
- (b) Each Party acknowledges that that Confidential Information is valuable property of the other party and it may disclose Confidential Information to the other in the performance of this Agreement, but neither has the interest in or right to use such Confidential Information of the other except in accordance with the terms of this Agreement. The Party receiving the Confidential Information shall, during the full term of this Agreement, and for a period of two (2) years after termination of this Agreement, and shall cause its employees and other representatives to: (i) maintain it in strict confidence and take all reasonable steps to prevent its disclosure to third parties, except to the extent necessary to carry out the purposes of this Agreement, in which case these confidentiality restrictions shall be imposed upon the third parties to whom the disclosures are made, upon written consent; (ii) use at least the same degree of care as it uses in maintaining the secrecy of its own Confidential Information (but no less than a reasonable degree of care); and (iii) prevent the removal of any proprietary, confidential or copyright notices placed on the

Confidential Information. This section 5.1 is subject to the Florida Public Records Act (Ch. 119, F.S.).

- 5.2 Compliance with HIPAA; Applicable Federal and State Laws. Both Parties agree to comply with applicable Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) directives and regulations (as currently proposed and as promulgated in final form) regarding privacy of protected health information and individually identifiable health information and security standards. Both Parties also agree to comply with all applicable federal and state laws, rules and regulations. To ensure HIPAA compliance, the Parties agree to amend this Agreement as necessary to comply with all HIPAA requirements regarding Covered Entities (as defined by HIPAA) and their Business Associates (as defined by HIPAA) to limit the uses and disclosures of protected health information and to impose security inspection and reporting requirements as required by HIPAA. Each Party agrees to respond in writing to the other Party’s reasonable inquiries regarding the other party’s compliance with applicable regulations and statutes. Each Party also agrees to permit the other party to conduct on-site audits of such compliance, subject to reasonable restrictions to protect any of the party’s concerns regarding confidentiality, protection of intellectual property assets and/or disruption of the party’s business operations. Additionally, each Party represents and warrants that their use of the Service is compliant with all applicable federal, state and local laws, including without limitation HIPAA, and that it will remain so compliant for as long as it has obligations to the other Party.

## ARTICLE VI - PROPRIETARY RIGHTS

- 6.1 Company Rights. The Company retains all right, title and interest in and to the Services, the Website, any Confidential Information of Company, any trademarked or copyrighted material provided hereunder and all intellectual property rights therein. Except as expressly provided herein, Client shall not have or obtain any other license, right, title or interest therein. All rights not expressly granted hereunder by the Company are expressly reserved to the Company and its licensors and information and content providers.
- 6.2 Client shall take reasonable steps to protect the Company’s Services from being copied, and to protect the Company’s Services from and prevent any attempts by Client or third parties to learn, decipher, deconstruct, reverse engineer or otherwise, by any method or technique, become knowledgeable with respect to the Company’s Services or any aspects of the Company’s computer software. If Client nevertheless becomes knowledgeable concerning the confidential aspects of the Company’s Services, Client agrees that it will not use the knowledge to create an information technology product competitive with the Company’s Services.
- 6.3 Remedies for Breach. In the event of a breach of Article V or this Article VI, the Parties agree that the Company may suffer irreparable harm and the total amount of monetary damages for any injury to the Company may be impossible to calculate and would therefore be an inadequate remedy. Accordingly, the Parties agree that the Company may be entitled to temporary, preliminary and permanent injunctive relief against Client, its officers or employees, in addition to such other rights and remedies to which it may be entitled at law or in equity.

## ARTICLE VII -REPRESENTATIONS AND WARRANTIES

### 7.1 Company Representations and Warranties:

(a) Warranties of Authority. The Company hereby warrants and represents that:

- (i) It is a limited liability company duly organized, validly existing and in good standing under the laws of the State of Delaware and has full power and authority to enter into and consummate the transactions contemplated in this Agreement;
- (ii) The execution, delivery and performance of this Agreement does not violate the terms of any security agreement, license or any other contract or written instrument to which the Company is bound.

(b) Company Disclaimer. Except as expressly provided in this article or otherwise under this agreement (or any other agreement between the parties) or in any other materials or documentation provided to client or members, the company disclaims all other warranties, express or implied, arising by law or custom, including but not limited to, any warranty of merchantability, fitness for a particular purpose, and those with respect to proprietary or intellectual property rights, client representations and warranties.

### 7.2 Client Representations and Warranties.

(a) Warranties of Authority. Client hereby warrants and represents that:

- (i) It is a public entity duly organized, validly existing and in good standing under the laws of the state of Florida and has full power and authority to enter into and consummate the transactions contemplated in this Agreement; and
- (ii) The execution and performance of this Agreement does not violate the terms of any security agreement, license or any other contract or written instrument.

## ARTICLE VIII TERMINATION

8.1 Term. This Agreement shall commence on the Effective Date and shall continue in full force and effect for a period of two years (2) years from the Commencement Date (“Initial Term”), unless earlier terminated as provided for below. Thereafter, this Agreement will renew for successive terms of two (2) years each (each, a “Renewal Term”). At the end of the Initial Term or any Renewal Term, either Party may terminate this Agreement without cause by providing at least three (3) months prior written notice to the other Party prior to the end of the Initial Term or Renewal Term.

8.2 Early Termination. Either Party may terminate this Agreement immediately by notice to the other Party upon the occurrence of any of the following events of default by the other Party:

- (i) Client may terminate this agreement without cause with a ninety (90) day notice.

- (ii) The other Party fails to observe, perform or fulfill any of its obligations or warranties (other than confidentiality obligations) under the Agreement and fails to cure such default within thirty (30) days after the non-defaulting Party gives written notice of such failure;
- (iii) The other Party fails to observe, perform or fulfill any confidentiality obligation imposed hereunder and fails to cure such default within ten (10) days after the non-defaulting Party gives notice of such failure;
- (iv) The other Party's business is liquidated, dissolved or suspended;
- (v) The other Party is prevented from performing any of its material obligations hereunder for more than ninety (90) days due to an event beyond its reasonable control as described in Section 10.7.

8.3 Obligations after Expiration or Termination. Upon the expiration or termination of this Agreement and except as otherwise specified herein, each Party will promptly cease using and destroy or return to the other Party all advertisements and promotional materials that bear a trademark of the other Party and all Confidential Information of such other Party. Company shall have no obligation to provide Services after the effective date of the termination of this Agreement.

8.4 Survival. Except to the extent expressly provided to the contrary, the following provisions shall survive the termination of this Agreement: Section 4.1, Section 4.2, Article V, Article VI, Article VII, and Article VIII. Any rights of the Company to payments accrued through termination at the time of such termination shall remain in effect.

### ARTICLE IX - MISCELLANEOUS PROVISIONS

- 9.1 Limitations on Use of Services. This Agreement covers Services by Client's Members. Client's employees may access Services to address Member questions and perform customer service for Members. This Agreement does not provide access to Client's employees for use of Services, the pricing tool or Company information by or on behalf of any individual who is not a Member.
- 9.2 Independent Contractor. It is expressly agreed that the Company and Client are acting under this Agreement as independent contractors, and the relationship established under this Agreement shall not be construed as a partnership, joint venture or other form of joint enterprise. Neither Party is authorized to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party, except as may be expressly provided for in this Agreement.
- 9.3 Headings. The headings of the paragraphs of this Agreement are for convenience only and shall not be a part of or affect the meaning or interpretation of this Agreement.
- 9.4 Party/Parties. Company and Client collectively may be referred to as Parties to this Agreement or individually as a Party to this Agreement.

- 9.5 Exhibits. This Agreement incorporates the attached Exhibits and any subsequent Exhibits or schedules referencing this Agreement.
- 9.6 Assignment. Either Party may assign or otherwise transfer its rights, obligations and/or duties under this Agreement to a successor to all or substantially all of its assets by providing written notice to the other Party. Any prohibited assignment is void. The assigning party shall provide notice to the other party of any assignment as soon as practical and in no event later than 10 days after such assignment.
- 9.7 Force Majeure. Neither Party shall be responsible or considered in breach of this Agreement for any delay or failure in the performance of any obligation of this Agreement to the extent that such failure or delay is caused by acts of God, fires, explosions, labor disputes, accidents, civil disturbances, material shortages or other similar causes beyond its reasonable control, even if such delay or failure is foreseeable; provided, however, that the non-performing Party provides notice of such cause preventing or delaying performance and resumes its performance as soon as practicable and provided further that the other Party may terminate this Agreement upon notice if such non-performance continues for a period of 30 days.
- 9.8 Governing Law; Statute of Limitations. THIS AGREEMENT, AND ALL OTHER ASPECTS OF THE BUSINESS RELATIONSHIP BETWEEN THE PARTIES, IS CONSTRUED, INTERPRETED AND ENFORCED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF FLORIDA WITHOUT REGARD TO CHOICE OF LAW PROVISIONS. COMPANY AGREES, WITH RESPECT TO ANY LITIGATION ARISING DIRECTLY OR INDIRECTLY OUT OF, OR THAT IN ANY WAY RELATES TO, THIS AGREEMENT, THE BUSINESS RELATIONSHIP OR ANY OTHER TRANSACTION, MATTER OR ISSUE BETWEEN THE PARTIES, TO COMMENCE IT EXCLUSIVELY IN THE STATE OF FLORIDA COURTS OF PINELLAS COUNTY, FLORIDA OR THE UNITED STATES DISTRICT COURT AT TAMPA, FLORIDA, AND CLIENT BY THIS AGREEMENT CONSENTS TO THE JURISDICTION OF THESE COURTS.
- 9.9 Notices. All notices, requests, demands and other communications (collectively, "Notices") required or permitted by this Agreement shall be in writing and shall be delivered by hand, facsimile, email or like method of transmission or mailed by registered or certified mail, return receipt requested, first class postage prepaid, addressed as follows:

If to Client:  
 Pinellas County Schools  
 Risk Management Department  
 301 4<sup>th</sup> ST SW  
 Largo, FL 33770

If to the Company:

Jeffrey J. Rice, MD, JD  
 Chief Executive Officer  
 CareOperative, LLC  
 330 Franklin Road, Ste. 135-A-428  
 Brentwood, TN 37027

FAX: 888-614-1218  
EMAIL: jrice@healthcarebluebook.com


If delivered by hand, facsimile, email or like method of transmission, the date on which a Notice is actually delivered shall be deemed the date of receipt and if delivered by mail, the date on which a Notice is actually received shall be deemed the date of receipt. Either Party may change the address or designated person for receiving Notices by providing notice in accordance with this Section 10.9.

- 9.10 Severability. If any term of this Agreement is held as invalid or unenforceable, the remainder of this Agreement shall not be affected, and each term and provision shall be valid and enforced to the fullest extent permitted by law.
- 9.11 Entire Agreement/Amendments. This Agreement, including all exhibits attached hereto, contains the entire agreement between the parties and supersedes all prior and contemporaneous proposals, discussions and writings by and between the parties and relating to the subject matter hereof.

IN WITNESS WHEREOF, the Company and Client, intending to be legally bound by the terms of this Agreement, have caused this Agreement to be executed by their duly authorized representatives.

CareOperative, LLC

Client: Pinellas County Schools

By: 

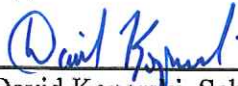
By: \_\_\_\_\_  
Peggy O'Shea, Chairperson

Name: Jeffrey J. Rice, MD, JD

Attest: \_\_\_\_\_  
Michael A. Grego, Ed. D., Superintendent

Title: Chief Executive Officer

Approved as to form:

  
David Koperski, School Board Attorney

## EXHIBIT A -DESCRIPTION OF SERVICES

### Healthcare Bluebook Deliverables

Healthcare Bluebook is a web-based service with PriceFinder phone support that enables users to research specific healthcare procedures to determine the Fair Price parameter for such procedure in an area and identify fair price and/or high quality providers that perform the procedure. Specific Healthcare Bluebook components include:

- ▶ **Price comparisons:** Healthcare Bluebook's Fair Price analysis shows Members what they should expect to pay for specific procedures in their market. The core of our price transparency approach is the high volume, high-price-variability procedures, such as MRIs or knee arthroscopies, which we refer to as ShopSmart™ procedures. For these procedures, we present comprehensive information on price ranges, the Fair Price and a list of providers ranked by their price level.
- ▶ **Provider rating:** Healthcare Bluebook lists providers by their price rating (Green at or below the Fair Price, Yellow for slightly higher price, Red for moderately higher price), which allows employees to identify high-value providers.
- ▶ **Inpatient Quality Ratings:** Bluebook delivers fully risk-adjusted and volume-adjusted quality metrics for inpatient procedures based on specific clinical categories. Our approach to inpatient quality ranks virtually every hospital in the country relative to each other based on a multi-dimensional score derived from a combination of mortality, complications, patient safety events and core processes.
- ▶ **Facility information:** Members can drill down into the details for each facility listed, including address, phone number, price rating and map.
- ▶ **Physician information:** Physician information, including practice details and Healthgrades (or similar services) quality ratings are provided to help Members learn more about the physicians listed.
- ▶ **Site Hosting-Two access options are available:**
  - **Single Sign On-** Healthcare Bluebook can host the site and provide access to users via single-sign-on from the employer's portal or via a 3<sup>rd</sup> party portal.
  - **Web Hosting-**Healthcare Bluebook will host the site and support Employee log on via an eligibility file sent by the TPA or Employer. Employees will have the ability to log in with a unique username and password, typically consisting of the Employee's last name and last 4 of their social security number.
- ▶ **Mobile access:** Members can access Healthcare Bluebook from either an iPhone or Android app or from any smart phone on a mobile optimized site.
- ▶ **Communications:** A comprehensive set of communications materials can be provided for customization by the Client. In addition, a strategic communications planning session can be conducted to review best practices and design a communications plan that can increase awareness and utilization among Members.
- ▶ **Reporting:** Quarterly utilization reports can be provided to report on utilization of the Healthcare Bluebook website. Company will provide ad hoc reporting at client's

reasonable request. If Client proceeds with Rewards program reporting will be provided at company's standard.

- ▶ **Go Green to Get Green Rewards program:** An integrated rewards program encourages consumerism by rewarding Members for choosing Fair Price providers even after they've reached the deductible limit or out of pocket maximum. Healthcare Bluebook will recommend a select number of procedures along with initial incentive amounts. Rewards can be paid out as cash rewards or structured as contributions to the Member's HSA or earned points in an existing wellness program. Regularly scheduled claims and eligibility file feeds are needed to administer the program. Healthcare Bluebook will provide a rewards report to the Client detailing the rewards amounts paid to Client's Members. Client is responsible for (i) payment of the Rewards as set forth in Exhibit B, (ii) any applicable taxes, and (iii) compliance with any applicable escheat laws.
- ▶ **Economic Opportunity Analysis:** Healthcare Bluebook can intake and load up to two prior years of claims data for all self-funded or fully-insured programs and analyze this data for procedures, services and episodes with high in-network cost variability. This analysis will identify and quantify the high value opportunities, by major geography or Members clusters, where significant savings can be created by migrating patients from high cost to moderate cost providers.
- ▶ **Price Finder Phone Support:** Members can request Healthcare Bluebook's Price Finder team determine a Fair Price for ShopSmart procedures in their market as well as locating a provider who accepts the Fair Price.
  - ▶ Members may reach Bluebook PriceFinder™ support staff from 9 a.m. – 6 p.m. Eastern Time, Monday through Friday (or leave a message) excluding holidays.
  - ▶ Bluebook will respond to the Members within 24 – 72 business hours with a PriceFinder™ report identifying high-value provider options.

**EXHIBIT B -SERVICE FEES****Set up and Implementation Fee:****1. Implementation fee:**

- \$27,500 will be waived upon execution of this Agreement.

**2. Ongoing Fees:**

- Bluebook Fees of \$1.25 per Subscriber per month (PSPM).
- Rewards will be billed monthly to Client prior to the issuance of rewards checks.

**3. Terms:**

- Client will provide all data to Company in the format designated by Company to Client.
- Other IT Programming: Customized programming, if requested, will be priced separately and will be mutually agreed to in writing and in advance.

**4. Exclusions:**

- Client is responsible for delivering the claims data to Company, including any third party fees associated with such data.
- Other data, including but not limited to eligibility data and non-standard quality data, including any third party fees associated with such data. This includes all fees charged by the Client's health plans, if any.
- Communications and production- Client to pay for any production, fulfillment or mailing costs related to communications program.

# Pinellas County Schools ROI Model

## Global Assumptions and Savings Opportunity

Est. Total Medical Spend	\$64,273,61
Number of Covered Employees	11,00
% of Medical Spend on ShopSmart Procedures	2%
Total Addressable Costs (ShopSmart Services)	\$15,174,29
Est. Total Potential Savings	\$4,812,9
Potential Savings as % of Total Medical Spend	7.5%
PEPM Rate	\$1.2

## Estimated Savings (Savings capture is driven by communication, benefit design, incentives, and integration)

Potential Savings as % of Total Medical Spend	0.5%	1.0%	1.5%	2.0%	2.5%	3.0%
Potential Savings Amount	\$321,368	\$642,737	\$964,105	\$1,285,473	\$1,606,842	\$1,928,210
ROI (Savings/Costs) with Rewards	1.10	2.17	3.22	4.24	5.23	6.22

## Estimated Costs

	Monthly	Annual
<b>Reoccurring Costs</b>		
HCBB Fees	\$ 13,750	\$ 165,000
Rewards Cost (Estimate)	\$ 5,541	\$ 66,492
<b>Total Reoccurring Costs</b>	<b>\$ 19,291</b>	<b>\$ 231,492</b>
<b>Non-Reoccurring Costs</b>		
Implementation Fee (First Year Only)		\$ <u>Waived</u>
<b>Total Year 1 Costs</b>		<b>\$ <u>231,495</u></b>

Attachment: Healthcare Bluebook Agreement and RIO (5664 :

**ADOPTED**

**REQUEST FOR APPROVAL (ID # 5665)**

---

March 15, 2016

**TO:** MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

**FROM:** MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

**SUBJECT:** Setting a Public Hearing and Authorizing the Advertisement of the Public Hearing to Consider the Amendment to Policy 5120 - ASSIGNMENT WITHIN DISTRICT (This is the first reading.)

**BACKGROUND:**

The Pinellas County Schools Student Assignment Office works with the Pinellas Municipal Planning Council to ensure municipalities notify the school district of any newly approved residential site plans. The Office of Student Assignment reviews each new residential development for potential impact on the zoned school in terms of available student stations and school bus transportation. In most instances, any students living in the new residences can be accommodated at the currently zoned school and school bus transportation is feasible. The new residential development in this item extends the Leslie Lane neighborhood into an adjacent grid zone and creates transportation issues prompting this request to approve annexing this development neighborhood into Grid Zone 6742. Other changes include minor technical changes to the number of elementary zones.

**STRATEGIC DIRECTION:** Effective & Efficient Use of Resources

**ALTERNATIVES:**

1. Approve the setting of a public hearing and authorize the advertisement of the public hearing to consider the proposed amendment to policy.
2. Modify the amendment, approve the setting of a public hearing, and authorize advertisement of the public hearing to consider the modified amendment to policy.
3. Do not approve the setting of a public hearing and authorization to advertise the public hearing to consider the proposed amendment to policy.

**RECOMMENDATION:**

Alternative No. 1 is recommended.

**RATIONALE:**

Leslie Lane is being extended to the south to add twelve new homes. The Leslie Lane extension crosses the southern boundary of Grid Zone 6742 and into Grid Zone 6450. Annexing the Leslie Lane extension into Grid Zone 6742 will ensure that all residences are in the same grid zone and facilitate efficient transportation of any students who move into these new homes to their zoned school.

**FINANCIAL IMPACT:**

There is no financial impact to the District based on this change.

**DATA SOURCES:**

David Koperski, School Board Attorney

William Lawrence, Director, Student Demographics, Assignment, and School Capacity

Mary Beth Corace, Ph.D., Director, Strategic Planning and Policy

Marshall Touchton, Demographer

**SUBMITTED BY:**

Clint Herbic, Associate Superintendent, Facilities and Operations

**ATTACHMENTS:**

- Policy 5120 - Assignment Within District\_201603141645 (PDF)

## 5120 - ASSIGNMENT WITHIN DISTRICT

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51

The assignment of students will be pursuant to the following policy.

### **(1) Guiding Principles of the Student Assignment Plan**

The principles of the Student Assignment Plan are aligned to federal and state law, Board policies, and the District Strategic Plan. The guiding principles of the student assignment plan are the following:

- A. predictable feeder patterns;
- B. multiple school options and choices to address individual family circumstances;
- C. zoned schools that are reasonably close to each student's residence;
- D. public school choice programs/schools to increase student access to peers from multiple cultures and diverse backgrounds that possess a broad variety of diverse skills, talents, and abilities, to promote and maintain the educational benefits of a diverse student body;
- E. that transportation issues for parents and families are reduced, along with transportation costs for the District;
- F. a simple enrollment process;
- G. consistency in the application of the Plan;
- H. equitable allocation of funds and resources to schools and programs, meaning that certain schools and programs will receive proportionately higher funding and resources than other schools or programs based upon needs demonstrated through verifiable data. The degree of funding will be determined during the annual budget process; and
- I. school zones are contiguous.

### **(2) Defining School Zone Capacity**

A program capacity will be determined annually for all schools. The following will be taken into consideration when determining capacity for school zones:

- A. density of population;
- B. permanent program capacity of school facilities;
- C. transportation patterns;
- D. educational offerings;
- E. placement of District application programs and schools; and
- F. the guiding principles of the Plan as set forth above.

Program capacity will be controlled through a five (5) year plan just as are construction and capital improvements. Any additional changes to program capacity shall be made between school years unless program needs require an immediate adjustment to be made.

The Board seeks to minimize the rezoning of residential grids to the extent reasonably possible. The aspirational goal is that, unless necessitated by school closings, a student will not be rezoned more than once at each of the elementary, middle, and high school levels.

### **(3) Process for Determining a Student's Zoned School**

The district is divided into grids, which are used to create school zones. The grids are contained in the Grid Atlas that divides the county into 1,123 unique grids. The Grid Atlas, dated March, 15, 2011 and amended December 6, 2011 and xx/xx/xx, which is maintained in the Student Assignment Office, is incorporated herein by reference. From the grids are established 15 high school, 16 middle school, and 634 elementary school zones. Periodically school zone boundaries are redefined, for the purposes set forth above, by the addition or deletion of grids. Upon enrollment and change of residence, a student's

1 address of record is matched to a grid, and the four (4) digit grid number becomes part of the student's  
2 record.

3 A student's school zone is determined by associating the student's residential address with a grid, which  
4 in turn is associated with a school zone. Parents can identify their child's zoned school by using the Zone  
5 School Locator at <https://sap.pinellas.k12.fl.us/PubInfo/> or by contacting the Student Assignment Office  
6 at:

7  
8 301 4<sup>th</sup> Street SW  
9 Largo, FL 33770  
10 727-588-6210

### 11 **Falsification of Residential Address and Address Verification**

12  
13  
14 District forms pertaining to residence and household membership shall be verified under penalties of  
15 perjury.

16  
17 Where there is a reasonable suspicion that a student is not residing at the claimed address, the District  
18 may conduct an investigation and require updated information from the parent. If it is determined that the  
19 parent submitted fraudulent documents the student shall be withdrawn from the enrolled school and  
20 reassigned to the appropriate school. The fraudulent documents may be submitted to the State Attorney's  
21 office for prosecution.

22  
23 State law provides that whoever knowingly makes a false statement in writing with the intent to mislead a  
24 public servant in the performance of his/her official duty commits a misdemeanor of the second degree.  
25 Additionally, a person who knowingly makes a false declaration under penalties of perjury commits a  
26 felony of the third degree. (F.S. 92.525 and 837.06)

### 27 **Notice of Change of Address**

28  
29  
30 Parents are responsible for notifying the school principal via the Student Reservation System if there is a  
31 change in residence or custody of the student, even if the parent thinks the student is still in the school's  
32 zone. The parent must tell the principal within five (5) days of the change. Failure to give timely notice  
33 may result in a reassignment to the student's zoned or a space available school and/or loss of eligibility  
34 for athletics and other activities.

### 35 **(4) School Closings and Conversions**

36  
37 Schools will be closed only after careful consideration of such factors as overall student enrollment, class  
38 size requirements, demographic trends, and cost of facility maintenance.

39  
40 The principal, the area superintendent, and the Director of Student Assignment shall meet with parents  
41 and the school community to explain the proposal and to gather input and concerns.

42  
43 The Superintendent shall consider all available input before preparing a written recommendation for  
44 approval by the Board. Copies of this recommendation shall simultaneously be sent to the school  
45 principal(s) and the School Advisory Council(s).

### 46 **(5) Relocatable Classrooms**

47  
48 The District may place relocatable classrooms at a school only as required to meet student station or  
49 program capacity requirements and only if the school is able to support them. A school's ability to support  
50 relocatables is determined by the size of the dining area, the size of the site, and the number of restrooms  
51 at each school.

1 The program capacity of the permanent facilities, plus the program capacity of the relocatables placed  
 2 according to the above principles will be the total program capacity for each school. Student assignments  
 3 will be made to schools according to the capacity available.

#### 4 5 **(6) Student Assignment Process**

##### 6 **General**

Students are assigned to schools based upon their acceptance to a District application program, placement in their zoned or space available school, or special program. The timeline for assignments will be announced each year.

7 A. Students in Kindergarten, Grade 6, and Grade 9 shall be assigned to their zoned school.  
 8 Students in other grades who are new to the District, as well as those students who have a  
 9 change in residence will be assigned to their zoned school based on space availability. If space is  
 10 not available at the zoned school, the student will be assigned to another school in the  
 11 transportation cluster on a space available basis.

12  
 13 Students attending a non-zoned elementary school during the 2011-2012 school year will be  
 14 assigned to their zoned school for the 2012-2013 school year, unless covered under (10) Special  
 15 Circumstances below.

16  
 17 B. Students at any grade level who move out of one zone into another zone during the school year  
 18 may remain at their current school for the remainder of the school year, but will not be afforded  
 19 transportation. Students will be assigned to their zoned school the following school year.  
 20 However, students who move during their eleventh grade school year may remain at their current  
 21 school through graduation, but shall also not be afforded transportation.

22  
 23 C. Change of Residence

24  
 25 If the primary legal residence of the parent, legal guardian, other person with whom the student  
 26 primarily resides, or the adult student changes during the school year, parents may choose to  
 27 have their child remain in the school for the remainder of the school year, but will not be afforded  
 28 transportation. Parents are responsible to ensure timely student arrival and pickup. In the event  
 29 of excessive tardies, excessive late pickups, or excessive absences, or in the event of behavioral  
 30 issues attributable to the school assignment, the student may be reassigned to the zoned school  
 31 or space available school. Students will be assigned to their zoned or space available school for  
 32 the following school year.

33  
 34 D. Professional Courtesy for Parents Employed by Board

35  
 36 Children of full-time Board employees may be assigned to the school site at which their parents  
 37 are employed full-time. Children of full-time Board employees may also be granted zoning  
 38 exceptions on a space-available basis. These transfers are granted with the understanding that  
 39 the arrangement will not interfere with the work hours or the responsibilities of the employee and  
 40 that s/he must arrange before and/or after-school care for the child. Students assigned under  
 41 professional courtesy may remain at the school as long as the parent/guardian is employed at the  
 42 site.

43  
 44 E. Exceptional Student Education (ESE)

45  
 46 Students who qualify for Exceptional Student Education programs will exercise their options from  
 47 among the schools that offer the needed services. These students will not be disadvantaged in  
 48 the assignment process.

49  
 50 F. Changing Schools During the Year

51

1 Changing schools during the school year may occur when there is a change of address,  
 2 acceptance into a district application program, substantiated hardship, or administrative reason.  
 3

4  
 5 G. Leaving a District Application Program  
 6

7 Students who leave an application program to participate in early admission to college, including  
 8 the Early College Program, will not receive a certificate of magnet program completion. These  
 9 students will remain assigned to the regular education program at the most recently attended high  
 10 school through graduation or until they exit the college program. Students who leave the college  
 11 program by choice or for failure to meet the requirements will be assigned to their zoned high  
 12 school, or another nearby high school if a zoned seat is not available, to complete their high  
 13 school requirements.  
 14

15 **(7) Public School of Choice Options**  
 16

17 Pinellas County Schools has been declared a Unitary district and the Student Assignment Policy and  
 18 Public School of Choice Options are race neutral.

19 A. District Application Programs  
 20

21 District application programs are ones to which students must apply for admission. These  
 22 programs include fundamental programs, magnets, and career and technical programs. District  
 23 Application Programs are often strategically located in schools in need of a more diverse  
 24 population accomplished through targeted recruitment of under-represented populations of  
 25 students.  
 26

27 The purpose of these programs is to provide choice opportunities and promote diversity for the  
 28 students of Pinellas County while voluntarily desegregating schools. A school is considered  
 29 diverse when the demographics of the enrolled population more closely mirror the demographics  
 30 of the students residing in the school's attendance zone. In schools where the zoned  
 31 population's demographics are not diverse, increasing diversity will be defined as increasing the  
 32 enrollment of students of races other than the majority race. To accomplish these ends, the  
 33 district establishes application areas or applicant pools that are significantly more diverse than the  
 34 attendance zone and employs a variety of targeted marketing and recruitment efforts to increase  
 35 the number of students making application from the application area/pool.  
 36

37 All students enter District Application Programs through the application process. A computer  
 38 random selection process is used if the number of applications exceeds the number of seats  
 39 available for students. The number of seats available is based on the staffing model and the  
 40 school capacity. The number of openings determines the number of invitations. The computer  
 41 assigns all applicants a random number. The completed process yields one randomly numbered  
 42 list of applicants. No applicant's random number will be released prior to the designated  
 43 notification date on the Magnet, Fundamental and Career Academy timeline.  
 44

45 B. Special Assignment Request  
 46

47 Parents may make a special assignment request for their children to attend a non-zoned school.  
 48 Parents must make such a request in accordance with a timeline and procedures that are  
 49 published annually on the District's website. Parents will be notified of the decision prior to the  
 50 end of the school year. Requests will not be granted unless there is space available. All such  
 51 assignments are valid for one school year only. Parents wishing to remain at the assigned school  
 52 must re-apply each year.  
 53

54 Special assignment requests shall be received during the published time period. After the end of  
 55 the request period, all requests shall be assigned a computer-generated random number. Sibling

1 requests shall be assigned first, starting with the lowest random numbered request. Students  
 2 who had been in attendance at the requested school the prior year are assigned next, starting  
 3 with the lowest random number request. After sibling and previously attending student requests  
 4 are addressed, remaining requests will be assigned starting with the lowest numbered request.  
 5

6 Students will not lose their current seat assignment until parents accept the special assignment.

## 7 **(8) Zoning Exceptions**

8 Whenever possible, zoning exceptions shall be requested by June 30th prior to the start of the academic  
 9 year. Parents may request individual assignment exceptions for the following reasons:

### 10 A. Medical Condition

11 A request may be made if the student has a medical condition that requires attendance at a  
 12 different school from the one assigned. A written order from a licensed physician documenting  
 13 one of the following medical conditions is required for a transfer based on medical condition.

- 14 1. Tube feeding
- 15 2. Catheterization
- 16 3. Colostomy care
- 17 4. Tracheostomy care
- 18 5. Required insulin injections when the student cannot self inject

19  
 20 The order must include:  
 21 1. a description of the student's condition;  
 22 2. the reason this condition requires the removal of the student from his/her zoned school;  
 23 3. the reason this condition requires the enrollment of the student in the requested school;  
 24 4. the duration of time for which the zoning exception is needed.

### 25 B. Homeless Students

26 The District is sensitive to the fact that there are homeless students who are sharing the housing  
 27 of other persons due to loss of housing, economic hardship or a similar reason; are living in  
 28 motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate  
 29 accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or  
 30 are awaiting foster care placement. The students have special rights and protections under  
 31 Federal and State law and Board policy. See paragraph (10)B.1. and School Board Policy  
 32 5111.01 — Homeless Students.

### 33 C. Students Residing in Another County

34 If a parent, legal guardian, other person with primary legal custody, or an adult student has  
 35 his/her primary legal residence in a county other than this county, s/he may apply for an  
 36 exception.

37 If approved for school attendance in the District, the student will be assigned to the requested  
 38 school, provided the school has available space and it is the best interest of the educational  
 39 program at the school. All such assignments are valid for one school year only. Parents wishing  
 40 to remain at the assigned school must re-apply each year.

41 A student on suspension or who has been expelled cannot be approved for transfer to the  
 42 District. To receive final approval, an out-of-county student may be required to provide a written  
 43 release from the home district's school board.

- 1 D. Temporary Supervision within the County
- 2 A student who lives within the District but whose parent, legal guardian, or other person with  
3 primary legal custody lives outside the county may be enrolled if, in accordance with applicable  
4 law, a relative or other responsible adult accepts in writing the temporary supervision.
- 5 E. Siblings of ESE Students
- 6 If an ESE student is assigned to a non-zoned school for ESE services, his/her siblings may be  
7 considered for assignment to the same school on a space available basis. The student may  
8 remain in the school until the ESE sibling has completed the highest grade.
- 9 F. Hardship
- 10 If the student's attendance in the assigned school creates substantial and undue hardship for the  
11 family, a request for a hardship exception will be considered. The hardship must be based upon  
12 unusual facts and circumstances applicable to the individual parent, legal guardian, other legal  
13 custodian, or adult student in question. Hardship exceptions shall be granted based upon a case-  
14 by-case analysis by the Student Assignment Department of such facts and circumstances.
- 15 G. Administrative Placement
- 16 Unanticipated attendance issues that arise due to custody issues, legal situations, and  
17 administrative circumstances.
- 18 H. Middle and High School Students Affected by 2011-2012 Zoning Changes
- 19 Parents of students in grades 7, 10, and 11 during the 2011-12 school year whose address was  
20 rezoned to a different school for the 2011-12 school year may remain at the current school  
21 through the highest grade.
- 22 **(9) Zoning Exception Rules**
- 23 The following provisions apply to all zoning exceptions:
- 24 A. The student's behavior and school attendance may be considered when reviewing requests for  
25 assignment exceptions.
- 26 B. A student's zoning exception may be revoked by the Area Superintendent if the student has  
27 multiple unexcused absences, excessive disciplinary referrals, or is not making sufficient  
28 academic progress.
- 29 C. The Board provides transportation to students with zoning exceptions on an individual basis.
- 30 D. In reviewing requests for hardship zoning exceptions, consideration shall be given to whether the  
31 requested school has sufficient space available for the student and is projected to have sufficient  
32 space for the student in the future.
- 33 **(10) Special Circumstances**

1 A. Certain students, identified below, may stay at their current 2011-12 school through the highest  
 2 grade provided that parents of these students (1) declare their intent to remain in that school for  
 3 the 2012-13 school year by January 31, 2012, and (2) assume responsibility for transportation.

4  
 5 The affected students are:

- 6 1. all students in the 4th grade during the 2011-2012 school year,  
 7  
 8 2. those students in Kindergarten during the 2008-09 school year who were assigned through  
 9 Open Enrollment,  
 10 3. those students in grades Kindergarten through 3<sup>rd</sup> grade were not assigned to their zoned  
 11 school due to a lack of available space, or  
 12 4. were assigned under a zoning exception, as defined above in section (8) Zoning Exceptions

13 Students who are assigned as a result of NCLB Choice or Opportunity Scholarship Choice may  
 14 remain at their school of choice in accordance with Federal and State laws and regulations.

15  
 16 B. The Student Assignment Department staff will assist in the assignment process of:

- 17  
 18 1. homeless students as defined in Board Policy 5111.01;  
 19 2. students in foster care;  
 20 3. full-time school based employees who request for their children to attend the school  
 21 where the employee works full-time;

22  
 23 Staff will make reasonable efforts to provide an assignment that is appropriate for the individual  
 24 circumstances.

25  
 26 Parents will visit a school to initiate the registration and assignment process. All assignments are based  
 27 upon available space at schools, except for Kindergarten, Grade 6, and Grade 9.

28  
 29 **(11) Eligibility for Extra-Curricular Activities for Home Education, Charter School, and Private**  
 30 **School Students**

31 Home education, charter school, and private school students are eligible to participate in extracurricular  
 32 activities at their zoned school in accordance with State law, Federal law, and District policies, as well as  
 33 rules and regulations of any governing body recognized by the Board.

34  
 35 **(12) Private School and Home Education Students**

36  
 37 Services shall be provided to private school and home education students with disabilities or who are  
 38 gifted at their zoned school or at such other location as required by applicable law and Board policy.

39 Home education students who desire to enroll in public school courses shall be assigned on a space  
 40 available basis to their zoned school or to the school where the course or courses are offered

41  
 42 **(13) Appeals**

43 Parents who believe the established procedures regarding the assignment process have not been  
 44 followed as written may appeal to the Director of Student Assignment, who will determine whether the  
 45 assignment process has been followed and whether reconsideration of assignment is appropriate.  
 46 Parents who wish to appeal the decision of the Director of Student Assignment must do so within five (5)  
 47 working days of the date of receipt of the Director's decision. The appeal shall be in writing and directed  
 48 to the Deputy Superintendent, who shall render a decision within five (5) working days. The Deputy

1 Superintendent's decision shall be final. The student shall remain in the assigned school during the  
2 appeal process.

### 3 4 **(14) Obtaining Information about the Student Assignment Plan**

#### 5 **Introduction**

6 The student assignment plan needs to be effectively communicated throughout the community. Parents  
7 needing information should go to any school or visit the District's website ([www.pcsb.org](http://www.pcsb.org)). Resources at  
8 the school shall include but not be limited to:

- 9 A. school options
- 10 B. specific information about available schools
- 11 C. directions for selecting a school
- 12 D. transportation information
- 13 E. Exceptional Student Education information
- 14 F. assistance for parents who do not speak English or with limited literacy skills
- 15 G. Public School Choice options and charter school opportunities

#### 16 **Parent Outreach**

17 District staff members will employ various outreach strategies, including, but not limited to, visiting  
18 libraries, day care centers and community centers, and speaking to parent groups about the registration  
19 process, the academic programs and opportunities for parental involvement in their public school. There  
20 will be an aggressive marketing plan directed to the economically and educationally disadvantaged  
21 populations to inform and educate them about special programs in the District on an annual basis.

### 22 **(15) Superintendent's Authority**

23 The Superintendent may assign or reassign a student to any school or program in the District if in the  
24 judgment of the Superintendent, such assignment or reassignment is in the best interest of the student,  
25 another student, staff, or the District in general.

### 26 **(16) Annual Review**

27 The Superintendent shall conduct an annual review of the Student Assignment Plan to determine if any  
28 improvements are necessary or appropriate. The Superintendent shall be authorized to retain the  
29 services of an outside evaluation contractor to examine the effectiveness of the Plan in attaining the  
30 stated guiding principles. The contract amount shall be subject to Board approval if beyond the  
31 Superintendent's delegated authority. The annual review will include, but not be limited to, consideration  
32 of the Plan's effectiveness in creating schools zones, creating predictable feeder patterns, providing  
33 multiple school options, and to the extent possible creating opportunities for students to attend diverse  
34 school assignments. The Superintendent or designee shall include the results of the review and any  
35 recommended changes to the Plan in the Superintendent's annual report to the District Monitoring and  
36 Advisory Committee (DMAC) made pursuant to Board Policy 2130.

37 Thereafter, the Superintendent shall present such results and recommendations, together with any  
38 recommendations DMAC deems appropriate, to the Board for consideration and appropriate action.

### 39 **(17) Glossary of Terms**

40 **Appeals Process.** The process that outlines the steps a parent may take when s/he feels the rules or  
41 procedures of the Student Assignment Plan were not followed.

42 **Assignment Process.** The process used to fill the student spaces at a school using the provisions of the  
43 student assignment plan.

- 1  
2 **Zoned School.** The designated school for each student in the District determined by consideration and  
3 weighing of factors including, without limitation, proximity, keeping neighborhood students together to the  
4 extent practicable, program capacity, and feeder patterns from one (1) school level to the next.
- 5 **Equitable Funding.** Allocation of funds and resources meaning that certain schools and programs will  
6 receive proportionately higher funding and resources than other schools or programs based upon needs  
7 demonstrated through verifiable data
- 8 **Program Capacity.** The number of spaces available at a given school based upon State and District  
9 guidelines for room usage, staffing model, and class size amendment rules.
- 10 **Proximity.** The distance a student lives from the school. All proximity distances will be computed to the  
11 nearest hundredth of a mile.
- 12 **Hardship.** The student's attendance in the assigned school creates substantial and undue hardship for  
13 the family. The hardship must be based upon unusual facts and circumstances applicable to the  
14 individual parent, legal guardian, other legal custodian, or adult student in question. Hardship exceptions  
15 shall be granted based upon a case-by-case analysis of such facts and circumstances.  
16
- 17 **Public School of Choice.** A school or programs that provides students options to choose a school other  
18 than their zoned school or space available school.  
19
- 20 **School Diversity.** A school is considered diverse when the demographics of the enrolled population  
21 more closely mirrors the demographics of the students residing in the school's attendance zone. In  
22 schools where the zoned population's demographics are not diverse, increasing diversity will be defined  
23 as increasing the enrollment of students of races other than the majority race.  
24

25 F.S. 1000.05, 1001.41, 1002.20, 1002.31  
26 Adopted 12/9/09; Revised 12/7/10, 3/15/11, 12/6/11, 9/24/13, 11/17/15, xx/xx/xx

27 Approved as to form and legality:  
28  
29

30   
31 \_\_\_\_\_  
32 School Board Attorney  
33